



## POLICY FLASH 2015-01

**DATE:** October 1, 2014

**TO:** Procurement Directors

**FROM:**   
Director  
Contract and Financial Assistance Policy Division  
Office of Policy  
Office of Acquisition and Project Management

**SUBJECT:** Revision to the Federal Assistance Reporting Checklist, DOE F 4600.2.

**SUMMARY:** DOE F 4600.2, Federal Assistance Reporting Checklist has been revised. The subject form has been posted on the DOE Financial Assistance web page on the Recipients Page under the Financial Assistance Forms and Information for Applicants and Recipients at <http://www.energy.gov/management/office-management/operational-management/financial-assistance/financial-assistance-forms> . This version supersedes the 3/2013 version and includes changes to the Scientific/Technical Reporting options and instructions as required by the February 22, 2013 Memo issued by the Office of Science and Technology Policy and the resulting DOE Public Access Plan. It also includes changes to the instructions for Recipients on the form and content of their Annual Indirect Cost Proposal and Reconciliation submissions.

This flash and its attachments will be available online at the following website:  
<http://energy.gov/management/office-management/operational-management/procurement-and-acquisition/policy-flashes>.

For more information on the Scientific/Technical Reporting or the Scientific and Technical Information Program (STIP), including public access to scholarly publications, please contact Joanna Martin at (301) 903-9617 or [joanna.martin@science.doe.gov](mailto:joanna.martin@science.doe.gov) or Judy Gilmore at (865) 576-5600 or [gilmorej@osti.gov](mailto:gilmorej@osti.gov) or go to <http://www.osti.gov/stip/index>.

For DOE questions concerning the policy flash, please contact Richard Bonnell at (202) 287-1747 or [richard.bonnell@hq.doe.gov](mailto:richard.bonnell@hq.doe.gov).

Attachments