

Provided below is the minutes from the April 24, 2013 DOE FTCP Conference Call.

Opening Remarks – Karen Boardman

- Karen met with Robert “Bob” Gibbs who is the new DOE Chief of Human Capital Management during his visit to meet with DOE HCM staff located in Albuquerque. Karen and Bob discussed FTCP activities including Idaho’s concerns regarding Facility Representative Classifications. Bob is familiar with the FR program and is supportive of the program and current classifications.
- Karen will be in D.C. during the week of April 29th and is willing to meet with Headquarters staff to continue discussing Idaho’s FR concerns.
- Karen briefed the Field Management Council last week and they continue to be supportive of FTCP activities.

FTCP Strategic Plan – FY 2013-2018 Status

- Dave Chaney provided an overview of the Strategic Plan goal teams and announced the Champions:

Goal Team 1 – Ensure Mission, Program Operations and Project Integrity through Technical Knowledge Management of Technical Development Programs

Champion: Dave Chaney

Goal Team 2 – Influence DOE Policy Regarding Recruitment, Retention and Deployment of Technical Personnel

Champion: Karen Boardman

Goal Team 3 – Address Challenges Associated with Declining Resources

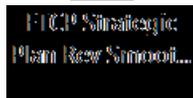
Co-Champions: Mark Brown and Jim Todd

Strategic Goal Team Actions:

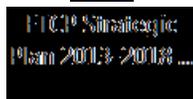
- **ACTION:** Champions have teleconference calls with teams to discuss the goal team plan of action. Please plan on being available when the Champions have the meeting.
 - Develop draft action plan and send to Patricia Parrish by COB May 15, 2013 before the May 22, 2013 Face-to-Face.
 - Send goal team preferences to Patricia Parrish if not currently assigned to a team by 4-30-2013.

Attached are the:

Signed FTCP FY 2013-2018 Strategic Plan,



FTCP Strategic Plan Goal Team Assignments, and



Action plan template to use in developing the action plan.



FAQS Status – Jeanette Yarrington

- Civil/Structural Engineering FAQ in REVCOM comment resolution until 9/30/13.
- Confinement Ventilation and Process Gas Treatment FAQ still undergoing comment resolution in REVCOM with extended date of 4/26/13.
- Environmental Restoration FAQ; since it has been some time since comment resolution/REVCOM review, FAQ is being resubmitted in REVCOM for review.
- Facility Maintenance Management FAQ is currently in REVCOM for review until 6/11/13.
- Instrumentation and Control FAQ just completed response negotiation period in REVCOM and will be sent out to FTCP Agents and CTA's for post-REVCOM review; **ACTION: Deadline for final comments back to Jeanette Yarrington/David Lawson by May 8, 2013.**
- Quality Assurance FAQ is in REVCOM for review/comment until 5/8/2013.
- STSM FAQ is still working toward response negotiation.
- Technical Training FAQ is in REVCOM for review/comment until 5/24/2013.
- Fire Protection Engineering FAQ was sent over to be entered into REVCOM on 4/8/13 and should be entering REVCOM shortly. The FPE FAQS Sponsor provided an update on the FAQS major changes to be posted in Technical STDs.
- There is a possibility that the Transportation and Traffic Management Standard will be cancelled due to limited participation. Before considering whether to cancel the TTM FAQS, we need to reaffirm whether the qualification is still needed by the FTCP Agents. **ACTION: Agents are requested to provide a position as to whether the TTM FAQS is needed for their location to Dave Chaney by 4-30-2013.**

NTC Activities – Karen Boardman

- Training Needs Assessment Activities
 - Mark Alsdorf and Mark Miller are in D.C. meeting with Programs to discuss Safety training needs. NTC staff will also be going out to meet with Programs to discuss Safeguards and Security training needs.
 - Agents will be receiving a notification request for training needs. Please make sure to pay special attention to course needs and locations.
 - The Nuclear Executive Leadership Training committee will be meeting on April 24, 2013 to discuss candidate prioritization for the 2 NELT courses left in 2013.

FTCP Face to Face Meeting

- The FTCP Face-to-Face VTC meeting is planned for May 22, 2013 from 11:00 am – 3:00 pm EST. The NTC is the “hub” for the 5/22/13 VTC and NTC staff is coordinating this effort. **ACTION: Please provide a POC and room location from each participating site to Patricia Parrish by 4-30-13 so the NTC POCs can arrange VTC connections.**
- A call-in number will also be established for sites not using the VTC connection.