LEADERSHIP DEVELOPMENT CATALOG JULY 2014

Readings by Executive Core Qualifications

United States Department of Energy
Office of Learning and Workforce Development

Section 508 Compliant

Leadership Development Programs, Courses and ECQ-based Readings

"I will prepare; and someday my chance will come."
- Abraham Lincoln

Great leaders create and communicate a vision and move people into action to achieve it. They ignite our passion and inspire us to do our best. To be successful, leaders must develop the essential skills to effectively communicate, motivate their employees, fine-tune critical thinking skills, and build and leverage partnerships. They must also understand the organizational and political environment that surrounds them and be proficient in planning and managing human, financial and technology resources. Future leaders must possess the ability to think strategically, identify trends and be innovative. Being technically adept in your field will no longer be enough. Therefore, the U.S. Office of Personnel Management (OPM) identified five Executive Core Qualifications (ECQs) and six Fundamental Competencies that all aspiring and emerging government leaders and executives must possess. They are based on extensive research regarding the attributes of successful executives in both the private and public sector. The ECQs represent the best thinking of organizational psychologists, human resources professionals, and members of the Federal Senior Executive Service (SES).

This catalog includes nationwide information about more than 860 leadership programs, courses and resources from more than 260 educational organizations to help you gain or improve your leadership skills. If you are on the leadership journey and have team leader, supervisory, or managerial experience, but need to hone in on certain skills or if you are an aspiring leader who wants to become an effective team leader, supervisor or manager, this catalog provides information about programs, courses and resources to build your leadership skills. It predominantly lists short-term training programs and longer-term courses from universities, colleges and non-profit organizations such as think-tanks; and lists such by ECQs and Fundamental Competencies.

For each institution in this catalog, we have provided a representative list of courses and programs. When you access the institution's web site you, you will be able to determine the full range of courses and programs available for your consideration. The resources listed will facilitate your growth and development as an incumbent or aspiring leader; and will be helpful in preparing an Individual, Leadership or Executive Development Plan. Before making final plans to register, please be sure to check each institution's website or call the contact number provided to confirm that the information is still current. *Please note, the listing of these courses does not constitute endorsement of their content by the Department of Energy or any agency of the Federal Government.*

Authority to Share or Republish this catalog

Permission is hereby granted to all federal, state and local governmental organizations to share or republish the links to this catalog and Leadership Development Resource Center.
If you are aware of other federal distribution lists that would be appropriate to use in making this catalog and future updates available to current or aspiring leaders, please send us a link and permission-to-use contact information. We have also been requested to begin making this catalog available to interested State and County Government offices. Information about State/County distribution lists

would also be appreciated. This catalog is for anyone interested in being a part of the responsive and competitive federal workforce of the future.

How to Navigate the Catalog

This catalog is designed for easy navigation. It has an interactive Table of Contents that is composed of two sections: Organization of this Catalog and Leadership Programs and Courses by ECQ. The Organization of this Catalog section presents an overview of the structure of the catalog and provides easy access allowing you to move within the entire catalog by clicking on the hyperlinks to the various resources contained within, including the Descriptions of the Five ECQs; Leadership Programs and Courses by ECQs and Recommended ECQ-related Readings.

The Leadership Programs and Courses by ECQ section is divided into five subsections that include descriptions of leadership programs or courses sorted by ECQ. To make it easier for you to locate courses specific to your developmental needs, the table of contents is organized by ECQ and each course has been matched to a primary ECQ. However, it is important to note that some programs and courses may fit the parameters for more than one ECQ. This section also provides details about the date the specific programs or courses are offered, the location, the cost and the web-link to the institution offering the programs or courses. Clicking the hyperlink in the descriptions will take you directly to the institution's website for additional information. Clicking a page number on the table of contents will take you directly to that section of the catalog.

Master Indexes

Two Master Index have been created in association with the catalog. The first is the Master Course Index and the second is the Readings Index. With ease, the Master Course Index can be used to search for courses based on a primary ECQ, cost, location or educational institution. The Readings Index lists books by ECQ and includes author, title, date and a brief summary. Both the Master Course Index and the Readings Index are available online within the Leadership Development Resource Center or by clicking on the links below:

Master Course Index **Readings Index**

Online Courses

As you will note, in addition to undergraduate, graduate courses and certificate program resident courses this catalog also includes online learning resources including e-learning courses. In many cases, federal agency personnel already have access to Skillsoft online learning resources through their enterprise learning management systems. We encourage you to explore your in-house options by contacting your agency learning program manager or send an email to LeadershipTraining@Skillsoft.com for additional information, as these resources may already be available to you at no cost.

508(c) Compliance Statement

The Department of Energy recognizes the importance of technology accessibility standards to our federal employee users. We are committed to keeping our web site and catalog data in compliance with section 508(c) of the Rehabilitation Act of 1973, and 36 CFR 1194.22 (Web-based Internet Information and Applications).

Leadership Development Resource Center (LDRC)

Building enterprise leaders for today's success and tomorrow's mission accomplishment

Purpose:

There is never a time when building an organization's leadership bench strength is not of critical importance. The results of successful leadership development will always manifest in helping to realize the greatest potential for mission accomplishment. Government and private industry organizations alike depend on their leaders to guide them through change, implement their strategic plans successfully and prepare for future competition. Today, effective leadership is commonly viewed as being central to organizational success and more importance is placed on leadership development than ever. Effective leadership is central to organizational success and we have implemented the Leadership Development Resource Center (LDRC). This is a new and growing effort that will provide incumbent and emerging Federal leaders with the tools and information to help them build their leadership capacity. The LDRC is a means of coordinating resources and program efforts in order to meet DOE's mission by progressing in all phases of leadership development.

At the Department of Energy, effective leadership is commonly viewed as being central to organizational success. Efforts are underway to more efficiently and effectively coordinate resources and program efforts to achieve agency alignment and progress in all phases of leadership development.

Click on the link below to visit the LDRC to access the calendar of upcoming Leadership Development Series Events as well as links to free tools for career planning such as interest assessments, interview skills and building a federal resume.

Leadership Development Resource Center

Acknowledgements

We are in our fifth year of producing this catalog and could not be more pleased with the quality of assistance provided by DOE staff and student volunteers, without whose help – it couldn't done.
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Recommendations or Corrections?

Please let us know of any recommendations for additional course providers or other leadership readings that should be included. Additional segments needed? Please let us know what else you would recommend be included in this catalog or any non-working links or links that take you to the wrong location. If we have missed something in proofing any of our course information, please let us know. Please send any recommendations or information about corrections to:
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Descriptions of the Five Executive Core Qualifications

The Executive Core Qualifications (ECQs) define the competencies needed to build a federal corporate culture that drives for results, serves customers, and builds successful teams and coalitions within and outside the organization. The Executive Core Qualifications are required for entry into the Senior Executive Service and are used by many departments and agencies in selection, performance management, and leadership development for management and executive positions. OPM's Guide to the Senior Executive Service Qualifications provides detailed information on the Executive Core Qualifications.

Definitions				
Leading Change	**Leading People**	**Results Driven**	**Business Acumen**	**Building Coalitions**
This core qualification involves the ability to bring about strategic change, both within and outside the organization, to meet organizational goals. Inherent to this ECQ is the ability to establish an organizational vision and to implement it in a continuously changing environment.	This core qualification involves the ability to lead people toward meeting the organization's vision, mission, and goals. Inherent to this ECQ is the ability to provide an inclusive workplace that fosters the development of others, facilitates cooperation and teamwork, and supports constructive resolution of conflicts.	This core qualification involves the ability to meet organizational goals and customer expectations. Inherent to this ECQ is the ability to make decisions that produce high-quality results by applying technical knowledge, analyzing problems, and calculating risks.	This core qualification involves the ability to manage human, financial, and information resources strategically.	This core qualification involves the ability to build coalitions internally and with other Federal agencies, State and local governments, nonprofit and private sector organizations, foreign governments, or international organizations to achieve common goals.

Competencies				
1.Creativity and Innovation 2.External Awareness 3.Flexibility 4.Resilience 5.Strategic Thinking 6.Vision	1.Conflict Management 2.Leveraging Diversity 3.Developing Others 4.Team Building	1.Accountability 2.Customer Service 3.Decisiveness 4.Entrepreneurship 5.Problem Solving 6.Technical Credibility	1.Financial Management 2.Human Capital Management 3.Technology Management	1.Partnering 2.Political Savvy 3.Influencing/ Negotiating

Fundamental Competencies

Competencies are the personal and professional attributes that are critical to successful performance in the SES. The fundamental competencies are the attributes that serve as the foundation for each of the Executive Core Qualifications. Experience and training that strengthen and demonstrate the competencies will enhance a candidate's overall qualifications for the SES. These competencies are the foundation for success in each of the Executive Core Qualifications.

Interpersonal Skills: Treats others with courtesy, sensitivity, and respect. Considers and responds appropriately to the needs and feelings of different people in different situations.

Oral Communication: Makes clear and convincing oral presentations. Listens effectively; clarifies information as needed.

Integrity/Honesty: Behaves in an honest, fair, and ethical manner. Shows consistency in words and actions and models high standards of ethics.

Written Communication: Writes in a clear, concise, organized, and convincing manner for the intended audience.

Continual Learning: Assesses and recognizes own strengths and weaknesses; pursues self-development.

Public Service Motivation: Shows a commitment to serve the public. Ensures that actions meet public needs; aligns organizational objectives and practices with public interests.

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Program and Course Descriptions by ECQ

ECQ 1: Leading Change

This core qualification involves the ability to bring about strategic change, both within and outside the organization, to meet organizational goals. Inherent to this ECQ is the ability to establish an organizational vision and to implement it in a continuously changing environment.

Alabama Agricultural and Mechanical University

Strategic Management (MGT 516)

This course is designed to develop an understanding of strategy, policy, and decision-making as applied to the overall management of large corporations or other formal organizational structures. The course objectives are achieved through the integration of economic, marketing, accounting, finance, and management fundamentals. The case method is used as a learning tool.

Additional information may be found here at the Alabama Agricultural and Mechanical University's website.

Dates: TBD
Location: AL
Cost: $1,062.00
Contact Information:
Phone: 256-372-5266
Email: gradschool1@aamu.edu

Alcorn State University

Organizational Behavior & Development (MG 640)

This course examines behavioral concepts, techniques, and applications for managing employees in all types of organizations. Issues of organizational structure, job qualifications, job satisfaction and commitment, teams and teamwork, and leadership are addressed.

Additional information may be found here at the Alcorn State University's website.

Dates: Summer/Fall 2014
Location: MI

Cost: $2,571.00
Contact Information:
Phone: 601-304-4308
Email: ddavis@alcorn.edu

Alcorn State University

Survey of Management (MG 541)

This course identifies and describes current organizational and management principles and practices as they apply to today's business world. The manager's job and the current environment of management are examined based on the cornerstones of management: planning, organizing, leading, and controlling.

Additional information may be found here at the Alcorn State University's website.

Dates: Fall 2014
Location: MI
Cost: $2,571.00
Contact Information:
Phone: 601-304-4309
Email: ddavis@alcorn.edu

Alverno College

Creating Agility in Dynamic Environments (MGT 640)

This course focuses on change management, leadership and teamwork. In collaboration to anticipate and respond to changing markets, global operating environments and unforeseen events. participants will also study legal, regulatory and ethical issues confronting today's business leaders.

Additional information may be found here at the Alverno College's website.

Dates: TBD
Location: WI
Cost: $4,374.00
Contact Information:
Phone: 414-382-6000
Email: adekola.adedapo@alverno.edu

American University

Council of the Inspectors General and American University's Leadership Development Program

Participants explore various roles, responsibilities, and choices in creating high performing organizations. A basic assumption is that leadership is a journey of continuously struggling to know oneself, understand one's relationship with others, and take responsibility for making conscious choices through reading, dialogue, and reflection. Participants focus on their personal approaches to leadership,

develop an awareness of the advantages and disadvantages that accompany them, identify personal values and understand how those values drive both a leader's and follower's behavior, learn about the role of individual vision and mission in leading others, and understand the different skills required as one is promoted to levels of increasing responsibility.

Additional information may be found here at the American University's website.

Dates: TBD
Location: DC
Cost: $3,000.00
Contact Information:
Phone: 202-885-3262
Email: rettawil@american.edu

American University

Key Executive Leadership Certificate Program

Based on the Executive Core Qualifications (ECQs) developed by the U.S. Office of Personnel Management (OPM), the Key Executive Leadership Certificate is designed to provide a unique experience for enthusiastic and seasoned managers who have an interest in strengthening management skills, heightening leadership skills, and furthering their public service career.

Additional information may be found here at the American University's website.

Dates: TBD
Location: DC
Cost: $20,000.00
Contact Information:
Phone: 202-885-6256
Email: keycert@american.edu

Barber-Scotia College

Oral Communication (GS 232)

Training in the skills essential for effective and efficient oral communication: articulation, pronunciation, enunciation, oral interpretation, and delivery techniques. Additional information may be found here at the Barber-Scotia College's website.

Dates: Spring
Location: NC
Cost: $975.00
Contact Information:
Phone: 704-789-2900
Email: bboyd@b-sc.edu

Barnard College - Athena Center

Strengthen Your Inner Coach

Learn strategies to strengthen their resilience; their ability to bounce back from disappointments, move past what isn't working, take the next risk, and make difficult decisions. Habitual patterns of self-criticism and self-invalidation can get in their way by undermining the courage needed to act assertively and manage challenging moments. Strengthening the voice of an Inner Coach will help participants resist inner criticism and build their self-confidence. Participants will learn: Specific practices for strengthening their Inner Coach, How we get hooked by the Inner Critic, Strategies for unhooking ourselves and others, User friendly skills to build their confidence and self-esteem.

Additional information may be found here at the Barnard College - Athena Center's website.

Dates:
Location: NY
Cost: Free to currently enrolled Barnard College students Only
Contact Information:
Phone: 212- 854-5262
Email: admissions@barnard.edu

Bay Path College

Strategic Innovation (CIM 630)

The major impact of growing information technology, whose core is innovation, has resulted in the great change it has caused in the way the world now conducts business. Students in this course study and apply three different strategic approaches to innovation: From a historical perspective, students learn about the major issues and developments in technology and their various effects in the market on individuals, organizations, society, and culture. From the analytical perspective of the innovator's dilemma, students learn about both incremental and radical innovation in both service and manufacturing industries. And finally, from a creative perspective, students learn how to bring to market a revolutionary new business concept that forces most organizations to change their ways of seeing and conducting their businesses. Information technology's impact upon organizational and societal structures sits at the heart of strategic innovation, and students emerge from this course knowing how to identify, analyze, and apply it to both historical and contemporary ventures while maintaining legal and ethical values.

Additional information may be found here at the Bay Path College's website.

Dates: 05/04- 06/27/2015
Location: MA
Cost: $2,295.00
Contact Information:
Phone: 800-782-7284 ext. 1332
Email: graduate@baypath.edu

Bellevue College

Navigating Change

Discover how to apply proven techniques to help their team accept, embrace, and champion change. Understand the challenges of change, and assess their own change-readiness. Develop the skills required to manage the human side of change more effectively. Based on lessons from Managing Transitions by William Bridges and The Leadership Challenge Workbook by James Kouzes and Barry Posner. Recommended: Previous training or experience in basic planning.

Additional information may be found here at the Bellevue College's website.

Dates: 7/19- 8/9/2014
Location: WA
Cost: $229.00
Contact Information:
Phone: 425-564-2263
Email: N/A

Bowie State University

Intro to Public Relations (COMM 324)

This course is a study of the fundamental concepts and skills in the public relations field. Students will learn the definition, nature, scope, and warranty of public relations activity. Tasks and responsibilities such as the number of theoretical foundations (including among others, communication theory, interorganizational theory, decision-making and management theory and conflict-resolution theory) will be addressed.

Additional information may be found here at the Bowie State University's website.

Dates: Fall Only
Location: MD
Cost: $639.00
Contact Information:
Phone: 301-860-3451
Email: N/A

Brookings Instituion

Executive Leadership for America

Acknowledging the challenging times that confront public leaders today, this course offers participants a week to refocus, re-energize, and restore their commitment to leading in the public sector. Unique instructional content addresses leadership renewal and how to reduce stress and pressure in their life and the workplace. Content centers on how attention to personal resilience and connection to broad

social goals can create a deep emotional bond with the people participants lead, thereby creating an inspired public service that is essential to achieving America's promise.

Additional information may be found here at the Brookings Institution's website.

Dates:
Location: VA
Cost: $5,750.00
Contact Information:
Phone: 800-925-5730
Email: registrar@brookings.edu

Brookings Instituion

Inspiring Creativity in Organizations

Leaders who have mastered the skills of creative thinking—and who can foster those skills in others—are positioned to add tremendous value to their organizations.

Additional information may be found here at the Brookings Institution's website.

Dates: 10/22- 10/23/014
Location: DC
Cost: $1,895.00
Contact Information:
Phone: 800-925-5730
Email: registrar@brookings.edu

Brookings Institution

Ethics in Action: Leading with Integrity

Examine the tensions between their own personal values and their responsibilities to the public—and discover how to address both with integrity.

Additional information may be found here at the Brookings Institution's website.

Dates: 10/28- 10/30/2014
04/14- 04/16/2015
Location: DC
Cost: $2,695.00
Contact Information:
Phone: 800-925-5730
Email: registrar@brookings.edu

Brookings Institution

Flexibility and Decisiveness

This course provides insights on how to adapt to and work effectively within dynamic change, see possibilities that lead to breakthrough concepts, and employ models of decision making appropriate to the situation at hand.

Additional information may be found here at the Brookings Institution's website.

Dates: 09/18- 09/19/2014
Location: DC
Cost: $1,895.00
Contact Information:
Phone: 800-925-5730
Email: registrar@brookings.edu

Brookings Institution

Resilience in Leadership

Participants will identify their own thinking styles and how they may be helping or hurting their performance. And participants will learn a series of practical skills for improved resilience and success.

Additional information may be found here at the Brookings Institution's website.

Dates: 10/15- 10/16/2014
Location: DC
Cost: $1,895.00
Contact Information:
Phone: 800-925-5730
Email: registrar@brookings.edu

Brookings Institution

Strategic Thinking: Driving Long-Term Success

Participants will learn how to analyze assumptions, information, and frameworks to formulate strategic options for a positive outcome. Most importantly, participants will practice their strategic thinking with an eye toward real-world implementation.

Additional information may be found here at the Brookings Institution's website.

Dates: 02/11- 02/12/2015
Location: DC
Cost: $1,895.00
Contact Information:
Phone: 800-925-5730
Email: registrar@brookings.edu

Brookings Institution

Vision and Leading Change

Participants and their fellow participants will be introduced to the exclusive BEE model of "leading at the crossroads of change," a new way to think about whom to engage in the change process, how to engage, and when to engage. Learn the process of visioning and how to construct a vision of ways in which their organization will create new value.

Additional information may be found here at the Brookings Institution's website.

Dates: 03/10- 03/11/2015
Location: DC
Cost: $1,895.00
Contact Information:
Phone: 800-925-5730
Email: registrar@brookings.edu

California State University - Long Beach

Managing Quality for Productivity (MGMT 413)

Relationship between productivity and quality. Examination of the quality-assurance function, statistical quality control, and lot inspection. Relationship between productivity improvement, product quality, and manufacturing strategy.

Additional information may be found here at the California State University - Long Beach's website.

Dates: Fall 2014
Location: CA
Cost: $405.00
Contact Information:
Phone: 562-985-8597
Email:

California State University - Sacramento

Managing Creativity and Innovation (EMBA 246)

This course will provide students with a strong theoretical foundation and a set of practical tools for the management of creativity and innovation. It will help students understand the innovation process and rethink an organization's human resources strategy and transform it into a system that will promote growth and effectiveness at all levels of the organization. The course will also provide a framework for a learning organization to recognize failures, disruptive technologies and strategies to overcome them.

Additional information may be found here at the California State University - Sacramento's website.

Dates: Fall 2014
Location: CA
Cost: $875.00
Contact Information:
Phone: 916-278-5856
Email:

California State University - Sacramento

Strategic Analysis for Executives (EMBA 228)

The course is an interactive learning experience that examines the roles, functions, and skills of top-level executives. The course addresses the need for utilizing the latest strategic approaches. The strategy formulation perspective is designed to increase understanding of the functions and responsibilities of general management.

Additional information may be found here at the California State University - Sacramento's website.

Dates: Fall 2014
Location: CA
Cost: $875.00
Contact Information:
Phone: 916-278-5856
Email:

Carlow University

Managing Organizational Change & Innovation (MBA 731)

Focuses on organizational development and transformation. It reviews leading change issues and strategies being used in a diversity of organizations today and explores emerging opportunities for change and innovation. This course makes use of numerous reading from the leading experts in the field and culminates with students developing executive-level, change and innovation strategies.

Additional information may be found here at the Carlow University's website.

Dates: 08/25- 12/12/2014
Location: PA
Cost: $2,298.00
Contact Information:
Phone: 412-578-8786
Email: emu@carlow.edu

Cedar Crest College

Change and Moral Leadership (BUA 350)

Encouraging and achieving change in organizations and communities is the focus of this course. On a foundation of theoretical and applied concepts in leadership, students will undertake projects that develop the ability to create authentic visions and sustainable, cooperative responses to issues and opportunities. Simultaneously, students are asked to confront the challenge of moral leadership through an assessment of examples where individuals must make choices with significant ethical implications.

Additional information may be found here at the Cedar Crest College's website.

Dates: 10/05- 12/07/2014
Location: PA
Cost: $3,390.00
Contact Information:
Phone: 610- 437-4471 ext. 4453
Email: ibalog@cedarcrest.edu

Cedar Crest College

Introduction to Culture and Society (SOC 100)

This course introduces students to holistic approaches to various global problems. As social change agents, students are challenged to translate their self-awareness into envisioning, formulating and analyzing creative, practical approaches to shaping the world to best meet human needs in the new millennium.

Additional information may be found here at the Cedar Crest College's website.

Dates: 08/25- 12/08/2014
Location: PA
Cost: $3,390.00
Contact Information:
Phone: 800-360-1222
Email: admissions@cedarcrest.edu

Cedar Crest College

Industry Analysis and Strategy (BUA 351)

This course is the first of two required courses that consider the development and the execution of business strategy. Starting from the premise that business strategy is a holistic process that combines all business functions, as well as the internal and external environment of an organization, students will learn the process of strategy, its underlying theory, and the key decisions that must be made to integrate an organization's capabilities and gain competitive advantage. Students will use representative case studies to analyze, discuss, and recommend strategic behavior. The course prepares students for Innovation and Entrepreneurship, which requires the development and defense of a comprehensive business plan.

Additional information may be found here at the Cedar Crest College's website.

Dates: 08/25- 12/08/2014
Location: PA
Cost: $3,390.00
Contact Information:
Phone: 610- 437-4471 ext. 4453
Email: ibalog@cedarcrest.edu

Center for Creative Leadership

Leadership at the Peak

The highly personalized Leadership at the Peak will help the learners: 1) Learn how key stakeholders rate their leadership effectiveness and how they compare with other senior executives. 2) Strengthen their external influence skills with Boards, shareholders, partners and other critical stakeholders. 3) Enhance their executive image and communication skills. 4) Validate or recast their organizational vision. 5) Broaden their network of senior executive colleagues. 6) Learn to balance and sustain the energy for the work of leadership. 7) Develop clear action plans.

Additional information may be found here at the Center for Creative Leadership's website.

Dates:
Location: CO/NC/CA
Cost: $11,900.00
Contact Information:
Phone: 800-780-1031
Email: info@ccl.org

Center for Creative Leadership

Leading Strategically

The Leading Strategically program provides senior leaders with the tools and practice to apply new leadership skills to more effectively align and execute strategy. Participants will start by using our proprietary assessment for development framework, pioneered and proven by CCL with clients for over 40 years. Participants will better understand their strategic leadership strengths and weaknesses and explore how to develop and sharpen skills while developing an action plan to leverage those skills with real world challenges. Throughout the week, participants will engage in an intensive organizational simulation, where participants will be able to experience the challenges of leading strategically by balancing the complex aspects of leadership while managing the day-to-day operations.

Additional information may be found here at the Center for Creative Leadership's website.

Dates:
Location: CO
Cost: $7,500.00

Contact Information:
Phone: 800-780-1031
Email: info@ccl.org

Chabot College

Time Managememnt Skills (BUS 50J)

Practical tips and tools to manage time in academic and business-related situations. Setting short-term and long-term goals. Prioritization of goals and activities. Developing plans; organizing their workplace. Typical time wasters/ time leaks, including procrastination, and ways of overcoming them.

Additional information may be found here at the Chabot College's website.

Dates: 08/18- 12/19/2014
Location: CA
Cost: $289.00
Contact Information:
Phone: 510-723-6653 or 510-723-6600
Email: jcerefice@chabotcollege.edu

Chatham University

Global Business (BUS 570)

This course introduces students to the world of international business and management by studying cultural influences, government, and business structures in our global economy. Students also learn about trade relations, international finance and legal and labor agreements.

Additional information may be found here at the Chatham University's website.

Dates: 08/25- 12/06/2014
Location: PA
Cost: $2,481.00
Contact Information:
Phone: 412-365-2758 or 800-837-1290
Email: knoel@chatham.edu

Clark Atlanta University

Entrepreneurial Thinking (CSB 6720)

Focuses on all aspects of starting a business: selecting promising ideas, initiating new ventures and obtaining initial financing. Concentrates on how ventures are begun, how venture ideas and other key ingredients for start-ups are derived, and how to evaluate new venture proposals. Explores business plan developments.

Additional information may be found here at the Clark Atlanta University's website.

Dates: 08/20- 12/12/2014
Location: GA
Cost: $2,484.00
Contact Information:
Phone: 404-880-8454
Email: GraduateAdmissions@cau.edu

Coastline Community College

Management & Supervision: Human Relations (C102)

The course explores the influence of individual differences, interpersonal dynamics and culture on human relations. Its focus is on learning to apply the principles of social science as a business management skill and to improve working relationship and the ability to deal with a variety of people and situations. Students will learn how to utilize problem solving, critical thinking and human relations skills to become effective supervisors and managers in today's business environment.

Additional information may be found here at the Coastline Community College's website.

Dates: 08/28- 12/12/2014
Location: CA
Cost: $138.00
Contact Information:
Phone: 714-546-7600
Email: N/A

Coastline Community College

Management & Supervision (C145) (formerly Personal Leadership)

A participative course designed for individuals wanting to improve their current leadership and management skills. Topics include knowing what leadership is, challenging the process, inspiring a shared vision, enabling others to act, modeling the way, recognizing contributions and accomplishments, and becoming a caring and effective leader through the Student Advisory Council. Other topics include evaluating personal leadership and management skills, solving problems creatively, communicating supportively, gaining power and influence, managing conflict and motivating others.

Additional information may be found here at the Coastline Community College's website.

Dates: 08/24- 12/14/2014
Location: CA
Cost: $138.00
Contact Information:
Phone: 714-546-7600
Email: N/A

College of Alameda

Social Problems (SOC 2)

Study of society through the application of sociological principles and critical thinking skills to the identification and analysis of selected social problems: Poverty, racism/sexism, drug abuse, crime, and population control.

Additional information may be found here at the College of Alameda's website.

Dates: 08/18- 12/12/2014
Location: CA
Cost: $138.00
Contact Information:
Phone: 510-522-7221
Email: N/A

College of Menominee Nation

International Investment (BUS465)

This course provides a general study of how global firms operate. Students will demonstrate an understanding of risk and return, investment analysis, effective use of funds, short- and long-term capital management for a global firm that operate under multiple cultures, geographic, economic and political environments. This course provides financial decision-making tools to investment decision-making process from a global perspective.

Additional information may be found here at the College of Menominee Nation's website.

Dates: 8/29- 12/13/2014
Location: WI
Cost: $750.00
Contact Information:
Phone: Green Bay/Oneida Campus 920-965-0070
Keshena Campus 715-799-5600
Email: admissions@menominee.edu

College of Menominee Nation

Leadership in Organizations (BUS400)

This course introduces students to approaches, theories, and types of leadership as related to organizations, tribes, and business. Through personal observations, reflection, and research, students will examine approaches to leadership to understand how to use leadership skills to lead activities in organizations.

Additional information may be found here at the College of Menominee Nation's website.

Dates: 08/26- 12/13/2014
Location: WI
Cost: $750.00
Contact Information:
Phone: Green Bay/Oneida Campus 920-965-0070
Keshena Campus 715-799-5600
Email: admissions@menominee.edu

College of New Rochelle

Legal and Ethical Aspects of Public Administration (PAD 606)

This course is a study of legal and ethical dimensions of the external and internal environment affecting public administration. Specific topics include values and ethics in public administration, public administration and government relations, administrative social performance, and stakeholder responsibility.

Additional information may be found here at the College of New Rochelle's website.

Dates: 09/03- 12/19/2014
Location: NY
Cost: $2,682.00
Contact Information:
Phone: 914-654-5309
Email: mramos@cnr.edu

College of Saint Benedict

Leadership and Followership (GBUS303)

Throughout this course, students will explore, experience, and apply the interrelated elements of leadership and followership, keeping in mind both local and global contexts. Course content will take a multidisciplinary perspective. It will include historical and contemporary readings from leading experts and practitioners, study and discussion of relevant leadership "current events," and insights shared by visiting practicing leaders. Particular attention will be focused on the dynamics of strategic environmental scanning, innovation, creativity and the self-awareness and communication skills necessary to successful leadership and followership in the 21st century.

Additional information may be found here at the College of Saint Benedict's website.

Dates: 08/25/ 2014 - 12/16/2014
Location: MN
Cost: $1,584.00
Contact Information:

Phone: 320-363-2048
Email: smoskowitz@csbsju.edu

College of Saint Benedict

Advanced Global Strategy (GBUS381)

This course is the Global Business Leadership capstone course. Theories of strategic planning and implementation in organizations will be the framework for integrating knowledge of the functional areas of management, principles of organizational behavior, and general management theory. Students develop analytical and problem-solving skills through application of theoretical knowledge to case studies involving actual organizations. An understanding of the global economic, social and legal environments is developed through reading and analysis of organizations operating throughout the world.

Additional information may be found here at the College of Saint Benedict's website.

Dates: 08/25- 12/16/2014
Location: MN
Cost: $2,112.00
Contact Information:
Phone: 320-363-2048
Email: smoskowitz@csbsju.edu

College of Saint Benedict

Global Entreprenuership (ENTR 302)

The course prepares students to conduct international business by comparing and contrasting the business practices of entrepreneurs in the United States with entrepreneurs globally. Through readings and direct interactions with entrepreneurs and small business owner/operators in their home countries, the course introduces students to the decisions surrounding international operations. The emphasis of the course is on analyzing how markets and competition (economic dimension), power (political dimension), and culture (social dimension), and values (ethical dimension) influence start up decisions.

Additional information may be found here at the College of Saint Benedict's website.

Dates: 08/25- 12/16/2014
Location: MN
Cost: $2,112.00
Contact Information:
Phone: 320-363-2048
Email: smoskowitz@csbsju.edu

College of Saint Elizabeth

Public Safety Leadership & Supervision (JUS305)

This course exposes students to a broad range of ideas, commitments, ethics, theories, and concepts relating to leadership in the criminal justice profession. Topics focus on the strategies that effective leaders use to manage their employee relationships. The course stresses the application of leadership principles to criminal justice situations and problems. A focus on Homeland Security is also included.

Additional information may be found here at the College of Saint Elizabeth's website.

Dates: 08/23- 12/13/2014
Location: NJ
Cost: $4,256.00
Contact Information:
Phone: 973-290-4113
Email: jsilver@cse.edu

College of Saint Mary

Organizational Behavior (MOL645)

This course focuses on a detailed examination of the sources and uses of power and influence, as well as how power and influence are attained, used, and lost. Opportunities to influence and be influenced will be provided and results examined for outcomes and consequences. Influence tactics effective for women in leadership situations are studied. Students will also analyze the causes of organizational behavior problems and the organizational factors that are a foundation for positive and effective organizational behaviors. Topics covered are attitudes and behaviors, stress and emotions, motivation, positive organizational behavior, relationships and social and psychological capital, organizational politics and power, followership, and culture and diversity.

Additional information may be found here at the College of Saint Mary's website.

Dates: 8/16- 10/13/2014
Location: NE
Cost: $1,125.00
Contact Information:
Phone: 402-399-2410
Email: mmaryott@csm.edu

Colorado State University

Short Courses on Leadership and Organizational Dynamics

This day long program will provides methods and tools to become the trusted confidant and ally necessary to establish long-term business relationships. Additional information may be found here at the Colorado State University's website.

Dates: TBD

Location: CO
Cost: TBD
Contact Information:
Phone: 970-491-1885
Email: felicia.zamora@business.colostate.edu

Columbia University

Leading Strategic Growth and Change

Leading Strategic Growth and Change is a five-day program focused on the process of finding opportunities, launching new ventures, and leading necessary organizational changes to revitalize an organization.

Additional information may be found here at the Columbia University's website.

Dates: 10/27- 10/31/2014
Location: NY
Cost: $8,650.00
Contact Information:
Phone: 800-692-3932
Email: bcraven@gsb.columbia.edu

Coppin State University

Seminar in Business Strategy and Policy (BUSI 495)

This is a capstone course that utilizes an eclectic approach to integrate key concepts and processes of the business curriculum/discipline. Students will explore the processes of how organizations formulate, implement, and evaluate strategies via case analyses. Topics include generic competitive strategies, corporate strategies, competitive international market strategies, company's external environment, resources, cost position, and competitiveness.

Additional information may be found here at the Coppin State University's website.

Dates: 08/25- 12/10/2014
Location: MD
Cost: $525.00
Contact Information:
Phone: 410-951-3444
Email: coppinallbusiness@coppin.edu

Crafton Hills College

Elements of Public Speaking (COMMST 100)

Study and Training in Public Communication.

Additional information may be found here at the Crafton Hills College's website.

Dates: Fall/TBD
Location: Online
Cost: $208.00
Contact Information:
Phone: 909-794-2161
Email: kcolvey@craftonhills.edu

Dartmouth College

The Leadership & Strategic Impact (LSI) Program

As part of a broad strategic learning experience, Leadership and Strategic Impact (LSI) places an unequaled emphasis on their personal leadership transformation. Before, during, and after the program, participants have the opportunity to explore and expand their self-awareness as a leader and to hone their personal leadership style for broad organizational impact.

Additional information may be found here at the Dartmouth College's website.

