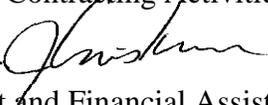




## POLICY FLASH 2012-11

**DATE:** November 1, 2011

**TO:** Procurement Directors  
Head of Contracting Activities

**FROM:** Director   
Contract and Financial Assistance Policy Division  
Office of Policy  
Office of Procurement and Assistance Management

**SUBJECT:** Standardized Cost Savings Definitions and Reporting Template

**SUMMARY:** As part of the Office of Management and Budget (OMB) Acquisition Savings Initiative and the DOE Strategic Sourcing Program, a key challenge has been to address the requirements of reporting cost savings and cost avoidance data. In order for DOE to fully comply with reporting requirements, we are directing that the attached template be utilized for reporting Fiscal Year (FY) 2012 data.

This Flash and associated attachment will be available online at the following website: <http://energy.gov/management/office-management/operational-management/procurement-and-acquisition/policy-flashes>.

Questions concerning this policy flash should be directed to Scott Clemons of the Strategic Programs Division, Office of Contract Management, Office of Procurement and Assistance Management at (202) 287-1554 or at [scott.clemons@hq.doe.gov](mailto:scott.clemons@hq.doe.gov).

Attachments