

## 2015 Facility EMS Annual Report Data (DOE) - DOE-DOE/M&P/LM-Office of Legacy Management

<b>I. Facility/Organization-level EMS Information</b>	
Agency/Department	DOE
Sub-Agency / Bureau / Command	DOE/M&P/LM
Facility / Organization Name	Office of Legacy Management
Description / Scope	The LM EMS encompasses all LM sites under cleanup custody, and federal and contractor facilities where work is managed throughout the U.S. This includes 90 sites in 28 states and one site in Puerto Rico. Everyone in LM is considered a HQ employee, but we have satellite offices in locations at which we perform office work and legacy sites at which we perform field work. Staffed sites are located in Tuba City, AZ; Westminster and Grand Junction, CO; Washington D.C.; Fernald, OH; Pinellas, FL; Weldon Spring, MO; Monticello, UT; and Morgantown, WV. LM fulfills DOE's post-closure legacy site responsibilities and ensures the protection of human health and the environment. LM's EMS comprehensively incorporates life-cycle environmental considerations into all aspects of the LM mission. The EMS helps maximize beneficial use of finite resources, minimize wastes and adverse environmental impacts, and meet or exceed compliance with applicable environmental, public health, and resource protection laws, regulations, and DOE requirements. In addition to records management and public outreach, LM is responsible for monitoring, testing, inspecting, and maintaining more than 62,000 acres of land. The LM EMS is a joint program that (1) applies to all LM personnel (including LMS employees of teaming support contractors) and (2) flows down through all contracts and subcontracts. Any work activity that could affect the environment and is within the area of influence of LM/LMS employees is considered inside the scope of the EMS. The EMS covers approximately 450 federal and contractor employees.
Inception Date	On or before Jan 24 2007
Full Implementation Date	10/31/2005
Point of Contact	Tracy A. Ribeiro
POC Email	Tracy.Ribeiro@lm.doe.gov
ISO 14001 Registration	No
Other EMS Recognition in FY15	
Comments	

<b>II. EMS External Audit &amp; Declaration of Conformance</b>	
EMS in Conformance with CEQ Implementing Instructions?	Yes

Most Recent Conformance Declaration Date	06/30/2015
Name of Person Declaring Conformance	Russel Edge and Thomas C Pauling
Title of Person Declaring Conformance	Director, Office of Business Operations, Office of Legacy Management and Director, Office of Site Operations, Office of Legacy Management
Date of Most Recent Audit by Qualified Party	04/06/2015
Planned/Completed Date for 3-Year Repeat Independent Audit (see instructions)	04/09/2018
Date of Most Recent ISO Registration	

<b>III. EMS Performance Metrics for 2015 EMS Scorecard</b>	
Environmental Aspects	D
Sustainable Practices	D
Objectives, Targets & Programs	D
Environmental Training	C
Operational Controls	D
Contracts & Concession Agreements	D
Evaluation of Compliance with Regulatory Requirements	D
Management Review	D
Score	Green

The key for Section III responses is available at the end of the Report.

<b>IV. EMS Relationship to Sustainable Practices</b>	
<b>1. Energy Use</b>	
1.a. Has an assessment of the facility/organization's energy use been conducted?	Yes
1.b. Is energy use identified as a 'significant aspect'?	Yes
1.c. Have objectives and targets been	Yes

established to address energy use?	
1.d. Are these objectives and targets included in the EMS?	Yes
1.e. Have plans and programs been implemented to address energy use?	Yes
1.f. Are these plans and programs included in the EMS?	Yes
<b>2. Greenhouse Gas Emissions</b>	
2.a. Has an assessment of the facility's/organization's greenhouse gas emissions been conducted?	Yes
2.b. Are greenhouse gas emissions identified as 'significant aspects'?	Yes
2.c. Have objectives and targets been established for greenhouse gas emissions?	Yes
2.d. Are these objectives and targets included in the EMS?	Yes
2.e. Have plans and programs been implemented to address greenhouse gas emissions?	Yes
2.f. Are these plans and programs included in the EMS?	Yes
<b>3. Renewable Energy Use</b>	
3.a. Has an assessment of the facility's/organization's renewable energy use been conducted?	Yes
3.b. Is renewable energy use identified as a 'significant aspect'?	No

