

**APPLICATION FOR CERTIFICATION
TECHNICAL PROJECT OFFICER LEVEL II**

PART A - EMPLOYEE INFORMATION

Name (Last, First, Middle initial) _____

Email Address _____

Phone _____

Agency Name _____

Agency Address _____

Title, Series, Grade _____

Education: Specify degree and major:

- a. **Degree:** Associates: __; Bachelors __; Masters: __; Doctorate: __
- b. **Major:** _____

_____ **Experience:** Specify month and year of entering duty as TPO:

_____ / _____

_____ Certified TPO Level I: Date of certification _____ / _____ / _____

Other certifications:

_____ Certified Federal Project Director: If certified under PMCDP, please indicate

level: __ and date of certification _____ / _____ / _____

_____ Certified COR: If a certified COR, please indicate level: __ and date of

certification _____ / _____ / _____

**Send all certificates for applicable courses and this completed and signed
application to the SACM**

PART B – CERTIFICATION REQUIREMENTS

	HOW DID YOU TAKE THE COURSE?	DATE COMPLETED
COOPERATIVE AGREEMENTS AND SUBSTANTIAL INVOLVEMENT		
ASSISTANCE AGREEMENTS: PRACTICAL NEGOTIATION TECHNIQUES		
ACCOUNTABILITY FOR FEDERAL GRANTS: PLANNING, MEASURING AND REPORTING GRANT PERFORMANCE		

PART C – SIGNATURES

I verify to the best of my knowledge that the information provided in this application is accurate and true.

Applicant's Signature _____ Date _____

Supervisor's Endorsement:

I recommend the above individual for certification as a Level I TPO

Name (print) _____

Signature _____ Date _____

Site Acquisition Career Manager Approval:

I approve the above individual for certification as a Level I TPO

Name (print) _____

Signature _____ Date _____