Dates: 10/19- 10/24/2014
Location: NH
Cost: $11,500.00
Contact Information:
Phone: 603-646-2839
Email: tuck.exe.ed@dartmouth.edu

Dartmouth College

The Leading Innovation: From Innovation to Impact Program

More than ever, companies need to grow through innovation—to create new businesses, new products, new processes—and to profit from them. By focusing on turning ideas into action, Leading Innovation: From Idea to Impact is the essential program for learning how to successfully navigate the end-to-end innovation execution process. In five intensive days, the program provides the practical frameworks to successfully execute on a broad range of innovation initiatives—large or small, risky or less risky, new processes, new products, new services, moves into adjacent markets, and entirely new businesses.

Additional information may be found here at the Dartmouth College's website.

Dates: 11/02- 11/07/2014
Location: NH
Cost: $11,500.00
Contact Information:
Phone: 603-646-2839

Email: tuck.exe.ed@dartmouth.edu

Dartmouth College

Executive Program on Strategic Reputation Management (Online)

The Executive Program on Strategic Reputation Management takes a holistic approach towards understanding reputation strategy and how it fits in an organization's overall corporate strategy. These nine virtual, interactive sessions will prepare participants to understand and thrive in the Reputation Economy.

Additional information may be found here at the Dartmouth College's website.

Dates: 09/25- 11/12/2014
Location: NH
Cost: $2,495,00
Contact Information:
Phone: 603-646-2839
Email: tuck.exe.ed@dartmouth.edu

De Anza College

International Business Mangement (BUS 60)

International Business and its functions in a diverse global economy. Understanding cross-border trade and investment; distance, time zone and language issues; national differences in government regulation, culture and business systems.

Additional information may be found here at the De Anza College's website.

Dates:
Location: CA
Cost: $155.00
Contact Information:
Phone: 408-864-5563
Email: N/A

Delaware State University

Introduction to Women's and Gender Studies (WMG201)

This course offers an introduction to Women's and Gender Studies, an interdisciplinary academic field that asks critical questions about the meaning of gender in society. The primary goal of this course is to familiarize students with key issues, questions and debates in Women's and Gender Studies scholarship, both historical and contemporary.

Additional information may be found here at the Delaware State University's website.

Dates: Fall/Spring
Location: DE
Cost: $272.00
Contact Information:
Phone: 302-857-6060 or 302-857-6290
Email: tsmith@desu.edu

Delaware State University

Applied Strategic Management (MBA 616)

The concepts and techniques of strategic management in organizations will be the focus of this course. Topics include developing a strategic vision, setting objectives and crafting a strategy. Students will be expected to develop a competitive analysis portfolio; match strategy to an organization's situation; build resource capabilities, support systems, budgets, align culture and strategy; and structure the organization to implement the organization's strategic vision in a dynamic global marketplace.

Additional information may be found here at the Delaware State University's website.

Dates: 10/20- 12/12/2014
Location: DE
Cost: $1,251.00
Contact Information:
Phone: 302-857-6060 or 302-857-6290
Email: augustus@desu.edu

Dillard University

International Marketing (MKT 418)

The course introduces the students to the uses, trends, and applications of information technologies in organizations. The course will expose the students to computer hardware, computer software, telecommunications, network technology, Internet, World Wide Web, multimedia, and other topics in information technology.

Additional information may be found here at the Dillard University's website.

Dates: 8/25-12/12/2014
Location: LA
Cost: $498.00

Contact Information:
Phone: 504-416-4662
Email: N/A

Duke University

Advanced Management Program

Duke's Advanced Management Program (AMP) develops global business executives who can lead collaboratively and innovatively in today's rapidly changing environment. The program is designed for: 1) Broader and deeper understanding of the complexities, challenges and opportunities of the global economy. 2) Expanded perspective from structured interactions with thought leaders and peers across a broad cross-section of global companies and cultures. 3) Improved capability to demonstrate consequential leadership, lead change and create positive, sustainable differences in an organization.

Additional information may be found here at the Duke University's website.

Dates: Session I:
09/07- 09/19/2014
Session II:
10/26- 11/07/ 2014
Location: NC
Cost: $43,000.00
Contact Information:
Phone: 800-372-3932 or 919-660-8011
Email: exced-info@fuqua.duke.edu

Duke University

Duke Leadership Program

The Duke Leadership Program (DLP) is designed to help business professionals reach their leadership potential. This unique program offers a multiple-domain approach and draws on research from many fields, including organizational behavior, sociology, psychology, and political science. The Duke Leadership Program provides insight into their personal leadership style and a framework to develop in an intense and supportive environment.

Additional information may be found here at the Duke University's website.

Dates: 10/12- 10/17/2014,
12/07- 12/12/2014
Location: NC
Cost: $9,000.00
Contact Information:
Phone: 919-660-8011
Email: exced-info@fuqua.duke.edu

Duke University

Managing the Unexpected

With firm academic grounding in psychology, behavioral economics, and organizational theory, Managing the Unexpected teaches participants how to react effectively in unpredictable situations by combining proven behavioral theories with improvisational learning exercises.

Additional information may be found here at the Duke University's website.

Dates: 11/9- 11/12/2014
Location: NC
Cost: $4,800.00
Contact Information:
Phone: 919-660-8011
Email: exced-info@fuqua.duke.edu

Eastern New Mexico University

Strategic Management (BUS 553)

A top management view leading to formulation of general policies for the organization; objectives, plans for achievement, organizing administrative personnel to meet objectives, plans and action patterns.

Additional information may be found here at the Eastern New Mexico University's website.

Dates: 08/19-12/12/2014
Location: NM
Cost: $415.90
Contact Information:
Phone: 575-562-1011
Email: Janet.Buzzard@enmu.edu

Eastern New Mexico University

Leading Organizational Change (MGT 475)

Critical examination of organizational change; goals, strategies, and empirical evidence of results. Organizational change programs examined in terms of both organization-environment congruence and fit among internal organizational components.

Additional information may be found here at the Eastern New Mexico University's website.

Dates: 08/19/2014-12/12/2014
Location: NM
Cost: $623.85

Contact Information:
Phone: 575-562-1011
Email: Michael.J.Turner@enmu.edu

Elizabeth City State University

Principles of Management (MNGT 221)

Study of management Principles that apply to all types of business, government and nonprofit organizations with special emphasis on planning, organizing, leading, controlling and working in teams.

Additional information may be found here at the Elizabeth City State University's website.

Dates: 8/19-12/13/2014
Location: NC
Cost: $553.58
Contact Information:
Phone: 252-335-3400
Email:

Emory University

Strategic Execution

Strategic Execution broadens participants' perspectives by focusing on the interplay between critical business functions and provides participants with a well-rounded set of practical skills that are immediately applicable to leading and managing within the complex enterprise. The program distinguishes the organization as a complex system and builds competency in: navigating the structure and the culture, aligning processes to drive outcomes, and influencing at multiple levels within the organization.

Additional information may be found here at the Emory University's website.

Dates: 8/12- 8/14/2014
Location: GA
Cost: $2,995.00
Contact Information:
Phone: 404-727-2200
Email: ExecutiveEducation@emory.edu

Estrella Mountain Community College

Business Organization and Management (MGT 175)

Covers basic principles of managing quality and performance in organizations. Covers management functions: planning, organizing, leading, and controlling. Emphasizes continual improvement, ethics, and social responsibility.

Additional information may be found here at the Estrella Mountain Community College's website.

Dates: 08/26- 12/19/2014,
08/27- 12/19/2014
Location: AZ
Cost: $262.00
Contact Information:
Phone: 623-935-8000
Email:

Florida A&M University

Principles of Management (MAN 3025)

This course focuses on the five primary conceptual areas of management: Planning, Leading, Organizing, Communicating, and Controlling. Special attention is devoted to structural variables (elements) and their implication for organization, communication, power, and decision-making among other important relations. Five to six analytical models are introduced to explore the student's conceptual understanding and perception of relevant social situations through the use of extensive supplementary readings.

Additional information may be found here at the Florida A&M University's website.

Dates: 08/25- 12/12/2014
Location: FL
Cost: $455.34
Contact Information:
Phone: 850-599-3000
Email:

Florida Memorial University

Strategic Management (BUS 403)

An advanced course designed to integrate a student's knowledge of management, marketing, finance/accounting in order to formulate, implement and evaluate business strategies. Emphasis is placed on SWOT analysis and a simulation is utilized to apply strategic management concepts to actual business decisions.

Additional information may be found here at the Florida Memorial University's website.

Dates: 08/18- 12/6/2014
Location: FL
Cost: $1,548.00
Contact Information:
Phone: 305-626-3600

Email:

Fort Valley State University

Strategic Management (MNGT 4393)

Students develop the ability to integrate their knowledge in the various functional fields of business. Emphasis will be placed on the importance of formulating and implementing strategies to achieve the organization's mission effectively and efficiently. As a means of assessing the effectiveness of an organization, students will use a SWOT analysis, investigate the financial status, valuate the goals and determine the means used to execute goals. Case studies will be the major focus of this course.

Additional information may be found here at the Fort Valley State University's website.

Dates: 08/18- 12/8/2014
Location: FL
Cost: $462.42
Contact Information:
Phone: 478-825-6520
Email:

George Mason University

Leadership: Inventing the Future

Designed for individuals at all levels from top executives to emerging leaders, Leadership: Inventing the Future is a 3.5 day program that expands leadership capacity, improving corporate performance and positioning organizations to thrive.

Additional information may be found here at the George Mason University's website.

Dates: TBD Fall 2014
Location: VA
Cost: $3,340.00
Contact Information:
Phone: 703-993-9801
Email: execprog@gmu.edu

George Washington University

Emerging Leaders Workshop

Being promoted to a higher level of responsibility, means participants must move beyond technical expertise and rely on and utilize management and leadership skills. This course allows participants to assess their own leadership potential, map a career management path and identify developmental opportunities to enhance their leadership competencies and potential. participants will identify where

participants fit on the leadership spectrum and develop practical strategies to improve their leadership skills.

Additional information may be found here at the George Washington University's website.

Dates: 09/23- 09/24/2014
Location: DC
Cost: $1,950.00
Contact Information:
Phone: 202-994-5390
Email: cepl@gwu.edu

George Washington University

Senior Leader Program

If participants are a senior manager in the federal government or a comparable level military, state and local official who wishes to enhance their leadership potential or prepare for the Senior Executive Service, the Senior Leader Program will enable participants to systemically develop the personal qualities that are vital to leadership success. The program meets the Office of Personnel Management's (OPM) 80-hour, interagency training requirement in the Executive Core Qualifications, focusing specifically on higher-level competencies such as external awareness, strategic thinking, political savvy and accountability.

Additional information may be found here at the George Washington University's website.

Dates: 10/2- 10/30/2014
Location: DC
Cost: $6,750.00
Contact Information:
Phone:
Email:

Georgetown University

Georgetown Executive Master's in Leadership Program

The Executive Master's in Leadership (EML) Program is designed for executives aiming to advance their leadership skills and gain a deeper understanding of management strategy. The EML program integrates practical management skills and advanced leadership theory throughout a full year of coursework to enable students to effect change within their organizations. The 12-month program begins in March.

Additional information may be found here at the Georgetown University's website.

Dates:
Location: DC

Cost: $66,800.00
Contact Information:
Phone: 202-687-2691
Email: emlprogram@georgetown.edu

Georgetown University

Leading Change in Government

This three-day program, designed exclusively for government executives, draws on the latest research to equip participants with the specific skills and tools needed to develop a comprehensive change strategy and the confidence to apply it in complex organizations. Through the program, participants will gain the theoretical foundation and pragmatic implementation techniques, as well as learn from executives who apply the tools daily.

Additional information may be found here at the Georgetown University's website.

Dates: 09/16- 09/18/2014
Location: DC
Cost: $3,825.00
Contact Information:
Phone: 202-687-4065
Email: msbexeced@georgetown.edu

Georgia Gwinnett College

Leading Organization Change (LEAD3100)

This course investigates processes of planned organizational change with emphasis on organizational change theory, organizational diagnosis, change intervention strategies, overcoming resistance to change and the role of power and influence.

Additional information may be found here at the Georgia Gwinnett College's website.

Dates:
Location: GA
Cost: $345.00
Contact Information:
Phone: 678-407-5700
Email:

Georgia State University

Certificate Program in Project Management

The Certificate Program in Project Management is designed and taught by a world-class project management professor and practitioner. Richard Deane has more than 30 years of project management

teaching and consulting experience and is one of the most highly rated professors teaching in Georgia State University's executive education programs. Dr. Deane offers real-world project management wisdom based on his practical experience leading small and large-scale projects as a consultant.

Additional information may be found here at the Georgia State University's website.

Dates: 10/07- 10/10/2014;
Tuesday-Friday, 8:30 AM to 4:30 PM
Location: GA
Cost: $3,750.00
Contact Information:
Phone: 404-413-7407
Email: dstotz@gsu.edu

Georgia State University

Certified Professional Innovator (CPI) Program

The Certified Professional Innovator (CPI) Program is designed for individuals who want to master the knowledge, skills, and courage to lead innovation-focused strategies, practices, and people. Upon program completion, a CPI will be able to play a key role in helping an organization build its internal capacity for generating ideas that accelerate profitable growth. A CPI will be an expert in how to create a competitive advantage in an increasingly commoditizing world.

Additional information may be found here at the Georgia State University's website.

Dates: TBD
Location: GA
Cost: $9,500.00
Contact Information:
Phone: 404-413-7407
Email: dstotz@gsu.edu

Georgia State University

Leadership Development Program

The Leadership Development programs are designed for managers and supervisors who want to maximize their leadership potential and effectiveness.

Additional information may be found here at the Georgia State University's website.

Dates: TBD
Location: GA
Cost: $3,950.00

Contact Information:
Phone: 404-413-2000
Email:

Georgia State University

Leading with Integrity

The U.S. Marine Corps know that superior performance starts with ethical leadership. To forge the moral courage and hone the skills necessary for acting ethically in the fog of war, the Marines created the world's most innovative ethics training methodology. Leading with Integrity is designed and taught by former-Marine business executives, former Marine Corps officer instructors, and executive educators. Our intent—to transfer the Marine Corps' insights to participants and their business.

Additional information may be found here at the Georgia State University's website.

Dates: 05/01- 05/04/2014
Location: GA
Cost: $3,950.00
Contact Information:
Phone: 404-413-7300
Email: execed@gsu.edu

Glendale Community College

Lean Principles for Teams

This course is designed to help managers prepare an entire team or just send one or two employees to learn how to lead the implementation of lean initiatives that could fundamentally change their company's operations with significant gains in productivity and reduced operating costs.

Additional information may be found here at the Glendale Community College's website.

Dates: TBD
Location: CA
Cost: $576.00
Contact Information:
Phone: 818-957-0024
Email: Info@pdcgcc.com

Graduate School

Executive Survival Skills (EXEC 9911L)

Address the theoretical and practical leadership aspects essential for survival in today's changing environment. Examine how the leader's attitude, values and beliefs influence organizational performance. Analyze their critical thinking / decision making processes and apply strategies to improve

them. Learn to be resilient, overcome setbacks and avoid career derailment in the rapidly changing, high-pressure environment of executive leadership. Additional information may be found here at the The Graduate School's website.

Dates: 09/29- 10/01/2014
12/02- 12/04/2014
Location: DC
Cost: $1,595.00
Contact Information:
Phone: 888-744-4723
Email: admissions@graduateschool.edu

Hampton University

Building Teams That Work

In this course, participants will learn the components of a successful team and the stages of its development. Participants will master the skills needed to effectively manage projects, make decisions, and solve problems in a team setting. Plus have a chance to learn the pitfalls of unhealthy group interaction and minimize any of its effects on their team.

Additional information may be found here at the Hampton University's website.

Dates: 07/16/2014
08/20/2014
09/17/2014
Location: VA
Cost: $99.00
Contact Information:
Phone: 757-727-5331
Email:

Hampton University

Individual Excellence

Develop career-enhancing skills in a single course that covers twelve popular one-day seminar topics, including goal setting, time management, and personal organization. Participants willl learn how to improve their creative abilities, gain confidence with financial matters, and how to minimize conflict in their life. Develop a fulfilling career plan and improve relationships with co-workers, friends, and family.

Additional information may be found here at the Hampton University's website.

Dates: 07/16/2014
08/20/2014
09/17/2014
Location: VA
Cost: $99.00
Contact Information:
Phone: 757-727-5103
Email:

Harvard University

Leaders in Development: Managing Change in a Dynamic World

Leaders in Development is designed for leaders in public affairs whose responsibilities place them at the center of these issues. During the program, participants will:
-Sharpen problem solving, analytic, and strategic action skills to help them plan, introduce, and sustain major policy and institutional reform.
-Consider new ways to strengthen representative politics and open markets, and manage the challenges of globalization.
-Share experiences with their counterparts in other countries in a collective search for effective responses to change.
Participants return to their countries with enhanced understanding of the tasks of leadership in promoting reform, greater knowledge of changes taking place internationally, and a renewed commitment to working with others to develop their societies.

Additional information may be found here at the Harvard University's website.

Dates: 06/01- 06/12/2015
Location: MA
Cost: $10,400.00
Contact Information:
Phone: 617-496-0484
Email: ee_admissions@hks.harvard.edu

Harvard University

Leadership, Organization and Action: Leading Change

Leadership, Organizing and Action: Leading Change is an online opportunity to learn how to organize communities to mobilize their resources to create the power they need to make change. Effective organizing requires learning to identify, recruit, and develop leadership, build community around that leadership, and build power from the resources of that community.

Additional information may be found here at the Harvard University's website.

Dates: 02/09- 05/15/2015
Location: Online
Cost: $1,800.00
Contact Information:
Phone: 617-496-0484
Email: ee_admissions@hks.harvard.edu

Harvard University

Strategic Management of Regulatory and Enforcement Agencies

Strategic Management of Regulatory and Enforcement Agencies (SMREA) examines the distinctive strategic and managerial challenges that surround government agencies' regulatory and enforcement functions, focusing on issues of social regulation (the control of risks to society) rather than economic regulation (the control of markets). This course explores the operations and management of regulatory and enforcement agencies rather than the reform of law. The course will also examine some of the current prescriptions for reform (such as customer service orientation and process improvement) in light of the unique task that regulatory agencies face. It will also focus on the distinctive character of the risk-control task, and pressures for regulators to prove their worth and effectiveness.

Additional information may be found here at the Harvard University's website.

Dates: 09/28- 10/03/2014
03/08- 03/13/2015
Location: MA
Cost: $7,200.00
Contact Information:
Phone: 617-496-0484
Email: ee_admissions@hks.harvard.edu

Harvard University

Women and Power: Leadership in a New World

Women and Power focuses on helping women in senior positions develop effective leadership strategies, with an emphasis on creating successful alliances and enduring partnerships. At its core, the program is an intense, interactive experience designed to help women advance to positions of influence and use them well.

Additional information may be found here at the Harvard University's website.

Dates: 05/03- 05/08/2015
Location: MA
Cost: $7,200.00
Contact Information:
Phone: 617-496-0484
Email: ee_admissions@hks.harvard.edu

Hollins University

Organizational Behavior (BUS252)

This course examines the dynamics of individuals and groups in organizations and how organizations impact behavior and performance. Topics include attitudes and social perception, teamwork, communication, leadership, organization structure, and design.

Additional information may be found here at the Hollins University's website.

Dates: TBD
Location: VA
Cost: $3,156.00
Contact Information:
Phone: 800-456-9595
Email:

Hudson County Community College

Leadership

Leadership skills can help participants gain the respect and admiration of others, while also allowing participants to enjoy success in their career and more control over their destiny. Contrary to popular belief, leadership skills can be learned and developed. Even if participants don't hold a leadership position, this course will teach participants how to use the principles of great leaders to achieve success in almost every aspect of their daily life.

Additional information may be found here at the Hudson County Community College's website.

Dates: 07/16/2014
08/20/2014
09/17/2014
Location: NJ (also available online)
Cost: $94.00
Contact Information:
Phone: 201-360-4255

Illinois Institute of Technology

Business Innovation (ITM482)

This course is designed to teach innovative thinking through theory, methods, and practice of innovation. The course incorporates Einstein's thinking, and Edison's method to establish the innovation process that can be applied in current business environment. Current economic conditions and global sourcing requires that innovation becomes a leading tool for developing a competitive edge. Innovation has been considered a competency of educated, design engineering, and a selected few employees that

has become insufficient today. Corporations and organizations need innovation to develop customer-specific solutions in almost real time.

Additional information may be found here at the Illinois Institute of Technology's website.

Dates: 08/25- 12/13/2014
T 6:25 pm - 9:05 pm
Location: Online/IL
Cost: $2,450.00
Contact Information:
Phone: 312-567-5280
Email:

Ken Blanchard Companies

Leading People Through Change

Our Leading People Through Change program teaches leaders how to identify and address the typical questions that employees raise during a change, and appropriate change strategies to resolve corresponding behaviors and resolve concerns. Participants learn the change strategies used to address the most common causes of failure in an organization and how to adapt to the predictable stages of concern.

Additional information may be found here at the Ken Blanchard Companies' website.

Dates: 09/22- 09/23/2014
09/22- 09/26/2014
Location: CA
Cost: $1,695.00
Contact Information:
Phone: 760-489-5005
Email:

LeMoyne-Owen College

Management Theory (ADCP321)

This course is concerned with the management functions and tasks that are common to all organizations. Topics to be covered include: schools of management thought, planning, organization, control, motivation, work groups, leadership, organization change, managerial decision-making and information systems.

Additional information may be found here at the The LeMoyne-Owen College's website.

Dates: Fall/Spring 2014
Location: TN
Cost: $436.00

Contact Information:
Phone: 901-435-1500
Email: june_chinn-jointer@loc.edu

Louisiana State University

Executive Development Program

Developing a pipe line of leaders is one of the most important investments an organization can make to ensure future growth and sustainability. In fact, the ever present existence of change and the transformation of today's workforce demographics demand that an organization purposefully manage their human capital in ways that have never been done before. Those organizations that fail to develop individuals so they can assume increasing management responsibilities will fall behind their competitors.

Additional information may be found here at the Louisiana State University's website.

Dates: 09/15-17/2014,
09/24-26/2014,
11/10-13/2014
Location: LA
Cost: $6,895.00
Contact Information:
Phone: 225-578-5516
Email:

Louisiana State University

Rising Stars Program

This 3-day highly interactive program is designed to groom high potential employees for professional growth. This program helps organizations: Improve employee retention, Support the growth and development of its' employees, Develop a pipeline of future leaders, Inspire employees, Educate employees on how to be a leader in situations where they may lack formal authority or title.

Additional information may be found here at the Louisiana State University's website.

Dates: 10/07- 10/09/2014
Location: LA
Cost: $1,645.00
Contact Information:
Phone: 225-578-5516
Email:

Loyola University

High-Impact Leadership: Maximizing Your leadership Potential

Take leadership potential to the next level. Great leaders are not born – they are made. But how? We believe that highly effective leadership skills are learned through a process of self-reflection, training, experience, and a willingness to challenge oneself and challenge conventional ways of problem solving.

Additional information may be found here at the Loyola University's website.

Dates: 10/20- 10/22/2014
04/20- 04/22/2014
Location: IL
Cost: $3,500.00
Contact Information:
Phone: 312-915-6761
Email:

Loyola University

Mini-MBA Certificate Program

The Loyola mini-MBA is a comprehensive management development program that provides cutting-edge business skills, coaching and leadership training to help propel their organization and their career forward.

Additional information may be found here at the Loyola University's website.

Dates: 09/15- 11/17/2014
03/16- 05/18/2015
Location: IL
Cost: $3,500.00
Contact Information:
Phone: 312-915-6761
Email:

Marquette University

Graduate Certificate in Leadership Studies

This fully online graduate certificate will enhance their leadership skills, better preparing participants for leadership positions in community, government, corporate, or not-for-profit environments around the globe.

Additional information may be found here at the Marquette University's website.

Dates: Online
Location: WI
Cost: $14,775.00
Contact Information:
Phone: 414-288-3153 or 800-793-6450, ext. 2

Email:

Mary Baldwin College

Organizational Behvaior and Interpersonal Communication (BUAD202)

Focuses on critical aspects of organizational behavior and interpersonal communication. Covers topics such as systems theory; organizational culture and learning; and individual, team, and group dynamics, as well as other vital areas such as conflict resolution and negotiation. Understanding of the centrality of communication in person-to-person relationships, and recognition and acceptance of diversity are critical elements on a micro and macro level. Organizational leadership and change management are explored as elements of healthy and sustainable organizational cultures.

Additional information may be found here at the Mary Baldwin College's website.

Dates: Fall/Spring
Location: VA
Cost: $1,395.00
Contact Information:
Phone: 800-468-2262
Email:

Mary Baldwin College

The Female Executive: Strategies in the Workplace (BUAD250)

Examines the impact of women in key leadership roles, presenting how women establish and maintain effectiveness as managers and leaders. Provides a historical perspective on women's culture and their changing roles. Topics include gender communication, leadership style development, networking and mentoring, sexual harassment, perceived and real barriers to women's job mobility, and professional development planning.

Additional information may be found here at the Mary Baldwin College's website.

Dates: Fall/Spring
Location: VA
Cost: $1,395.00
Contact Information:
Phone: 800-468-2262
Email:

Mercy College

Elements of Effective Leadership (MGMT 33)

This course deals primarily with the techniques of leadership in organizational settings. Topics discussed include leadership styles, the behavioral aspects of leadership and effective leadership characteristics.

Additional information may be found here at the Mercy College's website.

Dates: Fall/Spring
Location: NY
Cost: $2,145.00
Contact Information:
Phone: 209-384-6000
Email:

Mercy College

Becoming a Transformational Leader (ORGL 510)

An introduction to the study and practice of transformational leadership. Students will develop an understanding of the differences between management and leadership, while examining levels of leadership in historical context from the hierarchical leadership of the industrial era to the generative leadership of the interactive-information era. Students will increase their emotional and cognitive self-awareness through a process of inquiry that will enable them to identify their leadership commitment. Through self-assessments, they will identify their current performance competencies and develop transformational practices to increase their effectiveness as leaders.

Additional information may be found here at the Mercy College's website.

Dates: Fall/Spring
Location: NY
Cost: $2,145.00
Contact Information:
Phone: 209-384-6000
Email:

Meredith College

Business and Professional Communication (COM350)

The nature of communication theory and practice in business and professional settings. Development of individual, dyadic, group, and organizational communication proficiencies. Supervisory/subordinate and peer communication, active listening, group communication, and presentational speaking.

Additional information may be found here at the Meredith College's website.

Dates: Fall/ Spring
Location: NC
Cost: $2,385.00
Contact Information:

Phone: 919-760-8600
Email:

Michigan State University

Broad Executive Program: Strategies for High-Impact Leadership

The Broad Executive Program is an intense five-day experience providing strategic thinking to develop cross-functional knowledge with the latest practices and strategies for high-impact leadership. This program delivers an action-learning and integrative approach with a focus on maximizing shareholder value for the organization. The collaboration with other high-caliber participants via classroom exercises, activities and a team-based project offers outstanding value and the opportunity for life-long peer relationships across a broad spectrum of industries and organizations. The Broad Executive Program provides an immersion development training experience that will fulfill the leadership development needs of today's rising stars.

Additional information may be found here at the Michigan State University's website.

Dates: 10/6-10/10/2014
Location: MI
Cost: $5,900.00
Contact Information:
Phone: 517-353-8711 x71005 or 800-356-5705
Email: stmarie@broad.msu.edu

Michigan State University

Executive Leadership for Women: Strategies to Enhance Success-Model

The most successful women have vision, fortitude, and the ability to work in competitive environments without compromising their unique traits and skill sets. Research shows that companies with a higher percentage of women in top management also experience a higher Return on Equity and Return on Sales. This program provides critical information and leadership insights designed to help high-potential women improve performance and productivity within their unique business environments. Based on both proven research and the personal experiences of senior executives, the program develops individualized action plans and engages organizational superiors to help support implementation. This program will also create a unique network of colleagues with similar experiences to help support future growth and development.

Additional information may be found here at the Michigan State University's website.

Dates: 10/15- 10/16/2014,
11/11- 11/12/2014
Location: MI
Cost: $2,995.00
Contact Information:
Phone: 517-353-8711 x71005 or 800-356-5705

Email: stmarie@broad.msu.edu

Miles College

Management & Supervision (MG340)

This course is the analysis of management functions and supervisory principles with business organization and practices.

Additional information may be found here at the Miles College's website.

Dates: Ongoing per semester
Location: AL
Cost: $1,344.00
Contact Information:
Phone: 205-293-2771
Email:

Miles College

Organizational Communications (MG350)

This course is an interdisciplinary approach to the study of communication within an organization setting.

Additional information may be found here at the Miles College's website.

Dates: ongoing per semester
Location: AL
Cost: $1,344.00
Contact Information:
Phone: 205-293-2771
Email:

Miles College

Principles of Management (MG381)

This course includes management concepts, approaches to managing, fundamentals of planning, organizing, influencing and communication, leadership, fundamentals of production management and control, and social responsibility. Prerequisite: EC 202.

Additional information may be found here at the Miles College's website.

Dates: Ongoing per semester
Location: AL
Cost: $1,344.00

Contact Information:
Phone: 205-293-2771
Email:

Miles College

Strategic Management (MG402)

A course about the formulation and implementation of strategies aimed at improving organizational effectiveness, the role of the line manager as strategist, and a view of the organization as an open, socio-technical system, including social responsibility and business ethics. Prerequisite: FI 361

Additional information may be found here at the Miles College's website.

Dates: ongoing per semester
Location: AL
Cost: $1,344.00
Contact Information:
Phone: 205-293-2771
Email:

Mission College

Human Relations Applied in Business (BUS 079)

This course covers patterns of behavior, motivation, perception, value clarification, coping with change, and leadership styles in business organizations. It also examines personal and interpersonal attitudes, strengthens communication skills, and fosters awareness of cultural pluralism. Case studies and group discussion will assist students in dealing with human relations problems with emphasis on interactions in the business organization environment. Credit/No Credit Option.

Additional information may be found here at the Mission College's website.

Dates:
Location: CA
Cost: $1,088.00
Contact Information:
Phone: 408-988-2200
Email:

MIT Sloan Business School

Building, Leading, and Sustaining the Innovative Organization

This program is designed to help spark the breakthrough ideas business leaders need to create successful competitive products for the future. Drawing on the latest MIT Sloan research, the program

will offer a set of strategies for growing companies in the face of changing markets, technologies, and consumer demand. Specifically, participants will be presented with:
- Tactics for dealing with the internal politics and resistance to change that can threaten innovation initiatives and early-stage developments
- Techniques for building innovation streams
- Processes for collecting competitive intelligence, forecasting technology change, and gathering information on user needs
- Methods for identifying better innovations more quickly, including the lead-user method for discovering breakthrough products, services, and strategies; and innovation toolkits that enable managers to design their own mass-customized products and services

Additional information may be found here at the MIT Sloan Business School's website.

Dates: 10/23- 10/24/2014
Location: MA
Cost: $3,300.00
Contact Information:
Phone: 617-253-7166
Email:

MIT Sloan Business School

Creating High Velocity Organizations

Creating High Velocity Organizations employs several teaching techniques—presentations, case discussions, video dramatizations, and an in-class simulation —emphasizing a participatory style to maximize the opportunities for "learning by doing". The program material is organized into thematic modules designed around the four key principles of building the discovery capability in an organization—smart work design, creative problem solving, continuous knowledge sharing, and developing of discovery skills among employees. Each module consists of several sessions, which demonstrate, first, the positive impact through successful application of those key principles, and then provides examples of negative results when those principles were clearly needed but not applied. Each session is punctuated by facilitated small-group exercises, in which participants can actively apply the ideas and examples offered in class to their own specific, real-life situations.

Additional information may be found here at the MIT Sloan Business School's website.

Dates: 10/30-10/31/2014
Location: MA
Cost: $3,300.00
Contact Information:
Phone: 617-253-7166
Email:

MIT Sloan Business School

Developing a Leading Edge Operations Strategy

Enterprises are becoming increasingly global, with supply chains, manufacturing, and service delivery processes spanning oceans and continents, cultures and timezones, geographies and geopolitical situations. To navigate this more complex world filled with new and different kinds of risk, senior managers need to know how to plan the most efficient use of material, people, and processes; how to manage more complicated global networks; how to optimize service and quality levels of performance; and how to minimize risks yet maintain required capacities. This program will draw on real issues confronting manufacturing and service companies today, providing strategic frameworks to enable executives to make smart choices so their companies can deliver the products and services they are committed to providing their customers.

Additional information may be found here at the MIT Sloan Business School's website.

Dates: 11/04- 11/05/2014
Location: MA
Cost: $3,300.00
Contact Information:
Phone: 617-253-7166
Email:

MIT Sloan Business School

Essential Law for Executives: The MIT Advantage

This program will give participants the tools participants need to plan, manage, and lead in the key law-sensitive areas of their business.

Additional information may be found here at the MIT Sloan Business School's website.

Dates: 11/20-11/21/2014
Location: MA
Cost: $3,300.00
Contact Information:
Phone: 617-253-7166
Email:

MIT Sloan Business School

Implementing Improvement Strategies: Practical Tools and Methods

This program goes beyond traditional Toyota-style tools and far beyond the factory floor, translating Toyota methods to western cultures and language, and to industries to all kinds. It provides participants with a framework for understanding what drives improvement and how it can be implemented in every function across the organization. It also helps leaders see how these methods can be applied and

integrated with major business targets and work streams. It focuses on the thinking behind the tools and methods, allowing improvement to be accomplished in a rapid and natural way. The course helps managers identify the true value-added elements of work and understand the good practices that they already have in place so that they can build on their successes in a principled way rather than forcing a formulaic, programmatic approach. Inspired by extensive research on several leading companies, this program highlights the principles and practices that have enabled several such companies to consistently and significantly outperform their competitors year after year.

Additional information may be found here at the MIT Sloan Business School's website.

Dates: 11/20- 11/21/2014
Location: MA
Cost: $3,300.00
Contact Information:
Phone: 617-253-7166
Email:

MIT Sloan Business School

Leading Change in Complex Organizations

This program will present innovative perspectives on managerial problems and offers practical ways to solve them. The issues examined apply across organizations, national boundaries, and technical domains.

Additional information may be found here at the MIT Sloan Business School's website.

Dates: 05/17- 05/22/2015
Location: MA
Cost: $8,900.00
Contact Information:
Phone: 617-253-7166
Email:

MIT Sloan Business School

Transforming Your Leadership Strategy

This program is built around MIT's unique Distributed Leadership Model—a powerful, innovative approach to executive leadership that lies at the core of leadership development at MIT, and the result of an intensive, four-year research project at the MIT Leadership Center to identify more effective strategies for leading in a networked economy. Tested in diverse, real-world settings, the model allows managers to succeed as leaders by being flexible and adaptive in new and unexpected ways.

Additional information may be found here at the MIT Sloan Business School's website.