3.c. Have objectives and targets been established for renewable energy use?	Yes
3.d. Are these objectives and targets included in the EMS?	Yes
3.e. Have plans and programs been implemented to address renewable energy use?	Yes
3.f. Are these plans and programs included in the EMS?	Yes
<b>4. Water Use</b>	
4.a. Has an assessment of the facility's/organization's water use been conducted?	Yes
4.b. Is water use identified as a 'significant aspect'?	Yes
4.c. Have objectives and targets been established for water use?	Yes
4.d. Are these objectives and targets included in the EMS?	Yes
4.e. Have plans and programs been implemented to address water use?	Yes
4.f. Are these plans and programs included in the EMS?	Yes
<b>5. Purchasing</b>	
5.a. Has an assessment of the facility's/organization's purchasing practices been conducted?	Yes
5.b. Are environmental aspects associated with purchasing identified as 'significant aspects'?	Yes

5.c. Have objectives and targets been established for aspects associated with purchasing practices?	Yes
5.d. Are these objectives and targets included in the EMS?	Yes
5.e. Have plans and programs been implemented to address purchasing practices?	Yes
5.f. Are these plans and programs included in the EMS?	Yes
<b>6. Solid Waste Generation</b>	
6.a. Has an assessment of the facility's/organization's solid waste generation been conducted?	Yes
6.b. Is solid waste generation identified as a 'significant aspect'?	Yes
6.c. Have objectives and targets been established to address solid waste generation?	Yes
6.d. Are these objectives and targets included in the EMS?	Yes
6.e. Have plans and programs been implemented to address solid waste generation?	Yes
6.f. Are these plans and programs included in the EMS?	Yes
<b>7. Purchasing and Using Toxic Or Hazardous Chemicals</b>	
7.a. Has an assessment of the facility's/organization's practices for purchasing and using toxic or hazardous	Yes

chemicals been conducted?	
7.b. Is purchasing and using toxic or hazardous chemicals identified as a 'significant aspect'?	Yes
7.c. Have objectives and targets been established for purchasing and using toxic or hazardous chemicals?	Yes
7.d. Are these objectives and targets included in the EMS?	Yes
7.e. Have plans and programs been implemented to address purchasing and using toxic or hazardous chemicals?	Yes
7.f. Are these plans and programs included in the EMS?	Yes
<b>8. Buildings</b>	
8.a. Has an assessment of the facility's/organization's practices related to construction / lease / operation / maintenance of buildings been conducted?	Yes
8.b. Are the environmental aspects associated with construction / lease / operation / maintenance of buildings identified as 'significant aspects'?	Yes
8.c. Have objectives and targets been established for aspects associated with construction / lease / operation / maintenance of buildings?	Yes

8.d. Are these objectives and targets included in the EMS?	Yes
8.e. Have plans and programs been implemented to address aspects associated with construction / lease / operation / maintenance of buildings?	Yes
8.f. Are these plans and programs included in the EMS?	Yes
<b>9. Vehicle Fleet Use/Petroleum Products Use</b>	
9.a. Has an assessment of the facility's/organization's vehicle fleet use/petroleum products use been conducted?	Yes
9.b. Are vehicle fleet use/petroleum products use identified as 'significant aspects'?	Yes
9.c. Have objectives and targets been established for vehicle fleet use/petroleum products use?	Yes
9.d. Are these objectives and targets included in the EMS?	Yes
9.e. Have plans and programs been implemented to address vehicle fleet use/petroleum products use?	Yes
9.f. Are these plans and programs included in the EMS?	Yes
<b>10. Purchase/Use/Disposal of Electronic Equipment</b>	
10.a. Has an assessment of the facility's/organization's purchase/use/disposal	Yes

of electronic equipment been conducted?	
10.b. Are purchase/use/disposal of electronic equipment identified as 'significant aspects'?	Yes
10.c. Have objectives and targets been established for purchase/use/disposal of electronic equipment?	Yes
10.d. Are these objectives and targets included in the EMS?	Yes
10.e. Have plans and programs been implemented to address purchase/use/disposal of electronic equipment?	Yes
10.f. Are these plans and programs included in the EMS?	Yes
<b>11. Environmental Regulatory Compliance</b>	
11.a. Has an assessment of the facility's/organization's regulated products, activities and services been conducted?	Yes
11.b. Is environmental regulatory compliance identified as a factor in determining a 'significant aspect'?	Yes
11.c. Have objectives and targets been established for environmental regulatory compliance?	Yes
11.d. Are these objectives and targets included in the EMS?	Yes
11.e. Have plans and programs been	Yes

implemented to address environmental regulatory compliance?	
11.f. Are these plans and programs included in the EMS?	Yes

