



DATE: May 23, 2014

TO: Procurement Directors

FROM: Director
Contract and Financial Assistance Policy Division
Office of Policy
Office of Acquisition and Project Management

SUBJECT: Acquisition Letter 07 - Benchmark Compensation Amount for Individual Executive Salary Actions

SUMMARY: The purpose of Acquisition Letter (AL) 2014-07 is to establish the form, “Compensation Subject to the Executive CAP (OFPP Limitation)” as the minimum required documentation to support DOE/NNSA Contracting Officers (CO) and Contractor Human Resources Specialists’ conclusion, that approved allowable costs do not exceed the Office of Federal Procurement Policy (OFPP) limitation pursuant to FAR 31.205-6(p).

The completed Form shall be submitted to the Office of Acquisition and Project Management, Contractor Human Resources Policy Division (MA-612) on an annual basis no later than January 15 of each year for all positions for which DOE made an executive compensation allowability determination.

This Flash will be available online at the following website:
<http://energy.gov/management/office-management/operational-management/procurement-and-acquisition/policy-flashes>.

Questions concerning this policy flash should be directed to Joel Gonzalez, Industrial Relations Specialist, Contractor Human Resources Policy Division (MA-612) at (202) 287-1752 or joel.gonzalez@hq.doe.gov.

Attachment