Dates: 11/18- 11/19/2014

Location: MA
Cost: $3,300.00
Contact Information:
Phone: 617-253-7166
Email:

Montgomery College

Project Management Professional (PMP®) Certification Prep

Prepare for the internationally recognized Project Management Professional (PMP)® certification exam. It is designed for experienced project managers who want to increase their skills and apply a standards-based approach to project management. Upon completion of the course, participants may apply to take the PMP® Certification exam. Prerequisites: Successful Project Management and A Practical Approach to Project Management. This course is certified by the Project Management Institute (PMI)®. Textbooks are available at the Rockville Campus Bookstore. Tuition waiver applies; seniors pay fee only.

Additional information may be found here at the Montgomery College's website.

Dates: 07/19 - 8/30/2014
Location: MD
Cost: $1,499.00
Contact Information:
Phone: 240-567-5188
Email:

National University

Leading Change and Adaptation (LED604)

Course topics will focus on the dynamics of change, organizational redesign, and the essential skills necessary for leaders to initiate corporate and organizational transformations. Resistance and acceptance of change initiatives, including the impact of organizational culture will be examined.

Additional information may be found here at the National University's website.

Dates: TBD
Location: CA
Cost: $1,728.00
Contact Information:
Phone: 800-628-8648
Email: advisor@nu.edu

New York University

Disruptive Leadership: Fostering a Culture of Game-Changing Innovation

Disruptive Leadership is about fostering a culture of game-changing innovation that provides the framework and motivation to generate those ideas and execute those solutions.

Additional information may be found here at the New York University's website.

Dates: 12/11-12/12/2014
Location: NY
Cost: $3,400.00
Contact Information:
Phone: 212-998-0789
Email: ExecEd@stern.nyu.edu

Norfolk State University

Strategic Management (MGT 478)

Study of formulating and implementing business and corporate strategic plans and evaluating management strategic performance in complex business environments including the corporate mission and objectives, industry analysis, competitive analysis, environmental analysis, business, corporate, and international strategy.

Additional information may be found here at the Norfolk State University's website.

Dates: Fall 2014
Location: VA
Cost: $885.00
Contact Information:
Phone: 757-823-8396
Email:

North Hennepin Community College

Beyond Critical Thinking: How to Know You're Using the Best Decision-Making Model

The ability to make a decision and put it into action is imperative in the world of business. A structured process for making those decisions - a decision-making model - can help in the process, clearing away some of the chaos and uncertainty. Find out how to decide which model will yield their best results in any situation.

Additional information may be found here at the North Hennepin Community College's website.

Dates: Fall date TBD registration closes Aug. 23, 2014
Location: MN
Cost: $139.00
Contact Information:
Phone: 763-424-0880
Email: cect@nhcc.edu

North Hennepin Community College

Change: From Enduring it to Embracing it

Change management entails thoughtful planning and sensitive implementation, as well as the involvement of, the people affected by the changes. This is a structured approach to training and transitioning individuals, teams, and organizations the competencies needed to accept, adapt, and lead during times of change. This course is aimed at empowering participants with the abilities to embrace changes in their current business environment. This course also focuses on training participants to understand and manage change in an effective manner.
This course has been approved by Project Management Institute for 5.5 PDU's

Additional information may be found here at the North Hennepin Community College's website.

Dates: 07/04/2014
Location: MN
Cost: $278.00
Contact Information:
Phone: 763-424-0880
Email: cect@nhcc.edu

Northwestern University

Strategic Leadership

Change is the only constant in today's global, knowledge-based economy.
In this challenging environment, nonprofit leaders must have the ability to think and act strategically in order to translate the mission into objectives and develop plans and programs that will accomplish those objectives. This program will help leaders better understand and manage the opportunities and risks to their organizations by focusing on personal and organizational leadership strategies.

Additional information may be found here at the Northwestern University's website.

Dates: 10/20- 10/21/2014,
10/19- 10/20/2015
Location: IL
Cost: $950.00
Contact Information:
Phone: 847-467-6018
Email: execed@kellogg.northwestern.edu

Notre Dame

Certificate in Executive Management

This certificate program helps participants transition into a management role or reinvigorate their proficiency in their current role. Designed for business owners, partners, executives and key managers who have had success in one area, this overview prepares participants for expanded responsibilities and greater understanding of the business as a whole.

Additional information may be found here at the Notre Dame's website.

Dates: 03/24- 03/25/2015,
05/12-05/13/2015,
09/15- 09/17/2015,
11/17- 11/19/2015,
Location: IN
Cost: $5,450.00
Contact Information:
Phone: 574-631-5285
Email:

Notre Dame

Executive Integral Leadership

Accomplished, innovative executives or successful directors leading a team or projects, who have a sincere desire to grow as a leader will find the Executive Integral Leadership week is a fit. Participants will grow in self-knowledge, the key to effecting change in their self and their organization.

Additional information may be found here at the Notre Dame's website.

Dates: 10/12- 10/17/2014,
04/19- 04/24/2015
10/18- 10/23/2015
Location: IN
Cost: $8,300.00
Contact Information:
Phone: 574-631-5285
Email:

Nova Southeastern University

Strategic Planning and the Balanced Scorecard

Learn how participants can improve the focus of their strategic planning process by incorporating many of the key elements of the balanced scorecard methodology. In this accelerated program, participants complete a series of hands-on exercises to practice proven strategic management methods and processes. Participants will be given a case study to read prior to beginning the program, which is a central element of breakout sessions and class discussions. This program is designed for directors,

managers, business unit leaders, high performers expected to be future organizational leaders, small-business owners, medium sized-business owners, public sector leaders, and managers.

Additional information may be found here at the Nova Southeastern University's website.

Dates: While this course is not scheduled at this time, any of the executive education programs offered by the Hudson Center of Entrepreneurship and Executive Education (HCEEE) can be delivered to your organization either in our classroom or at your location.
Location: FL
Cost: $395.00
Contact Information:
Phone: 800-672-7223 ext. 25183
Email:

Office of Personnel Management

Crisis Leadership Workshop (WV)

Through case studies, interactive exercises and simulated crises, participants will learn to identify their personal strengths in relating to others when facing a threat. their also learn to manage relationships before, during and after a crisis. After studying strategic approaches for assessing and tackling high-pressure situations, participants will return to work with newfound confidence and readiness to handle the unexpected.

Additional information may be found here at the Office of Personnel Management's website.

Dates: 08/26- 08/29/2014
Location: WV
Cost: $2,950.00
Contact Information:
Phone: 202-606-1800
Email:

Office of Personnel Management

Executive Development Seminar: Leading Change (CO)

Designed for senior Federal and other public sector managers, this two-week program offers new awareness of various aspects of their agency. Thinking strategically, participants will gain new knowledge, skills and understanding that will take participants even further in their career.

Additional information may be found here at the Office of Personnel Management's website.

Dates: 07/07- 07/17/2014
Location: CO
Cost: $6,000.00
Contact Information:

Phone: 202-606-1800
Email:

Office of Personnel Management

Executive Development Seminar: Leading Change (WV)

Designed for senior Federal and other public sector managers, this two-week program offers new awareness of various aspects of their agency. Thinking strategically, participants will gain new knowledge, skills and understanding that will take participants even further in their career.

Additional information may be found here at the Office of Personnel Management's website.

Dates: 09/08- 09/18/2014,
10/27- 11/06/2014
Location: WV
Cost: $6,000.00
Contact Information:
Phone: 202-606-1800
Email:

Office of Personnel Management

Leadership Assessment Program Level 1 for Team Leaders and Emerging Supervisors (CO)

This course will give participants new insights to create a personal learning plan for continued leadership growth. This course is designed for high-performing career specialists, team leaders and emerging supervisors who have one year or less of supervisory experience. Participants will receive personalized feedback from assessment specialists, superiors, peers and subordinates and gain an greater understanding of how personal behaviors affect workplace interactions. Participants will also gain personal insight from intensive assessment and self-observation, and leave with a greater self-awareness and knowledge of their personal strengths as well as areas that need improvement. The curriculum consists of a variety of assessments, self-analysis and group participation.

Additional information may be found here at the Office of Personnel Management's website.

Dates: 09/08- 09/12/2014
Location: CO
Cost: $5,600.00
Contact Information:
Phone: 202-606-1800
Email:

Office of Personnel Management

Leadership Assessment Program Level 1 for Team Leaders and Emerging Supervisors (WV)

This course will give participants new insights to create a personal learning plan for continued leadership growth. This course is designed for high-performing career specialists, team leaders and emerging supervisors who have one year or less of supervisory experience. Participants will receive personalized feedback from assessment specialists, superiors, peers and subordinates and gain an greater understanding of how personal behaviors affect workplace interactions. Participants will also gain personal insight from intensive assessment and self-observation, and leave with a greater self-awareness and knowledge of their personal strengths as well as areas that need improvement. The curriculum consists of a variety of assessments, self-analysis and group participation.

Additional information may be found here at the Office of Personnel Management's website.

Dates: 08/11- 08/15/2014
11/17- 11/21/2014
Location: WV
Cost: $5,600.00
Contact Information:
Phone: 202-606-1800
Email:

Office of Personnel Management

Leadership Assessment Program Level 2 for Supervisors and Managers (CO)

Please check OPM.gov for further information and schedule updates

Additional information may be found here at the Office of Personnel Management's website.

Dates:
Location: CO
Cost: $5,350.00
Contact Information:
Phone:
Email:

Office of Personnel Management

Leadership Assessment Program Level 2 for Supervisors and Managers (DC)

Please check OPM.gov for further information and schedule updates.

Additional information may be found here at the Office of Personnel Management's website.

Dates:
Location: DC
Cost: $4,850.00

Contact Information:
Phone:
Email:

Office of Personnel Management

Leadership Assessment Program Level 2 for Supervisors and Managers (TX)

Please check OPM.gov for further information and schedule updates.

Additional information may be found here at the Office of Personnel Management's website.

Dates:
Location: TX
Cost: $4,850.00
Contact Information:
Phone:
Email:

Office of Personnel Management

Leadership Assessment Program Level 2 for Supervisors and Managers (WV)

Successful government managers are far more often made then born. Excellence stems from many factors, and breaking these elements down and focusing on each of them will help participants grow and develop their career. This course will give participants the critical strategies participants need to improve their leadership performance and achieve organizational success. In addition to self-evaluation and assessments, participants will meet with a professional executive coach for a private half-day session to discuss their strengths, areas for development and next steps of their government career path.

Additional information may be found here at the Office of Personnel Management's website.

Dates: 08/18- 08/22/2014
09/22- 09/26/2014
10/20- 10/24/2014
Location: WV
Cost: $5,350.00
Contact Information:
Phone: 202-606-1800
Email:

Office of Personnel Management

Resiliency 2.0 (WV)

This innovative course will guide participants through an understanding of the foundations of resiliency and specific behaviors to promote it. Participants are encouraged to share their experiences, making for a lively, interactive classroom environment.

Additional information may be found here at the Office of Personnel Management's website.

Dates: 08/19- 08/21/2014
Location: WV
Cost: $2,175.00
Contact Information:
Phone: 202-606-1800
Email:

Passaic County Community College

Communications Training for Managers

Within a very interactive venue, participants will have the opportunity to cover current topics to help participants to strengthen their management and leadership capability in a number of critical competencies. Participants may register for one, two, three or any combination of sessions. Call for dates.
• Problem Solving & Decision Making • Performance Management
• Goal Setting and Time Management • Change and Stress Management
• Leadership Styles and Communication • Motivating Employees
• Team Building and Conflict Resolution.

Additional information may be found here at the Passaic County Community College's website.

Dates:
Location: NJ
Cost: $130.00
Contact Information:
Phone: 973-684-6153
Email:

Penn State University

Aligining Strategy, Leadership, and Culture: Keys to Competitve Advantage

Aligning Strategy, Leadership, and Culture provides senior leaders with the integrated strategic and management perspective to lead transformational change within the organization. participants will learn how the forces of culture impact performance and hone communication skills to establish a common sense of purpose that drives commitment and cooperation.

Additional information may be found here at the Penn State University's website.

Dates: 09/07- 09/12/2014,
03/01- 03/06/2015
Location: PA
Cost: $7,950.00
Contact Information:
Phone: 800-311-6364
Email: psep@psu.edu

Philander Smith College

Issues in Management (PSMI 373)

In this module adult learners examine management control functions, strategic planning, and organizational structure and design. Also studied are motivational theory and its application to individual and group functioning in work and home situations. Leadership styles related to particular circumstances are analyzed. Negotiation concepts and skills are covered through readings and class practice, with an analysis of the effect on productivity. Total Quality Management (TQM) is contrasted with Management by Objectives (MBO).

Additional information may be found here at the Philander Smith College's website.

Dates: Fall
Location: AR
Cost: $1,485.00
Contact Information:
Phone: 501-370-5234
Email: bjames@philander.edu

Philander Smith College

Strategic Planning (PSMI 483)

This module introduces adult learners to various management planning models and techniques and applies these to business cases. It stresses the concepts of strategic planning and strategic management.

Additional information may be found here at the Philander Smith College's website.

Dates: Fall
Location: AR
Cost: $1,485.00
Contact Information:
Phone: 501-370-5234
Email: bjames@philander.edu

Portland State University

Executive Master of Public Administration Program

The EMPA Program increases the efficacy of public officials for ethical, competent and effective public service leadership in federal, state, local, special district, tribal, and nonprofit organizations. The program integrates theory and practice through a process of co-production, engaging community groups and citizens, public service
executives, academic colleagues and practitioners with the Center for Public Service.

Additional information may be found here at the Portland State University's website.

Dates:
Location: OR
Cost: $35,500.00
Contact Information:
Phone: 503-725-5165
Email: marcy.newton@pdx.edu

Prairie View A&M University

Executive Managerial Communication (EMCO5203)

Management communication as the downward, horizontal, and upward transfer of information and exchange of meaning, through formal and informal channels will be discussed in this course. Subject matters covered will also include the art of negotiation, identifying rhetorical strategies and guidelines for analyzing and resolving stakeholder conflicts.

Additional information may be found here at the Prairie View A&M University's website.

Dates: Fall/Spring
Location: TX
Cost: $3,021.00
Contact Information:
Phone: 936-261-9215
Email: jwdck@pvamu.edu

Regis University

Executive Leadership Graduate Certificate

This program is designed for students who choose to build a philosophy and the skills for becoming effective leaders. It focuses on contemporary leadership theories, ethical leadership and future leadership roles.

Additional information may be found here at the Regis University's website.

Dates: Fall/Online
Location: CO

Cost: $10,650.00
Contact Information:
Phone: 800-944-7667
Email:

Regis University

Project Management Undergraduate Certificate

Students will learn about project management development processes, including initiating, planning, executing, monitoring and controlling, and closing the project. The Project Management Undergraduate Certificate provides a framework for the business functions, values, decision-making abilities, and leadership skills that are needed by successful project managers in the increasingly complex and global environment of business.

Additional information may be found here at the Regis University's website.

Dates: Fall/Online
Location: CO
Cost: $5,570.00
Contact Information:
Phone: 800-944-7667
Email:

Regis University

Strategic Human Resource Integration Graduate Certificate

Regis University's graduate certificate in Strategic Human Resource Integration evaluates leadership, human resources and employee relations from a strategic, organizational level.

Additional information may be found here at the Regis University's website.

Dates: Fall/Online
Location: CO
Cost: $12,765.00
Contact Information:
Phone: 800-944-7667
Email:

Rice University

Essentials of Leadership

Highly successful companies have leadership at all levels, and this program will consider the differences between leadership and management. By examining personal style and disposition, participants will identify the areas of their management style that are strengths and will support their transition into

greater levels of responsibility and, perhaps more importantly, identify critical development areas that may hinder their future performance.

Additional information may be found here at the Rice University's website.

Dates: 08/12- 08/13/2014,
01/20- 01/21/2015
Location: TX
Cost: $2,500.00
Contact Information:
Phone: 713-348-6060
Email: RUEE@rice.edu

Rice University

The Leader as Coach

Great leaders not only plan, organize and control – they develop strong capability in their reports. Understanding differing levels of leadership and transition points allow participants to balance different systems such as networks, job rotation, and action learning with traditional coaching and mentoring techniques. In the war for talent, this course is essential for developing leadership competency.

Additional information may be found here at the Rice University's website.

Dates: 08/26-08/27/2014,
02/03- 02/04/2015
Location: TX
Cost: $2,500.00
Contact Information:
Phone: 713-348-6060
Email: RUEE@rice.edu

Rice University

Leading Change

Discover how to execute lasting change through cooperative alignment of interests and productive use of networks. Participants navigate the nonlinear process through case study and simulation to understand stakeholders, promote trial and ownership, and overcome barriers.

Additional information may be found here at the Rice University's website.

Dates: 10/14- 10/15/2014,
03/07- 03/18/2015
Location: TX
Cost: $2,500.00
Contact Information:
Phone: 713-348-6060

Email: RUEE@rice.edu

Rice University

Strategic Decision Making and Critical Reasoning

The best designed process and technical mastery does not necessarily lead to optimal decisions and outcomes, yet career success is often linked to competence in high stakes decision making. After understanding the core elements of individual and group reasoning, participants become more attune to unconscious bias through cases, short role plays, and a personal assessment on the role of emotions.

Additional information may be found here at the Rice University's website.

Dates: 09/09- 09/10/2014
02/24- 02/25/2015
Location: TX
Cost: $2,500.00
Contact Information:
Phone: 713-348-6060
Email: RUEE@rice.edu

Rice University

Thinking Strategically

Different than building a strategy, strategic thinking balances tactical planning with awareness of market trends and desired future capabilities against competitors. Participants will sift through data to identify critical information, recognize key resources and decision points, and adjust mental simulations to continually assess direction and opportunity.

Additional information may be found here at the Rice University's website.

Dates: 11/04- 11/05/2014
04/07- 04/8/2015
Location: TX
Cost: $2,500.00
Contact Information:
Phone: 713-348-6060
Email: RUEE@rice.edu

Rosemont College Online

Certificate in Leadership Program

The graduate certificate in Leadership Studies equips students with the knowledge, skills, experiences, attitudes, perspectives, and tools necessary to understand the broad-based concepts associated with

leadership in a variety of individual, organizational, and community settings in an ever changing, pluralistic, global society.

Additional information may be found here at the Rosemont College Online's website.

Dates: TBD
Location: PA
Cost: $9,975.00
Contact Information:
Phone:
Email:

Rutgers University

7.5 Key Strategies for Effective Supervision

Please contact Rutgers University for updates on this program.

Additional information may be found here at the Rutgers University's website.

Dates:
Location: NJ
Cost: $1,850.00
Contact Information:
Phone:
Email:

Rutgers University

Surviving and Thriving in a Changing Environment

Communicating and leading change is vital to every manager's role. But, it is the ability to remain confident and engage with change in an empowering and inspiring way that will help influence other's perception of the process that will set participants apart from any leader. This 1-day program explores the skills necessary to sustain change by focusing on the areas of emotional intelligence, persuasion and influence, and application of proven change management models. participants will develop a proactive and skilled approach to maintaining focus and effectiveness during personal, departmental, team-based, and organizational changes.

Additional information may be found here at the Rutgers University's website.

Dates: TBD
Location: NJ
Cost: $795.00
Contact Information:

Phone: 856-225-6685
Email: execed@camden.rutgers.edu

Savannah State University

Management and Leadership Behavior (PADM6843)

An in-depth focus on skills, knowledge, and abilities of the manager or leader in the public organization. Emphasis is on written, oral, and listening communication skills, conflict resolution, and management of organizational resources.

Additional information may be found here at the Savannah State University's website.

Dates: Fall/Spring
Location: GA
Cost: $560.25
Contact Information:
Phone: 912-358-3221
Email:

Seattle University

The Executive Leadership Program

ELP broadens leaders' perspectives through multi-disciplinary and multi-industry exposure, as well as from coursework, reflection, and rigorous application. The ELP program is particularly well-suited for individuals who already hold an MBA or other graduate degree or those who may not be able to pursue one at this time.

Additional information may be found here at the Seattle University's website.

Dates: ELP is an 8-month cohort program encompassing 20 credits over 2 quarters. The program complements executive schedules with courses offered once a month in compact, 2- to -3-day modules (typically Thursday-Saturday).
Location: WA
Cost: $27,970.00
Contact Information:
Phone: 206-296-2529
Email:

Simmons College

Strategic Leadership for Women

Participants will master key leadership competencies, including understanding and using power, team building and communication styles--with an emphasis on how gender dynamics impact organizational behavior and workplace culture. Our innovative combination of case study analysis, personal coaching,

group problem-solving and action planning helps participants learn how gender affects the ways participants take on leadership roles and how to strategically make their contributions visible and valued.

Additional information may be found here at the Simmons College's website.

Dates: 09/15- 09/19/2014
Location: MA
Cost: $4,600.00
Contact Information:
Phone: 617-521-3840
Email:

Skillsoft: eLearning and Performance Support Solutions

Skillsoft OPM-ECQ Leading Change

Please visit SkillSoft's online offerings. Additional information may be found here at the Skillsoft: eLearning and Performance Support Solutions's website.

Dates:
Location: Online
Cost: $0.00
Contact Information:
Phone:
Email:

Southern Methodist University

Certificate in Leadership

This dynamic 10 session program will broaden their base of leadership skills and knowledge—giving participants tools to advance in their organization, enhance their leadership skills and assume greater responsibility.

Additional information may be found here at the Southern Methodist University's website.

Dates: 09/09- 11/11/2014
Location: TX
Cost: $3,695.00
Contact Information:
Phone: 214-768-3335 or 800-768-6699
Email:

Southern Methodist University

Global Enterprise Leadership in the Energy Industry

Designed for current and emerging leaders whose decisions and authority shape their enterprises, this dynamic new program will help participants shape a global vision and the skills to achieve it. Sessions will feature breakthrough insights on key issues from world recognized thought leaders and expert faculty from SMU Cox and other top-ranked business schools. Research-based content will expose participants to the latest approaches in strategy development, financial management, leadership and communication. In three days, participants will develop a richer understanding of the world and their industry, enhanced skills for higher levels of responsibility and an expanded network of senior-level peers.

Additional information may be found here at the Southern Methodist University's website.

Dates: Spring 2014
Location: TX
Cost: $4,350.00
Contact Information:
Phone: 214-768-3335 or 214-768-7676
Email:

Southern Methodist University

Strategic Leadership Skills in the Oil and Gas Industry

Research has shown that effective leaders have developed a pattern of success based on critical competencies that have been honed throughout their careers. In this program participants will be exposed to a highly creative faculty who will give participants the tools to think and work differently as participants move through the leadership roles and challenges of the oil and gas industry for the next decade.

Additional information may be found here at the Southern Methodist University's website.

Dates: 09/15- 09/19/2014
Location: TX
Cost: $6,750.00
Contact Information:
Phone: 214-768-3335 or 214-768-7676
Email:

St. Catherine University

Creative Strategy and Innovation (MBA 6410)

Creativity drives capitalism by devising products and services that solve consumer problems. Success comes from monetizing creative ideas. However, many people wrongly assume they either are or are not creative, when in truth it's a skill. Students will explore and test multiple methods of ideation and strategy development to prompt inventive ideas and solutions. Using design thinking, students will

observe, empathize and recognize consumer needs to connect virtual and real world experiences through gaming dynamics, mobile utility, social networks and traditional communication vehicles.

Additional information may be found here at the St. Catherine University's website.

Dates: 09/03- 10/26/2014
Location: MN
Cost: $2,484.00
Contact Information:
Phone: 651-690-6933 or 800-945-4599. ext. 6993
Email: graduate_study@stkate.edu

St. John's University

Masters in Executive Development

To meet the technological, global and ethical challenges of the marketplace and society at large, the Management Department provides management education in a climate conducive to scholarship in managerial decision-making and human relation skills. The Department's objectives make the student aware of business' place in contemporary society, emphasizing the scope and responsibilities of business, the sociopolitical milieu in which it operates and the economy from which it derives. Students learn to develop intellectual competence and basic managerial skills in such functional fields as materials and operations management, personnel management, methods improvement, the management of information systems and international management.

Additional information may be found here at the St. John's University's website.

Dates:
Location: NY
Cost: $41,580.00
Contact Information:
Phone: 718-990-6495
Email: angelidj@stjohns.edu

St. Joseph's University

Organization Dynamics and Leadership

The Organization Dynamics and Leadership concentration is designed to enhance the capability of project
managers, educational leaders, government officials, supervisors, military officers, human resources administrators and middle management in cultivating their ability to lead. It is designed for busy professionals who have a clear understanding of their education objectives and who want to earn their master's degree without interrupting their careers. The curriculum of the program focuses on the

human side of business with training in organizational behavior, leadership development and personal growth. This program is an ideal option for people who already have an MBA or Master's in another field and want to pursue a second Master's in the human side of business.

Additional information may be found here at the St. Joseph's University's website.

Dates:
Location: Online
Cost: $27,072.00
Contact Information:
Phone: 610-660-3131
Email: gradcas@sju.edu

Stanford University

Executive Program for Women Leaders

In facing the challenges of managing their careers to maximize professional and personal goals, women often struggle with how to develop their own leadership styles and effectively enhance their power and status within an organization. To reach the highest levels of management, it is essential for women to recognize, understand, and transform common business challenges into career-building opportunities. Through a rigorous combination of lectures and interactive exercises this unique program allows women executives to explore frameworks and tactics to achieve their goals in dynamic work environments.

Additional information may be found here at the Stanford University's website.

Dates: 05/03- 05/08/2015
Location: CA
Cost: $12,000.00
Contact Information:
Phone: 610-660-1000
Email: executive_education@gsb.stanford.edu

Stanford University

Leading Change and Organizational Renewal

To maintain its competitive edge, the participants' organizations must be able to anticipate foreseeable changes and effectively react to those thrust upon it by market forces. Leveraging the latest research in organizational behavior and performance, this program gives the participants real-world examples of how to overcome barriers to strategic change and teaches them how to promote innovation and change throughout their organization without sacrificing short-term goals.

Additional information may be found here at the Stanford University's website.

Dates: 11/02- 11/07/2014
Location: CA
Cost: $14,000.00
Contact Information:
Phone: 610-660-1000
Email: executive_education@gsb.stanford.edu

Stephens College

Change Mangement and Crisis Leadership (BUS625G)

This course prepares students to lead change initiatives within a variety of organizational settings. Students will explore change management through a systems approach as it relates to the structural, human resource, and political frameworks. The role of leadership in crisis situations will be explored and analyzed.

Additional information may be found here at the Stephens College's website.

Dates: 10/20- 12/12/2014
Location: MO
Cost: $1,164.00
Contact Information:
Phone: 800-876-7207
Email: online@stephens.edu

Taft College

Managing Organization Change (MGMT 1540)

This course is designed to provide the student with an understanding of change and the influence it has on an organization and the individuals in that organization. Topics will include understanding organizational change, theoretical models of change, stages of change, and how to manage.

Additional information may be found here at the Taft College's website.

Dates: 11/24- 12/05/2014
Location: Online
Cost: $138.00
Contact Information:
Phone: 661-763-7858 or 661-763-7748
Email: cflachamnn@taftcollege.edu

Tennessee State University

Leadership in Organization (PRST 5200)

Organizational leadership is a course designed to inform the individual about the structure and behavior of actors at all levels of the organization. Through various exercises such as written assignments and discussion, the student will be able to understand "why" and "how" organizations operate and function under dynamic leadership.

Additional information may be found here at the Tennessee State University's website.

Dates: 08/25- 12/10/2014
Location: online
Cost: $1,191.00
Contact Information:
Phone: 615-963-5101 or 888-463-6878
Email: jeanne.holland@tbr.edu

The Sage Colleges

Management of Change and Innovatioin (MBA 571)

This course focuses on the strategies and best practices required to create and sustain competitive advantage in the evolving global environment. Students explore the value chain product, process innovation methods, and other dynamic industry.

Additional information may be found here at The Sage Colleges website.

Dates: 08/27- 12/10/2014
Location: NY
Cost: $2,040.00
Contact Information:
Phone: 518-244-2000
Email: sgsadm@sage.edu

The Sage Colleges

Competitive Advantage (MBA 696)

This multi-disciplinary management capstone course examines how today's organizations identify, select, foster and implement their competitive strategies. Topics include: developing new corporate paradigms, screening of environmental opportunities, the role of human and technical innovation and building organizational excellence through transformational management.

Additional information may be found here at The Sage Colleges' website.

Dates: 09/06- 11/08/2014
Location: NY

Cost: $2,040.00
Contact Information:
Phone: 518-244-2003
Email: sgsadm@sage.edu

Trinity Washington University

Global Operations and Strategy (BADM 681)

Focuses on the strategic issues involved in managing and leading a truly global operation involving diverse economies, political systems, and cultures. Addresses the international business environment, multinational corporations as economic, social, and political institutions, issues of control and coordination, and the operating issues of managing the work force, other managers, and management systems. The approach of the course is interdisciplinary and cross-functional.

Additional information may be found here at the Trinity Washington University's website.

Dates: 08/19- 10/10/2014
Location: DC
Cost: $2,145.00
Contact Information:
Phone: 202-884-9400
Email: academicaffairs@trinitydc.edu

Union County College

Communication Skills for Managers (AEBU 264)

The ability to communicate clearly is the critical core competency for successful managers at all levels and in all industries. Whether written, or spoken, in person or via e-mail, effective communication is essential. Participants will learn to choose the most appropriate mode for communicating their message. Participants will also learn to ask the right type of question to elicit information, encourage a response, or create a relationship. This solid overview of all facets of business communication offers numerous opportunities to practice and apply their communication skills.

Additional information may be found here at the Union County College's website.

Dates: Fall
Location: NJ
Cost: $299.00
Contact Information:
Phone: 908-709-7600
Email:

University of Arkansas

Walton Emerging Leaders Program

The Emerging Leaders Program is designed to enhance the leadership skills of professionals by focusing on clarity as the essence of leadership. Our program utilizes an introspective and experiential approach to examine the leadership capacities of individual attendees, increase their ability to develop robust leadership skills and demonstrate greater organizational understanding. Attendees of this nine-day program will learn skills to impact personal and organizational performance and practice those skills within their own organization.

Additional information may be found here at the University of Arkansas's website.

Dates: 09/10/2014,
09/11/2014,
09/12/2014,
10/08/2014,
10/09/2014,
10/10/2014,
11/12/2014,
11/13/2014,
11/14/2014
Location: AR
Cost: $5,500.00
Contact Information:
Phone: 479-575-2851
Email:

University of Arkansas

Managerial Leadership

The Managerial Leadership Series is designed to empower managers with the tools necessary to be a more effective and proficient leaders.

Additional information may be found here at the University of Arkansas's website.

Dates: 10/16- 10/17/2014,
11/06- 11/07/2014,
11/20- 11/21/2014,
12/04- 12/05/2014,
Location: AR
Cost: $2,400.00
Contact Information:
Phone:
Email:

University of Buffalo

Leadership Development for Building High Performing Teams

The Supervisory Skills Certificate Program is focused on abilities and skills individuals need to be successful in the workplace. Program covers finding, orienting, and retaining the right employee for their organization. Behavioral interviewing, enculturation and employee engagement will also be explored.

Additional information may be found here at the University of Buffalo's website.

Dates: 09/25- 11/13/2014
(8 consecutive Thursday evenings)
Location: NY
Cost: $895.00
Contact Information:
Phone: 716-645-3200
Email:

University of California Berkley

The Innovative Organization

Our innovation program for high-level managers delivers the skills to galvanize opportunity, evolve new strategies, lead new initiatives and build "the innovative organization." Over five days, distinguished Haas faculty team up with business leaders from prominent Bay Area companies to guide lively sessions that empower participants with strategies and tools to lead an innovative organization. Participants will learn to use external influences -- such as changing technology -- as strategic opportunities to innovate. Participants will develop management techniques that efficiently leverage new ideas across their organization.

Additional information may be found here at the University of California Berkley's website.

Dates: 10/27- 10/31/2014
Location: CA
Cost: $7,900.00
Contact Information:
Phone: 1-510-642-9167
Email: executive@berkeley.edu

University of California Berkley

Leadership, Influence and Power in Organizations (BUS ADM X499.3)

Explore how leaders use power and influence to achieve organizational commitment and effectiveness. Discuss topics of organizational culture, appropriate types of power, influence with and without authority, business ethics, and effective goal setting and planning. Research materials and case studies about the global economy, Silicon Valley innovation and current events provide you with the tools to develop personal leadership skills and styles.

Additional information may be found here at the University of California Berkley's website.

Dates: 09/02- 10/21/2014
Location: CA
Cost: $750.00
Contact Information:
Phone: 510-642-4231
Email: extension-business@berkeley.edu

University of California Berkley

Moving on Up: Women and Leadership (BUS ADM X474.1)

Understand how internal barriers and institutional bias can hinder women's advancement in the workplace. Gain skills to advance your career by learning how to create collaborative environments, be an effective coach and mentor, build teams, promote the participants with grace, engage men as allies for gender equity and use professional networking sites. Through lectures, discussions and interactive exercises, the participants learn strategies and techniques that help them excel and advance in today's workplace while upholding high ethical standards and practicing compassionate leadership.

Additional information may be found here at the University of California Berkley's website.

Dates: TBD
Location: CA
Cost: $625.00
Contact Information:
Phone: 510-642-4231
Email: extension-business@berkeley.edu

University of California Berkley

Peak Performance on the Job: Achieving Your Goals (BUS ADM 1034)

In this interactive seminar, participants learn to become more productive and increase job satisfaction by accessing the three essential qualities for peak performance. Achieve their goals more rapidly by effectively setting goals and focusing on top priorities. Awaken their higher human brain to play its proper leadership role in setting a clear mission and eliminating the inner conflict, procrastination and self-sabotage that may be halting their progress.

Additional information may be found here at the University of California Berkley's website.

Dates: 12/5/2014
Location: CA
Cost: $295.00
Contact Information:
Phone: 510-642-4111
Email: extension-business@berkeley.edu

University of California Los Angeles

Developing HR Capabilites, Expanding Organizational Impact

Today's successful HR executives must wear many hats: leader, strategic advisor, talent architect and functional expert. The Advanced Program in Human Resource Management develops your functional expertise, strategic vision and leadership capacity.

Additional information may be found here at the University of California Los Angeles's website.

Dates: TBD
Location: CA
Cost: $6,250.00
Contact Information:
Phone: 310-825-2001
Email: execed@anderson.ucla.edu

University of California Los Angeles

African American Leadership

UCLA's African American Leadership Institute distills the wisdom and experience of the nation's top African American corporate leaders and public figures and identifies the tools required to prepare today's African American executives for tomorrow's organizational leadership. During a 5-month engagement of provocative and stimulating work on the state of African American leadership, participants will dig deep into key issues from a personal, interpersonal, and organizational perspective and take away a practical toolkit to increase productivity, leverage, and value to their organization.

Additional information may be found here at the University of California Los Angeles's website.