<b>V. EMS Experiences</b>	
EMS Best Practices / Lessons Learned	<p>- LM developed a guidance document for implementing construction debris and solid waste diversion strategies. Implementation of this guidance was successful in LM achieving solid and construction waste sustainability goals. - The Sustainability Team Advocates (contractor and LM) change periodically. Since participation in the EMS is an added task, the learning curve can be steep for many of us. LM prepares and presents each new member with an individualized Welcome Package, which provides information on the EMS including roles, responsibilities, activities, and where to find additional information. Existing personnel mentor new members as they gain experience and progress in their positions. - LM highlights a sustainability goal area each quarter to increase sustainability awareness through various communications method, including presentations at LM-All meetings.</p>
EMS Challenges	<p>- Because the Office of Legacy Management (LM) administers remediation and long-term care of more than 90 sites in many states and Puerto Rico, an ongoing challenge is to identify and track applicable regulations, interpret them, and determine their impacts on our operations, not just for LM programmatically but for each site. This also requires an ongoing effort to communicate the requirements of the EMS and regulations to a changing workforce of different people that may have different information needs. - LM has a joint EMS with our prime contractor. A new contract had been sought but award of the contract was delayed over an extended period. Some of the uncertainties associated with contract activities affected LM's longer term planning efforts. Related to this, LM is still bringing new contractor staff (primarily management positions) up to speed on how our unique EMS functions. - Several times per year, LM's sustainability team advocates present info to its management team and all of LM is invited; the level of attendance from non-managers varies. This helps maintain the level of awareness for those that attend. Therefore, awareness and interest amongst the general LM population fluctuates. Because LM includes info of a large number of sites in our annual reporting, a large percentage of time and effort goes into the report issuance. As a result, some employees are more aware of the reporting aspects than of the implementing and operating aspects of sustainability.</p>
External Communication	<p>- LM participates in regularly scheduled meetings with various stakeholders and constantly works to improve its external communication toolbox. Sustainability and Compliance Teams regularly post programmatic reports to the websites for the public. - LM has an area on our external website dedicated to EMS that is updated regularly. - The LM Program Update newsletter, which occasionally contains articles about our EMS, is sent to approximately 9,000 stakeholders quarterly.</p>

Highest Priority Aspects	- Land use, including cell construction and maintenance and structure erection or alteration, as well as land reuse. - Releases to the environment (treatment and monitoring of groundwater). - Resource consumption/waste minimization.
EMS Benefits to Agency Mission	- Prior to the external audit, the LM EMS Coordinators prepared and distributed EMS refresher information to potential audit interviewees, this contributed to LM passing its triennial external EMS audit in FY 2015 and continuing to put forth its EMS as a good model of a joint federal/contractor effort. LM declared conformance with the International Organization for Standardization 14001:2004 standard in June 2015, based on the results of a formal audit by a qualified external party. - The external auditors (see info about audit in first bullet, above) gave LM a "Best in Class" rating for our strategic planning. LM is near issuance of a new strategic plan that incorporates EMS, sustainability, and climate. - LM produces several annual environmental reports that are inclusive of "ALL" LM sites (examples include the SSP, ASER, audits and EMS Management Review). The draft review process includes Site Managers and Senior Management (LM and contractor). Final distribution is typically to Senior Management and field operations personnel, but office operations personnel may also be on receipt. Additionally, many of these reports are made available to the public via our EMS website. This dissemination of information improves collective knowledge of environmental topics related to LM both within and outside of our organization.

