



Department of Energy

Washington, DC 20585

January 31, 2011

MEMORANDUM FOR DISTRIBUTION

FROM: INGRID KOLB
DIRECTOR
OFFICE OF MANAGEMENT

A handwritten signature in black ink, appearing to read "Ingrid Kolb", written over the printed name and title.

SUBJECT: 2011 DOE Project Management Workshop

The Office of Management will host the annual DOE Project Management Workshop on March 15-16, 2011, at the Holiday Inn and Suites Alexandria, 625 First Street, Alexandria, Virginia. I would appreciate your support and assistance in passing the word and encouraging attendance.

The Workshop provides an opportunity for Federal Project Directors (FPDs), senior DOE program/staff office representatives, federal contracting officers and contractor project managers to receive training on DOE project management requirements and practices and to share experiences and lessons learned from across the complex. It is also a time when our most successful projects are recognized and we present the annual FPD award.

The workshop is sponsored by the Office of Engineering and Construction Management (OECM). Planned topics include the new DOE Order 413.3B, industry best practices in cost estimating, a recap of the recent Contract Management/Project Management Summit, sustainability topics, project complexity, and other current project management issues. In addition to the two-day workshop, OECM will also conduct an optional Project Management Career Development Program-approved course, *Capital Planning for Construction Projects under DOE O 413.3B*, on March 17 and 18.

Although we do expect to have ample space for all who wish to attend, priority will be given first to FPDs, then to senior DOE program/staff office representatives, contracting officers, and then to contractor project managers. Others may attend the workshop on a space-available basis.

More information about the workshop, including agenda (draft attached) and registration information, is available online at <http://management.energy.gov/1771.htm>. Please encourage your attendees to act promptly to reserve their places at this year's Workshop. They should refer to group code **YE2** when reserving rooms at the Holiday Inn and Suites Alexandria.

Again, I encourage your organization to participate in this event. If you have any questions, please contact me or Paul Bosco, Director, OECM, at 202-586-3524.



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Federal Project Directors

DRAFT 2011 DOE Project Management Workshop

Aligning Success: Contract and Project Management

START	STOP	DUR. (min.)	TOPIC	SPEAKER
Tuesday, March 15, General Session				
7:00 AM	8:00 AM	60	Workshop Registration Day #1	
8:00 AM	8:05 AM	5	Welcome and Workshop Logistics	John Makepeace, Office of Engineering and Construction Management (OECM)
8:05 AM	8:20 AM	15	Opening Remarks	Ingrid Kolb, Director, Office of Management (MA)
8:20 AM	8:50 AM	30	Project Management Successes	Daniel Poneman, Deputy Secretary of Energy (pending)
8:50 AM	9:20 AM	30	Project Management Challenges	Ms. Madelyn R. Creedon, Senate Staff--Senate Armed Services Committee (pending)
9:20 AM	9:35 AM	15	Break	
9:35 AM	10:25 AM	50	The New DOE O 413.3B	Paul Bosco, Director, Office of Engineering & Construction Management (OECM)
10:25 AM	10:55 AM	30	Leadership & Safety	Mr. Mark Fallon, President, CH2M Hill Nuclear Group
10:55 AM	11:25 AM	30	Contract Management/Project Management Summit Outbrief - way ahead	Patrick Ferraro, Acting Director, Office of Procurement & Assistance Management (MA-60)
11:25 AM	11:35 AM	10	Break	
11:35 AM	12:25 PM	50	Construction Economic Forecast	Arniban Basu, CEO, Sage Policy Group
12:25 PM	1:10 PM	45	Lunch	
1:10 PM	1:55 PM	45	Office of Federal Procurement Policy view on contracting	The Honorable Dan Gordon, Director, Office of Federal Procurement Policy & OMB (pending)
1:55 PM	2:10 PM	15	Break	
2:10 PM	2:55 PM	45	LED Lighting	Dr. John W. (Jack) Curran, President, LED Transformations, LLC
2:55 PM	3:25 PM	30	Construction and Demolition Debris Recycling	Michael Deane, Vice President and Chief Sustainability Officer Turner Construction Company (pending)
3:25 PM	3:40 PM	15	Break	
3:40 PM	4:10 PM	30	EERE's new LEED "Platinum" Facility	Jeff Baker, Golden Field Office, FPD of EERE's new "Platinum" building
4:10 PM	5:00 PM	50	Panel: Industry Best Practices in Cost Estimating	Michael Nobsisch (Moderator), SM&A Panelists: _____, PTC; Martin Wade, US Cost; _____, MCR
5:00 PM	7:00 PM	120	Reception	
Wednesday, March 16, General Session				
7:00 AM	8:30 AM	90	Workshop Registration Day #2	
8:30 AM	8:35 AM	5	Welcome Back	John Makepeace, Office of Engineering and Construction Management (OECM)
8:35 AM	9:25 AM	50	Leadership	Tom Fox, Partnership for Public Service (pending)
9:25 AM	10:15 AM	50	Project Management Update	Robert Raines, Director for Project Management Systems & Assessments (OECM)
10:15 AM	11:05 AM	50	Project Complexity	Terry Cooke-Davies, Human Systems, Inc.
11:05 AM	11:20 AM	15	Break	
11:20 AM	12:10 PM	50	Peer Reviews 101	Daniel Lehman, Director, Office of Project Assessment (SC-28)
12:10 PM	1:00 PM	50	Lunch	
1:00 PM	1:40 PM	40	Secretary's Perspective & Award Presentations	Dr. Steven Chu, Secretary of Energy (pending)
1:40 PM	1:50 PM	10	Break	
1:50 PM	2:30 PM	40	Quality Control & Commissioning	_____, Ely Lilly/Latista
2:30 PM	3:00 PM	30	EM Project Management Framework	Rodrigo Rimando, EM (pending)
3:00 PM	3:30 PM	30	Nuclear Quality Assurance (NQA-1) Issues	Michael Hickman, NNSA (pending)
3:30 PM	4:00 PM	30	FPD's Perspective	TBD
4:00 PM	4:10 PM	10	Break	
4:10 PM	5:00 PM	50	PANEL: PMCDP CRB Panel	Peter O'Konski (Moderator), OECM Panelists: Paul Bosco, OECM; Dan Lehman, SC; Lowell Ely, EM; Mike Hickman, NNSA
5:00 PM	5:10 PM	10	Closing Remarks	Ingrid Kolb, Director, Office of Management (MA)