Dates: TBD
Location: CA
Cost: $6,250.00
Contact Information:
Phone: 310-825-2001
Email: execed@anderson.ucla.edu

University of California Los Angeles

Catalyzing Innovation for Sustained Business Success

The future of your business is being created today. And especially in uncertain times, success is often a matter of innovate or die. Where do the best ideas come from, and how can you be sure to reap their rewards? The answers are here. Creativity and Innovation in the Organization prepares you to foster a creative mindset across your enterprise—and to exploit uncertainty and chaos to unleash powerful ideas that drive results.

Additional information may be found here at the University of California Los Angeles's website.

Dates: 10/27- 10/31/2014
Location: CA
Cost: $6,495.00
Contact Information:
Phone: 310-825-2001
Email: execed@anderson.ucla.edu

University of California Los Angeles

Executive Program

The Executive Program puts participants on the leadership map with strategies, skills and acumen that will stretch their thinking and hone their abilities as a leader and a manager capable of achieving sustainable growth in their business. Encompassing all business functions of the global enterprise, a series of highly relevant, hands-on sessions galvanize their problem solving, team building and change management skills. UCLA Anderson faculty combine research-based expertise and real-world experience to deliver frameworks participants and their peers can apply immediately and as their responsibilities increase to catalyze positive change.

Additional information may be found here at the University of California Los Angeles's website.

Dates: 09/20- 02/09/2014
Location: CA
Cost: $16,995.00
Contact Information:
Phone: 310-825-2001
Email: execed@anderson.ucla.edu

University of California Los Angeles

Leading Team Decision Making

What are the decision making traps that lead good managers to make bad decisions? What are the considerations needed to evaluate situations and mitigate risk? This session explores the psychology of decision-making both at the individual and the group level. Participants learn how to make more strategic, sound decisions and how to exert influence when others are involved in the decision-making process. Participants will explore perceptions and attitudes, improve their ability to influence others involved, and make better decisions with confidence.

Additional information may be found here at the University of California Los Angeles's website.

Dates: TBD
Location: CA
Cost: $5,950.00
Contact Information:
Phone: 310-825-2001
Email: execed@anderson.ucla.edu

University of California Los Angeles

Identify Opportunities & Drive the Best Deals

Recent seismic shifts in the business and financial landscape have radically transformed the field of M&A. Our Mergers & Acquisitions Program delivers timely, comprehensive, fact-based insights into making successful deals in today's volatile environment. You will take away immediately applicable strategies, and hone the skills you need now to shape the future success of your enterprise.

Additional information may be found here at the University of California Los Angeles's website.

Dates: Spring 2015
Location: CA
Cost: $6,250.00
Contact Information:
Phone: 310-825-2001
Email: execed@anderson.ucla.edu

University of California Riverside Extension

Evaluating the Potential of a New or Existing Business

The most common mistake made in business is not picking the right one to begin with. This course will provide participants with the essential evaluation techniques to start or grow their business, including determining if participants really want to be a business owner, what kind of business and where, evaluating the strengths and weaknesses of a specific business participants have or have in mind and things to watch out for.

Additional information may be found here at the University of California Riverside Extension's website.

Dates: 10/14- 10/28/2014
Location: CA
Cost: $345.00
Contact Information:
Phone: 951-827-4105 or 800-442-4990
Email: register@ucx.ucr.edu

University of California San Diego

Center for leadership Assessment

A structured leadership assessment experience offers an opportunity to demonstrate skills and capabilities in a challenging environment and to receive feedback on that performance. The Center for Leadership Assessment (CLA) offers programs that identify and improve upon these competencies.

Additional information may be found here at the University of California San Diego's website.

Dates: 10/9/2014
Location: CA
Cost: $3,300.00
Contact Information:
Phone: 858-822-7449 or 858-534-9000
Email: adavidson@ucsd.edu

University of Chicago

The Transition to General Management

The Executive Development Program provides high potential executives with conceptual frameworks to set strategy, make decisions, and lead effectively as a successful general manager. Participants will gain an understanding of critical functional areas and their interconnection, as well as develop skills needed to lead cross-functional teams. The program is designed to prepare participants with the critical capabilities to succeed in an ever-changing global business environment.

Additional information may be found here at the University of Chicago's website.

Dates: 09/15- 09/26/2014
Location: IL
Cost: $23,300.00
Contact Information:
Phone: 312-423-8042
Email: Susan.Popa@ChicagoBooth.edu

University of Chicago

Leading and Implementing Change and Innovation

Today's business environment requires an unprecedented degree of innovation and agility. Today's leaders must develop and implement effective business strategies while maintaining drive, morale, motivation, innovation, and vision in their people and in their organizations. Through this program, participants will learn strategies for setting and maintaining the direction for renewal, for boosting learning and innovative thinking, for turning resistance into cooperation, and for extracting maximum benefit from new opportunities.

Additional information may be found here at the University of Chicago's website.

Dates: 10/03- 10/07/2014
Location: IL
Cost: $9,100.00
Contact Information:
Phone: 312-464-8732
Email: Pat.LaMalfa@ChicagoBooth.edu

University of La Verne

Ethics and Decision-Making (MGMT521)

Covers theories and practice of managerial decision-making and problem solving. Explores decision-making styles and techniques applied to operational problems, tactical decisions, and strategic opportunities.

Additional information may be found here at the University of La Verne's website.

Dates: Spring 2015
Location: CA
Cost: $1,980.00
Contact Information:
Phone: 909-593-3511
Email:

University of La Verne

Organizational Theory and Development (MGMT523)

This course provides learners with a foundational understanding of organizational theory and an examination of theoretical and practical applications in dealing with the design of organizations.

Additional information may be found here at the University of La Verne's website.

Dates: Spring 2015
Location: CA
Cost: $1,980.00

Contact Information:
Phone: 909-593-3511
Email:

University of Miami

Lean Six Sigma Green Belt Certification Program

Participants in the program emerge with a clear understanding of the role of business processes in their organizations and with the skills and knowledge they need to deliver the process improvements their organizations require.

Additional information may be found here at the University of Miami's website.

Dates: 09/05-09/06/2014
09/13/2014
09/20/2014
09/27/2014
Location: FL
Cost: $4,000.00
Contact Information:
Phone: 305-284-9154
Email: execed@miami.edu

University of Minnesota

Advanced Business Strategy and Leadership for Executives

This powerful advanced business strategy and leadership development program is designed for key leaders who want to enhance and sharpen their skills to manage strategically, leverage technology, gain market share, and effectively engage and lead people. (Four week course)
Additional information may be found here at the University of Minnesota's website.

Dates: 09/14- 09/19/2014
10/19- 10/24/2014
11/09- 11/14/2014
01/11- 01/15/2015
Location: MN
Cost: $18,500.00
Contact Information:
Phone: 612-624-2545
Email: execed@umn.edu

University of North Carolina at Chapel Hill

Business and Human Resources: Leading HR and Your Organization into the Future

The Business and Human Resources education program has been redesigned to equip senior HR leaders with the most up-to-date business knowledge and skills needed to operate in today's rapidly changing, global business environment. By attending this program, senior HR leaders will add many business competencies to their repertoire of human resource management skills and will learn how to move their organizations forward.

Additional information may be found here at the University of North Carolina at Chapel Hill's website.

Dates: 10/27- 10/31/2014
Location: NC
Cost: $5,750.00
Contact Information:
Phone: 919-962-3120
Email: unc_exec@unc.edu

University of North Carolina at Chapel Hill

Change Management

The UNC Executive Development Change Management program trains senior managers to enhance their organizational management and ensure long-term success by initiating, leading and managing organizational change.

Additional information may be found here at the University of North Carolina at Chapel Hill's website.

Dates:
Location: NC
Cost: $3,700.00
Contact Information:
Phone: 919-962-3120
Email: unc_exec@unc.edu

University of North Carolina at Chapel Hill

Resilent Leadership

The business landscape is constantly changing, becoming increasingly volatile, uncertain, complex, and ambiguous. This chaotic and turbulent environment can be very demanding, causing stress and, eventually, burnout. Modern business leaders need to become more resilient, adopting new skills to be successful in this "new normal." The Resilient Leadership program is designed to help business professionals become more agile, offering new skills, tools, and techniques to lead more effectively in the "new normal".

Additional information may be found here at the University of North Carolina at Chapel Hill's website.

Dates:
Location: NC
Cost: $3,700.00
Contact Information:
Phone: 919-962-3120
Email: unc_exec@unc.edu

University of North Carolina at Chapel Hill

Logtech: Executives in Logistics and Technlogy

The Center of Excellence in Logistics & Technology (LOGTECH) enables and energizes participants to improve current operations and accelerate adoption of future logistics capabilities throughout their organizations.

Additional information may be found here at the University of North Carolina at Chapel Hill's website.

Dates: 08/24- 08/28/2014
Location: NC
Cost: $9,000.00
Contact Information:
Phone: 919-962-3120
Email: unc_exec@unc.edu

University of North Carolina at Chapel Hill

Executive Development Institute

The Executive Development Institute paves the way for managers and directors who are taking the next step toward strategic leadership. Over the course of this two-week executive management program, participants will gain the business knowledge needed to advance their career.

Additional information may be found here at the University of North Carolina at Chapel Hill's website.

Dates: 10/05- 10/17/2014
Location: NC
Cost: $16,000.00
Contact Information:
Phone: 919-962-3120
Email: unc_exec@unc.edu

University of North Carolina at Chapel Hill

Leadership Effectiveness Workshop

The Leadership Effectiveness Workshop will allow participants to sharpen the leadership skills needed for both personal and professional growth. Learn more about their own leadership style and how to effectively maximize their strengths as a leader.

Additional information may be found here at the University of North Carolina at Chapel Hill's website.

Dates: 09/29- 10/01/2014
11/10- 11/12/2014
Location: NC
Cost: $3,700.00
Contact Information:
Phone: 919-962-3120
Email: unc_exec@unc.edu

University of North Carolina at Chapel Hill

Strategic Innovation for the New Business Environment

Today, it is becoming increasingly difficult to stand out from the competition. Industry-leading companies incorporate innovation strategically in order to differentiate themselves from the competition. Leaders must strive for new ways of doing business in order to prepare for and adapt to change and stay ahead of the competition. With this business innovation training, participants will be able to engage in effective strategic business planning and innovation implementation.

Additional information may be found here at the University of North Carolina at Chapel Hill's website.

Dates:
Location: NC
Cost: $3,850.00
Contact Information:
Phone: 919-962-3120
Email: unc_exec@unc.edu

University of North Carolina at Chapel Hill

Women in Business: Transition to Leadership

Professional women commonly face a unique set of challenges as they rise to senior ranks compared to their male peers. Gender discrimination, stereotyping, dual career-family pressures, and the lack of equal opportunities in certain industries all play a role in challenging professional women in their transition from managing to leading. During this three-day women's leadership program, participants will learn the differences between leading and managing and how to successfully navigate this transition alongside other professional women.

Additional information may be found here at the University of North Carolina at Chapel Hill's website.

Dates: 11/03- 11/05/2015
Location: NC
Cost: $3,850.00
Contact Information:
Phone: 919-962-3120
Email: unc_exec@unc.edu

University of Northern Iowa

Strategic Planning and Orgnizational Analysis (MGMT 6250)

This integrative course acquaints students with the tools and techniques of strategic management, while enabling those students to develop inidividual skills in strategic planning and decision-making. The goal of strategic management is the formulation and implementation of value-creating strategies that permit middle and senior management to obtain and sustain competitive advantages for their organizations.

Additional information may be found here at the University of Northern Iowa's website.

Dates: 08/25- 12/12/2014
Location: IA
Cost: $2,640.00
Contact Information:
Phone: 319-273-2748
Email: cheryl.nedrow@uni.edu

University of Pennsylvania - Wharton

Innovation for Growth: Strategies and Best Practices

Innovation for Growth gives you a full-spectrum, strategic view of innovation — one that shows the participants how to apply the latest thinking for continually creating new business models, improving customer experience, leveraging value propositions, opening new markets, and launching new products.

Additional information may be found here at the University of Pennsylvania - Wharton's website.

Dates: 11/03- 11/06/2014
05/18- 05/21/2015
Location: PA
Cost: $8,000.00
Contact Information:
Phone: 1-800-255-3932
Email: execed@wharton.upenn.edu

University of Pennsylvania - Wharton

The Leadership Edge: Strategies for the New Leader

The Leadership Edge: Strategies for the New Leader provides the tools that the participants need in your new role to continue on the journey using a skills-based, behavioral approach.

Additional information may be found here at the University of Pennsylvania - Wharton's website.

Dates: 11/17- 11/20/2014
05/11- 05/14/2015
Location: PA
Cost: $8,500.00
Contact Information:
Phone: 800-255-3932
Email: execed@wharton.upenn.edu

University of San Franciso

Leadership & Teams (EMBA6902)

This course integrates the theory and practice of effective leadership. As a leader, participants will focus on the individual, team and organization, as each brings a view of a leader's learning experience. participants will also learn to bring imaginative and disciplined thinking to complex problems to see differently and to act effectively through teams.

Additional information may be found here at the University of San Franciso's website.

Dates: Fall 2014
Location: CA
Cost: $4,473.00
Contact Information:
Phone: 415-422-6939
Email: EMBA@usfca.edu

University of San Franciso

Negotiations (EMBA6901)

Negotiation is the art and science of creating and securing an agreement between two or more interdependent parties. This course provides an introduction to the theory and processes of negotiation as practiced in a variety of business settings. It is designed to expose students to negotiation problems in both domestic and international settings. This is a highly interactive course built around hands-on experiences, presentations, discussion, and reflection.

Additional information may be found here at the University of San Franciso's website.

Dates: Fall 2014
Location: CA
Cost: $4,473.00
Contact Information:
Phone: 415-422-6939
Email: EMBA@usfca.edu

University of South Carolina

Corporate Sustainability Strategy and Implementation: Lessons from Wal-Mart

This course helps participants to build the proper cultural environment, letting participants monitor progress and intervene only when--and where--it's necessary. participants learn how to control scope through a change control process scaled appropriately to the level of definition. Various conflict resolution modalities are brought into play when problems cannot be avoided through early detection and recovery planning.

Additional information may be found here at the University of South Carolina's website.

Dates: Fall 2014 TBA
Location: SC
Cost: $2,560.00
Contact Information:
Phone: 512-471-5893
Email:

University of South Carolina

Critical Thinking: Insights for Strategic Thinking and Analysis

Participants will develop a robust execution plan that manages cost, schedule, and resource requirements while keeping an eye on risk and uncertainty. participants'll learn to identify and address risks using a comprehensive risk management process. The course describes the potential impact on cost and schedule using range estimates mitigated through a contracting strategy that allocates risks appropriately.

Additional information may be found here at the University of South Carolina's website.

Dates: Fall 2014 TBA
Location: SC
Cost: $2,560.00
Contact Information:

Phone: 512-471-5893
Email:

University of South Carolina

Speaking with Confidence: Delivering Effective Presentations

This program introduces decision and risk analysis – the systematic evaluation of decision problems involving uncertainty. Decision and risk analysis breaks decision problems down into more manageable parts and explicitly considers the possible alternatives, available information, and the relevant preferences of the decision makers. We will discuss methods for structuring and modeling decision problems, and apply these methods to a variety of problems that involve risk and uncertainty.

Additional information may be found here at the University of South Carolina's website.

Dates: 09/23- 09/24/2014
02/03- 02/04/2015
Location: SC
Cost: $2,560.00
Contact Information:
Phone: 512-471-5893
Email:

University of Southern California- Marshall School of Business

Strategic Management

Strategic management is the art and the science of formulating, defining, implementing and evaluating policies and decisions that will assist an organization in achieving its goals and objectives. It is an ongoing process that assesses and evaluates the business and industry in which the organization operates. Rapidly changing environments create opportunities for growth, but also pose challenges that firms must be prepared to overcome. This program will present the core areas of business strategy and develop skills for making strategic decisions and translating those decisions into real-world implementation. Participants will complete the program with an enhanced understanding of how to make revenue-generating decisions that lead to long term achievement and value creation.

Additional information may be found here at the University of Southern California- Marshall School of Business's website.

Dates: 07/15-16/2014,
11/11-13/2014,
05/05-07/2015
Location: CA
Cost: $1,950.00
Contact Information:
Phone: 213-740-8990
Email: execed@marshall.usc.edu

University of St Joseph's

Leadership & Strategic Planning

When leaders create and communicate their vision, inspire others, implement strategy and champion change, organizations thrive. Our programs will help participants enhance their leadership ability to create an environment of trust, credibility and integrity.

Additional information may be found here at the University of St Joseph's's website.

Dates:
Location: online
Cost: $79.00
Contact Information:
Phone: 860-231-5761
Email:

University of Texas

Leading Change

In today's competitive world, you're faced with a very difficult challenge: how to do more with less in an environment where the velocity of change is increasing. The ability of a firm to quickly adapt to changing competitive conditions and to fundamental shifts in labor markets is a very important predictor of success. This program focuses on providing solutions to these organizational challenges.

Additional information may be found here at the University of Texas's website.

Dates: 10/6- 10/07/2014
02/09-02/10/2015
Location: TX
Cost: $2,560.00
Contact Information:
Phone: 512-471-5893
Email:

University of Texas

Strategic Management

This program offers a solid foundation in strategic thinking and strategic analysis. It examines how to employ the tools and techniques of strategic analysis. The program prepares participants to think and analyze strategically. It enhances their ability to set strategic objectives, and think on a broader scale.

Additional information may be found here at the University of Texas's website.

Dates: 09/24- 09/25/2014
11/20- 09/21/2014
04/23- 04/24/2015
Location: TX
Cost: $2,560.00
Contact Information:
Phone: 512-471-5893
Email:

University of the Pacific- Eberhardt School of Business

Designing Innovative Organizations

- Why innovation is important and what stands in the way of successful innovation in organizations
- Knowledge of strategies, structures, processes and skills that characterize successful innovators
- Practical knowledge and tools to improve an organization's capacity to generate and successfully apply new ideas

Additional information may be found here at the University of the Pacific- Eberhardt School of Business's website:

Dates: 10/29/2014
11/05/2014
Location: CA
Cost: $295.00
Contact Information:
Phone: 209-946-2956
Email: adominguez1@pacific.edu

University of Utah

Leadership Development Program

To be successful in business, participants need to understand the foundations, concepts, and techniques that form the basis for management today. Additionally, it's essential to know the business vocabulary that improves communication and enhances individual and corporate performance. Within every organization there are many individuals interested in developing their talents and contributing to their firm's success.

Additional information may be found here at the University of Utah's website.

Dates: Spring 2015

Location: UT
Cost: $5,900.00
Contact Information:
Phone: 801-581-5577
Email: execed@business.utah.edu

University of Virginia

Managing Individual and Organizational Change

Managing Individual and Organizational Change provides a unique behavioral psychology approach — presented in a discussion format — to leading, managing and driving lasting change at the individual, team and whole-organization levels.

Additional information may be found here at the University of Virginia's website.

Dates: 09/16- 09/19/2014
Location: VA
Cost: $7,750.00
Contact Information:
Phone: 434-924-3000
Email:

University of Virginia

True Leadership: Leading With Meaning

Please check university catalog or call directly for updated information on this program.

Additional information may be found here at the University of Virginia's website.

Dates:
Location: VA
Cost: $7,750.00
Contact Information:
Phone: 434-924-3000
Email:

University of Washington

Executive Development Program

The Executive Development Program at the Michael G. Foster School of Business is a nine-month, part-time certificate program that explores each facet of business enterprise from an executive's top-level view. The program focuses on practical business applications and provides a progressive, entrepreneurial learning community where participants can access advanced business education without a significant burden on their work, travel and family schedules.

Additional information may be found here at the University of Washington's website.

Dates: 09/14- 05/18/2015
Location: WA
Cost: $22,350.00
Contact Information:
Phone: 206.616.6428
Email: lloucks@uw.edu

University of Washington

Leadership That Shapes the Future

In Leadership that Shapes the Future, participants will develop the essential leading, planning and influencing skills necessary to create and sustain long-term organizational success. During this interactive three-day seminar, participants will learn strategies and methods participants can use to become a "transformational leader" — one who enables others, especially peers and subordinates, to transcend self-interest and act for the common good of the organization.

Additional information may be found here at the University of Washington's website.

Dates: 11/04- 11/06/2014
Location: WA
Cost: $3,300.00
Contact Information:
Phone: 206-543-8560
Email: execed@uw.edu

University of Wisconsin - Madison

Change Management

Leadership skills and leadership communication are vital in not only reaching the right conclusion, but implementing it. After making the right decision, participants have to create the changes need to achieve the future desired state. Getting people to adapt to new realities and adopt new behaviors may be the toughest and biggest challenge managers face today. Learn strategies that will assist participants in managing the change process, overcoming resistance to change, and effectively and positively communicate the change throughout their organization. participants can make it happen!

Additional information may be found here at the University of Wisconsin - Madison's website.

Dates: 10/16- 10/17/2014
04/16- 04/17/2015
Location: WI
Cost: $1,995.00
Contact Information:

Phone: 608-441-7320
Email:

University of Wisconsin - Madison

Leadership: Aligning Your Organization for Performance

In today's fast-paced business environment, leaders must recognize when organizational change is necessary and understand how to clearly re-cast the mission statement to create a more effective and forward-looking enterprise. Efficient leaders create collaborative change, align individuals and departments with new goals, and create a culture of self-direction and encouragement.

Additional information may be found here at the University of Wisconsin - Madison's website.

Dates: 08/25- 08/27/2014,
12/01- 12/03/2014,
02/09- 02/11/2015,
05/11- 05/13/2015
Location: WI
Cost: $1,995.00
Contact Information:
Phone: 608-441-7320
Email:

University of Wisconsin - Madison

Creating a Culture of Innovation

The course takes a unique layered approach to innovation. It starts with a personal self-examination of their own creativity and leadership as inputs into a culture of innovation. Next, it progresses to tools for innovating customer value. Finally, it ends with insights into building and sustaining organizational innovation.

Additional information may be found here at the University of Wisconsin - Madison's website.

Dates: 09/29- 10/01/2014
03/30- 04/01/2015
Location: WI
Cost: $1,995.00
Contact Information:
Phone: 608-441-7320
Email:

Vanderbilt University

Executive Leadership

By the end of this highly interactive, three-day program, conducted by one of the nation's leading business experts on the subject, participants'll be equipped to become a more effective leader and to achieve their professional and organizational goals.

Additional information may be found here at the Vanderbilt University's website.

Dates: 10/27- 10/29/2014
Location: TN
Cost: $2,970.00
Contact Information:
Phone: 615-322-2513
Email: execed@owen.vanderbilt.edu

Vanderbilt University

Leading Change

Through this intensely focused, hands-on program, participants'll learn research-based frameworks, models and strategies that will make participants become a stronger leader of change within their organization.

Additional information may be found here at the Vanderbilt University's website.

Dates: 11/17- 11/18/2014
Location: TN
Cost: $1,980.00
Contact Information:
Phone: 615-322-2513
Email: execed@owen.vanderbilt.edu

Vanderbilt University

Leading Project Teams for Strategic Results

This engaging and highly interactive two-day program is designed for experienced project managers who strive to become more effective in conveying vision, coping with complexity and energizing people to achieve important goals.

Additional information may be found here at the Vanderbilt University's website.

Dates: TBD
Location: TN
Cost: $1,980.00
Contact Information:
Phone: 615-322-2513
Email: execed@owen.vanderbilt.edu

Washington University in St. Louis

Leading Through Influence: Two Day Seminar

Exercising real leadership and leading positive change requires more than just a worthy goal or a good idea. It also requires the skill of informal leadership: the ability to influence people both within and outside their chain of command in order to gain support and overcome resistance. This session helps participants understand and develop three key skills of informal leadership: navigating politics, understanding power and exercising influence.

Additional information may be found here at the Washington University in St. Louis's website.

Dates: 11/04- 11/05/2014
Location: MO
Cost: $1,500.00
Contact Information:
Phone: 314-935-9494
Email: execed@wustl.edu

Washington University in St. Louis

Creativity Leading to Breakthrough Performance

Innovation is the key driver for thriving companies in today's economy. This seminar will provide participants with a set of practical skills and techniques to enhance their ability to develop fresh ideas that have the potential to create significant value for the organization. We will discover the eight steps behind every successful idea and engage in hands-on activities for each of these steps. participants will also learn how to identify common blocks to creativity and specific techniques to overcome them effectively.

Additional information may be found here at the Washington University in St. Louis's website.

Dates: 8/14/2014
Location: MO
Cost: $750.00
Contact Information:
Phone: 314-935-9494
Email: execed@wustl.edu

Washington University in St. Louis

Women's Leadership Certificate

The Women's Leadership Forum sharpens the skills participants need to succeed in the C-suite or in other positions that require enterprise-wide management. Learn how to make decisions confidently, exert power and influence wisely, negotiate strategically, and manage change effectively. Additional information may be found here at the Washington University in St. Louis's website.

Dates: 11/13/2014,
12/18/2014,
1/28/2015,
02/17/2015,
03/24/2015,
04/23/2015
Location: MO
Cost: $6,000.00
Contact Information:
Phone: 314-935-9494
Email: execed@wustl.edu

Waubonsee Community College

DDI Leadership Academy: Leading Change

This seminar focuses on leaders' crucial role in initiating change in the workplace. participants will learn how to introduce a change initiative and lead discussions with employees to explore how best to implement the changes. participants will also learn to help others overcome their resistance to change. These skills will enhance their ability to minimize the potentially negative effects of change on morale, processes and productivity.

Additional information may be found here at the Waubonsee Community College's website.

Dates: Fall 2014,
Tuesdays and Thursdays - 5:00 - 6:15pm
Location: IL
Cost: $249.00
Contact Information:
Phone: 630-466-7900
Email:

Wiley College

Group and Organizational Behavior (MANA3333)

This course is a study of group behavior and the effect of group functioning on organizational effectiveness. Emphasis is placed on decision-making, task performance, and resolving group conflicts, development of strategies for efficient and productive group management.

Additional information may be found here at the Wiley College's website.

Dates: TBD
Location: TX
Cost: $927.00
Contact Information:
Phone: 903-927-3238

Email: dwhite@wileyc.edu

Wiley College

Organizational Communication (MANA3355)

This course is a study of the role of communication in creating a productive organizational environment. Students are assisted in developing and strengthening communication skills by focusing on interpersonal relationships, groups and presentation skills Additional information may be found here at the Wiley College's website.

Dates: TBD
Location: TX
Cost: $927.00
Contact Information:
Phone: 903-927-3238
Email: dwhite@wileyc.edu

Wisconsin School of Business

Leadership Beyond Management

To succeed in today's business environment, organizations need managers who demonstrate flexibility and empathy, while remaining true to the core values of the organization. Successful leaders understand how their personal character and attributes can positively or negatively affect their credibility and the bottom line.

Additional information may be found here at the Wisconsin School of Business's website.

Dates: 11/3- 11/7/2014
Location: WI
Cost: $4,500.00
Contact Information:
Phone: 608-441-7346
Email: cped@bus.wisc.edu

Wisconsin School of Business

Leading Organizational Change

During this course participants will be able to: Articulate, with clarity, the vision/mission/purpose of a successful business; Analyze whether the key aspects of their organization are properly aligned with their vision/mission/purpose; Construct an organizational culture that best suits their business goals; Build and execute a change plan that assures all key aspects of the organization are focused on their key

business strategy; Assess their own personal leadership style and ensure that it fosters the achievement of their vision/mission/purpose.

Additional information may be found here at the Wisconsin School of Business's website.

Dates: 08/18- 8/20/2014,
10/13- 10/15/2014,
02/02- 02/04/2015
Location: WI
Cost: $2,195.00
Contact Information:
Phone: 608-441-7346
Email: cped@bus.wisc.edu

Xavier University

Business Writing for Results

Business Writing with Confidence is a highly engaging workshop that enables the ability to write effective emails, letters and reports. Through this hands-on program, participants will learn to write, edit and proofread more quickly, easily and confidently, thus making day-to-day responsibilities that much easier to accomplish. With detailed, step-by-step instructions on making the most of every communication, participants will learn how to develop a reader-centered approach to writing that both grabs and keeps reader's attention and influences them into positive action. Participants will develop small-step practices that help sustain good writing habits throughout their business career.

Additional information may be found here at the Xavier University's website.

Dates: 12/02/2014
8:30am - 4:00pm
Location: OH
Cost: $595.00
Contact Information:
Phone: 513-745-3396 or 800-982-2673
Email: N/A

Xavier University

Managing with Different Leadership Styles

This course makes leadership more effectively by teaching to analyze the specific individual or situational needs, and choose the best leadership approach to use to accomplish goals.

Additional information may be found here at the Xavier University's website.

Dates: 11/20/2014
8:30am - 4:00pm
Location: OH
Cost: $595.00
Contact Information:
Phone: 513-745-3396 or 800-982-2673
Email: N/A

Xavier University

Strengths-Based Leadership

Learn how to create the kind of environment where people are engaged, personally fulfilled and contribute to the best of their ability through Strengths Based Leadership.

Additional information may be found here at the Xavier University's website.

Dates: 12/4/2014
8:30am - 4:00pm
Location: OH
Cost: $595.00
Contact Information:
Phone: 513-745-3396 or 800-982-2673
Email: N/A

ECQ 2: Leading People

This core qualification involves the ability to lead people toward meeting the organization's vision, mission, and goals. Inherent to this ECQ is the ability to provide an inclusive workplace that fosters the development of others, facilitates cooperation and teamwork, and supports constructive resolution of conflicts.

Alabama Agricultural and Mechanical University

Management and Labor Relations (MGT 566)

This course introduces students to substantive topics that define and explain the relationship between labor and management. It examines the history of the labor movement and the rights and duties of both parties as defined by various labor laws. It also examines the labor relations process as it relates to negotiating and administering the labor agreement, and resolving issues related to employee discipline, rights and prerogatives of management and employee groups, wage issues, administrative issues and the use of arbitration to resolve labor disputes and maintain labor peace. Moreover, it examines how the labor relations process works in the public, federal and non-traditional sectors of the economy.

Additional information may be found here at the Alabama Agricultural and Mechanical University's website.

Dates: TBD
Location: AL
Cost: $ 1062
Contact Information:
Phone: 256-372-5266
Email: gradschool1@aamu.edu

Albany State University

Organizational Behaviors and Effectiveness (MGMT6110)

This course is designed for students to learn individual and group skills required for effective functioning in an organizational context. The course highlights the leadership and managerial competencies needed to create and maintain organizations that are effective. In doing so, become successful, and earn above average returns on their investments.

Additional information may be found here at the Albany State University's website.

Dates: 08/18- 12/04/2014
Location: GA
Cost: $ 335
Contact Information:
Phone: 229-430-4661
Email: admissions@asurams.edu

Allan Hancock College

Executive Leadership (BUS397)

The certificate of accomplishment in executive leadership builds competencies in planning and organizing tasks. It will also empower people and maintain a productive culture. Students will recall and apply significant business principles, produce work-based learning projects and demonstrate the ability to follow oral and written instructions.

Additional information may be found here at the Allan Hancock College's website.

Dates: Fall 2014/Spring 2015
Location: CA
Cost: $ 1656
Contact Information:
Phone: 805-922-6966 ext. 3239
Email: N/A

Alverno College

Group and Team Facilitation (MGT 677)

Collaborative management of the work team culture is a fundamental aspect of developing organizations. In this course, students learn strategies to effectively build and lead high-performance work groups and teams. They examine the use of diagnostic and intervention techniques to focus on interteam and group relations. They learn how to design strategies to assess and diagnose individual and team effectiveness, build trust within teams, and guide team interventions. They also learn techniques for coaching and mentoring teams and team members.

Additional information may be found here at the Alverno College's website.

Dates: TBD
Location: WI
Cost: $ 2187
Contact Information:
Phone: 414-382-6000
Email: adekola.adedapo@alverno.edu

American River College

Managing Diversity in the Workplace (BUS 330)

The course examines the leadership skills and abilities needed to manage a multicultural workplace. A primary focus is placed upon the workplace impact of various historical, social, and cultural experience/perspectives related to gender, age, ethnicity, and disability. Workplace issues related to the diversity of the American consumer and global consumer impact on the United States are analyzed.

Additional information may be found here at the American River College's website.

Dates: 08/23- 12/08/2014
Location: CA
Cost: $ 138
Contact Information:
Phone: 916-484-8361
Email: N/A

American River College

Workplace Behavior and Ethics (BUS 312)

This course introduces basic procedures that promote effective workplace practices. Specific topics include communicating effectively, working on teams, problem-solving, preparing and processing information, understanding business ethics, researching ethical business standards, and implementing ethical principles. Activities and techniques help to develop competencies needed in the workplace to communicate with coworkers and customers effectively.

Additional information may be found here at the American River College's website.

Dates:
Location: CA
Cost: $ 138
Contact Information:
Phone: 916-484-8361
Email: N/A

Benedict College

Human Resources Management (MGT 335)

The course is a study of managerial policies, techniques, and methods, which influence the organization of work, selection, hiring, placing, training, and supervision of workers. The management structure is reviewed in order to ascertain the position of the personnel division relative to its authority and responsibility within the business enterprise.

Additional information may be found here at the Benedict College's website.

Dates: TBD
Location: SC
Cost: $ 1833
Contact Information:
Phone: 803-253-5000
Email:

Benedict College

Principles of Management (MGT 330)

The primary focus of this course includes the theories, concepts, and principles necessary for effectively managing the various functional activities inherent in management and the management process and the issues and problems confronting the modern manager. The course combines the familiar and traditional analysis of the management process and the presentation of management principles with the newer system concepts.

Additional information may be found here at the Benedict College's website.

Dates: TBD
Location: SC
Cost: $ 1833
Contact Information:
Phone: 803-253-5000
Email:

Bethune-Cookman University

Master's in Transformative Leadership

The Master of Science degree program in Transformative Leadership is an applied interdisciplinary study of leadership theories and practices within a value driven curriculum where the values and actions of leaders are critically examined in the light of leadership theory to produce more effective individual and collective decision-making. The study of transformative leadership will equip leaders and their organizations to explore values of diversity, community engagement, and ethics for organizational and individual change in response to radical shifts occurring within our global and technological society.

Additional information may be found here at the Bethune-Cookman University's website.

Dates:
Location: FL
Cost: TBD
Contact Information:
Phone: 386-481-2342 or 866-274-0733
Email: gradstudies@cookman.edu

Bluefield State College

Organizational Behavior (MGMT 330)

A study of individual and group behavior and organizational processes within the total organization. Major topics covered include: learning, perception, attitudes, job satisfaction, personalities, stress,

motivation, group formation and processes, leadership, communication, conflict, and organizational change and development.

Additional information may be found here at the Bluefield State College's website.