*This project was last updated on 01/29/2016 at 11:05 PM by [Tracy Ribeiro](#)*

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**Project ID**

**DOE-DOE/M&P/LM-Office of Legacy Management**

<b>I. Facility/Organization-level EMS Information</b>	<b>II. EMS External Audit &amp; Declaration of Conformance</b>	<b>III. EMS Performance Metrics for 2015 EMS Scorecard</b>	<b>? IV. EMS Relationship to Sustainable Practices</b>	<b>V. EMS Experiences</b>
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Environmental Aspects ?	<p style="text-align: right;"><a href="#">Field History</a></p> <p>Please indicate the one statement which best describes the status of ENVIRONMENTAL ASPECTS during the reporting period. DO NOT report on actions taken AFTER September 30, 2015.</p> <p>In FY 2015:</p> <p>A. <b>Environmental aspects have not been identified</b> for all of the facility's/organization's activities, products, and services (including transportation and energy related activities).</p> <p>B. <b>Environmental aspects have been identified</b> for all of the facility's/organization's activities, products, and services (including transportation and energy related activities) but <b>without using an established procedure</b>. OR Using an established procedure, <b>environmental aspects have been identified</b> for all of the facility's/organization's activities, products, and services (including transportation and energy related activities). However, <b>significant aspects were not identified</b>.</p> <p>C. Using an established procedure, <b>environmental aspects have been identified</b> for all of the facility's/organization's activities, products, and services (including transportation and energy related activities) <b>AND significant environmental aspects for those activities, products, and services have been identified</b>. However, previously identified <b>environmental aspects were not reevaluated OR were not reevaluated using an established procedure</b>.</p> <p>D. Using an established procedure, both previously and newly identified <b>environmental aspects and significant environmental aspects were evaluated and updated</b> for all of the facility's/organization's activities, products, and services (including transportation and energy related activities).</p>
Sustainable Practices ?	<p style="text-align: right;"><a href="#">Field History</a></p> <p>Please indicate the one statement which best describes the status of SUSTAINABLE PRACTICES during the reporting period. DO NOT report on actions taken AFTER September 30, 2015.</p> <p>Note 1: Executive Order 13423 requires that EMSs address the environmental aspects of agency transportation and energy related activities. Section 2 of the EO directs Federal agencies to implement sustainable practices for:</p> <ul style="list-style-type: none"> <li>(a) Improvement in energy efficiency and reduction in greenhouse gas emissions,</li> <li>(b) Use of renewable energy,</li> <li>(c) Reduction in water consumption,</li> <li>(d) Sustainable acquisition,</li> <li>(e) Reduction of the use and disposal of toxic and hazardous chemicals and materials,</li> <li>(f) Pollution and waste prevention/diversion and recycling programs,</li> <li>(g) High performance and sustainable buildings,</li> <li>(h) Vehicle fleet management, and</li> <li>(i) Electronics stewardship.</li> </ul> <p>If a particular sustainable practice is determined to be not currently applicable to the reporting EMS, that determination should be documented and available to the parent agency. That sustainable practice can then be excluded from evaluation for this reporting period.</p> <p>Examples of "not applicable" include a determination that a particular sustainable practice relates to environmental activities (a) that are not present at the facility/organization or (b) that are outside the control of the organization/facility during the reporting period (e.g., high performance building or renewable energy use in a leased facility). Note: If an organization/facility has the potential to influence the responsible organization with regard to sustainable practices, (e.g., in a lessee tenant relationship), that organization/facility shall attempt to influence the other organization to implement sustainable practices, e.g., through a letter or meeting, before it concludes the practice is</p>

