

**Federal Technical Capability Panel
Conference Call Minutes
March 16, 2016**

Karen Boardman, Chair, not in attendance. On travel.
Dave Chaney, Deputy Chair, opened the meeting and welcomed everyone.

PLEASE NOTE: FTCP F2F MEETING IS SCHEDULED FOR THURSDAY, MAY 5, 2016.
ACTION: Please send agenda topics to Jeannie Lozoya by April 1, 2016

Dave Rude – NNSA Office of Leadership and Career Management, NA-MB-40

Dave Chaney introduced Mr. Dave Rude. Mr. Rude provided the FTCP with information on his professional background and experience. He presented a Learning and Career Management briefing (distributed with agenda) and answered questions asked by the Panel.

AI MacDougall provided an update on the following FTCP Activities:

NSS FAQs

The NSS FAQs is currently in REVCOM.

Action: Comments should be submitted through the REVCOM process by April 19, 2016 and Comment Resolution is due by May 26, 2016.

Oversight Performance Competencies – FAQs Template

The generic Oversight Performance Competency and related MPAs have been drafted by the NTC and have been distributed for comment. After approval, performance competencies will be incorporated into the FAQs template.

Action: Comments due to AI MacDougall by April 1, 2016

STSM Continuing Training Program (CTP)

The STSM CTP working group continues to work on the proposed CTP. AI MacDougall plans to schedule a conference call within the next month to complete work and provide a draft STSM CTP document for FTCP review.

Proposed General Technical Base Concept – Walter Meeks (for AI MacDougall)

The NTC discussed plans to divide up the current GTB online training into modules similar to the STSM fundamentals seasons. This would minimize duplication of content, easier updating of materials, and greater flexibility for TQP participants, students, and supervisors. The NTC will document the approach and provide proposed concept to the FTCP at the upcoming F2F meeting.

NV Reaccreditation – Jeanette Yarrington (for Pat Worthington)

Jeanette reported that the report is in its final stages and they are working on scheduling the Board meeting. Jim Todd thanked the Team for their participation in the process.

STSM List – Jeanette Yarrington

The STSM List was provided to the FTCP for review and update.

Action: Send updates to Jeanette Yarrington by April 15, 2016.

Nuclear and Facility Safety Program Workshop – Earl Hughes (for James Heffner)

The Workshop will be held the week of May 1-6, 2016. Discussed agenda and indicated that they had not received much interest for a tour.

Action: Registration due by April 15, 2016

DOE O 426.1 (Rewrite) – Dave Chaney

Dave reported that the Team under OPI leadership from Pat Worthington, supported by Jeanette Yarrington, has provided a DOE O 426.1 redline for FTCP Panel review and comment. Dave highlighted some of the major changes recommended for the Order.

Action: Review and provide comments to Jeanette Yarrington by April 8, 2016.

FR/SSO Proposed Continuing Training Program – Dave Chaney

Dave Chaney reported that the FR/SSO CTP working group path forward, as briefed to the FR Steering Committee on 3-23-16, will follow the STSM CTP lead, having the elements of:

- 1) Core/Fixed Element of a FR/SSO CTP should include Directive Changes as is currently done under the NNSA CTPT (Continuing Training Program Tracker), with change summaries available for consistency;
- 2) Site/Flexible Element of a FR/SSO CTP should include Program/Facility operation/design knowledge, periodic changes, and proficiency maintenance;
- 3) Proficiency/knowledge maintenance of basic DOE directives such as CONOPS, ISM, 10 CFR 851, etc. should be included;
- 4) Consistency between upcoming revisions/reaffirmation to DOE STD 1151 (FRs: James Heffner, Sponsor), DOE STD 1063 (FRs: James Heffner, Sponsor), and DOE O 426.1 (Federal Technical Capability: Pat Worthington, OPI) is essential regarding requalification requirement;
- 5) Any site or element can require periodic Final Qualification Activities/Oral Board/testing as desired in their Site TQP Procedure;

Dave Chaney asked for FR field supervision to speak at the FTCP F2F on the FR/SSO CTP concept and Brad Davis/ID agreed to discuss the proposal for the FR/SSO CTP team, led by Dave.

e-TQP Implementation – Jeannie Lozoya

Jeannie reported that they continue with e-TQP implementation and thanked the sites that continue to work on e-TQP implementation. The Team is working on scheduled an e-TQP meeting during the week of the FTCP F2F. Tentatively the date is May 3, 2016 at the NV Field Office. The purposed of the e-TQP Team Meeting is to review feedback from users and look at additional recommended enhancements for the e-TQP system.

Walter Meeks and Jeannie L. will be contacting sites to continue to work on the implementation of e-TQP.

QO Training Development – Jeannie Lozoya

Jeannie L. provided an update on the QO Training Development. The training is scheduled to launch in early April. Jeannie thanked the Team for their participation and hard work in the development of the QO training, especially support from Dave Chaney, NNSA; Jim Todd and Vicki Cruz, SFO; Mike Mikolanis, SRS; and NTC staff – Marcus Hayes, Al MacDougall, Mark Miller, Walter Meeks, and Jesse Anderson .

NOTE: QO Training was launched on March 29, 2016.

NTC Activities – Jeannie Lozoya (for Mark Miller)

Jeannie provided an update on upcoming training.

Closing Comments – Dave Chaney

Dave thanked everyone for their continued support and participation.