Dates: Spring/Fall
Location: WV
Cost: $699
Contact Information:
Phone: 304-327-4000
Email:

Bowie State University

Organizational Communication (COMM 404)

This course explores theory and research on communication problems, patterns, practices in business, government, and professional organizations. The relation of communication to administration and human relations is discussed.

Additional information may be found here at the Bowie State University's website.

Dates:
Location: MD
Cost: $ 639
Contact Information:
Phone:
Email:

Bradley University

Building Leaders

Join us for a no-holds barred exchange where emerging leaders will explore and stretch their leadership assumptions, share experiences, expand their perspectives, and enhance their leadership skills.

Additional information may be found here at the Bradley University's website.

Dates: 09/24- 09/26/2014
Location: IL
Cost: $ 2150
Contact Information:
Phone: 309-677-4420
Email: edc@bradley.edu

Bradley University

Maximizing Your Leadership Potential

This program is designed to address the specific leadership challenges of early-career managers and supervisors; it will equip participants to achieve lasting, sustainable results through people. This program immerses participants in four fundamental areas: self-awareness, learning agility, communication, and influence. In addition, participants will work on two issues that are particularly challenging for most first-time managers: managing conflict and building relationships.

Additional information may be found here at the Bradley University's website.

Dates: 12/03- 12/05/2014
Location: IL
Cost: $ 4200
Contact Information:
Phone: 309-677-4420
Email: edc@bradley.edu

BRODY Professional Development

Bridging the Generational Gap

BRODY's Bridging the Generational Gap provides the tools to understand and manage the differences that divide generations. Our philosophy is: "We're more alike than we are different." Solve this complex management challenge with practical, easily implemented techniques participants can apply immediately.

Additional information may be found here at the BRODY Professional Development's website.

Dates:
Location: PA
Cost: $ 4950
Contact Information:
Phone: 215-886-1688
Email:

BRODY Professional Development

Building Strong Teams and Team Building

Every team is unique. This BRODY program customizes the team-building process, focusing on each group's particular needs and dynamics, to help the team solve problems, communicate more effectively, and grow stronger than the sum of its parts. Additional information may be found here at the BRODY Professional Development's website.

Dates:
Location: PA
Cost: $ 4950

Contact Information:
Phone: 215-886-1688
Email:

BRODY Professional Development

Coach with Courage , Clarity, and Conviction

Coaching with conviction means knowing the importance of coaching, along with how to give feedback/advice that will make an individual — and a company — more successful. BRODY's program addresses the four main reasons managers find coaching direct reports so difficult: fear, time, assumptions, don't know how. This interactive session helps managers and reluctant coaches eliminate these excuses. Participants practice different coaching models that can be applied to their particular work situations.

Additional information may be found here at the BRODY Professional Development's website.

Dates:
Location: PA
Cost: $ 4950
Contact Information:
Phone: 215-886-1688
Email:

BRODY Professional Development

Leadership Presence: Inspire Trust, Confidence and Credibility

Unlock and unblock their leadership presence with this highly interactive BRODY workshop by harnessing their personal communication style to project confidence, authority, and authenticity. Gain the power to energize those within their sphere of influence, and more effectively engage team members, senior leaders and clients.

Additional information may be found here at the BRODY Professional Development's website.

Dates:
Location: PA
Cost: $ 4950
Contact Information:
Phone: 215-886-1688
Email:

BRODY Professional Development

Move from Conflict to Collaboration

This BRODY program teaches participants to manage disagreements effectively and confidently. Participants will learn powerful tactics to transform workplace conflicts into productive resolutions — the best, most effective strategies for turning conflict into collaboration.

Additional information may be found here at the BRODY Professional Development's website.

Dates:
Location: PA
Cost: $ 4950
Contact Information:
Phone: 215-886-1688
Email:

BRODY Professional Development

Understanding Behavioral Styles

This BRODY workshop provides participants with a unique opportunity to gain insight into their own dominant behavioral style, and how they click or clash with other styles. The result? Reduced misunderstandings and more productive, successful relationships with clients, colleagues and cross-functional teams.

Additional information may be found here at the BRODY Professional Development's website.

Dates:
Location: PA
Cost: $ 4950
Contact Information:
Phone: 215-886-1688
Email:

Brookings Institution

Creating High-Performance Teams

In this course participants will learn about different types of teams, the stages of group development, and the foundational elements of successful teams. A diagnostic tool provides individualized feedback that participants can apply to their own organization.

Additional information may be found here at the Brookings Institution's website.

Dates: 02/24- 02/25/2015
Location: DC
Cost: $ 1895
Contact Information:
Phone: 800-925-5730
Email: registrar@brookings.edu

Brookings Institution

Global Leadership: Leveraging Differences

This course examines how global and diverse perspectives can keep organizational thinking flexible, how inclusiveness can promote teamwork, and how differences can be leveraged to improve productivity. The classroom experience will help participants develop skills to relate across cultures and contexts.

Additional information may be found here at the Brookings Institution's website.

Dates: 05/19- 05/20/2015
Location: DC
Cost: $ 1895
Contact Information:
Phone: 800-925-5730
Email: registrar@brookings.edu

Brookings Institution

Leaders Growing Leaders: Developing Others

Participants will develop their own coaching skills so participants can be a catalyst who equips employees with the ability to perform at higher levels. The course also teaches participants about the unique attributes of each generational cohort in the workplace and identifies ways to connect with each of them.

Additional information may be found here at the Brookings Institution's website.

Dates: 11/04- 11/06/2014
Location: DC
Cost: $ 2695
Contact Information:
Phone: 800-925-5730
Email: registrar@brookings.edu

Brookings Institution

Managing the Federal Employee: Discipline and Performance Process

Learn the basics of federal personnel employment law that relate to performance. Develop a new ability to handle their most difficult employment issues, boost morale in the workplace, improve productivity, and avoid damaging lawsuits.

Additional information may be found here at the Brookings Institution's website.

Dates: 10/07- 10/08/2014
03/30- 03/31/2015
Location: DC
Cost: $ 1300
Contact Information:
Phone: 800-925-5730
Email: registrar@brookings.edu

Brookings Institution

Motivating People

Developed with the current environment in mind, this course helps participants identify sources of motivation and strategies to maximize them, helping participants tap into inspiration generated by the noble calling to public service.

Additional information may be found here at the Brookings Institution's website.

Dates: 03/24- 03/25/2015
Location: DC
Cost: $ 1895
Contact Information:
Phone: 800-925-5730
Email: registrar@brookings.edu

Brookings Institution

Public Leadership 21C

This course will help participants create the mental and emotional space to move from where participants are to where participants want to be. Emphasis is placed on leadership behaviors that energize the spirit, with a focus on understanding the daily habits that keep participants concentrated and committed to achieving objectives.

Additional information may be found here at the Brookings Institution's website.

Dates: 09/07- 09/12/2014
Location: VA
Cost: $ 4950
Contact Information:
Phone: 800-925-5730
Email: registrar@brookings.edu

Brookings Institution

Strategies for Conflict Resolution

Through case studies and individual assessments, participants will learn to construct strategies to manage conflict and practice conflict resolution techniques. Participants will leave with an action plan for applying a conflict-resolution process in their organization.

Additional information may be found here at the Brookings Institution's website.

Dates:
Location: DC
Cost: $ 1895
Contact Information:
Phone: 800-925-5730
Email: registrar@brookings.edu

California State Polytech University - Pomona

Leadership & Ethics (MSL303/303A)

This course examines the role that communications, values, and ethics play in effective leadership. Topics include ethical decision-making, consideration of others, spirituality in the military, and survey Army leadership doctrine. Emphasis on improving oral and written communication abilities.

Additional information may be found here at the California State Polytech University - Pomona's website.

Dates: Fall
Location: CA
Cost: $ 676
Contact Information:
Phone: 909-869-2954
Email:

California State Polytech University - Pomona

Leadership and Teams (PSY490)

Major theoretical approaches in the psychological study of leadership. Interpersonal skills necessary for effective leadership. Lectures, discussions, and experiential activities to assist students in developing themselves as leaders.

Additional information may be found here at the California State Polytech University - Pomona's website.

Dates: Fall
Location: CA
Cost: $ 338

Contact Information:
Phone: 909-869-2954
Email:

California State University - Fresno

Administration and Organizational Behavior (MGT 104)

Development of management skills with emphasis on organization, communication networks, leadership, reward systems, conflict management, change, ethics, and stress. Case analysis, written projects, small group exercises.

Additional information may be found here at the California State University - Fresno's website.

Dates: Fall, Spring
Location: CA
Cost: $ 394
Contact Information:
Phone: 559-278-0964
Email:

California State University - Long Beach

Principles of Management and Operations (MGMT 300)

Principles and theories of management, organization theory, planning and control techniques. Management of the overall organization and the production/operation systems of organizations.

Additional information may be found here at the California State University - Long Beach's website.

Dates: Fall 2014
Location: CA
Cost: $ 405
Contact Information:
Phone: 562-985-8597
Email:

California State University - Los Angeles

Communication Strategies in Conflict Management (COMM 230)

This course examines the communication theories and strategies underlying the nature of conflict in contemporary society. Provides students with the necessary skills to effectively manage conflict.

Additional information may be found here at the California State University - Los Angeles's website.

Dates: Fall 2014
Location: CA
Cost: $ 1588
Contact Information:
Phone: 323-343-5468
Email:

California State University - Sacramento

Leadership and Change Management (EMBA 229)

Introduce the concept of leadership in business organizations. The key themes of the course are leading teams and leading during times of change.

Additional information may be found here at the California State University - Sacramento's website.

Dates: Fall 2014
Location: CA
Cost: $ 875
Contact Information:
Phone: 916-278-5856
Email:

California State University - Sacramento

Organizational Design and Management (EMBA 225)

The course reviews the macro perspective of organization theory (structure, process, technology, people, and culture) that will require attention to organization structure, human resources, design, control, culture and inter-organizational relationship.

Additional information may be found here at the California State University - Sacramento's website.

Dates: Fall 2014
Location: CA
Cost: $ 875
Contact Information:
Phone: 916-278-5856
Email:

California State University - San Marcos

Leadership and Business Ethics (BA 617)

This course focuses on aspects of leader-follower interaction including ethical decision-making, effective use of power, politics, and influence; understanding what motivates followers both individually and in teams and managing diversity and business ethics.

Additional information may be found here at the California State University - San Marcos's website.

Dates: Fall 2014
Location: CA
Cost: $ 480
Contact Information:
Phone: 760-750-8030
Email:

California State University Fresno

Executive Master of Business Administration (EMBA)

The EMBA is the same degree as the Craig School of Business traditional MBA program, requiring 36 units. Executive MBA students enjoy flexibility and personal attention, and are taught by top professors from the Craig School who focus on real world applications. Through team-based learning, students develop a close network with their colleagues, and learn to analyze complex problems as well as deal with strategic issues. The program accommodates the busy executive using a cohort system and a preset course schedule with most classes meeting on Saturdays. This Executive MBA program provides a broad business curriculum that prepares the graduate for the competitive global community, including a culminating experience in a foreign country.

Additional information may be found here at the California State University Fresno's website.

Dates:
Location: CA
Cost: $ 37,000
Contact Information:
Phone: 559-278-2107
Email:

California State University, Long Beach

Graduate Certificate in Public Sector Employer‑Employee Relations and Personnel Management

This program is designed for public sector managers and those aspiring to enter public service who need the knowledge, skills, and abilities required to deal effectively with the critical area of public sector employee relations and personnel
management. The primary goal is to provide the neccessary trainning for public manager to effectively utilize human resources to their greatest potential in conjunction with the needs of the public organization.

Additional information may be found here at the California State University, Long Beach's website.

Dates: TBD
Location: CA

Cost: $ 22,286
Contact Information:
Phone: 562-985-4178
Email: outreach@csulb.edu

California State University, Stanislaus-Academic

Business Organization, Theory & Behavior (MGT 5310)

The study of individual and group behavior in organizations. Identification and application of behavior science research methods and theories for the practicing manager. Motivation, interpersonal relations and communications, leadership, and managing change are some of the topics to be covered.

Additional information may be found here at the California State University, Stanislaus-Academic's website.

Dates: 05/12/2015
Location: CA
Cost: $ 1,587
Contact Information:
Phone: 209-667-3280
Email: cmanzo1@csustan.edu

Carnegie Mellon University

Behaviors in Course Management (MGMT 6020)

Leadership as a Daily Challenge: An Integrated Approach helps managers develop four essential leadership competencies:
- Creating star performers, including maximizing the role of leadership and followership
- Developing effective change management tools for complex organizational environments
- Mastering informal organizational networks in order to effectively manage beyond hierarchy
- Building negotiation strategies and managing conflict in diverse teams

With its comprehensive, integrated design, the program strengthens the abilities and confidence of managers and executives to successfully lead their teams in a dynamic world.

Additional information may be found here at the Carnegie Mellon University's website.

Dates: 10/06- 10/10/2014
Location: PA
Cost: $ 6,700
Contact Information:
Phone: 412-268-7344
Email: cbi@andrew.cmu.edu

Cedar Crest College

Principle of Helping Relationship (PSY 227)

The goal of this course is to enhance student's ability to establish and maintain effective interpersonal relationships. Through numerous experiential exercises and examples, students will learn the important skills necessary for successful relationships such as effective communication skills, building trust, and conflict resolution.

Additional information may be found here at the Cedar Crest College's website.

Dates: 09/19- 10/05/2014
Location: PA
Cost: $ 3,390
Contact Information:
Phone: 800-360-1222
Email: admissions@cedarcrest.edu

Center for Creative Leadership

Leadership Development Program

The program provides a highly personal experience that is tailored to help each leader get the most out of sessions by providing a safe environment for learning and skill practice. Highly qualified faculty and individual coaching provides participants the personal insight and perspective that will help them unlock their leadership potential and refine key leadership skills needed to achieve impactful, tangible results throughout their organization.

Additional information may be found here at the Center for Creative Leadership's website.

Dates:
Location: CO/CA/FL/MD/NC
Cost: $ 7,200
Contact Information:
Phone: 800-780-1031
Email: info@ccl.org

Center for Creative Leadership

Maximizing Your Leadership Potential

Maximizing their Leadership Potential is designed to immerse participants in four fundamental areas: Self-awareness - Learning agility - Communication – Influence. This focus on specific and practical skills allows participants to experience immediate and practical application upon returning to the workplace. Beyond the tailored content, highly qualified faculty and coaches will engage participants in an interactive experience that helps managers become leaders.

Additional information may be found here at the Center for Creative Leadership's website.

Dates: Multiple dates offered.
Location: NC/FL/CA/IL
Cost: $ 4,200
Contact Information:
Phone: 800-780-1031
Email: info@ccl.org

Central Michigan University

Dynamics of Organizational Behavior (MGT 348)

Integrative theory of organizational behavior. Human motivation influenced by leadership, the organization itself, and its social environment. This course is approved for offering in a distance learning format.

Additional information may be found here at the Central Michigan University's website.

Dates: Fall 2014
Location: MI
Cost: $ 1,122
Contact Information:
Phone: 989-774-4000
Email: kaise1fe@cmich.edu

Central Michigan University

Communications: Managerial Applications (MGT 355)

An applications-oriented class exposing students to many of the common communication-related situations, which they will soon face as managers in business and industry.

Additional information may be found here at the Central Michigan University's website.

Dates: Fall 2015
Location: MI
Cost: $ 1122
Contact Information:
Phone: 989-774-4000
Email: kaise1fe@cmich.edu

Cerritos College

Organizational Leadership (BA205)

This course is designed to introduce the student to the concepts, issues, and practices that comprise the core of organizational leadership from a business and global perspective. It describes the core leadership theories, analyzes them in terms of business success, and examines leadership as it unfolds in the workplace. The various styles of leadership are identified, and the methods of developing, or improving, the students own leadership skills are discussed.

Additional information may be found here at the Cerritos College's website.

Dates: Ongoing Online
Location: CA
Cost: $ 138
Contact Information:
Phone: 562-860-2451
Email: maescalante@cerritos.edu

Chatham University

Sustainablility Supply Chain Management (BUS641)

Understanding issues of supply chain management is essential to sustainability, both social and environmental. This course will provide students with an understanding of how supply chain works, how and where along the supply chain sustainability questions should be addressed/considered, and the impacts of those decisions on stakeholders further down the chain. Topics can include: packaging, transportation, energy use, and waste.

Additional information may be found here at the Chatham University's website.

Dates: 08/25- 12/06/2014
Location: PA
Cost: $ 2,481
Contact Information:
Phone: 412-365-2758 or 800-837-1290
Email: knoel@chatham.edu

Cheyney University of Pennsylvania

Organizational Behavior (BMG 350)

Study of the social science disciplines of psychology, sociology, anthropology, social psychology, as they contribute to understanding and predicting human behavior in organizations, learning, motivation, perception, attitudes, cognition, and their implications for management.

Additional information may be found here at the Cheyney University of Pennsylvania's website.

Dates: 8/25- 12/12/2014
Location: PA
Cost: $ 1,575

Contact Information:
Phone: 610-399-2319
Email: ebaldwin@cheyney.edu

City College of New York

Strategies for Leadership

In this comprehensive two-part program, an expert in strategic leadership concentrates on human resource management from both strategic and consultative perspectives.

Additional information may be found here at the City College of New York's website.

Dates: 10/09- 10/10/2014
Location: VA
Cost: $ 5,170
Contact Information:
Phone: 703-548-3440 or 800-283-7476, ext. 3
Email: shrmeducation@shrm.org

Clovis Community College

Principles of Management (MGMT201)

An introduction to the basic theory of management including the functions of planning, organizing, staffing, directing, and controlling. Content also includes strategic formulation, implementation, and decision making; organizational change; human resource development; behavioral aspects of group processes; problem-solving and creativity; team building and leadership skills; and management of global markets.

Additional information may be found here at the Clovis Community College's website.

Dates: 08/18- 12/05/2014
Location: NM
Cost: $ 117
Contact Information:
Phone: 575-769-2811
Email: N/A

College of Alameda

Introduction to Sociology (SOC 1)

Basic concepts, theoretical approaches, and methods of sociology: Analysis and explanation of social structure, group dynamics, socialization and the self, social stratification, culture and diversity, social change and global dynamics.

Additional information may be found here at the College of Alameda's website.

Dates: 08/18- 12/12/2014
Location: CA
Cost: $ 138
Contact Information:
Phone: 510-522-7221
Email: N/A

College of Menominee Nation

Organization Dynamics (BUS226)

The purpose of the course is to provide a foundation in organization culture and leadership. The course covers basic theories and practices of improving organizational and individual effectiveness, and leadership development. Ethics in organizational decision making is an underlying theme for the course.

Additional information may be found here at the College of Menominee Nation's website.

Dates: 10/21- 12/13/2014
Location: WI
Cost: $ 750
Contact Information:
Phone: Green Bay/Oneida Campus 920-965-0070
Keshena Campus 715-799-5600
Email: admissions@menominee.edu

College of New Rochelle

Leadership & Team Building (PAD640)

Covers the study of theory and research on leadership. It pays special attention to the development of leadership skills and the mastery of team building strategies.

Additional information may be found here at the College of New Rochelle's website.

Dates: 09/13/2014,
09/20/2014,
09/27/2014,
10/18/2014,
10/25/2014
Location: NY
Cost: $ 2,682
Contact Information:
Phone: 914-654-5309

Email: mramos@cnr.edu

College of Saint Mary

Organizational Culture and Change (MOL655)

Negotiation is a fundamental process that is used in making business deals, in managing working relationships with others and in resolving conflicts. Negotiations occur for two reasons: (1) to create something new that neither party could do on its own, or (2) to resolve a problem or dispute between parties. Conflicts are common in any organization and in any relationship between individuals or organizations. The ability to manage and resolve conflicts effectively is critical in today's organization. Because we all negotiate about many things in many different situations, knowledge about and skill in negotiating is essential to anyone who works with and through other people to accomplish objectives.

Additional information may be found here at the College of Saint Mary's website.

Dates: 10/18- 12/15/2014
Location: NE
Cost: $ 1,125
Contact Information:
Phone: 402-399-2410
Email: mmaryott@csm.edu

College of Saint Mary

Building Organizational Capacity (MOL650)

This course will focus on various theories of organizational learning and performance improvement. Students will understand the role of analytics in evaluating operational performance and outcomes. Students will evaluate methods of securing, analyzing, and utilizing a breadth of organizational performance data to improve institutional outcomes. The use of institutional standards and performance goals and benchmarks will be explored. Students will analyze the need to build an organizational culture, policies and procedures necessary for employees to engage in utilizing data for individual, team, departmental, and organizational growth. The course will emphasize leadership practices and decision making related to the inter-relationships between an emphasis on organizational improvement and employee engagement, learning, operations, and individual and organizational performance results.

Additional information may be found here at the College of Saint Mary's website.

Dates: 10/18- 12/15/2014
Location: NE
Cost: $ 1,125
Contact Information:
Phone: 402-399-2410
Email: mmaryott@csm.edu

Colorado State University

Fundamentals Of Management

This workshop explains the time value of money applications and financial statement analysis for professionals Additional information may be found here at the Colorado State University's website.

Dates: TBD
Location: Online
Cost: $ 1,137
Contact Information:
Phone: 970-491-1885
Email: felicia.zamora@business.colostate.edu

Columbia University

Emerging Leader Development Program

The Emerging Leader Development Program provides participants with a wide range of learning opportunities. A 360-degree feedback tool, combined with one-on-one consultation on the results, helps participants take an in-depth look at their leadership strengths and weaknesses. The program covers several key business skills, always with a focus on how to apply them, both personally and within an organizational context. Effective leadership, strategy formulation, better decision making and negotiating skills, and successful change management form the core of the program's curriculum.

Additional information may be found here at the Columbia University's website.

Dates: 10/05- 10/10/ 2014
Location: NY
Cost: $ 9,850
Contact Information:
Phone: 800-692-3932
Email: bcraven@gsb.columbia.edu

Columbia University

High Impact Leadership

High Impact Leadership provides a profound understanding of how participants are perceived as a leader in the context of their organization. Through a dynamic mix of lectures, discussions, 360-degree feedback, one-on-one coaching, and self-assessment tools, participants learn concrete ways to improve their leadership abilities.

Additional information may be found here at the Columbia University's website.

Dates: Session 1
09/14- 09/19/2014

Session 2
12/07- 12/12/2014
Location: NY
Cost: $ 10,950
Contact Information:
Phone: 800-692-3932
Email: bcraven@gsb.columbia.edu

Concordia College, Selma

Organizational Behavior (BUS 492)

This course is designed to examine the concepts and theories from the behavioral science, which explains human behavior within organizations. The focus of this course is on human behavior in an organizational context. It will provide the student with an understanding of the concepts of organizational functioning and human behavior with an emphasis on the application of these concepts to managerial problems.

Additional information may be found here at the Concordia College, Selma's website.

Dates:
Location: AL
Cost: $ 1,245
Contact Information:
Phone: 334-874-5700
Email: shstewart@ccal.edu

Coppin State University

Approaches to Managing Conflict & Methods of Dispute Resolution (CNCM-UB 508)

This course introduces the student to various approaches to managing conflict. Reflective of Mary Parker Follett, the course explores approaches to conflict based upon domination, compromise and integration. The course then introduces the student to various methods of dispute resolution, including litigation, negotiation, mediation and arbitration.

Additional information may be found here at the Coppin State University's website.

Dates: 08/25- 12/10/2014
Location: MD
Cost: $ 525
Contact Information:

Phone: 410-951-3000
Email: N/A

Costal Bend College

Building Teams That Work

Teams are becoming a staple in today's workplace. In this course, participants will learn the components of a successful team and the stages of its development. Participants will master the skills needed to effectively manage projects, make decisions, and solve problems in a team setting. Plus, participants will have a chance to learn the pitfalls of unhealthy group interaction and minimize any of its effects on their team. Along the way, participants will follow real-life examples and scenarios to help identify with the team-building process. Are participants eager to develop their leadership qualities and be a quality team participant? Many of today's teams rotate leadership roles, so it's crucial to understand both perspectives as participants learn the best ways to communicate and work together for positive change.

Additional information may be found here at the Costal Bend College's website.

Dates: 08/20- 09/17/2014
(six-week session)
Location: TX
Cost: $ 95
Contact Information:
Phone: 361-354-2331
Email: lgarza@costalbend.edu

Cosumnes River College

Technical Management (MGMT 372)

Effective human interaction principles that build confidence, competence and positive attitudes in work organizations are learned in this course. Topics that include the basis for human behavior, perception, communication, motivation, performance improvement, group behavior, ethics and social responsibility are major areas of emphasis. This course emphasizes the psychology of human relations management.

Additional information may be found here at the Cosumnes River College's website:.

Dates: 08/23- 12/18/2014
Location: CA
Cost: $ 138
Contact Information:
Phone: 916-691-7411
Email: info@crc.losrios.edu

Cosumnes River College

Communication Experience (COMM 361)

This course introduces students to the fundamental concepts necessary for effective communication in a variety of settings with a variety of audiences. Special emphasis is placed on practical experiences within groups, facilitation of interpersonal relationships, and methods of conflict management. As part of this course, students are required to actively participate in groups and deliver oral presentations, both individually and in groups.

Additional information may be found here at the Cosumnes River College's website.

Dates: 08/23- 12/18/2014
Location: CA
Cost: $ 138
Contact Information:
Phone: 916-691-7411
Email: info@crc.losrios.edu

Cosumnes River College

Cross Cultural Psychology (PSYC 368)

This course explores the impact of cultural influences on the psychological and individual development of ethnic group members. Emphasis will be placed on integrating traditional theoretical approaches and current cross-cultural statistical research and theory in the study of African-Americans, Asian Americans, Hispanic Americans, Native Americans, gays & lesbians, the elderly, and the disabled.

Additional information may be found here at the Cosumnes River College's website.

Dates: 08/23- 12/18/2014
Location: CA
Cost: $ 138
Contact Information:
Phone: 916-691-7411
Email: info@crc.losrios.edu

Cosumnes River College

Managing Diversity in Workplace (BUS 330)

This course examines the leadership skills and abilities needed to manage a multicultural workforce. A primary focus is placed upon the workplace impact of various historical, social, and cultural experiences/perspectives related to gender, age, ethnicity, and disability. Workforce issues related to the diversity of the American consumer and global consumer impact on the United States are analyzed.

Additional information may be found here at the Cosumnes River College's website.

Dates: 08/23- 12/18/2014

Location: CA
Cost: $ 138
Contact Information:
Phone: 916-691-7411
Email: info@crc.losrios.edu

CUNY Borough of Manhattan Community College

Business Organization and Management (BUS200)

This course covers the total structure and character of modern business from initial organization through grouping of essential functions into operating departments. Management and the decision-making process, financing, operations, and marketing considerations are studied, with actual cases used to illustrate problems in small and big businesses.

Additional information may be found here at the CUNY Borugh of Manhattan Community College's website.

Dates: 8/28- 12/23/2014
Location: NY
Cost: $ 750
Contact Information:
Phone: 212-220-8205
Email: bec@bmcc.cuny.edu

Delaware State University

Social Psychology (SOCJ303)

Analysis of interpersonal behavior with emphasis on the organization and dynamics of social groups and the impact of such groups on the development of attitudes, values, and emotions, etc.

Additional information may be found here at the Delaware State University's website.

Dates: 08/25/ 2014 - 12/12/2014
Location: DE
Cost: $ 816
Contact Information:
Phone: 302-857-6060 or 302-857-6290
Email: tsmith@desu.edu

Delaware State University

Organizational Leadership and Behavior (MBA 605)

The course concentrates on the behavior of individuals in small, informal groups, and formal organizations. The course examines the following topics: leadership, in the context of group behavior, job satisfaction, supervision, planning, and conflict resolution.

Additional information may be found here at the Delaware State University's website.

Dates: 08/25- 10/17/2014
Location: DE
Cost: $ 1,251
Contact Information:
Phone: 302-857-6060 or 302-857-6290
Email: augustus@desu.edu

DePaul University

Effective Presentation and Communication Skills Certificate

The Effective Presentation and Communication Skills Certificate Program is designed to help participants become a better, more effective presenter taught by Dr. Joel Whalen, a nationally acclaimed communications author, the program will help participants learn how to make clear, concise presentations to audiences from one to 1,000. As one of the most outstanding presentation coaches available, Dr. Whalen will teach participants how to manage speech anxiety, speak up in difficult situations, work effectively in teams, advance relationships and build message packaging and delivery skills.

Additional information may be found here at the DePaul University's website.

Dates: 09/25- 10/16/2014
Online course
Location: IL
Cost: $ 765
Contact Information:
Phone: 312-362-5913
Email: jmurray9@depaul.edu

DePaul University

Strategic Management Certificate Program

Skilled strategic management professionals establish and direct disciplined approaches to planning and execution that fits their organization by being practical, sustainable and cost effective. The Strategic Management Certificate Program gives participants an understanding of the discipline of strategic

management as a whole and breaks down the required phases and steps for planning, implementation and evaluation of strategy as a management process.

Additional information may be found here at the DePaul University's website.

Dates: 10/01- 12/10/2014
Online course
Location: IL
Cost: $ 1,695
Contact Information:
Phone: 312-362-5295
Email: emcdonag@depaul.edu

Dillard University

Operations Management (BM 438)

This course seeks solutions to the problems anticipated in locating, designing, operating and controlling the productive systems of business. Topics include the production and operation function, methods of forecasting demand capacity, requirements planning, location, layout and handling decisions, resources procurement and operations control, scheduling and resource allocation, and development of efficient work methods.

Additional information may be found here at the Dillard University's website.

Dates: 8/25-12/12/2014
Location: LA
Cost: $ 498
Contact Information:
Phone: 504-816-4662
Email: N/A

Dillard University

Organizational Behavior (BUS 450)

This course draws on a diverse array of disciplines including psychology, management, sociology, statistics, and economics in an examination of why individuals and groups behave as they do.

Additional information may be found here at the Dillard University's website.

Dates: 8/25-12/12/2014
Location: LA
Cost: $ 498
Contact Information:
Phone: 504-416-4462 or 800-216-6637
Email: N/A

Eastern New Mexico University

Instructional Leadership (CI 540)

Educational leaders contribute to students' success through informed decision-making and practice. Focuses on developed and emerging curricular and instructional practices that contribute to student achievement.

Additional information may be found here at the Eastern New Mexico University's website.

Dates: Summer 2014
Location: NM
Cost: $ 623.85
Contact Information:
Phone: 575-562-1011
Email: Jerry.Everhart@enmu.edu

Eastern New Mexico University

Leadership (EDAD 526)

Examination of current literature and major writers relative to theories of leadership. All students will develop a personal set of goals for the development of their own "leadership style."

Additional information may be found here at the Eastern New Mexico University's website.

Dates: 08/19/2014-12/12/2014
Location: NM
Cost: $ 623.85
Contact Information:
Phone: 575-562-1011
Email: Joan.Accardi@enmu.edu

Eastern New Mexico University

Organizational Behavior (MGT 313)

The theory and practice of managing individuals, groups and organizations as well as an investigation into how organizational structures and cultures impact the performance of people. Prerequisite: Entry into the MBA program.

Additional information may be found here at the Eastern New Mexico University's website.

Dates: 8/19- 12/12/2014

Location: NM
Cost: $ 623.85
Contact Information:
Phone: 575-562-1011
Email: John.Luhman@enmu.edu

Eastern New Mexico University

Dynamics of Group Communication (COMM 202)

Principles and practices of effective participation in small group discussion, with emphasis on improvement of critical thinking, problem solving, organizational skills, and group cooperation.

Additional information may be found here at the Eastern New Mexico University's website.

Dates: 08/19- 12/12/2014
Location: NM
Cost: $ 623.85
Contact Information:
Phone: 575-562-1011
Email: Patricia.Dobson@enmu.edu

Elizabeth City State University

Leadership and Teamwork (MNGT 345)

This course provides students with an understanding of the theory and practice of leadership in organizations, as well as the theory and practice of teamwork. It provides students with opportunities to expand their leadership skills as they learn more about working in and leading teams.

Additional information may be found here at the Elizabeth City State University's website.

Dates: 8/19-12/13/2014
Location: NC
Cost: $ 553.58
Contact Information:
Phone: 252-335-3400
Email:

Emory University

Developing Talent that Drives Organizational Success

Course to be offered at a later date. Please check college catalog for information or contact the university.

Additional information may be found here at the Emory University's website.

Dates:
Location: GA
Cost: $ 1,995
Contact Information:
Phone:
Email:

Emory University

Talent Strategies and Management

Course to be offered at a later date. Please check college catalog for information or contact the university.

Additional information may be found here at the Emory University's website.

Dates:
Location: GA
Cost: $ 1,995
Contact Information:
Phone:
Email:

Emory University

Emotional Intelligence

This distinctive leadership program addresses emotional intelligence (their "EQ") and developing their cognitive, emotional, and behavioral capabilities so participants will become an effective senior executive. This program helps participants make the transition from managing a line of business to leading their organization.

Additional information may be found here at the Emory University's website.

Dates: Fall 2014
Location: GA
Cost: $ 2,995
Contact Information:
Phone: 404-727-2200
Email: ExecutiveEducation@emory.edu

Estrella Mountain Community College

Human Relations in Business (MGT 251)

Analysis of motivation, leadership, communications, and other human factors. Cultural differences that may create conflict and affect morale individually and within organizations.

Additional information may be found here at the Estrella Mountain Community College's website.

Dates: 8/26- 12/19/2014,
10/20 - 12/10/2014
Location: AZ
Cost: $ 262
Contact Information:
Phone: 623-935-8000
Email:

Fayetteville State University

Organizational Behavior (MGMT 420)

The study of human behavior at the individual, group and organizational level including discussion and case studies related to motivation, perception, job design, group behavior, communication, interpersonal conflict, ethics, performance, motivation, and leadership.

Additional information may be found here at the Fayetteville State University's website.

Dates: 08/19- 12/12/2014
Location: NC
Cost: $ 342.85
Contact Information:
Phone: 910-672-1371
Email: edent@uncfsu.edu

Fisk University

Organizational Behavior (MGT 340)

The course relates theoretical behavioral concepts to the technological, psychological, structural, and management processes in business organizations. Organizational theory dealing with interpersonal relationships, group dynamics, and communications problems within organizations is addressed. Prerequisite: MGT 280.

Additional information may be found here at the Fisk University's website.

Dates: 08/19- 12/2/2014
Location: TN
Cost: $ 3,204
Contact Information:
Phone: 615-329-8500
Email: umontuen@fisk.edu

Florida A&M University

Organizational Behavior (MAN 4240)

This course examines the actions and attitudes that individuals exhibit within an organizational context. It utilizes both theory and practical application to analyze how individuals and groups impact the behavior within an organization. It develops an understanding of organizational phenomena regarding individual differences, interpersonal influence, communication, leadership, power and politics, ethical decision-making, motivation, and organizational culture. The focus is on improving productivity and other areas of performance improvement.

