

**Federal Technical Capability Panel
Conference Call Minutes
April 20, 2016**

Karen Boardman, Chair, opened the meeting and welcomed everyone.

As part of Karen Boardman's opening remarks she made the announcement that Dave Chaney, FTCP Deputy Chair, will be retiring on April 30, 2016. Karen expressed her appreciation for all the effort and work that Mr. Chaney has put towards the FTCP and the DOE complex. She highlighted and thanked him for all his contributions and accomplishments and how much he will be missed.

In addition, Pat Worthington also said a few words and expressed how much Dave will be missed.

Dave thanked everyone and expressed that it has been an honor working with the FTCP.

DAVE YOU WILL BE MISSED AND CONGRATULATIONS ON YOUR RETIREMENT!!!

Guest Speaker: John Walsh, Acting Director, Human Capital Strategy and Analysis, HC-52

Contact Information: 202-287-5774 E-Mail: john.walsh@hq.doe.gov

Karen introduced Mr. Walsh. Mr. Walsh discussed with the FTCP an OPM government-wide Skill Gap Initiative. They are requesting that each agency participate in this initiative which John Walsh is leading for the DOE ---- (see attached additional information from John Walsh). Karen has asked that the FTCP participate and assist in this initiative and has requested for volunteers from each Program Office.

ACTION: Each Program Office submit a name to Karen Boardman and Jeannie Lozoya on who can assist in this initiative by April 29, 2016.

Volunteers to date are as follows:

- **NNSA – Jim Todd**
- **EA-NTC – Al MacDougall**

Karen Boardman – FTCP F2F Meeting

Karen Boardman discussed the FTCP F2F Meeting agenda and asked the Panel to be prepared to discuss topics and to make decisions where decision points are noted and needed. Also, announced that if you have not registered to do so ASAP.

NOTE: FTCP F2F MEETING IS SCHEDULED FOR THURSDAY, MAY 5, 2016.

ACTION: If you have not registered already, please register ASAP.

Dave Chaney/Paul Jenkins - NNSA TQP Meeting

Dave Chaney and Paul Jenkins reported that there will be an NNSA TQP meeting held on Monday, May 2, 2016 at the Nevada Field Office site. Paul Jenkins will be sending out agenda this week.

Nuclear and Facility Safety Program Workshop – James Heffner

The Workshop will be held the week of May 1-6, 2016. Currently 250 have registered for the Workshop. There are several training sessions and meetings being held during the week. James indicated that registration was due April 15, but if you have not registered, registration will be open until April 24, 2016.

Action: Registration due by April 24, 2016

NV Reaccreditation – Pat Worthington/Jim Todd

Pat W. reported that she is working on contacting all PSO representative Board members to serve. Pat W. plans to convene the Board during the May timeframe.

Jim Todd wanted to highlight that the NFO has an excellent program and recommends those organizations that would like to review and relook at their programs to use the NFO program as a benchmark. Even NA-51 as a recent DEPSEC TQP Accredited organization is applying lessons learned thru membership on the NFO TQP Accreditation Team,

STSM List Update – Jeanette Yarrington

Jeanette reported that currently she has received updates from 11 organizations and thirteen have not responded. She also provided an update on the Quarterly Report responses, which are needed for complete reporting.

Karen Boardman requested that all organizations provide Jeanette with updates to STSM listing and to submit Quarterly Reports.

ACTION: Update STSM List and submit Quarterly Reports to Jeanette Yarrington ASAP.

DOE O 426.1 (Rewrite) – Pat Worthington

Pat Worthington reported that there has been significant progress made with the DOE O 426.1 rewrite. She also reported that currently the DOE-HQ Directive Process is being reviewed and some Directives have been put on hold due to this effort. Pat W. continues to work with the group to move the DOE O 426.1 rewrite forward. She will provide an update at the FTCP F2F Meeting.

ACTION: A redline copy will be provided prior to FTCP F2F meeting for review and discussion.

FR/SSO Proposed Continuing Training Program (CTP) – Dave Chaney/Brad Davis

Dave Chaney reported that the FR/SSO CTP working group path forward will continue to closely follow the STSM CTP.

The working group continues to align revisions/reaffirmation to DOE STD 1151 (FRs: James Heffner, Sponsor), DOE STD 1063 (FRs: James Heffner, Sponsor), and DOE O 426.1 (Federal Technical Capability: Pat Worthington, OPI) that is essential regarding requalification requirements.

ACTION: DOE STD 1063 will be distributed for review and discussion at the FTCP F2F Meeting.

NSS FAQs – Al MacDougall

Al MacDougall reported that he will be reviewing comments received from the REVCOM process and Comment Resolution should be complete within one month. He has had discussion with some of the sites regarding specific comments.

ACTION: Comment Resolution is due by May 26, 2016.

Oversight Performance Competencies

Al MacDougall received comments on the Oversight Performance Competencies. Al will be presenting the implementation approach at the FTCP F2F meeting and will present options to discuss and to determine a path forward decision.

ACTION: Oversight Performance Competencies will be distributed for review/discussion/decision prior to FTCP F2F Meeting.

NTC Activities – Mark Miller

Mark Miller provided an update on upcoming training.

Closing Comments – Karen Boardman

Karen thanked everyone for their continued support and participation.