



Mentee Profile

The information you provide on this form will assist us in providing you with a list of prospective mentor from which to choose the most appropriate match. Once you've completed the form, please email it to doementoringprogram@hq.doe.gov. Thank you for your interest in the DOE Mentoring Program.

Name (last/first):		Phone Number:	
Job Title/Series/Grade:		Organization (indicate HQ or field – complete address):	
Email Address:		Are you a Veteran? If yes, do you want a veteran mentee? If yes, which branch of the service?	
Are you student or intern?		Do you have a preference on mentor? For example, male, female, particular career field, specific person or other? If so, what or who?	
Do you want a mentor in your career field?		What are your career goals?	
When are you available to participate (dates and times)?		What are your hobbies?	
Are you in a formal Career Development Program? If yes, which one?			
Areas of Expertise Select the skills or areas of expertise that you could contribute most to a mentoring relationship.			
UNIVERSAL COMPETENCIES (Select no more than 3) you want to develop			
Oral Communication	Technology Utilization	Integrity/Honesty	Workplace Safety
Written Communication	Customer Service	Flexibility	
Interpersonal Skills	Public Service Motivation	Resilience	
Team Skills	Knowledge of DOE Business	Continual Learning	
MANAGERIAL COMPETENCIES (Select no more than 3) you want to develop			
Financial Management	Project Management		
Human Capital Management	Safety Management		
Technical Credibility	Program Management		
Process Improvement	Conflict Management		
LEADERSHIP COMPETENCIES (Select no more than 3) you want to develop			
Building Partnerships	Leveraging Diversity	Decisiveness	Influencing/Negotiating
Creativity & Innovation	Strategic Thinking	Entrepreneurship	Team Building
Developing Others	Vision	Problem Solving	Executing Strategy
External Awareness	Accountability	Political Savvy	Improving Organizational Performance