		<p>"not applicable."</p> <p>Note 2: If an agency has established agency-level requirements/programs to address the sustainable practices as required by Executive Order 13423, the facility/organization may adopt the Agency-level requirements/procedures to demonstrate conformance <b>provided that the facility/organization has implemented those requirements/programs.</b></p> <p>In FY 2015:</p> <p>A. The facility/organization has <b>not established programs</b> through its EMS to address applicable sustainable practices as required by Executive Order 13423.</p> <p>B. The facility/organization has <b>established some programs</b> through its EMS to address applicable sustainable practices as required by Executive Order 13423. AND The facility/organization has <b>implemented at least one</b> of the applicable sustainable practices through its EMS. AND The facility/organization has <b>established an implementation schedule</b> to implement the remainder of the applicable sustainable practices through its EMS.</p> <p>C. The facility/organization has <b>established and implemented programs</b> to address all applicable sustainable practices as required by Executive Order 13423 through its EMS.</p> <p>D. The facility/organization has <b>established and implemented programs</b> to address all applicable sustainable practices as required by Executive Order 13423 through its EMS. AND The facility/organization has <b>reviewed performance</b> of the EMS towards the objectives of the E.O. sustainable practices through their EMS monitoring and management review processes.</p>
Objectives, Targets & Programs	?	<p style="text-align: right;"><a href="#">Field History</a></p> <p>Please indicate the one statement which best describes the status of OBJECTIVES, TARGETS AND PROGRAMS during the reporting period. DO NOT report on actions taken AFTER September 30, 2015.</p> <p>In FY 2015:</p> <p>A. Measurable environmental <b>objectives, targets, and programs were not established and documented OR previously established and documented objectives, targets, and programs were not reviewed and updated</b> as appropriate.</p> <p>B. Measurable environmental <b>objectives, targets, and programs were established</b> and documented OR <b>previously established and documented objectives, targets, and programs were reviewed and updated AND less than 50% of the established targets were on schedule</b> to be met.</p> <p>C. Measurable environmental <b>objectives, targets, and programs were established</b> and documented OR <b>previously established and documented objectives, targets, and programs were reviewed and updated AND 50-79% of the established targets were on schedule</b> to be met.</p> <p>D. Measurable environmental <b>objectives, targets, and programs were established</b> and documented OR <b>previously established and documented objectives, targets, and programs were reviewed and updated AND 80% or greater of established targets were on schedule</b> to be met.</p>
Environmental Training	?	<p style="text-align: right;"><a href="#">Field History</a></p> <p>Please indicate the one statement which best describes the status of ENVIRONMENTAL TRAINING during the reporting period. DO NOT report on actions taken AFTER September 30, 2015.</p> <p>Note: These metrics pertain to competence training for those whose tasks and/or activities have the potential to affect significant environmental aspects.</p> <p>In FY 2015:</p> <p>A. <b>Training requirements</b> to ensure individual competence and responsibility <b>were not identified or updated.</b></p> <p>B. <b>Training requirements</b> to ensure individual competence and responsibility <b>were identified or updated but training was not available or was not carried out.</b></p> <p>C. <b>Training requirements</b> to ensure individual competence and responsibility <b>were identified or updated and training was available, carried out and documented</b> during this reporting period.</p> <p>D. <b>Procedures</b> to ensure that training requirements for individual competence and responsibility <b>were established; training requirements</b> to ensure individual competence and responsibility <b>were identified or updated; training</b> (including refresher training) was <b>available and carried out and documented;</b> and training requirements for competence were <b>monitored and revised.</b></p>
Operational Controls	?	<p style="text-align: right;"><a href="#">Field History</a></p> <p>Please indicate the one statement which best describes the status of OPERATIONAL CONTROLS during the reporting</p>

