



DATE: JANUARY 16, 2009

MEMORANDUM FOR ALL PROGRAM ELEMENTS

FROM: PMCDP CERTIFICATION REVIEW BOARD

SUBJECT: Project Management Career Development Interim Certification

The Project Management Career Development Program (PMCDP) Certification Review Board (CRB) established a new process whereby candidates with strong project management experience from outside the Department, hired into project director positions, may be granted an interim PMCDP certification. Interim certification allows the federal employee to act as a certified federal project director.

Interim certifications are granted by the sponsoring CRB member, or their designee. If the sponsoring program office is not a voting member of the CRB, the Office of Engineering and Construction Management will act as the grantor of interim certification.

Interim certified federal project directors may serve in for up to one calendar year, while completing the documentation necessary for formal certification, assuming they aggressively pursue final CRB certification. They will also be required to (at a minimum):

- Complete the PMCDP Orientation Course,
- Accept formal mentoring from the CRB voting member or a Federal Project Director of his/her choosing,
- Satisfy PMCDP requirements under DOE Order 361.1 B,
- Populate competency data within DOE CHRIS/ESS system and a complete profile for CRB consideration,
- Complete other training and/or developmental assignments deemed appropriate.

This flash will be available at the following website: [http://www.management.energy.gov/policy/guidance/policy\\_flashes.htm](http://www.management.energy.gov/policy/guidance/policy_flashes.htm).

Questions regarding this should be addressed to Peter O’Konski at (202) 586-4502 or Marylee Baker at (202) 586-8254.