Additional information may be found here at the Florida A&M University's website.

Dates: 08/25- 12/12/2014
Location: FL
Cost: $ 455.34
Contact Information:
Phone: 850-599-3000
Email:

Florida Memorial University

Leadership Applications (BUS 361)

An examination of contemporary leadership issues through application. Topics include leadership theories, leadership ethics and values, group dynamics, organizational behavior and the dynamics of power. Emphasis is placed on understanding leadership as a mind set and as a tool.

Additional information may be found here at the Florida Memorial University's website.

Dates: 08/18- 12/6/2015
Location: FL
Cost: $ 1,548
Contact Information:
Phone: 305-626-3600
Email:

Fort Valley State University

Leadership Development I (BUSA 1911)

This course examines the determinants of effective leadership, assess their own leadership abilities and style and acquire skills that are important for effective leadership. Such skills involve: effective decision

making, listening, selling oneself, learning how to follow and how to lead, conducting meetings, learning how to resolve conflicts and learning how to negotiate a
position. Students distinguish between leadership and management.

Additional information may be found here at the Fort Valley State University's website.

Dates: 08/18- 12/8/2014
Location: FL
Cost: $ 154.14
Contact Information:
Phone: 478-825-6520
Email: N/A

Gallaudet University

Interpersonal and Group Behavior in Organizations (MPA 837)

The emphasis of the course is on interpersonal and group behavior in organizations. Through experienced-based learning activities, small group discussions, and short lectures, students learn about interpersonal interactions and dynamics in an organization setting. Topics include power and politics, decision making, conflict, and organizational culture.

Additional information may be found here at the Gallaudet University's website.

Dates: 08/25- 12/12/2014
Location: DC
Cost: $ 2,766
Contact Information:
Phone:
Email: graduate.school@gallaudet.edu

Georgia Gwinnett College

Decision Making and Creative Problem Solving (LEAD 3700)

This course focuses on making decisions and developing creative solutions to difficult problems within an organizational context. Students will have the opportunity to learn about various decision making models, including the process of creative problem solving. To achieve this goal students will gain substantial hands on experience with creative problem solving and problem solving techniques that are applied to a number of domains (i.e. leadership, change, entrepreneurship, conflict management etc.) and will also be exposed to the concept of situational constraints on decision making. This course also introduces heuristics for the application of various decision making models to help students understand when various techniques are appropriate.

Additional information may be found here at the Georgia Gwinnett College's website.

Dates:

Location: GA
Cost: $ 345
Contact Information:
Phone: 678-407-5700
Email:

Georgia Gwinnett College

Essentials of Leadership (LEAD 3000)

This course introduces students to the foundations of leadership, necessary to be effective leaders in organizations. The course provides an overview of the major theories of leadership, as well as an understanding of basic leadership principles necessary to effectively lead organizations.

Additional information may be found here at the Georgia Gwinnett College's website.

Dates:
Location: GA
Cost: $ 345
Contact Information:
Phone: 678-407-5700
Email:

Glendale Community College

Leadership and Management

This course is designed any individual interested in motivating employees, developing team members' skills, and developing a continuous improvement culture.

Additional information may be found here at the Glendale Community College's website.

Dates:
Location: CA
Cost: $ 576
Contact Information:
Phone: 818-957-0024
Email: Info@pdcgcc.com

Glendale Community College

Leadership Skills II w/ Team Problem Solving and Business Writing

This course is a follow-on program to the PDC Leadership for New Leaders Program. It is intended for organizational leaders, key support staff and operational managers, as well as graduates of the PDC Basic Leadership course. This course is highly interactive with hands-on exercises throughout all topic

areas. In this course participants will continue to explore topics critical to developing effective leadership skills such as motivation, team development and communication with a particular emphasis on business communication skills such as modern business writing.

Additional information may be found here at the Glendale Community College's website.

Dates:
Location: CA
Cost: $ 576
Contact Information:
Phone: 818-957-0024
Email: Info@pdcgcc.com

Glendale Community College

Leading a Lean Organization

This course is intended for leaders, support staff and production operators interested in coming together to build a world-class organization driven by quality, responsiveness and customer satisfaction. This course explores the underlying philosophies of high performance work systems and the tools and techniques necessary to achieve exceptional performance. The format of the course focuses on intact work teams and engages all levels of the organization through education, practical applications and continuous improvement projects.

Additional information may be found here at the Glendale Community College's website.

Dates:
Location: CA
Cost: $ 576
Contact Information:
Phone: 818-957-0024
Email: Info@pdcgcc.com

Glendale Community College

Team Development for Leaders and Influencers

Whether participants are part of the team, a team leader or desire to be a top influencer in their company, this class will define and train techniques to help participants identify and work with the protocol in their company, strengthen their preparedness, improve communication skills and give participants leadership skills.

Additional information may be found here at the Glendale Community College's website.

Dates:
Location: CA
Cost: $ 576

Contact Information:
Phone: 818-957-0024
Email: Info@pdcgcc.com

Glendale Community College

Leadership Skills for New Managers

This course is designed for any individual interested in motivating employees, developing team members' skills, and developing a continuous improvement culture.

Additional information may be found here at the Glendale Community College's website.

Dates:
Location: CA
Cost: $ 576
Contact Information:
Phone: 818-957-0024
Email: Info@pdcgcc.com

Graduate School

Leading People (EXEC 9912L)

Develop insight into critical leadership behaviors and how to adapt them to the needs of their organization through this highly interactive seminar. Explore the Executive Core Qualification (ECQ) Leading People and the fundamental leadership competencies. Examine trust and integrity as the foundations for leadership while learning to maximize performance. Explore the dynamics of team leadership and how to create a "Culture of Greatness," through coaching and empowerment.

Additional information may be found here at the Graduate School's website.

Dates: 11/12- 11/14/2014
Location: DC
Cost: $ 1,595
Contact Information:
Phone: 888-744-4723
Email: admissions@graduateschool.edu

Grambling State University

Organization Theory and Behavior (PA 502)

Explores critical issues on how public organizations are managed. Focuses on alternative theories, and models to describe and explain behavior of individuals in an organizational context. Organization theories will be critically analyzed.
Pre- requisite: PA 500.

Additional information may be found here at the Grambling State University's website.

Dates:
Location: LA
Cost: $ 3,405
Contact Information:
Phone: 318-274-6183
Email: admissions@gram.edu

Hampton University

Achieving Success with Difficult People

Helpful information for understanding their self, solving people problems, and improving their relationships and personal and professional productivity.

Additional information may be found here at the Hampton University's website.

Dates: 07/16/2014
08/20/2014
09/17/2014
Location: VA
Cost: $ 99
Contact Information:
Phone: 757-727-5103
Email:

Hampton University

Fundamentals of Supervision & Management

Participants will learn the skills required to delegate responsibility and motivate their employees. A large part of a manager's job involves getting things done through other people, and this course will help participants understand how to influence and direct other people's performance. Finally, participants will learn how to solve problems and resolve conflicts so participants can accomplish their job more effectively.

Additional information may be found here at the Hampton University's website.

Dates: 07/16/2014
08/20/2014
09/17/2014
Location: VA
Cost: $ 99
Contact Information:
Phone: 757-727-5103
Email:

Hampton University

Leadership

Leadership skills can help participants gain the respect and admiration of others, while also allowing participants to enjoy success in their career and more control over their destiny. Contrary to popular belief, leadership skills can be learned and developed. Even if participants don't hold a leadership position, this course will teach participants how to use the principles of great leaders to achieve success in almost every aspect of their daily life.

Additional information may be found here at the Hampton University's website.

Dates: 07/16/2014
08/20/2014
09/17/2014
Location: VA
Cost: $ 99
Contact Information:
Phone: 757-727-5103
Email:

Hampton University

Fundamentals of Supervision & Management II

In this six-week online course, participants will learn how to be a more effective manager or supervisor. Participants will master the basics of communication, because effective communication is essential in their quest to be a good manager or supervisor. In addition, we will discuss how participants can develop their interpersonal skills, by understanding and dealing with the various people issues that arise at work. We are going to show participants how to understand various personality traits, in themselves and in others, as well as how they impact the ability to get the job done. These traits include emotional intelligence, the need for power, conscientiousness, agreeableness, and more. Participants will be able to assess their own personality, as well as the personalities of their co-workers and boss, and develop a plan of action to improve both their interpersonal skills and their work relationships.

Additional information may be found here at the Hampton University's website.

Dates: 07/16/2014
08/20/2014
09/17/2014
Location: VA
Cost: $ 99
Contact Information:
Phone: 757-727-5103
Email:

Harper College

Supervisory and Leadership Certificate

Learn about effective delegation, performance management, and writing performance reviews. Discuss the specifics of the supervisor's role and responsibilities, and strategies for improving their overall effectiveness as a leader.
Take home practical information along with tips and techniques that can be applied at their job immediately.

Additional information may be found here at the Harper College's website.

Dates: 09/02- 10/24/2014
Location: Online
Cost: $ 395
Contact Information:
Phone: 847-925-6363
Email: dlanpher@harpercollege.edu

Harper College

Association Management Certificate

Association Management Certificate is designed for current association executives or those new to association leadership. The program is built around a curriculum essential for those working in association management and helps build the competencies needed to manage more effectively.
Students benefit from coverage of these topics:
- Essential practices in association management
- Effective management of volunteer committees and task forces
- Membership development
- Communications and public relations
- Developing leadership potential.

Additional information may be found here at the Harper College's website.

Dates: 08/26- 09/25- Tuesays/Thursdays; 6 PM - 9 PM
09/27- 10/25- Saturdays 8:30 AM - 3:30 PM
Location: IL
Cost: $ 1,325
Contact Information:
Phone: 847-925-6363
Email: dlanpher@harpercollege.edu

Harvard University

Leadership for the 21st Century: Chaos, Conflict, and Courage

Leadership for the 21st Century (L21): Chaos, Conflict and Courage delves into why we lead the way we do. The program offers a personal, stimulating, and challenging week that invites participants to learn how to act courageously and skillfully when exercising leadership.

Additional information may be found here at the Harvard University's website.

Dates: 09/07- 09/12/2014
01/25- 01/30/2015
Location: MA
Cost: $ 7,200
Contact Information:
Phone: 617-496-0484
Email: ee_admissions@hks.harvard.edu

Highline Community College

Supervisory and Leadership Certificate

their employees are their most valuable resources. Ensuring the efficiency of their team is the key to their success and is their most important responsibility. Get practical, easy to understand, and insightful methods for new and even experienced supervisors and managers.

Additional information may be found here at the Highline Community College's website.

Dates: 09/02- 10/24/2014
Location: Online
Cost: $ 395
Contact Information:
Phone: 715-503-4592

Hudson County Community College

Building Teams That Work

Teams are becoming a staple in today's workplace. In this course, participants will learn the components of a successful team and the stages of its development. Participants will master the skills needed to effectively manage projects, make decisions, and solve problems in a team setting. Plus, participants'll have a chance to learn the pitfalls of unhealthy group interaction and minimize any of its effects on their team.
Along the way, participants will follow real-life examples and scenarios to help identify with the team-building process. There's a lot more to it than just getting a number of people together in a room at the same time. Are participants eager to develop their leadership qualities and be a quality team participant? Many of today's teams rotate leadership roles, so it's crucial to understand both perspectives as participants learn the best ways to communicate and work together for positive change.

Additional information may be found here at the Hudson County Community College's website.

Dates: 07/16/2014
08/20/2014
09/17/2014
Location: NJ (course is also available online)
Cost: $ 94
Contact Information:
Phone: 201-360-4255
Email:

Jackson State University

Business Ethics (MNGT482W)

In-depth examination of the impact of business ethics on corporate decision making. The course will focus on the relationship between ethics and corporate governance. Students will examine ethical dilemmas in the workplace and the actions of corporations.

Additional information may be found here at the Jackson State University's website.

Dates: Fall/Spring
Location: MS
Cost: $ 828
Contact Information:
Phone: 601-979-2121
Email:

Johnson C Smith University

Leadership and Organizational Change (MGT 335)

This course focuses on the influence of leadership, motivation, group dynamics, communications, and change on effective and efficient utilization and development of human resources and emphasizing the role of a leader as a change agent.

Additional information may be found here at the Johnson C Smith University's website.

Dates: Summer
Location: NC/Online
Cost: $ 1,254
Contact Information:
Phone: 704-378-1000
Email:

Johnson C Smith University

Principles of Management and Organizational Behavior (MGT 333)

A study of the management process, emphasizing an understanding of the functions of management. Extensive coverage is given to studying the impact of human behavior in managerial effectiveness including individual and group dynamics, motivation, leadership, teamwork, and interpersonal communication.

Additional information may be found here at the Johnson C Smith University's website.

Dates: Summer
Location: NC/Online
Cost: $ 1,254
Contact Information:
Phone: 704-378-1000
Email:

Ken Blanchard Companies

Discovering Self and Others

DISCovering Self and Others helps participants identify and understand their behavior patterns as well as patterns in other people, so that they can communicate more effectively. It prepares them to apply the DISC Personal Profile System, using the D (Dominance), I (Influence), S (Steadiness), and C (Conscientiousness) model. Participants determine their preferred pattern and learn the inherent strengths of that preference, and how their preference differs from others'. Ideal for project teams and individuals alike, this program is designed to help people work together more effectively by improving their communication skills.

Additional information may be found here at the Ken Blanchard Companies' website.

Dates: 10/13/2014
Location: CA
Cost: $ 795
Contact Information:
Phone: 760-233-6710 or 800-728-6000
Email: N/A

Ken Blanchard Companies

Leading Virtually

The Leading Virtually online workshop teaches leaders to effectively manage direct reports they rarely see face-to-face. It explores three specific areas of leadership focus: Attentiveness, Fostering Community, and Accelerating Development.

Additional information may be found here at the Ken Blanchard Companies' website.

Dates:
Location: Online
Cost: $ 795
Contact Information:
Phone: 760-233-6710 or 800-728-6000
Email: N/A

Ken Blanchard Companies

Optimal Motivation

As a skill, motivation can be actively learned, developed, taught, and nurtured in oneself and others. This workshop shows leaders at all levels how to activate Optimal Motivation for themselves and with others.

Additional information may be found here at the Ken Blanchard Companies' website.

Dates: 10/20- 10/21/2014
Location: CA
Cost: $ 1,175
Contact Information:
Phone: 760-233-6710 or 800-728-6000
Email: N/A

Ken Blanchard Companies

Leading People Through Change

Leading People Through Change teaches leaders how to identify and address the typical questions that employees raise during a change, as well as how to use the appropriate change strategy and corresponding behaviors to resolve concerns.

Additional information may be found here at the Ken Blanchard Companies's website.

Dates: 09/22- 09/23/2014
Location: CA
Cost: $ 1,695
Contact Information:
Phone: 760-233-6710 or 800-728-6000
Email: N/A

Ken Blanchard Companies

Situational Leadership II (GSA)

Situational Leadership II (SLII) is the most comprehensive, up-to-date, and practical method of effectively managing and developing people, time, and resources in the world. The program teaches managers how to identify the needs of their employees and then tailor their management style to each situation.

Additional information may be found here at the Ken Blanchard Companies's website.

Dates: 09/08- 09/09/2014
Location: DC
Cost: $ 1,695
Contact Information:
Phone: 760-233-6710 or 800-728-6000
Email:

Ken Blanchard Companies

Situational Leaderhsip II (The SLII Experience)

Situational Leadership II (SLII) is a proven and time-tested learning model and set of tools designed to increase the frequency and quality of conversations about performance and development between managers and the people they work with so that competence is developed, commitment is gained, and talented individuals are retained.

Additional information may be found here at the Ken Blanchard Companies's website.

Dates: For DC venue:
08/18 - 08/19/2014
For IL venue:
08/04 - 08/05/2014
Location: DC/IL
Cost: $ 1,895
Contact Information:
Phone: 760-233-6710 or 800-728-6000
Email:

Kentucky State University

Business Communication (BUA204)

This course focuses on the influence of leadership, motivation, group dynamics, communications, and change on effective and efficient utilization and development of human resources and emphasizing the role of a leader as

Additional information may be found here at the Kentucky State University's website.

Dates: Fall/Spring
Location: KY
Cost: $ 618
Contact Information:
Phone: 502-597-7023
Email:

Langston University - Langston, OK

Human Behavior in Organizations (BA 3113)

Studies how individuals adapt to organizations of varying size, how managers motivate and lead in work situations. How an organization operates as a complex social system. Investigates managerial effectiveness, employee motivation, job satisfaction, authority and discipline and small-group dynamics. Accepting the need for teamwork and committing to the team concepts are dominant goals.

Additional information may be found here at the Langston University - Langston, OK's website.

Dates: Fall/Spring
Location: OK
Cost: $ 340.50
Contact Information:
Phone: 405-466-2231
Email:

Langston University - Langston, OK

Managing Individuals in Work Groups (MG 4713)

Examines leadership and supervision in small work groups within organizations of varying size. Investigates how and why individuals act as they do in interpersonal relationships and small-group settings. Through experiential exercises, the student develops new insights about the effective handling of issues related to individual differences and small-group performance.

Additional information may be found here at the Langston University - Langston, OK's website.

Dates: Fall/Spring
Location: OK
Cost: $ 340.50
Contact Information:
Phone: 405-466-2231
Email:

LeMoyne-Owen College

Group Process (ADCP)

This course deals with group behavior and how group functioning affects organizational effectiveness. The emphasis is on decision-making and conflict resolution groups. Students in this course develop strategies for efficient and productive group management and consider which tasks are best handled by groups or by individuals.

Additional information may be found here at the LeMoyne-Owen College's website.

Dates: Fall/Spring 2014
Location: TN
Cost: $ 436
Contact Information:
Phone: 901-435-1500
Email: june_chinn-jointer@loc.edu

Los Angeles Mission College

Human Relations (MGMT 31)

Demonstrates the practical application of basic psychology in planning, conducting and evaluating conferences and interviews. Special emphasis on dynamics of counseling, interviewing and conference leading. Attention is given to individual and group attitudes in the occupational situation as they affect motivation, status and morale.

Additional information may be found here at the Los Angeles Mission College's website.

Dates: Fall/Spring
Location: CA
Cost: $ 320
Contact Information:
Phone: 818-364-7600
Email:

Los Angeles Mission College

Organization & Management Theory (MGMT 2)

This is a beginning course in theory and practice of management and organization. It gives a realistic account of what managers actually do and what they face. It presents various theories of management and organization. The functions of management, with special emphasis on foreign operations and future trends in management, are analyzed.

Additional information may be found here at the Los Angeles Mission College's website.

Dates: Fall/Spring
Location: CA

Cost: $ 320
Contact Information:
Phone: 818-364-7600
Email:

Loyola Marymount University

Get Assertive

Are participants tired of being intimidated and treated badly by others? Learn specific techniques to become more assertive in all parts of their life. Discover how people manipulate participants and how participants submit to being a victim. Understand the difference between passive, aggressive, and assertive behaviors, and see how inner dialogues keep people acting in passive ways. Explore ways to change their inner dialogue, such as using affirmations and visualization, creating new labels for their self and others, and keeping a journal.

Additional information may be found here at the Loyola Marymount University's website.

Dates: 06/18/2014
07/16/2014
08/20/2014
09/17/2014
Location: CA
Cost: $ 130
Contact Information:
Phone: 310-338-2700
Email:

Luna Community College

Principles of Management (MGMT207E)

This course is an introduction to management theory and practices with major emphasis on current management trends and issues. Topics of interest include international management, cultural diversity, information technology, ethics, and social responsibility. Throughout this course, students analyze real life case studies, conduct Internet research, and develop reports to address diverse management issues.

Additional information may be found here at the Luna Community College's website.

Dates: Fall/Spring
Location: NM
Cost: $ 105
Contact Information:
Phone:
Email: mmarquez@luna.edu

Meredith College

Communication Theory (COM495)

An advanced course designed to build critical understanding of the dynamics of human communication in several contexts, including intrapersonal, interpersonal and mass communication. Selected theories will emphasize the functions of language and social interaction in constructing meaning and facilitating communication. Theories about power, gender and the media will help to clarify the subjective nature of perception and culture in human communication. The nature and function of social scientific theory forms a framework for an understanding of classical and contemporary ideas about ethical communication.
Additional information may be found here at the Meredith College's website.

Dates: Fall/ Spring
Location: NC
Cost: $ 2,385
Contact Information:
Phone: 919-760-8600
Email:

Metropolitan College of New York

People, Conflict, Negotiation and Resolution (GMT 735 SEL)

Students develop negotiation skills for use in various business contexts. Topics include: negotiation theory; the advantages and disadvantages of different negotiation styles and strategies. Dispute prevention; litigation versus alternative resolution options; mediation; arbitration; court systems and litigation; trials and appeals involving individuals, multiple parties, coalitions or teams. Students will learn pre-negotiation preparation techniques; how to develop a personal negotiation style and how to engage in cross-cultural negotiations, to develop trust and build beneficial professional relationships.

Additional information may be found here at the Metropolitan College of New York's website.

Dates: Fall/Spring
Location: NY
Cost: $ 2,556
Contact Information:
Phone: 212-343-234, ext. 2204
Email: tdepoo@mcny.edu

Miami Dade College

Leading and Managing Change

Whether adopting new technology or adapting to a drastic shift in an organization's core focus, managers play a fundamental role in effecting changes. Based on D. Quinn Mills' book, Leadership: How to Lead, How to Live, a text used at Harvard Business School, this course addresses the key issues managers face in a dynamic environment. By understanding the steps in effecting change and how to overcome resistance, a manager can successfully lead change at various levels of an organization.

Additional information may be found here at the Miami Dade College's website.

Dates:
Location: online
Cost: $ 79
Contact Information:
Phone: 305-237-8888
Email:

Miami Dade College

Managing People

To be successful and move ahead in his or her career, a manager must understand how to manage people, including motivating workers and coordinating their activities. This course will explain how the goals, empowerment, measurement system of management can be employed, how organization structures differ, as well as the difficulty of discipline while trying to maintain momentum. This course is based on D. Quinn Mills' book, Principles of Management, a text used at Harvard Business School.

Additional information may be found here at the Miami Dade College's website.

Dates:
Location: online
Cost: $ 79
Contact Information:
Phone: 305-237-8888
Email:

Midway College

Leadership and Effective Decision Making (BUSM520)

Leadership is a process by which a person influences others to accomplish an objective and direct the organization. This course is designed to help learners understand the leadership process, use critical thinking to make sound decisions, and understand the ethical ramification of their decisions.

Additional information may be found here at the Midway College's website.

Dates: 08/19/2014 (Fall Semester)
Location: KY
Cost: $ 1,560

Contact Information:
Phone: 859-846-4421
Email:

Miles College

Organizational Behavior (MG330)

This course is the analysis and application of theories and techniques for the understanding, prediction, and management of human behavior in the organizational context.

Additional information may be found here at the Miles College's website.

Dates: Ongoing per semester
Location: AL
Cost: $ 1,344
Contact Information:
Phone: 205-293-2771
Email:

MIT Sloan Business School

Intelligent Organizations: Collaborations and the Future of Work

This intensive new program is designed to help managers understand how to create competitive advantage by harnessing new organizational approaches made possible by the latest wide-ranging communications technologies. It will illustrate how people and computers can be connected in new, creative ways so that—collectively—they act more intelligently than any person, group, or computer has ever done before.

Additional information may be found here at the MIT Sloan Business School's website.

Dates: 10/21- 10/22/2014
Location: MA
Cost: $ 3,300
Contact Information:
Phone: 617-253-7166
Email:

MIT Sloan Business School

Managing Technical Professionals and Organizations

This unique two-day program focuses on issues critical to the effective management of technical professionals and cross-functional teams. Its principles and strategies can be applied in any organization where research, development, engineering, or computer-related technology developments need to take place in a timely, effective, and successful manner.

Additional information may be found here at the MIT Sloan Business School's website.

Dates: 11/04-11/05/2014
Location: MA
Cost: $ 3,300
Contact Information:
Phone: 617-253-7166
Email:

Montgomery College

Mediation/Conflict Management

This 40-hour interactive and experiential training offers participants a how-to guide for conducting mediations of various types of conflicts. An introduction to conflict theory assists participants in exploring their own conflict style and how that may help or hinder the process. participants will learn and practice the 7-Step Mediation Model and will learn how to handle anger, listen strategically, balance power, and write agreements. This course fulfills the requirements for Rule 17 of the Maryland Rules of Procedure for Alternative Dispute Resolution. This course is approved for 40 CEUs from the Maryland Board of Social Work Examiners. Tuition waiver applies; seniors pay fee only.

Additional information may be found here at the Montgomery College's website.

Dates:
Location: MD
Cost: $ 769
Contact Information:
Phone: 240-567-7552
Email:

Morgan State University

Business Leadership Seminar (BUAD 202)

This course emphasizes skill building in business writing, preparing and delivering business presentations, social skills in informal settings, interviewing skills, working in teams, learning about and adapting to organizational cultures, mentoring and networking. Leadership skills such as adaptability, self motivation, risk taking, time orientation, and adding value to the firm are also covered.

Additional information may be found here at the Morgan State University's website.

Dates: Fall/Spring
Location: MD
Cost: $ 1680
Contact Information:
Phone: 443-885-3396
Email: goMBA@morgan.edu

Morgan State University

Organizational Leadership and Ethics (BUAD 625)

This course focuses on the behavioral and ethical issues in organizations and societies. Through various experiential learning techniques, the course will address organizational trust, leadership, collaboration, team problem solving, decision making, and change management.

Additional information may be found here at the Morgan State University's website.

Dates: TBD
Location: MD
Cost: $ 1,341
Contact Information:
Phone: 443-885-3396
Email: goMBA@morgan.edu

Morris Brown College

Organizational Ethics

Several major theories are reviewed in this course. Students are exposed to the basic tenets of morality and asked to examine personal values through readings and workplace analysis to formulate a management philosophy incorporating business ethics, government accountability, human rights, and a responsible lifestyle in the contemporary world.

Additional information may be found here at the Morris Brown College's website.

Dates: Fall
Location: GA
Cost: $ 4,250
Contact Information:
Phone: 404-739-1078
Email: toledo.riley@morrisbrown.edu

Morris Brown College

Group and Organizational Behavior (OML 301)

This course involves a study of group behavior and how group functioning affects organizational effectiveness. Emphasis is placed on decision-making and conflict resolution. Students also develop strategies for efficient and productive group management and determine which tasks are handled by groups or by individuals.

Additional information may be found here at the Morris Brown College's website.

Dates: Spring
Location: GA
Cost: $ 4,250
Contact Information:
Phone: 404-739-1078
Email: toledo.riley@morrisbrown.edu

Mt. San Antonio College

Business Communications (BUSO 25)

Written communications including letters and memos meeting a variety of situations in the business environment. Includes writing of good news, bad news, sales, claims, and persuasive correspondence; letters and resumes appropriate to job seeking and application; and practicing oral skills as applied to job interviews and business reports.

Additional information may be found here at the Mt. San Antonio College's website.

Dates: Fall 2014
Location: CA
Cost: $ 786
Contact Information:
Phone: 909-594-5611
Email:

Mt. San Antonio College

Human Relations (BUSM 60)

Interdisciplinary study of how people work and relate at the individual, group and organizational level. Topics include motivation, team work, leadership skill and how to handle organizational change.

Additional information may be found here at the Mt. San Antonio College's website.

Dates:
Location: CA
Cost: $ 786
Contact Information:
Phone:
Email:

Mt. San Antonio College

Human Resource Management (BUSM 62)

Direction of people including guidance, control supervisory problems, training, job analysis interviewing, testing, rating, and other functions involving human resources. Designed to improve the overall understanding of the relationship between the individual and the business organization.

Additional information may be found here at the Mt. San Antonio College's website.

Dates:
Location: CA
Cost: $ 786
Contact Information:
Phone:
Email:

National University

Conflict and Power Dynamics (LED605)

Integration of the knowledge, skills, and abilities required to design, conduct, and evaluate effective conflict resolution and negotiation practices. Course topics include interpersonal and intra-group conflict resolution; persuasion, problem solving techniques and decision-making in conflict resolution; overcoming bias, anger, and retaliation. Students will develop leadership and dialogue skills used to navigate conflict situations, and begin to detect conflicts as potential clues of organizational challenges.

Additional information may be found here at the National University's website.

Dates: TBD
Location: CA
Cost: $ 1,728
Contact Information:
Phone: 800-628-8648
Email: advisor@nu.edu

National University

Developing Groups and Teams (LED 602)

The formation and development of groups through effective leadership is the focus of this course. Team communication styles and roles within teams are examined. Strategies that foster creativity in groups are discussed. The impact of technology on teams and communication styles is evaluated. Students

learn experientially about groups and teams and the impact of diverse ethical perspectives by participating in group activities and observing leadership in small groups.

Additional information may be found here at the National University's website.

Dates: TBD
Location: CA
Cost: $ 1,728
Contact Information:
Phone: 800-628-8648
Email: advisor@nu.edu

Navajo Technical College

Ethics in the Workplace (NLS-109)

This course examines the values of integrity, respect, collaboration, cooperation, pluralism, and innovation which foster excellence in the workplace of organizations, accountability, and personal and professional behavior. The importance of maintaining highest standards of ethical conduct and to avoid even the impression of impropriety or conflict of interest will be discussed. As public servants, accountability to the people for high standards in professionalism and service are required. When there is any doubt about whether inaction or decision is appropriate, employees must exercise sound ethical judgment and take personal responsibility for preserving the public trust. The course will cover the basic principles established for ethical behavior. It is intended to provide some tools to identify and positively resolve ethics issues and to know when and from where to seek advice.

Additional information may be found here at the Navajo Technical College's website.

Dates: Sping/Fall/Winter
Location: NM, AZ
Cost: $ 345
Contact Information:
Phone: 505-786-4100
Email:

New York University

Leadership Training for High Potentials

This program will introduce participants to a variety of analytical frameworks related to leadership and will focus on how to apply those frameworks to analyze and address important leadership challenges. It will also help participants to better understand the context within which leaders typically operate, and help make participants more conscious of the choices participants make as a leader in an organization.

Additional information may be found here at the New York University's website.

Dates: 09/22- 09/23/2014

Location: NY
Cost: $ 3,400
Contact Information:
Phone: 212-998-0789
Email: ExecEd@stern.nyu.edu

Norfolk State University

Leadership and Diversity in Management (MGT 410)

Focus is on how individuals and organizations can effectively, efficiently, and productively adapt to the challenges of diversity in the workforce and in the customer base.

Additional information may be found here at the Norfolk State University's website.

Dates: Spring 2015
Location: VA
Cost: $ 885
Contact Information:
Phone: 757-823-8396
Email:

North Hennepin Community College

Exceptional Leadership and Emotional Intelligence

Exceptional Leaders understand the impact their actions and words have on the people they lead. In other words, exceptional leaders possess strong emotional intelligence (EI), or have high emotional quotient (EQ). The good news is their EI can be refined using four core skills: self-awareness, self-management, social awareness, and relationship awareness. Learn how to take their EI to a new level through assessment, application, and accomplishment. Course fee includes the book Emotional Intelligence 2.0.

Additional information may be found here at the North Hennepin Community College's website.

Dates:
Location: MN
Cost: $ 139
Contact Information:
Phone: 763-424-0880
Email: cect@nhcc.edu

North Hennepin Community College

There are lots of "I's" in Team: Get Them to Work Together

The old saying is that there are no I's in team: meaning everyone puts aside personal motives, attitudes and values to do what is best for the team. However, workplace reality is that individual reviews, multiple projects, individual strengths and weaknesses, lack of resources, and even lack of training and knowledge, can all influence team members' performance. This course will increase their skills in team building, reveal methods, tools, and techniques to improve team effectiveness, improve both internal and external team communication, and show participants how to motivate team members.

Additional information may be found here at the North Hennepin Community College's website.

Dates:
Location: MN
Cost: $ 139
Contact Information:
Phone: 763-424-0880
Email: cect@nhcc.edu

Northwestern University

Energizing People for Performance

In a collaborative learning environment featuring interactive exercises and lectures from subject matter experts, participants'll discover how to create and deploy people-focused strategies and initiatives to maximize bottom-line results. With guidance from our expert faculty, participants'll master processes and tools for motivating their team. participants'll leave a more effective manager, one better equipped to engage and energize their people.

Additional information may be found here at the Northwestern University's website.

Dates: 09/21- 09/24/2014
04/12- 04/15/2015
09/08- 09/11/2015
Location: IL
Cost: $ 6,300
Contact Information:
Phone: 847-467-6018
Email: execed@kellogg.northwestern.edu

Northwestern University

Reinventing Leadership: A Breakthrough Approach

Part of the Universities LEAD program. Please contact the university for additional information.

Additional information may be found here at the Northwestern University's website.

Dates:
Location: IL

Cost: $ 9,900
Contact Information:
Phone:
Email:

Notre Dame

Supervisory Development

Our two-day Supervisory Development program helps participants develop practical skills for dealing with these challenges. Participants will grow to understand their own leadership style as well as their team members' needs. Participants will learn the latest management principles and techniques to become a more effective supervisor.

Additional information may be found here at the Notre Dame's website.

Dates: 10/21- 10/22/2014
04/28- 04/29/2015
10/13- 10/14/2015
Location: IN
Cost: $ 995
Contact Information:
Phone: 574-631-5285
Email:

Notre Dame

Unleashing Your Leadership Potential

Becoming an effective leader helps participants and their organization reach their potential. Designed for individuals or teams entering the leadership phase of their careers, the Unleashing their Leadership Potential program builds the skills and perspective required to assume a greater role within an organization.

Additional information may be found here at the Notre Dame's website.

Dates: 11/03- 11/06/2014
05/04- 05/07/2015
11/02- 11/05/2015
Location: IN
Cost: $ 3,850
Contact Information:
Phone: 574-631-5285
Email:

Notre Dame de Namur University

Management of Human Relations (BUS1016)

The course is based in applied social psychology and is aimed at increasing knowledge of effective individual, group, and team practices in management. Through experiential exercises and discussions, participants in the course explore group dynamics as well as personality and relationship theory.

Additional information may be found here at the Notre Dame de Namur University's website.

Dates: Fall 2014
Location: CA
Cost: $ 1,670
Contact Information:
Phone: 650-508-3442
Email:

Notre Dame de Namur University

Workplace Coaching Skills (BUS2079)

This course will teach key coaching skills applicable to a wide range of roles and workplace settings. Students will learn and understand qualities and characteristics of a successful coach and the distinction between coaching, mentoring, and counseling. Key coaching tools and techniques will be explored.

Additional information may be found here at the Notre Dame de Namur University's website.