	<p>period. DO NOT report on actions taken AFTER September 30, 2015.</p> <p>In FY 2015:</p> <p>A. Documented <b>operational controls</b> to address activities associated with significant aspects and consistent with objectives and targets were not established or updated.</p> <p>B. Documented <b>operational controls</b> to address activities associated with significant aspects and consistent with objectives and targets <b>were established or updated and are partially implemented</b>.</p> <p>C. Documented <b>operational controls</b> to address activities associated with significant aspects and consistent with objectives and targets <b>were established or updated and are fully implemented</b>.</p> <p>D. Documented <b>operational controls</b> to address activities associated with significant aspects and consistent with objectives and targets <b>were established or updated and are fully implemented</b>, AND previously documented <b>operational controls were formally reviewed and/or updated</b> (i.e., supplemented, revised, deleted) as appropriate to ensure their ongoing effectiveness.</p>
<p>Contracts &amp; Concession Agreements</p>	<p style="text-align: right;"><a href="#">Field History</a></p> <p>Please indicate the one statement which best describes the status of CONTRACTS &amp; CONCESSION AGREEMENTS during the reporting period. DO NOT report on actions taken AFTER September 30, 2015.</p> <p>Note 1: The Instructions to Executive Order 13423 establishes "where contractor and concessionaire activities affect an agency's environmental, transportation, or energy issues, those activities shall be addressed in the development, implementation, and maintenance of the EMS. Requirements shall be included in all appropriate contracts to ensure that the contractors' roles and responsibilities under the EMS are properly addressed" (Instructions for Implementing Executive Order 13423, Section II B (2)).</p> <p>Note 2: An "appropriate contract" is one whose actions may have potential impact on the significant environmental aspects identified by the reporting EMS and entered into, revised, amended or otherwise modified after the date of Executive Order 13423.</p> <p>Note 3: Appropriate contracts include legal arrangements with concessionaires.</p> <p>Note 4: A documented determination of no appropriate contracts may be marked as a "D" provided that the procedure requires an annual review and a review of new contracts.</p> <p>Note 5: Facilities/organizations are not precluded from modifying a contract existing prior to the date of Executive Order 13423 to include EMS considerations.</p> <p>In FY 2015:</p> <p>A. During this reporting period or previously, the facility/organization <b>did not establish a procedure</b> to identify appropriate contracts or identify appropriate contracts in which to include EMS requirements.</p> <p>B. During this reporting period or previously, the facility/organization <b>established a procedure</b> to identify appropriate contracts; <b>identified appropriate contracts</b> and the contractors' roles and responsibilities under the EMS; and <b>established a schedule</b> to modify appropriate contracts. However, the facility/organization <b>did not modify appropriate contracts</b> to include EMS requirements and defined roles and responsibilities.</p> <p>C. During this reporting period or previously, the facility/organization <b>established a procedure</b> to identify appropriate contracts; <b>identified appropriate contracts</b> and the contractors' roles and responsibilities under the EMS; <b>established a schedule</b> to modify appropriate contracts; and was <b>in the process</b> of modifying contracts to include EMS requirements and defined roles and responsibilities in appropriate contracts. However, the facility/organization <b>did not complete modifications</b> to appropriate contracts or <b>did not review</b> whether contractors fulfilled defined roles and responsibilities.</p> <p>D. The facility/organization <b>established a procedure</b> to identify appropriate contracts; <b>identified appropriate contracts</b> and the contractors' roles and responsibilities under the EMS; and <b>EMS requirements and defined roles and responsibilities were included</b> in all appropriate contracts. The facility/organization <b>reviewed the contractor activities</b> and <b>determined the status of contractors' fulfillment</b> of their defined roles and responsibilities during this reporting period.</p>
<p>Evaluation of Compliance with Regulatory Requirements</p>	<p style="text-align: right;"><a href="#">Field History</a></p> <p>Please indicate the one statement which best describes the status of EVALUATION OF COMPLIANCE WITH REGULATORY REQUIREMENTS during the reporting period. DO NOT report on actions taken AFTER September 30, 2015.</p> <p>Note: Executive Order 13423 requires that each agency establish programs for environmental compliance review and audit. Furthermore, the Instructions for Implementing Executive Order 13423 establish that the EMS shall be used to support compliance with environmental regulations.</p> <p>In FY 2015:</p> <p>A. During this reporting period or previously, the facility/organization <b>did not establish</b> as part of the facility/organization's EMS, <b>a program for an environmental compliance</b> review and audit.</p>

