

**Federal Technical Capability Panel
Conference Call Minutes
January 21, 2015**

Karen Boardman, Chair, on Annual Leave.

Dave Chaney, Deputy Chair opened the meeting and welcomed everyone.

FTCP Strategic Plan 2015-2018 – Karen Boardman

Dave Chaney discussed that the next step in implementing our Goals in the Strategic Plan was for champions to develop Action Plans. Dave reminded FTCP Agents to submit names to Jeannie on Goals they will be supporting.

ACTION: FTCP Agents submit to Jeannie Lozoya the goal you will support.

Attached is updated Goal Assignment listing with input received to date.

ACTION PLANS from Champions - Due Date: March 6, 2015

NNSA-NA-50 Reorganization and Path Forward

Jeff Roberson announced the NA-50 reorganization and NNSA has moved forward with implementing the new organization (NA-50). Jeff also announced that he will be the new FTCP Agent for NNSA HQ replacing Ike White.

Ike White called in and again announced Jeff Roberson's position as the new FTCP Agent and thanked Jeff for taking on the responsibility. Ike also mentioned that he will still be available to support the FTCP.

RL – Self-Assessment Results – POSTPONED

Ed Parsons provided a summary of the RL Self-Assessment results. One major concern that Ed addressed was the resource issue within RL and the TQP.

NA-SH – Accreditation Update – Barry Mellor

Ray Phifer could not attend the call. Barry Mellor provided an update on the NA-SH TQP Accreditation Review conducted November 3-14, 2014. The report is in the process of getting finalized. Pat Worthington also mentioned that they are working on establishing the TQP Accreditation Board when NA-50 indicates readiness. NNSA will be implementing a Corrective Action Plan prior to meeting with the TQP Accreditation Board.

Nuclear and Facility Safety Programs Workshop 2015 – Earl Hughes

Earl Hughes provided an update and overview of DRAFT agenda. He is working on finalizing the agenda. Registration in the Conference Management Tool is due March 4, 2015. Attached is list of POCs Earl provided as requested on the call.

Dates: May 4-8, 2015

Location: Alexis Hotel, Las Vegas, NV

FTCP F2F Meeting – May 5, 2015

ACTION: Registration in Conference Management Tool

DUE DATE: March 4, 2015

FAQS and TQP Self-Assessment Status Update – Jeanette Yarrington

Dave Chaney provided an update on FAQS and FTCP/TQP Self-Assessment (SA) data.

ACTION: Jim Landmesser, EM is working on scheduling an EM TQP Self-Assessment.

e-TQP Update – Jeannie Lozoya/Walter Meeks

The NTC has started the implementation phase of the e-TQP system. The Sandia Field Office-NNSA and Pacific Northwest Field Office-SC will be the first two sites to implement the system. NV has indicated that they will move forward with implementation in the March timeframe. Mike Mikolanis, SR, requested that NTC contact Lee Moody to provide a demo to look at e-TQP implementation. Any sites that are interested in implementing e-TQP, please contact Jeannie Lozoya or Walter Meeks.

ACTION: ALL SITES - Please contact the NTC to schedule implementation of e-TQP system.

Administrative Maintenance of FAQS (e-TQP) – Jeannie Lozoya

FINAL GTB Package has been submitted to DOE Technical Standards Manager and REVCOM. The REVCOM comment process ends on March 3, 2015.

STSM Steering Committee – Al MacDougall

Al MacDougall requested representation from Program offices for the STSM Steering Committee. The following names were provided:

NNSA – Carl Sykes

EM – Todd LaPointe

NE – Bob Boston and Julie Finup

AU – Pat Worthington

SC – TBD

ACTION: SC HQ FTCP Agent nominate representative for Steering Committee

DUE DATE: February 6, 2015

FAQS Concept (GTB/Common Core/FAQS) – Al MacDougall

Al MacDougall mentioned that he is working on a White Paper to outline the CONCEPT of developing a GTB that would meet both Safety and Security personnel needs, developing a common core qualification standard and updating FAQSs as necessary that would focus more on the technical competencies. While discussing, there were comments in regards to the need to review and rethink the current TQP. It was agreed that this would be a good topic to discuss in the upcoming FTCP F2F Meeting.

FTCP F2F Meeting Topics – Jeannie Lozoya

Jeannie addressed the FTCP F2F Meeting topics/agenda. She asked the Panel if there were any topics at this point that they would like to see on the agenda. The following topics were addressed in the discussion:

1. **Presentation and Update of Strategic Plan Action Plans by Champions**
2. **Review and Rethink Current TQP**
3. **The Question – Who should really participate in the TQP? – White Paper**
4. **e-TQP Demo and Implementation (Those sites that participated in the PILOT and that are implementing – brief on implementation process and lessons learned to date.)**
5. **Human Capital Update**

Currently, these are topics that were discussed on the conference call.

ACTION: Provide topics to Jeannie Lozoya

DUE DATE: February 11, 2015

NTC Calendar Year 2015 Training Schedule – Mark Miller

Mark Miller announced upcoming NTC courses.

Jeanne reminded everyone of the following actions:

Biennial Report Input

ACTION: Input due January 15, 2014

Workforce Staffing Analysis – Memo was distributed.

ACTION: Reports due January 15, 2015

Closing – Dave Chaney

Dave closed the meeting by thanking everyone!

Next FTCP Conference Call – FEBRUARY 18, 2015