Dates: Fall 2014
Location: CA
Cost: $ 278
Contact Information:
Phone: 650-508-3442
Email:

Notre Dame of Maryland University

Leadership and Leading (BUS558)

Develops learners' personal capacities to lead others and manage leadership development. Learners grapple with current leadership issues by applying theory and extending lessons provided by cases and ideas of leaders both past and present. Personal leadership and interpersonal skill are developed through guided exercises in group interaction, emotional intelligence, self-awareness, and reflection. Prerequisite: BUS-501 or NPM-510. Students who are at least midway through other graduate programs are welcome to attend with permission of the instructor.

Additional information may be found here at the Notre Dame of Maryland University's website.

Dates: Spring/Fall
Location: MD

Cost: $ 1,440
Contact Information:
Phone: 410-435-0100
Email:

Notre Dame of Maryland University

Teamwork and Negotiation (BUS-334-20)

Analyzes the dynamics, structure and function of teams in businesses and other organizations, and examines the framework and components of negotiation in organizational and personal decision making. The course utilizes role play, case analysis and group/team assignments and is highly interactive.

Additional information may be found here at the Notre Dame of Maryland University's website.

Dates: Spring/Fall
Location: MD
Cost: $ 1,440
Contact Information:
Phone: 410-435-0100
Email:

Nova Southeastern University

Creating and Sustaining a Motivated Workplace

This course focuses on how managers can be aligned with motivational principles and practices in today's workplace. In this workshop, participants will be introduced to continuous knowledge and application inputs, which participants will work with all day. Mini case studies will also be discussed. Some of the key areas that will be addressed include the best way to learn about a person's motivation, how to help people be as creative as they need to be, building up a person's credibility, the one best motivator, keeping everyone energized, building trust and respect for each other, the new wave of team building and collaboration, and what their values express about their own motivation patterns. This program is designed for managers looking for answers to employee motivation, supervisors who want to spur employees to higher performance levels, professionals wishing to motivate other project members, executives focused on improving business results, and leaders who want to improve their motivation skills.

Additional information may be found here at the Nova Southeastern University's website.

Dates: While this course is not scheduled at this time, any of the executive education programs offered by the Hudson Center of Entrepreneurship and Executive Education (HCEEE) can be delivered to your organization either in our classroom or at your location.
Location: FL
Cost: $ 395
Contact Information:

Phone: 800-672-7223 ext. 25183
Email:

Nova Southeastern University

Managing Talent in Your Organization

This program is designed for managers and midlevel executives, entrepreneurs who are building their company, HR professionals and trainers, and new senior-level executives who seek a standard by which to measure success.

Additional information may be found here at the Nova Southeastern University's website.

Dates: While this course is not scheduled at this time, any of the executive education programs offered by the Hudson Center of Entrepreneurship and Executive Education (HCEEE) can be delivered to your organization either in our classroom or at your location.
Location: FL
Cost: $ 395
Contact Information:
Phone: 800-672-7223 ext. 25183
Email:

Oakton Community College

Conflict Management (MGT 222)

Course introduces a range of potential positive conflict management processes. Content includes active listening and communication skills; principle negotiation; various forms of mediation, arbitration and nonviolent action.

Additional information may be found here at the Oakton Community College's website.

Dates: Fall 2014
Location: IL
Cost: $ 864
Contact Information:
Phone: 847-635-1600
Email:

Oakton Community College

Effective Management Communications (MGT 118)

This course intergrates concepts and research from several disciplines including business communication and organizational behavior. Content includes examination of methods protocol and appropriateness of various forms of communication for business decision making; strategies and styles of managerial communications; oral presentations; interviewing; group dynamics and meetings;

networking, teleconferencing, email, and other methods of modern business communications. Individual and team writing delivery of oral presentations.

Additional information may be found here at the Oakton Community College's website.

Dates: Fall 2014
Location: IL
Cost: $ 864
Contact Information:
Phone: 847-635-1600
Email:

Oakton Community College

Effective Organizational Leadership (MGT 225)

Course explores how effective leadership skills contribute to organizational effectiveness, employee motivation and success, and personal growth and development. Content includes current leadership models, with focus on identifying and developing workplace leadership skills; development of action plan to illustrate and improve leadership skills.

Additional information may be found here at the Oakton Community College's website.

Dates: Fall 2014
Location: IL
Cost: $ 864
Contact Information:
Phone: 847-635-1600
Email:

Office of Personnel Management

Management Development: Leading from the Middle (MDS 1)

You will learn how to think more critically and improve your communication skills. It's an ideal experience, whether you are a new middle manager or an experienced first-line supervisor. During the course you will study essential management competencies through individual assessments, readings, small group activities, real-world experiences and stimulating class discussions.

Additional information may be found here at the Office of Personnel Management's website.

Dates: 07/21- 07/31/ 2014
09/15- 09/25/2014
12/01- 12/11/2014
Location: WV
Cost: $ 5,035
Contact Information:

Phone: 202-606-1800

Office of Personnel Management

Management Development: Leading Organizations (MDS 2)

In an era of constant change and challenges, government agency managers must step up for greater effectiveness and efficiency. This course offers an unmatched overview of your systems and best practices, and a useful framework for leading your organization into the future. Experienced mid-level managers can assess and improve their organizations' overall effectiveness by learning how to help guide your organization during time of unprecented change, challenge and uncertainty. Through presentations, small-group work and practice, you will learn how to engage your workers and foster innovative thinking and action.

Additional information may be found here at the Office of Personnel Management's website.

Dates: 08/04- 08/14/2014
10/27- 11/06/2014
Location: WV
Cost: $ 5,300
Contact Information:
Phone: 202-606-1800
Email:

Office of Personnel Management

Supervisory Development 1: Fundamentals (SDS 1)

Every Federal Agency relies on frontline management to get the job done. Though professional vary greatly across the Federal government, the responsibilities of the frontline supervisor do not. Every Federal supervisor needs to know how to implement an effective human resource and performance management process to achieve high performance. This course delivers the fundamental skills supervisors need to be successful.

Additional information may be found here at the Office of Personnel Management's website.

Dates: 09/15- 09/19/2014
10/27- 10/31/2014
Location: IL/WV
Cost: $ 3,350
Contact Information:
Phone: 202-606-1800
Email:

Office of Personnel Management

Supervisory Development 2: Learning to Lead (SDS 2)

Effective government managers need to supervise and lead to be successful. This course will develop their capacity to move employees from performance compliance to commitment for excellence. Participants will gain valuable insights into workplace motivation and employee engagement and adapt skills based on these insights into their leadership approach.

Additional information may be found here at the Office of Personnel Management's website.

Dates: 11/03- 11/06/2014
Location: WV
Cost: $ 3,350
Contact Information:
Phone: 202-606-1800
Email:

Office of Personnel Management

Team Development: Team Building and Team Leadership Blended Course

The federal government has moved towards a more collaborative and shared leadership model that empowers decision-making at all levels. This course is designed to help participants develop fundamental skills for effective team participation and acquire a deeper understanding of teams—including the types, uses and interpersonal dynamics of teams.

Additional information may be found here at the Office of Personnel Management's website.

Dates: 08/18- 09/26/2014
Location: WV
Cost: $ 4,950
Contact Information:
Phone: 202-606-1800
Email:

Ohlone Community College

Interpersonal Relations in the Workplace (BSM-102)

Course explores interpersonal relations, getting along with others, conflict/stress control, and team building for managers.

Additional information may be found here at the Ohlone Community College's website.

Dates: Fall/Spring
Location: CA
Cost: $ 138
Contact Information:
Phone: 510-659-6000
Email:

Orange Coast College

Organizational Leadership (LEAD A200)

Learn to provide leadership to business, community, and governance organizations.

Additional information may be found here at the Orange Coast College's website.

Dates: Fall 2014
Location: CA
Cost: $ 138
Contact Information:
Phone: 714-432-5796
Email:

Paine College

Organizational Behvaior (BSA380)

This course includes the study of major theories in organizational behavior and the application of these theories within the organizational context.

Additional information may be found here at the Paine College's website.

Dates: Fall/Spring
Location: GA
Cost: $ 1,485
Contact Information:
Phone: 706-821-8230
Email:

Paul Quinn College

Organizational Behavior (MGMT 3317)

In this course participants will create an analysis of interpersonal relations and interactions, group dynamics, development of effective work groups and influence of the organization system on behavior.

Additional information may be found here at the Paul Quinn College's website.

Dates: Fall/Spring
Location: TX
Cost: $ 1,162.50
Contact Information:
Phone: 214-379-5460

Email: registrar@pqc.edu

Paul Quinn College

Principles of Management (MGMT 3314)

This course includes the study of management philosophy, planning, organizing, supervising, staffing, controlling, and decision-making processes.

Additional information may be found here at the Paul Quinn College's website.

Dates: Fall/Spring
Location: TX
Cost: $ 1,162.50
Contact Information:
Phone: 214-379-5460
Email: registrar@pqc.edu

Paul Quinn College

Human Resource Management (MGMT 3315)

Principles, policies, and practices involved with administering to personnel department, such as recruitment, employment, placement, training, evaluation, promotion, retirement, records, reports, supervision, and management.

Additional information may be found here at the Paul Quinn College's website.

Dates: Fall
Location: TX
Cost: $ 1,162.50
Contact Information:
Phone: 214-379-5460
Email: registrar@pqc.edu

Penn State University

Developing Managerial Effectiveness

This one-week program guides managers to develop an integrated approach to strategic, financial, and performance management. participants will hone personal leadership, decision-making, and influence skills while maximizing the use of management systems to improve the overall success of their organization.

Additional information may be found here at the Penn State University's website.

Dates: 10/19- 10/24/2014
Location: PA
Cost: $ 5,750
Contact Information:
Phone: 800-311-6364
Email: psep@psu.edu

Philander Smith College

Group and Organizational Dynamics (PSMI 363)

A study of theory, practice, and research into group dynamics and group behavior, including the concepts of leadership, cohesion, and group development.

Additional information may be found here at the Philander Smith College's website.

Dates: Spring
Location: AR
Cost: $ 1,485
Contact Information:
Phone: 501-370-5234
Email: bjames@philander.edu

Philander Smith College

Leadership Concepts (PSMI 393)

This course examines the concepts of leadership and its relationship to management. Prepares the student with leadership and communication skills needed to motivate and identify individual leadership styles as related to self and others; distinguish differences between leadership and management.

Additional information may be found here at the Philander Smith College's website.

Dates: Fall
Location: AR
Cost: $ 1,485
Contact Information:
Phone: 501-370-5234
Email: bjames@philander.edu

Philander Smith College

Production and Operations Management (PSMI 403)

This course examines the principles of production and operations in small and large businesses. This includes logistics and management decisions associated with product and service distribution.

Additional information may be found here at the Philander Smith College's website.

Dates: Fall
Location: AR
Cost: $ 1,485
Contact Information:
Phone: 501-370-5234
Email: bjames@philander.edu

Phoenix College

Management and Leadership I (MGT229)

Covers management concepts and applications for business, industry, and government organizations.

Additional information may be found here at the Phoenix College's website.

Dates: Fall 2014
Location: AZ
Cost: $ 252
Contact Information:
Phone: 602-285-7800
Email:

Phoenix College

Business Organization and Management (MGT175)

Covers basic principles of managing quality and performance in organizations. Covers management functions: planning, organizing, leading, and controlling. Emphasizes continual improvement, ethics, and social responsibility.

Additional information may be found here at the Phoenix College's website.

Dates: Fall 2014
Location: AZ
Cost: $ 252
Contact Information:
Phone: 602-285-7800
Email:

Phoenix College

Human Relations in Business (MGT251)

Analysis of motivation, leadership, communications, and other human factors. Cultural differences that may create conflict and affect morale individually and within organizations.

Additional information may be found here at the Phoenix College's website.

Dates: Fall 2014
Location: AZ
Cost: $ 252
Contact Information:
Phone: 602-285-7800
Email:

Phoenix College

Personnel/Human Resources Management (MGT276)

Human resource planning, staffing, training, compensating, and appraising employees in labor management relationships.

Additional information may be found here at the Phoenix College's website.

Dates: Fall 2014
Location: AZ
Cost: $ 252
Contact Information:
Phone: 602-285-7800
Email:

Prairie View A&M University

Executive Topics in Strategy & Policy (EMGM5303)

The course is intended to provide broad exposure to strategic management theories and various concepts and developments in this area. Students will develop skills necessary to analyze a problem situation, problem identification, strategy formulation, and strategy implementation and evaluation. The process will also focus on the leader's ability to manage the process of strategy formulation and implementation.

Additional information may be found here at the Prairie View A&M University's website.

Dates: Fall/Spring
Location: TX
Cost: $ 3,021
Contact Information:
Phone: 936-261-9215
Email: jwdck@pvamu.edu

Regents of the University of New Mexico, Valencia County Branch

Women's Leadership Development

Women professionals in all functions and industries who have the desire to increase their performance levels and advance to higher positions in leadership roles.
Additional information may be found here at the Regents of the University of New Mexico, Valencia County Branch's website.

Dates: 09/17- 11/05/2014 6:00 -9:00pm
Location: NM
Cost: $ 881
Contact Information:
Phone: 505-277-2525
Email:

Rice University

Leading and Managing High Performing Teams

High achieving teams focus the creative energy of individuals towards an outcome, while ineffective teams are hampered by internal conflict and poor decision-making. By analyzing the characteristics of high performing teams and understanding the ripple effects of individual preference, participants will leave the course with techniques to successfully organize teams, create organizational enablers, manage conflict, and derive success.

Additional information may be found here at the Rice University's website.

Dates: 11/04- 11/05/2014
04/07- 04/08/2015
Location: TX
Cost: $ 2,500
Contact Information:
Phone: 713-348-6060
Email: RUEE@rice.edu

Rio Hondo College

Human Relations in Business (MGMT 120)

This course is designed for the student who is seeking a career in management or is currently in a leadership role and wants a better understanding of human relation skills and techniques.Topics covered in the course include leadership, teamwork, communication, group problem solving, diversity, motivation, and managerial organizations. These topics will apply to both a diverse and competitive environment.

Additional information may be found here at the Rio Hondo College's website.

Dates: TBD

Location: CA
Cost: $ 138
Contact Information:
Phone: 562-692-0921
Email:

Rio Hondo College

Principles of Management (MGMT 150)

This course is designed for the student who is seeking a career in management or for the student who needs to expand his/her knowledge of management techniques and organizational methods. The course presents the theory and application of managerial functions; the processes of planning, organizing, leading, and controlling in a wide variety of organizational settings; and how the management of people and resources can accomplish organizational goals. This course also covers the nature and principles of management; history, techniques, practices and problems; characteristics and qualities of managers; employee empowerment; contemporary trends in management thought that comprise the core of the class topics.

Additional information may be found here at the Rio Hondo College's website.

Dates: TBD
Location: CA
Cost: $ 138
Contact Information:
Phone: 562-692-0921
Email:

Rollins College

Human Resource Management

The Rollins College Human Resource Management Certificate Program provides a practical foundation for those pursuing a career in HR. Participants receivecomprehensive resource manual and framed certificate of achievement. Specially designed for new entrants in the HR field, HR specialists who wish to expand or update their HR knowledge, general administrators responsible for HR, and those considering a career in human resources.

Additional information may be found here at the Rollins College's website.

Dates: Fall 2014
Location: FL
Cost:
Contact Information:
Phone: 407-647-1252
Email: execed@rollins.edu

Sacramento City College

Intro to Management Functions (MGMT 304)

This course includes the basic management functions of planning, organization, staffing, leadership and control. In addition, such concepts as team development, communication, business ethics and global management perspectives will be discussed.

Additional information may be found here at the Sacramento City College's website.

Dates: Fall
Location: CA
Cost: $ 138
Contact Information:
Phone: 916-558-2111
Email:

Sacramento City College

Human Relations & Organizational Behavior (MGMT 372)

This course emphasizes the psychology of human relations management. It covers human interaction principles that build confidence, competence and positive attitudes in work organizations. Topics include the basis for human behavior, perception, personality, communication, stress, time and career management, motivation, performance improvement, group behavior, ethics and social responsibility.

Additional information may be found here at the Sacramento City College's website.

Dates: Fall
Location: CA
Cost: $ 138
Contact Information:
Phone: 916-558-2581
Email: EyansoS@scc.losrios.edu

Sacramento City College

Personnel and Human Resources Management (MGMT 308)

This course is an introduction to the study and analysis of personnel and human resource management. It covers essential topics such as managing human resources in a globalized environment, employee retention, training, evaluation and compensation, and labor laws. This course provides an overview that is helpful for selecting a specific career in the field of business or management.

Additional information may be found here at the Sacramento City College's website.

Dates: Fall
Location: CA
Cost: $ 138
Contact Information:
Phone: 916-558-2581
Email: EyansoS@scc.losrios.edu

Saint Mary Of The Woods College

Master of Leadership Development

This course emphasizes development of an organizational vision and strategic plan that supports the mission and balances continuity and change. Highlights the developmental stages that organizations experience as part of The Master of Leadership Development program confronts the critical areas of leadership, team effectiveness, power and relationships, strategic planning, influencing without authority, and communication. It empowers participants with the latest techniques to navigate these complex management issues. Gain the management and technical skills necessary to advance in their career and successfully guide their organization into the future.

Additional information may be found here at the Saint Mary Of The Woods College's website.

Dates: Fall
Location: IN
Cost: $ 19,980
Contact Information:
Phone: 877-309-7308
Email: crichey@smwc.edu

San Diego City College

Business Communications (BUSE 119)

This course introduces the principles of effective business communications. Topics include the development, analysis, organization, and composition of various types of written and oral business communications. Students develop clear, concise, and persuasive letters, memoranda, and reports.

Additional information may be found here at the San Diego City College's website.

Dates: Fall
Location: CA
Cost: $ 138
Contact Information:
Phone: 619-388-3400
Email:

San Joaquin Delta College

Intercultural Communication (COM ST 007)

This course is designed as an overview of the study of intercultural communication which includes analysis and comparisons of message perception and transmission in interactions between people from different cultures. Practical application of skills for effective communication between individuals of different domestic and international cultures is emphasized.

Additional information may be found here at the San Joaquin Delta College's website.

Dates: Fall
Location: CA
Cost: $ 138
Contact Information:
Phone: 209-954-5151
Email:

Santa Monica College

Leadership

Leadership skills can help participants gain the respect and admiration of others, while also allowing participants to enjoy success in their career and more control over their destiny. Contrary to popular belief, leadership skills can be learned and developed. Even if participants don't hold a leadership position, this course will teach participants how to use the principles of great leaders to achieve success in almost every aspect of their daily life.

Additional information may be found here at the Santa Monica College's website.

Dates: 07/16 - 09/05/2014
08/20 - 10/10/2014
Location: CA
Cost: $ 95
Contact Information:
Phone: 310-434-4000
Email:

Savannah State University

Organizational Behavior (PADM6832)

A study of formal structure, internal workings, and external environment of complex human behavior within organizations. Surveys classical to contemporary theories of human organization. Emphasis is on the impact of formal and informal structures and processes on the performance of public organizations.

Additional information may be found here at the Savannah State University's website.

Dates: Fall/Spring

Location: GA
Cost: $ 560
Contact Information:
Phone: 912-358-3221
Email:

Smith College

Directing Innovation for Women in Science, Technology and Engineering

This intensive, week-long executive leadership program features a rigorous curriculum that will build core competencies of C-level success. Through a combination of lectures, highly interactive exercises, stimulating panel discussions with successful executives and networking with high-achieving peers from across the industry, this program will provide a solid framework for changing the rules of the leadership game in favor of women who attend.

Additional information may be found here at the Smith College's website.

Dates: 01/19- 01/23/2015
Location: MA
Cost: $ 7,995
Contact Information:
Phone: 413-585-2642
Email:

Solano Community College

Group Communication (COMM 008)

This course is designed to increase students' understanding of group communication behaviors related to problem-solving, decision making, leadership, group roles, norms and conformity and to prepare students to function more effectively in groups.

Additional information may be found here at the Solano Community College's website.

Dates: Fall/Spring
Location: CA
Cost: $ 138
Contact Information:
Phone: 707-864-7000
Email:

Solano Community College

Intercultural Communication (COMM 012)

This course introduces students to the challenges and promises of intercultural communication with application to American culture, subcultures, and different cultures of the world. Specific focus will be development of the ability to acknowledge and understand the unique voice of people from the African, Asian, Latina, Middle Eastern, and Pacific Island cultures as well as co-cultures within the United States. Through lectures, readings, films, group discussions, written and oral assignments, students will learn the skills necessary to achieve positive outcomes when communicating with others that are perceived as different.

Additional information may be found here at the Solano Community College's website.

Dates: Fall/Spring
Location: CA
Cost: $ 138
Contact Information:
Phone: 707-864-7866
Email:

Solano Community College

Interpersonal Communication (COMM 010)

Communication principles as applied to different interpersonal communication situations including verbal and non-verbal communication, listening, overcoming barriers to communication, and conflict resolution.

Additional information may be found here at the Solano Community College's website.

Dates: Fall/Spring
Location: CA
Cost: $ 138
Contact Information:
Phone: 707-864-7866
Email:

Southern Methodist University

Certificate in Management

If participants are already a frontline manager or a leader moving into management for the first time, this powerful 10-session course will arm participants to handle the toughest managerial challenges. participants will learn how to build and work effectively with teams, hone their communication skills and motivate others. Because flexibility and agility are critical in today's workplace, participants will learn how to recognize work and learning styles and how to resolve interpersonal conflicts when styles collide. Participants will also gain practical skills in organizing work and managing projects—from simple to

complex. As well as nderstand how to manage and measure performance and learn how to apply critical thinking skills to every decision.

Additional information may be found here at the Southern Methodist University's website.

Dates: 09/16- 11/18/2014
Location: TX
Cost: $ 3,695
Contact Information:
Phone: 214-768-3335
Email:

Southwestern Christian College

Business Communication (BUS 212)

Covers the principles of written communication as applied to business, industry, and government, including business letters, memos, and reports, it also includes oral communication in the form of a PowerPoint presentation.

Additional information may be found here at the Southwestern Christian College's website.

Dates: Fall
Location: CA
Cost: $ 867
Contact Information:
Phone: 619-216-6686
Email:

St. Catherine University

Leading Teams for Quality and Competency (MBA 6100)

This course focuses on leadership, teams, corporate social responsibility, and organizational change from a leader's perspective within a dynamic workplace. Students will also gain hands-on experience with project management. Managers in organizations today are charged with leading teams and projects to deliver increased performance and profitability. Leaders drive change by aligning the talents of their team members with the current and future needs of the business. Students will gain a deeper understanding of their own personal leadership style and values, and will develop practical skills in effective leadership.

Additional information may be found here at the St. Catherine University's website.

Dates: 09/03- 10/26/2014
Location: MN
Cost: $ 2,484
Contact Information:

Phone: 651-690-6933 or 800-945-4599 ext. 6993
Email: graduate_study@stkate.edu

Stanford university

Managing Teams for Innovation and Success

Managing or participating in a team-based work environment can be either exhilarating or exasperating. This program enables the participants to manage team dynamics in a manner that establishes a productive work environment, delivers high performance, and fosters creative ideas.

Additional information may be found here at the Stanford university's website.

Dates: 06/14- 06/19/2015
Location: CA
Cost: $ 11,000
Contact Information:
Phone: 650.723.3341
Email: executive_education@gsb.stanford.edu

Taft College

Conflict Resolution (MGMT1530)

This course is designed to provide the student with the analysis with attitudes and behavior which create conflict between individuals and groups within an organization.

Additional information may be found here at the Taft College's website.

Dates: 10/13- 10/24/2014
Location: Online
Cost: $ 23
Contact Information:
Phone: 661-763-7858
Email: cflachamnn@taftcollege.edu

Tennessee State University

Conflict Management and Negotiation (PRST 5700)

Negotiation and Conflict Management presents negotiation theory - strategies and styles - within an employment context. As a member of management, an employee, organizational development consultant, or human resource professional, participants will be required to manage conflict successfully as part of their job. Organizational conflict management is a specialized communication skill requiring theoretical understanding of human interaction, decision making, and organizational systems. In addition to the theory and exercises presented in class, students practice negotiating with role-playing

simulations in threaded discussions and chat. Students also learn how to negotiate in difficult situations, which include abrasiveness, racism, sexism, whistle-blowing, and emergencies.

Additional information may be found here at the Tennessee State University's website.

Dates: 08/25- 12/10/2014
Location: online
Cost: $ 1,191
Contact Information:
Phone: 615-963-5101 or 888-463-6878
Email: jeanne.holland@tbr.edu

Texas College

Organizational Behavior (MGMT3318)

Introduces students to the theories of individual/human behavior in organizations. Topics include: values, attitudes, personality, perception, innovation, group dynamics, communications, organizational structure, leadership, control, power, politics, organizational culture, change and development. Cases, lectures, and experiential exercises are used.

Additional information may be found here at the Texas College's website.

Dates: Fall 2014
Location: TX
Cost: $ 1,025
Contact Information:
Phone: 903-593-8311
Email:

The Sage Colleges

Conflict Management & Mediation (BUS332)

This course addresses the issue of conflict from two positions: 1) through an examination of the causes, processes, costs, and benefits of social conflict; and 2) by offering methods for conflict resolution. This course will address the relationship of social issues e.g., difference and inequality, power and corruption to organizational and institutional conflict. Understanding that conflict and signal either a disruption in the operation of an organization or an opportunity for change and growth, this course will provide students with a broad-based perspective for making conflict an asset organizationally and interpersonally.

Additional information may be found here at the The Sage Colleges's website.

Dates: 08/26/2014 (Fall Semester)

Location: NY
Cost: $ 2,700
Contact Information:
Phone: 888-837-9724
Email: sgsadm@sage.edu

Trinity Washington University

Group Dynamics and Team Builidng (ADMN 605)

Provides students with the necessary skills to facilitate a task group effectively and to discover the leadership skills needed to influence others. Topics such as conflict management, negotiating, leadership, power, communication, decision-making and diversity are analyzed in terms of the knowledge, skills, and attitudes leaders need to acquire to be effective in group settings.

Additional information may be found here at the Trinity Washington University's website.

Dates: 08/19- 10/10/2014
Location: DC
Cost: $ 2,145
Contact Information:
Phone: 202-884-9400
Email: academicaffairs@trinitydc.edu

Union County College

A Managers' Guide to Human Behavior (AEBU 023)

In this course participants will learn how to interact successfully with others, motivate their employees and co-workers to excel, communicate in sensitive, non- threatening ways, conduct performance reviews that help participants identify problem areas, resolve conflicts, promote improvement and manage change in a positive, productive way.

Additional information may be found here at the Union County College's website.

Dates: Summer 2014
Location: NJ
Cost: $ 299
Contact Information:
Phone: 908-709-7600
Email:

United Tribes Technical College

Human Resource Management (BAD 282)

This course presents a survey of human resource management, including job analysis, recruitment, selection, performance appraisal, compensation, training and labor relations. The impact of environmental influences on human resource activities such as legislation, court decisions, and economic trends are addressed.

Additional information may be found here at the United Tribes Technical College's website.

Dates: Fall 2014
Location: ND
Cost: $ 285
Contact Information:
Phone: 701-255-3285
Email:

University of Arksansas at Pine Bluff

Organizational Behavior (MGMT3322)

An integration of basic managerial concepts and social sciences as they affect people in organizations.

Additional information may be found here at the University of Arksansas at Pine Bluff's website.

Dates: Spring/Fall
Location: AK
Cost: $ 444
Contact Information:
Phone: 870-575-8316
Email:

University of California Berkeley

The Berkeley Executive Leadership Program

Participants have achieved enormous responsibility in their organization through their relentless hard work, proven decision-making ability, and natural talent. UC Berkeley's Executive Leadership Program is about taking a brief professional pause to reflect—alongside others equally accomplished, facilitated by the foremost luminaries in their fields—on what kind of leader participants are today, where participants want to go from here, and what participants will do to get there. The program will help participants further discover their capabilities as a leader. At the end of the program, participants will improve their vision, their outlooks at the opportunities for their organizations in order for participants to direct their leadership role toward adaption and innovation.

Additional information may be found here at the University of California Berkeley's website.

Dates: 06/10- 10/10/2014

Location: CA
Cost: $ 9,900
Contact Information:
Phone: 510-642-9167
Email: executive@berkeley.edu

University of California Berkeley

High-Impact Leadership

The program mainly focuses on developing their Communication Style. Participants will: Learn how to engage in productive interpersonal exchanges and create influence over any audience. Our three-day program breaks the mold of conventional leadership workshops and utilizes powerful theater techniques to train participants in the art of communication. participants will acquire public speaking and communication skills that make powerful impressions on their audiences and forge more productive relationships with coworkers.

Additional information may be found here at the University of California Berkeley's website.

Dates: 09/03- 0905/2014
Location: CA
Cost: $ 4,500
Contact Information:
Phone: 510-642-9167
Email: executive@berkeley.edu

University of California Berkeley

Organizational Communication Strategies for Managers (BUS ADM X498.9)

Learn to communicate effectively in a complex business environment. Understand how to be flexible so participants can communicate both upstream and downstream, as well as with vendors, clients, stakeholders and other partner organizations from a variety of business cultures. Study communication theory, review case studies, discuss topical communication issues from the weekly news, and practice communication strategies that participants can apply right away in their current position or as preparation for career advancement.

Additional information may be found here at the University of California Berkeley's website.

Dates: 10/11- 11/08/2014
Location: CA
Cost: $ 750
Contact Information:
Phone: 510-642-9167
Email: executive@berkeley.edu

University of California Berkeley

The Women's Executive Leadership Program

This program is for high-potential women seeking new levels of success as team leaders and organizational visionaries. The course is an optimal learning environment to share and analyze the unique strengths, challenges and opportunities facing women in business. Participants learn to identify their individual leadership styles, hone their ability to read people and diagnose situations, share individual experience, master powerful negotiation tactics, and build skills for forming strategic professional alliances. Over four days, each session provides ample opportunity for small and large group discussion, allowing participants to forge lasting connections with their cohorts. Participants gain enhanced self-awareness of their leadership approach and new levels of confidence to achieve their professional goals.

Additional information may be found here at the University of California Berkeley's website

Dates: 10/13- 10/16/2014
Location: CA
Cost: $ 6,000
Contact Information:
Phone: 510-642-9167
Email: executive@berkeley.edu

University of California Irvine- Merage School of Business

Advanced Program in Human Resources & Business Leadership

Enhance their business leadership knowledge and gain tools to help drive strategic decisions that positively impact their organization. This joint program with the National Human Resources Association, Orange County, is designed for HR Professionals desiring a more advanced and strategic understanding of their business and HR leadership roles. Appropriate participants include 1st Level VPs, Directors, and Senior Managers whose goals include moving into more senior HR roles and enhancing their careers and impact.

Additional information may be found here at the University of California Irvine- Merage School of Business's website.

Dates: TBD
Location: CA
Cost:
Contact Information:
Phone: 949-824-0523
Email: labovias@merage.uci.edu

University of California Irvine- Merage School of Business

Strategic Issues in Management Series *(SIMS)*

Forward-thinking seminars geared toward managers and administrators who want to sharpen management skills and enhance their careers. The Strategic Issues in Management Series (SIMS) provides today's executives and managers with an opportunity to both update and broaden their business skill set and knowledge. World-class faculty from the Merage School and the business community conduct highly interactive seminars designed to address today's most pressing management needs. Each SIMS session take place on a Wednesday morning and start with a breakfast and networking opportunity. Sessions are held on the UC Irvine campus in executive classrooms using the latest teaching technology. Additional information may be found here at the University of California Irvine- Merage School of Business's website.

Dates:
Location: CA
Cost: $ 150
Contact Information:
Phone: 949-824-0523
Email: lalbovias@merage.uci.edu

University of California Riverside Extension

Managing Differences Through Workplace Inclusion (MGT X469.12)

Today, many companies and employees are experiencing diversity while interacting with each other nationally and internationally. The benefits of workplace inclusion training are obvious - men and women of different cultural, ethnic, religious, socioeconomic backgrounds, and disabilities need to work together and create an agreeable environment. Through this workshop, participants will learn, in a positive manner, the organizational and personal benefits of acceptance.

Additional information may be found here at the University of California Riverside Extension's website.

Dates: 08/22- 08/23/2014
Location: CA
Cost: $ 195
Contact Information:
Phone: 951-827-4105 or 800-442-4990
Email: register@ucx.ucr.edu

University of California Riverside Extension

Organizational Behavior Dynamics (MGT X479)

The course examines organizational culture: 1) Understanding and managing work behavior, perceptions, and emotions, motivation and stress. 2) Developing work environments that align with organizational culture. 3) Providing evaluation, feedback and rewards that model constructive behavior. 4) Managing misbehavior.

Additional information may be found here at the University of California Riverside Extension's website.

Dates: 10/02- 12/11/2014
Location: CA
Cost: $ 545
Contact Information:
Phone: 951-827-4105 or 800-442-4990
Email: register@ucx.ucr.edu

University of California San Diego

Conflict Resolution Strategies for Managers

Developed by the National Conflict Resolution Center, this course provides a comprehensive set of communication skills and introduces useful strategies for managing workplace conflicts. Beyond that, the course provides tools for the employees who participate. The course is designed to foster accountability both for the problem and its solution.

Additional information may be found here at the University of California San Diego's website.

Dates: 10/28/2014
Location: CA
Cost: $ 450
Contact Information:
Phone: 858-822-7449 or 858-534-9000
Email: adavidson@ucsd.edu

University of California San Diego

Difficult Conversations

Difficult Conversations will teach participants how to effectively communicate to achieve desired goals. their difficult conversations could include when and how to give negative or positive feedback to employees, managing discipline issues, negotiating win-win communications, improving daily coworker interactions, and more. Regardless of their situation, the tools learned in this course will make an immediate impact in their conversations surrounding any difficult situation.

Additional information may be found here at the University of California San Diego's website.

Dates: 9/17/2014
Location: CA
Cost: $ 350
Contact Information:
Phone: 858-822-7449 or 858-534-9000
Email: adavidson@ucsd.edu

University of California San Diego

Harnessing the Creative Power of Teams

In theory, work groups are more creative than individual efforts. However, in practice this is often not the case because it is difficult to access individuals' knowledge perspectives in group settings. This course will help participants to build cohesion and increase motivation and coordination in their work group. This will lead to much higher creative output and deliver increased productivity and results.

Additional information may be found here at the University of California San Diego's website.

Dates: TBD
Location: CA
Cost: $ 350
Contact Information:
Phone: 858-822-7449 or 858-534-9000
Email: adavidson@ucsd.edu

University of Chicago

High Performance Leadership

Leaders need to create an environment that fosters high performance. In order for a business unit to create value for the organization, the brainpower within the workgroup that will lead to innovative products, services, and markets must be unleashed. Participants will learn and practice a six-step collaboration model that high performing groups use to encourage the flow of ideas and to solve complex problems. Through this course, participants will learn the behaviors that accelerate or stifle high performance, how to better leverage the positive attributes of the work environment, and techniques to build performance drivers into their company.