		<p>B. During this reporting period or previously, the facility/organization <b>established</b> as part of the facility/organization's EMS, <b>a program for an environmental compliance</b> review and audit that includes:</p> <ul style="list-style-type: none"> <li>(a) Procedures to identify and account for applicable legal and other requirements,</li> <li>(b) Protocols to periodically evaluate compliance with those applicable legal and other requirements, including the frequency of compliance evaluations, and</li> <li>(c) A process or system for implementing corrective action based on that evaluation.</li> </ul> <p>AND The facility/organization has <b>identified applicable legal and other requirements</b>.</p> <p>However, the facility/organization <b>has not implemented the protocols to evaluate compliance</b>, or the process or system to implement <b>corrective action</b> based on compliance evaluations.</p> <p>C. During this reporting period or previously, facility/organization <b>established</b> as part of the facility/organization's EMS <b>an environmental compliance program</b> that includes:</p> <ul style="list-style-type: none"> <li>(a) Procedures to identify and account for applicable legal and other requirements,</li> <li>(b) Protocols to periodically evaluate compliance with those applicable legal and other requirements, including the frequency of compliance evaluations, and</li> <li>(c) A process or system for implementing corrective actions based on that evaluation.</li> </ul> <p>AND The facility/organization has <b>identified applicable legal and other requirements</b>.</p> <p>AND The facility/organization has <b>conducted evaluations of compliance</b> with applicable legal and other requirements.</p> <p>However, the facility/organization <b>has not completed</b> the compliance <b>evaluation for the entire facility/organization</b> in accordance with the program established frequency, or <b>has not initiated corrective actions</b> for completed evaluations.</p> <p>D. During this reporting period or previously, the facility/organization <b>established</b> as part of the facility/organization's EMS <b>an environmental compliance program</b> that includes:</p> <ul style="list-style-type: none"> <li>(a) Procedures to identify and account for applicable legal and other requirements,</li> <li>(b) Protocols to periodically evaluate compliance with those applicable legal and other requirements, including the frequency of compliance evaluations, and</li> <li>(c) A process or system for implementing corrective actions based on that evaluation.</li> </ul> <p>AND The facility/organization has <b>identified applicable legal and other requirements</b>.</p> <p>AND The facility/organization has <b>completed evaluations of compliance</b> with applicable legal and other requirements for the entire facility/organization, in accordance with the established frequency.</p> <p>AND <b>Corrective actions have been initiated, scheduled or completed.</b></p>
<p>Management Review</p>	<p>?</p>	<p style="text-align: right;"><a href="#">Field History</a></p> <p>Please indicate the one statement which best describes the status of MANAGEMENT REVIEW during the reporting period. DO NOT report on actions taken AFTER September 30, 2015.</p> <p>The Instructions for Implementing Executive Order 13423 require that "Once implemented, an EMS shall be reviewed and updated annually or more frequently, as appropriate, by senior leadership accountable for implementation of that EMS." [§ 11.A.(2), page 7]</p> <p>The purpose of this review (according to ISO 14001:2004) is to ensure the continuing suitability, adequacy and effectiveness of the EMS by presenting the appropriate information to senior management with authority over policy and resources for their <b>consideration and action</b>. The attention given to the management review process is a direct reflection of the commitment of the facility/organization to continual improvement. The review should include "assessing opportunities for improvement and the need for changes to the environmental management system, including the environmental policy and environmental objectives and targets."</p> <p>The review should be documented (for example: agenda, presentations, action items and actions taken).</p> <p>In FY 2015:</p> <ul style="list-style-type: none"> <li>A. Formal <b>senior leadership review</b> of the EMS was neither planned/scheduled nor conducted.</li> <li>B. Formal <b>senior leadership review</b> of the EMS was <b>planned/scheduled</b>, but <b>was not conducted</b>.</li> <li>C. Formal senior leadership review of the EMS <b>was conducted</b>. However, recommendations for continual improvement were neither <b>addressed</b> nor proposed by top management.</li> <li>D. Formal senior leadership review of the EMS <b>was conducted</b>, top management <b>responded to recommendations</b> or gave directions for continual improvement, and appropriate actions including modifications to elements of the EMS have been <b>initiated, scheduled or completed</b>.</li> </ul>
<p>Score</p>	<p>?</p>	<p>None</p>

This project is currently locked for editing by **Mary Sizemore**.

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### Basic Viewing and Editing Instructions

This page is used for viewing and/or editing EMS "project" data. It displays the data for one EMS record in the database. Data field definitions and instructions for completing each field is available by clicking on the question mark (?) to the right of the field name. Click on the "?" a second time to hide the instructions. Note there may be multiple pages to view/edit via the page tabs located just above the fields.

If you have been assigned Edit rights, click **[Edit Project Data]** at the bottom of the page to edit any of the fields within any of the "tabs" (or categories) above. Please note that required fields are denoted in gray and are followed by an asterick (\*). Also note that some fields may become mandatory during your edit session as particular values are entered or selected. **Also Note: after clicking the [Edit Project Data] button, if you have to navigate away from this page OR you will not be making any further edits for 30 minutes, you must click [Update and Save Data] to ensure your data is being incrementally saved to the FedCenter servers, or you will risk losing data you have entered for this session. This will save your data to draft each time, and avoid loss of your already-entered data due to the FedCenter 30-minute non-activity timeout policy.**

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- **[Update and Save Data]**, which will save your current changes to draft status for later editing (this also takes the record out of edit mode so you won't see your draft changes unless you place the record back in edit mode),
- **[Update and Publish Data]**, which will first attempt to validate your data and then allow you to review, annotate and commit your changes,
- **[Cancel Current Changes]**, which will erase the changes you have made in your current session, or
- **[Cancel All Changes]**, which will erase all changes you have made in your current session and those you've made in previously saved drafts.

Note clicking on any of these actions applies to all fields located across all tabs.

For more detailed information on these options, [click here](#).

[Back to Top](#) 

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