



**DATE:** April 19, 2013

**TO:** Procurement Directors/Contracting Officers  
*Justin*

**FROM:** Director  
Contract and Financial Assistance Policy Division  
Office of Policy  
Office of Acquisition and Project Management

**SUBJECT:** Management and Security of Personally Identifiable Information

**SUMMARY:** This Policy Flash transmits for your information and appropriate action the Deputy Secretary's Memorandum, Management and Security of Personally Identifiable Information, dated April 17, 2013. Further information will be transmitted as it becomes available.

This Flash will be available online at the following website:  
<http://energy.gov/management/office-management/operational-management/procurement-and-acquisition/policy-flashes>.

Questions concerning this policy flash should be directed to Kevin M. Smith, of the Contract and Financial Assistance Policy Division, at [Kevin.M.Smith@hq.doe.gov](mailto:Kevin.M.Smith@hq.doe.gov), or at (202) 287-1614.

Attachment