Additional information may be found here at the University of Chicago's website.

Dates: 11/10- 11/14/2014
Location: IL
Cost: $ 9,100
Contact Information:
Phone: 312-464-8732
Email: Pat.LaMalfa@ChicagoBooth.edu

University of Hawaii Hilo

Criticism & Discipline Skills for Managers and Supervisors

Learn how to handle the inevitable confrontation associated with critiquing and disciplining employees. Bring a positive change in their employees by planning properly and delivering constructive criticism to their problem employees. Learn to set quality standards, effectively guide employees to increased

productivity, and prepare for tough decisions with confidence. Develop improved performance, enhanced professional reputation and lower the team's stress level in just one day. A certificate will be given upon completion of the course.

Additional information may be found here at the University of Hawaii Hilo's website.

Dates: TBD
Location: HI
Cost:
Contact Information:
Phone: 800-974-7664
Email: ccecs@hawaii.edu

University of Hawaii Hilo

Understanding Workstyle Differences

Are people difficult or are they really just different? Awareness of behavior styles is key to building effective communication, reducing tension and developing more productive work relationships. With this understanding, participants can gain insight into how people respond to participants and how participants perceive them. Nancy Lombard, certified instructor with The Effectiveness Institute, will give an "As I See Myself" assessment to identify dominant behavior style, explore the different strengths and blind spots of each style, and then help participants create a plan to deal more effectively with a "difficult" person in their lives. While this class will focus on behavior in the workplace, the lessons learned can be used in all areas of one's life. A certificate will be given upon completion of the course.

Additional information may be found here at the University of Hawaii Hilo's website.

Dates: TDB
Location: HI
Cost:
Contact Information:
Phone: 800-974-7664
Email: ccecs@hawaii.edu

University of La Verne

Conflict Management and Organizational Change (MGMT 569)

Examines nature and sources of environmental and organizational conflict, conflict resolution strategies, change theory, change implementation methodologies, and private/public/third sector conflict/change.

Additional information may be found here at the University of La Verne's website.

Dates: Fall 2014
Location: CA
Cost: $ 1,980

Contact Information:
Phone: 909-593-3511
Email:

University of La Verne

Leadership: Theory and Practice (MGMT 520)

Covers contemporary theories, principles, and practices of leadership. Focuses on the elements of leadership related to follower motivation, development, and achievement. Evaluates leadership styles, and explores leadership techniques

Additional information may be found here at the University of La Verne's website.

Dates: Fall 2014
Location: CA
Cost: $ 1,980
Contact Information:
Phone: 909-593-3511
Email:

University of Minnesota

Advanced Business Communications: Making Persuasion & Influence Work

Gain deeper insight into the art and science of persuasive communications. This program builds on "Presentations: Coaching for Executives" and will give the participants further understanding of effective executive communications—everything from presenting effectively to top management to communicating successfully with multicultural audiences to leading and creating critical team communications.

Additional information may be found here at the University of Minnesota's website.

Dates: TBD - Spring 2015
Location: MN
Cost: $ 2,500
Contact Information:
Phone: 612-624-2545
Email: execed@umn.edu

University of Minnesota

Creating a High-Performance Organization

Understand the essential knowledge and skills to drive performance while maintaining an effective work culture. Develop a strong sense of requirements and best practices for effectively leading individuals and teams, and learn to exert influence as a leader in an organization.

Additional information may be found here at the University of Minnesota's website.

Dates: 10/27- 10/29/2014
Location: MN
Cost: $ 3,000
Contact Information:
Phone: 612-624-2545
Email: execed@umn.edu

University of Minnesota

MBA Essentials Certificate

To compete in today's fast-paced, challenging workplace, participants need solid business skills. The business perspective that participants will get from theMBA Essentials program will enable participants to be more effective at working across organization functions, communicating with senior management, and developing relationships with clients, customers, and suppliers.

Additional information may be found here at the University of Minnesota's website.

Dates: 09/08- 10/08/2014
Location: MN
Cost: $ 4,000
Contact Information:
Phone: 612-624-2545
Email: execed@umn.edu

University of Minnesota

Presentations: Coaching for Executives

Receive executive-level strategic coaching to hone presentation skills. Key topics include: analyzing audiences, communicating strategically, managing hostile audiences, and persuading with credibility.

Additional information may be found here at the University of Minnesota's website.

Dates: 09/16- 09/18/2014
Location: MN
Cost: $ 1,900
Contact Information:
Phone: 612-624-2545
Email: execed@umn.edu

University of Missouri

Guiding Conflict Resolution

Conflict! Just reading the word brings to mind thoughts of difficulty and unpleasantness. Healthy conflict may promote creativity and innovation. It allows participants to build on one another's ideas to find solutions to existing problems. However, when a conflict escalates, it may cause serious problems, including decreased morale, more re-work and a less productive team.

Additional information may be found here at the University of Missouri's website.

Dates: 10/9/2014
Location: MO
Cost: $ 195
Contact Information:
Phone: 573-882-2860
Email: mti@missouri.edu

University of Missouri

Supervisory Certificate Series

Building effective relationships with the team members participants supervise is one of the best strategies to ensure team performance and prevent future conflicts. By focusing on relationships, participants gain trust and respect. This full day session will examine personality differences, generational differences, and how to proactively build trust.

Additional information may be found here at the University of Missouri's website.

Dates: 09/09- 09/30/2014
Location: MO
Cost: $ 875
Contact Information:
Phone: 573-882-2860
Email: mti@missouri.edu

University of Nevada Reno

Performance Management

This in-depth course equips new, future and veteran supervisors with the skills to carry out each of the essential steps of performance management. Participants will gain the tools to establish clear expectations, measure employee performance, create employee development plans and skillfully conduct the performance feedback interview.

Additional information may be found here at the University of Nevada Reno's website.

Dates: 09/18- 09/19/2014
Location: NV

Cost: $ 325
Contact Information:
Phone: 775-784-4046
Email:

University of Nevada Reno

Working with the Problem Employee

Learn to identify and analyze employee behaviors that indicate a problem may exist, and to create a more efficient and low-stress work environment for all. Topics include common problems facing today's employees, interventions supervisors can perform to encourage staff to get help for their difficulties, and available resources.

Additional information may be found here at the University of Nevada Reno's website.

Dates: 9/30/2014
Location: NV
Cost: $ 210
Contact Information:
Phone: 775-784-4046
Email:

University of Nevada Reno

Effective Communications Skills in the Workplace

Excellent interpersonal, written and oral communication skills are integral to becoming a more effective supervisor. Communication is a two-way process, and this in-depth, two-day course will help participants develop the listening and questioning skills participants need to facilitate effective communication among their staff. Other key topics include techniques for writing effective memos, letters and reports, as well as basic skills for making presentations.

Additional information may be found here at the University of Nevada Reno's website.

Dates: 10/09-10/10/2014
Location: NV
Cost: $ 325
Contact Information:
Phone: 702-895-3394
Email:

University of New Mexico (online partner- ed2go)

Organizational Behavior

This course defines organizational behavior and identifies the variables and characteristics that influence an individual's attitudes and perceptions in the workplace, and how these can affect performance. And it shows how participants can improve the attitudes, perceptions, and behaviors of employees at an individual level within their organization.

Additional information may be found here at the University of New Mexico (online partner- ed2go)'s website.

Dates: 12/19/2014
Location: NM
Cost: $ 129
Contact Information:
Phone: 505-277-3975
Email: delong@unm.edu

University of North Carolina at Chapel Hill

Intentional Leadership: Overcoming Barriers to Reach Your Full Potential

Routines and practices that have worked well in the past can actively work against participants as participants strive to reach new personal and professional goals. These routines and practices need to be reviewed, updated and sometimes replaced as responsibilities and goals change. It is important to avoid complacency and challenge theirself to go beyond their comfort zone as participants strive to achieve new leadership levels. Intentional leadership is a style of leadership that allows participants to overcome these types of barriers, unleash their creativity and reach their full potential as a leader.

Additional information may be found here at the University of North Carolina at Chapel Hill's website.

Dates:
Location: NC
Cost: $ 2,700
Contact Information:
Phone: 919-962-3120
Email: unc_exec@unc.edu

University of North Carolina at Chapel Hill

Project Leadership: Build a Best-in-Class Project Team

UNC Executive Development has been working with leading project-driven organizations, helping to enhance great project leadership and management operations to address challenges arising during execution.

Additional information may be found here at the University of North Carolina at Chapel Hill's website.

Dates:
Location: NC

Cost: $ 3,700
Contact Information:
Phone: 919-962-3120
Email: unc_exec@unc.edu

University of Northern Iowa

Organizational Behavior (MGMT 3965)

A systematic study of micro-level theoretical concepts and their strategic and practical implications for understanding, analyzing, and predicting individual and group behavior.

Additional information may be found here at the University of Northern Iowa's website.

Dates: 08/25- 12/12/2014
Location: IA
Cost: $ 1,662
Contact Information:
Phone: 319-273-2281
Email: admissions@uni.edu

University of Northern Iowa

Dynamics of Negotiation (MGMT 5984)

Study of one-on-one and group deal-making processes of negotiation and conflict management skills as practiced in different settings faced by future leaders and managers.

Additional information may be found here at the University of Northern Iowa's website.

Dates: 08/25- 12/12/2014
Location: IA
Cost: $ 1,662
Contact Information:
Phone: 319-273-2748
Email: cheryl.nedrow@uni.edu

University of Pennsylvania - Wharton

Leading and Managing People

Leading and Managing People shows participants how to use the fundamental principles of human behavior and communication to engage employees in serving their goals, namely by linking to their individual motivators.

Additional information may be found here at the University of Pennsylvania - Wharton's website.

Dates: 10/20- 10/24/2014
03/23- 03/27/2015
Location: PA
Cost: $ 9,500
Contact Information:
Phone: 800-255-3932
Email: execed@wharton.upenn.edu

University of Richmond

Advanced Project Management

In this intensive three-day workshop, participants will step beyond the essentials of project management and deal with real problems that result from changes during a project's life cycle. participants will work through the process of bringing an actual project to completion with minimal impact on overall performance, budget and schedule objectives. This is a true, hands-on experience. No lectures. No theory. participants will work with other attendees to address and resolve actual project management obstacles.

Additional information may be found here at the University of Richmond's website.

Dates: 12/08- 12/10/2014
Location: VA
Cost: $ 1,425
Contact Information:
Phone: 804-289-8019
Email: execed@richmond.edu

University of San Franciso

Executive Strategic Communications (EMBA 6907)

Communication is one of the essential skills that defines the effectiveness of business and community leaders. Whether in-person, online, live-streamed or with the media, the ability of communicate effectively is vital to an executive's success. This course will help students become more powerful and effective presenters, speakers, writers and team leaders. Topics to be covered include preparing and delivering a speech, message development and speaking on-camera, team dynamics and leadership, and business writing, with a focus on enabling students to grow confidence in their ability to communicate through multiple channels.

Additional information may be found here at the University of San Franciso's website.

Dates: Spring
Location: CA
Cost: $ 4,473
Contact Information:
Phone: 415-422-6939
Email: EMBA@usfca.edu

University of San Franciso

Strategic Management (EMBA 6919)

This course uses integrative and multi-disciplinary approaches to introduce and discuss cutting edge strategic management knowledge. Students will gain a familiarity with significant concepts, issues and perspectives to enable them to understand the strategic challenges facing organizations today. The course also aims to increase students' knowledge about how to create competitive advantage, and to enable students to become a more effective contributor to the strategic process.

Additional information may be found here at the University of San Francisco's website.

Dates: Fall
Location: CA
Cost: $ 4,473
Contact Information:
Phone: 415-422-6939
Email: EMBA@usfca.edu

University of South Carolina

Building and Leading Dynamic High-Performance Teams

This program provides participants with a comprehensive toolkit of the major functions effective leaders perform: hiring, communicating, motivating, negotiating, teaming, evaluating, rewarding and creating a high performance culture. participants'll examine and learn the critical skills effective managers use to motivate and lead others, and how to foster group-cohesiveness.

Additional information may be found here at the University of South Carolina's website.

Dates: 09/11- 09/12/2014
Location: SC
Cost: $ 2,560
Contact Information:
Phone: 512-471-5893
Email:

University of South Carolina

Coaching Skills for Maximum Performance

Examine what it takes to successfully work with, and lead, distanced teams. Acquire critical skills leaders and members of a virtual team need for creating, maintaining and motivating successful virtual teams.participants will examine what it takes to lead and work with distanced teams. The program draws from recent research to identify the necessary skills members of virtual teams need for creating successful teams. A two-stage model of distance leadership is introduced that teaches participants how to more effectively work with, and lead, teams that work far apart.

Additional information may be found here at the University of South Carolina's website.

Dates: 12/04- 12/05/2014
Location: SC
Cost: $ 2,560
Contact Information:
Phone: 512-471-5893
Email:

University of Southern California- Marshall School of Business

Effective Negotiations and the Power of Persuasion Online

This highly-interactive course immerses participants in the foundation to analyze and approach negotiations for optimal results. USC Marshall School of Business, MBA professor Peter Kim, facilitates group exercises that illustrate the principles, techniques, strategies and counter measures what participants need to achieve planned objectives. Half art, half science, negotiation and persuasion are vital skills for real-world and business success. This course will build their confidence and provide participants with skills participants can implement immediately.

Additional information may be found here at the University of Southern California- Marshall School of Business's website.

Dates: 09/10- 10 /01/2014
03/04 - 03/ 25/2015
Location: online
Cost: $ 595
Contact Information:
Phone: 213-740-8990
Email: execed@marshall.usc.edu

University of Southern California- Marshall School of Business

Executive Leadership Skills

This three day interactive program, designed for senior managers, is taught by Jay Conger who is recognized throughout the world as an expert on leadership. The Executive Leadership Skills program will give participants the framework and tools to understand their personal leadership style and make a

significant impact on those around participants. participants will discover how to keep their employees motivated, how best to communicat and how to build an adaptive team and organization. , As well as how to avoid decision traps that occur when fundamental shifts are unfolding in their organization. participants'll leave with a new understanding of high-quality connections and positive leadership that can help others grow, plus a renewed appreciation of their own potential. The program also includes a powerful 360 assessment and post course one-on-one coaching.

Additional information may be found here at the University of Southern California- Marshall School of Business's website.

Dates: 11/04 - 06/2014
06/02 - 06/2015
Location: CA
Cost: $ 2,950
Contact Information:
Phone: 213-740-8990
Email: execed@marshall.usc.edu

University of Southern California- Marshall School of Business

Leadership Development for Building High Performing Teams

Business organizations are dynamic entities that rely on effective teams to enhance company performance and execution. In order for these high performing teams to function at optimal levels, quality leaders must drive and manage the performance of the team. Key leadership qualities are necessary for facilitating the collaborative environments that occur with teams. Methods for establishing guidelines, utilizing talents, allocating personnel and assigning roles, and building trust. As well as establishing accountability are tools efficient and successful leaders need to incorporate to maintain performance and team morale. Through assessments and in-class exercises, this program will analyze individuals' leadership styles and provide methods for facilitating high performing teams.

Additional information may be found here at the University of Southern California- Marshall School of Business's website.

Dates: 09/26- 09/27/2014
05/05- 05/06/2015
Location: CA
Cost: $ 1,950
Contact Information:
Phone: 213-740-8990
Email: execed@marshall.usc.edu

University of Texas

Building Engagement: What Leaders do to Manage Talent and Build Allegiance

This program examines what it takes to "make it" as a leader, and presents a wide variety of practical moves successful people make to create loyalty and build commitment.

Additional information may be found here at the University of Texas's website.

Dates: 10/16- 10/17/2014
02/24- 02/25/2015
Location: TX
Cost: $ 2,560
Contact Information:
Phone: 512-471-5893
Email:

University of Texas

Leading High Performance Teams

This program provides participants with a comprehensive toolkit of the major functions effective leaders perform: hiring, communicating, motivating, negotiating, teaming, evaluating, rewarding and creating a high performance culture. participants'll examine and learn the critical skills effective managers use to motivate and lead others, and how to foster group-cohesiveness.

Additional information may be found here at the University of Texas's website.

Dates: 09/11- 09/12/2014
11/11- 11/12/2014
01/29- 01/30/2015
03/31- 04/01/2015
Location: TX
Cost: $ 2,560
Contact Information:
Phone: 512-471-5893
Email:

University of Texas

Virtual Leadership: Leading Dispersed Team

The program draws from recent research to identify the necessary skills members of virtual teams need for creating successful teams. A two-stage model of distance leadership is introduced that teaches participants how to more effectively work with, and lead, teams that work far apart.

Additional information may be found here at the University of Texas's website.

Dates: 12/04- 12/05/2014
06/03- 06/04/2015
Location: TX

Cost: $ 2,560
Contact Information:
Phone: 512-471-5893
Email:

University of the Pacific- Eberhardt School of Business

Building Leadership Effectiveness

- The 15 Rules for Effective Leadership
- Leadership Versus Management
- Creating and Implementing Teams
- Motivating Others by Creating a Mission, Vision and Goals
- Building their Human Capital Through Coaching and Mentoring.

Additional information may be found here at the University of the Pacific- Eberhardt School of Business's website.

Dates: 12/10/2014
12/17/2014
Location: CA
Cost: $ 295
Contact Information:
Phone: 209-946-2956
Email: adominguez1@pacific.edu

University of Virginia

Leading Teams for Growth and Change

Using a participatory, problem-solving framework, this innovative course includes in-class case analysis, a self-assessment diagnostic, small group discussion and activities, along with daily sweep rowing experiences led by world champion rower Dan Lyons.

Additional information may be found here at the University of Virginia's website.

Dates: 10/06- 10/10/2014
Location: VA
Cost: $ 7,900
Contact Information:
Phone: 877-833-3974
Email: Darden_Exed@darden.virginia.edu

University of Wisconsin, Madison

Coaching and Motivating in the Workplace

This course will help participants coach and motivate their people by having inspirational conversations, providing clear direction, and offering tools for improvement.

Additional information may be found here at the University of Wisconsin, Madison's website.

Dates: 11/17- 11/19/2014,
02/25- 02/27/2015,
05/20- 05/22/2015
Location: WI
Cost: $ 1995
Contact Information:
Phone: 608-441-7320
Email:

University of Wisconsin-Madison

Leadership: Inspire the Best in Your People

Being a manager means participants have subordinates and manage work. Being a leader means participants have followers, participants're leading people and driving change. The difference between the two sounds simple, but there are many behavioral and emotional changes necessary to become a motivating, influential leader who inspires individuals and teams. This course will improve their ability to lead and coach people, enhance productivity, and boost morale.

Additional information may be found here at the University of Wisconsin-Madison's website.

Dates: 08/18- 08/20/2014
10/13- 10/15/2014
02/02- 02/04/2015
04/13- 04/15/2015
Location: WI
Cost: $ 1995
Contact Information:
Phone: 608-441-7320
Email:

Vanderbilt University

Managing Teams in Organizations

Through a combination of case studies, simulations, discussion and role-playing, participants'll improve their ability to motivate employees, work within diverse groups, apply human resource management tools to build effective teams, and lead change.

Additional information may be found here at the Vanderbilt University's website.

Dates: 09/29- 09/30/2014

Location: TN
Cost: $ 1980
Contact Information:
Phone: 615-322-2513
Email: execed@owen.vanderbilt.edu

Washington University in St. Louis

Negotiation and Conflict Management

Negotiation is a fundamental aspect of every manager's job. This program will use individual assessments, complex business cases and hands-on experiential activities to address their strengths and limitations, enhancing their skills as a negotiator. The objectives of the program are to develop a general framework that enables participants to better prepare for and conduct a wide range of negotiations and to use negotiations to resolve difficult conflicts effectively and efficiently. Institutional rules, turf issues and networks of influence shape and constrain the negotiation process in subtle ways. Learning to anticipate and address these forces should improve their ability to craft agreements that advance their career and the success of their organization.

Additional information may be found here at the Washington University in St. Louis's website.

Dates: 10/29/2014
Location: MO
Cost: $ 750
Contact Information:
Phone: 314-935-9494
Email: execed@wustl.edu

Waubonsee Community College

DDI Leadership Academy: Delegating With Purpose

Delegation is a critical skill for leaders in today's "do more with less" business environment. Fewer resources, changing motivations, virtual employees, and global workforces are just a few of the challenges participants and their peers are facing as participants attempt to meet ever-increasing workplace demands. In this course, participants will learn the skills participants need to address these challenges, gain the commitment of team members, develop individual skills and abilities, and enhance the overall capability and capacity of their team and, ultimately, their organization. participants will learn to identify the tasks participants need to delegate, select the most appropriate individuals, assess capabilities and commitment, and plan delegation discussions. participants will plan to delegate real tasks or projects from their to-do list that include the level of decision-making authority, amount of support, and methods for monitoring progress and measuring results. Improve their confidence in delegating, and learn how mastering this skill can make participants a leader known for getting results.

Additional information may be found here at the Waubonsee Community College's website.

Dates: Fall 2014

Location: IL
Cost: $ 249
Contact Information:
Phone: 630-466-7900
Email:

West Valley College

Organizational Behavior

Organizational Behavior is a comprehensive, reality-based course that investigates and illustrates behavioral patterns in organizations. Emphasis is on globalization, diversity and ethics using current, real-world examples. It includes three levels of analysis: the individual, the group, and the organization system. Organizational Behavior provides skill building opportunities that demonstrate the linkage between organizational behavior concepts and skill applications.

Additional information may be found here at the West Valley College's website.

Dates: TBD
Location: CA
Cost:
Contact Information:
Phone: 408-741-2012
Email:

Wiley College

Organization Leadership for Managers (MANA4388)

This course explores leadership and management theories and concepts that have emerged over the past several decades, and analyzes leadership and management at the individual, team, and organizational levels. This course also presents a comprehensive, integrative, and practical focus on leadership and management. It includes identification of current leadership styles and examples as well as contemporary perspectives on ethics, organizational culture, diversity, learning organizations, strategic leadership, crisis leadership, networking, and coaching.

Additional information may be found here at the Wiley College's website.

Dates: TBD
Location: TX
Cost: $ 927
Contact Information:
Phone: 903-927-3238
Email: dwhite@wileyc.edu

Wisconsin School of Business

Leadership: Inspire the Best in Your People

During this advanced course for managers, participants will observe and analyze what leaders do to get the best performance from their people in a variety of circumstances. Learn how leaders build and sustain credibility. Discover how to create and communicate a powerful vision that sets a clear direction and inspires others to follow. Plus, participants'll receive helpful peer and instructor feedback on their leadership style.

Additional information may be found here at the Wisconsin School of Business's website.

Dates: 08/18- 08/20/2014
10/13- 10/15/2014
02/02- 02/04/2015
Location: WI
Cost: $ 2195
Contact Information:
Phone: 608-441-7346
Email: cped@bus.wisc.edu

Xavier University

Building Effective Teams

This course will show how to create and develop a team that supports collaboration, leverages individual talents and maximizes efficiency.

Additional information may be found here at the Xavier University's website.

Dates: 12/11/2014
8:30am - 4:00pm
Location: OH
Cost: $ 595
Contact Information:
Phone: 513-745-3396 or 800-982-2673
Email: N/A

Yuba College

SPECH 6—Group Communications

Study of communication in small group situations; emphasis placed on researching, organizing, and delivering oral presentations, including panel discussions and symposia; the role of communication in various group processes, including problem-solving, leadership, and decision-making.

Additional information may be found here at the Yuba College's website.

Dates: Fall 2014

Location: CA
Cost: $ 0
Contact Information:
Phone: 530-741-6761
Email: N/A

Yuba College

SPECH 8—Intercultural Communications

Study of intercultural communication theory relative to perception, context, language, verbal, nonverbal messages, and adaptation; emphasis will be placed on developing effective intercultural communication skills; students will demonstrate effective intercultural communications skills by oral presentations and group and interpersonal interactions.

Additional information may be found here at the Yuba College's website.

Dates: TBD
Location: CA
Cost: $ 0
Contact Information:
Phone: 530-741-6761
Email: N/A

Yuba College

SPECH 9—Fundamentals of Speech Communication

Basic fundamentals and introductory concepts necessary for effective communication in a variety of settings; emphasis is placed on researching, organizing, and presenting public presentations in interpersonal, small group, and public contexts.

Additional information may be found here at the Yuba College's website.

Dates: TBD
Location: CA
Cost: $ 0
Contact Information:
Phone: 530-741-6761
Email: N/A

ECQ3: Results Driven

This core qualification involves the ability to meet organizational goals and customer expectations. Inherent to this ECQ is the ability to make decisions that produce high-quality results by applying technical knowledge, analyzing problems, and calculating risks.

Albany State University

Business Policy/Strategy (MGMT6199)

This course can be taken only after completion of at least 24 hours of MBA courses. The purpose of the course is to give the student an opportunity to develop and appreciate skills and perspectives. Including capabilities needed by higher-level leaders and managers in all types of organizations.

Additional information may be found here at the Albany State University's website.

Dates: 08/18- 12/04/2014
Location: GA
Cost: $335.00
Contact Information:
Phone: 229-430-4661
Email: admissions@asurams.edu

Alverno College

Assessing Self, Organizations & the Operating Environment (MGT 610)

This course will engage participants in a semester-long competitive business simulation to test out and evaluate their strategic management, decision-making and management skills. participants will also assess their professional competence, emotional intelligence and risk intelligence through a variety of learning experiences.

Additional information may be found here at the Alverno College's website.

Dates:
Location: WI
Cost: $4,374.00
Contact Information:
Phone: 414-382-6000
Email: adekola.adedapo@alverno.edu

Alverno College

Building Processes, Relationships & Resources (MGT 620)

Participants will focus on their ability to effectively manage processes, relationships and organizational resources to enhance capability, results and agility. Participants will further develop their financial acumen using financial and quantitative information for decision making.

Additional information may be found here at the Alverno College's website.

Dates:
Location: WI
Cost: $4,374.00
Contact Information:
Phone: 414-382-6000
Email: adekola.adedapo@alverno.edu

Alverno College

Integrated Management (MGT 600)

Participants will use discipline knowledge from the core knowledge areas to integrate their prior learning and business experience. Through case studies and projects, participants will connect knowing and doing. Participants will also develop their financial acumen, and improve their organizational decision-making skills.

Additional information may be found here at the Alverno College's website.

Dates:
Location: WI
Cost: $4,374.00
Contact Information:
Phone: 414-382-6000
Email: adekola.adedapo@alverno.edu

BRODY Professional Development

Accountability: Four Keys to Manage Success 1:1 Coaching

In these times of tight budgets and greater work-related demands, every team member must "own" their decisions and actions if the organization is to succeed as a whole. If participants are noticing pockets of complacency, finger pointing, and blame within their group or their company, our program can help. This Marjorie Brody workshop will invigorate their employees' commitment and passion through an accountability audit, and reinforce the principle of personal accountability as the linchpin to success.

Additional information may be found here at the BRODY Professional Development's website.

Dates: Tailored to audience and client needs (90 minutes to two hours)
Location: PA
Cost: $5,000.00-$6,000.00
Contact Information:
Phone: 215-886-1688
Email:

Brookings Institution

Accountability for Results

Participants will learn how to use the model to determine the readiness of their own organization to exemplify performance-based management. Accountability for Results will provide participants with the diagnostic and tools for improving overall organizational effectiveness.

Additional information may be found here at the Brookings Institution's website.

Dates: 06/02- 06/03/2015
Location: DC
Cost: $1,895.00
Contact Information:
Phone: 800-925-5730
Email: registrar@brookings.edu

Brookings Institution

Leading Innovation and Creating New Value

Participants will learn both tools and frameworks applicable to enhancing innovation within their workplace.

Additional information may be found here at the Brookings Institution's website.

Dates: 04/07- 04/08/2015
Location: DC
Cost: $1,895.00
Contact Information:
Phone: 800-925-5730
Email: registrar@brookings.edu

Brookings Institution

Organizational Agility and Continual Learning

Organizational learning depends on situational awareness and the ability to organize for mindfulness. In this course participants will explore the dimensions of knowledge and learning, and see how they affect individuals, teams, and the enterprise. participants will come away with an understanding of how a true learning organization promotes genuine inquiry and facilitates the discovery of novel solutions to organizational problems.

Additional information may be found here at the Brookings Institution's website.

Dates: 03/24- 03/25/2015

Location: DC
Cost: $1,895.00
Contact Information:
Phone: 800-925-5730
Email: registrar@brookings.edu

Brookings Institution

Problem Solving Through Critical Thinking

Unfortunately, too often leaders focus on problem solving instead of problem formulation—focusing on decisions instead of thinking processes. In Problem Solving through Critical Thinking, participants will use Leading Thinking™ principles to comprehensively formulate challenges using appropriate frameworks so that participants can solve the right problem the first time and proactively manage their organization for long-term success.

Additional information may be found here at the Brookings Institution's website.

Dates: 05/06- 05/07/2015
Location: DC
Cost: $1,895.00
Contact Information:
Phone: 800-925-5730
Email: registrar@brookings.edu

Brookings Institution

Women's Leadership Collaborative

Content will cover a variety of issues critical for women's success in the workplace: leadership communications and presence, influence and negotiation, decisiveness and risk, and alliances and networks. Instruction will be provided by leading experts in women's leadership and supplemented by insight from senior women executives in government.

Additional information may be found here at the Brookings Institution's website.

Dates: 10/08/2014
11/12/2014
01/07/2015
02/18/2015
04/01/2015
05/06/2015
Location: DC
Cost: $4,275.00
Contact Information:
Phone: 800-925-5730
Email: registrar@brookings.edu

California State University - East Bay

Project Management

Upon completion of this course, students will be able to: Evaluate and select the most desirable projects, Identify desirable characteristics of effective project managers, Apply appropriate approaches to plan a new project, Apply appropriate methodologies to develop a project schedule, Develop a suitable budget for a new project, Identify important risks facing a new project, and Apply appropriate techniques to assess ongoing project performance.

Additional information may be found here at the California State University - East Bay's website.

Dates: Winter, Spring
Location: CA
Cost: $2,595.00
Contact Information:
Phone: 510-885-3000
Email:

California State University - Fresno

Introduction to Entrepreneurship (ENTR 81)

Develops an understanding of the complex tasks faced by individuals engaged in entrepreneurial activities. Identifies the methods for developing a business idea, the process of starting a business, how to acquire resources, and the key parts of a business plan.

Additional information may be found here at the California State University - Fresno's website.

Dates: Fall, Spring
Location: CA
Cost: $394.00
Contact Information:
Phone: 916-278-5856
Email:

California State University - Long Beach

Entrepreneurship and New Venture Creation (MGMT 421)

Being an entrepreneur in a free enterprise environment or an entrepreneur in an existing organization. Use of state-of-the-art theory to plan and evaluate business startups. Testing ideas with successful entrepreneurs and creating individual business plans.

Additional information may be found here at the California State University - Long Beach's website.

Dates: Fall 2014
Location: CA
Cost: $405.00
Contact Information:
Phone: 562-985-8597
Email:

Carlos Albizu Univ - Miami

Entrepreneurship

The Entrepreneurship Concentration is designed to develop their skills to launch new businesses, or take on business development and other leadership roles at growth-oriented organizations. The concentration encourages participants to generate new sources of enterprise, come up with innovative business ideas, and create new jobs.

Additional information may be found here at the Carlos Albizu Univ - Miami's website.

Dates: Spring 2015
Location: FL
Cost: $608
Contact Information:
Phone: 305-593-1223 ext. 137 or 888-468-6228
Email: jolivera@albizu.edu

Carlos Albizu Univ - Miami

Venture Creation (GEBB 648)

This module examines the process of entrepreneurship, including the generation of potential business opportunities, evaluation of venture potential, development of a new venture team and an entrepreneurial organization, startup, growth, and harvest strategies for entrepreneurial ventures, and marketing of new ventures.

Additional information may be found here at the Carlos Albizu Univ - Miami's website.

Dates:
Location: FL
Cost: $774
Contact Information:
Phone: 305-593-1223 ext. 137 or 888-468-6228
Email: jolivera@albizu.edu

Carlos Albizu Univ - Miami

Entrepreneurial Finance (FINA 649)

Beginning with a review of basic finance, including discounted cash flow analysis and capital budgeting, this module examines financial projections for new ventures, sources of venture capital, debt capital, and external assistance;
and structuring and negotiating entrepreneurial deals.

Additional information may be found here at the Carlos Albizu Univ - Miami's website.

Dates:
Location: FL
Cost: $774.00
Contact Information:
Phone: 305-593-1223 ext. 137 or 888-468-6228
Email: jolivera@albizu.edu

Carlos Albizu Univ - Miami

Business Plan Development (MGMT 618)

This module focuses on the creation and development of a business plan for the purpose of either starting a new business venture or taking an existing one into new markets. The course explores a number of issues that entrepreneurs face while seeking to bring a new idea into the market, including opportunity analysis, business plan outline, new venture financing, pitching the idea and evaluating alternative deals.

Additional information may be found here at the Carlos Albizu Univ - Miami's website.

Dates:
Location: FL
Cost: $774.00
Contact Information:
Phone: 305-593-1223 ext. 137 or 888-468-6228
Email: jolivera@albizu.edu

Center for Creative Leadership

Leading for Organizational Impact: The Looking Glass Experience

By completing Leading for Organizational Impact: The Looking Glass Experience, participants will be better equipped to:
- Gain a more complete view of their self, including strengths.
- Leverage leadership to impact organizational outcomes.
- Balance tactical concerns with strategic possibilities.
- Effectively communicate at all levels.
- Set specific goals for their self.
- Work across boundaries.

Additional information may be found here at the Center for Creative Leadership's website.

Dates:
Location: NC/CA
Cost: $8,100.00
Contact Information:
Phone: 800-780-1031
Email: info@ccl.org

Central Michigan University

Operations Strategy (MGT 545)

The treatment of strategic planning and competitive issues in operations management in a domestic and global environment.

Additional information may be found here at the Central Michigan University's website.

Dates: Fall 2014
Location: MI
Cost: $1,122.00
Contact Information:
Phone: 989-774-4000
Email: kaise1fe@cmich.edu

Chabot College

Quality Customer Service (BUS 50P)

Techniques tool to understand customer expectations, and to exceed those expectations. Include analysis of customer needs, delivery of quality customer service and dealing with challenging customers to win customer loyalty.

Additional information may be found here at the Chabot College's website.

Dates: Online
08/18- 12/19/2014
Location: CA
Cost: $289.00
Contact Information:
Phone: 510-723-6653
Email: jcerefice@chabotcollege.edu

Chabot College

Marketing For Entrepreneurs (ENTR 20)

Marketing Strategy and techniques for start-up and small business. Focus on low-cost, flexible, innovative marketing tools.

Additional information may be found here at the Chabot College's website.

Dates: Online
08/18- 12/19/2014
Location: CA
Cost: $578.00
Contact Information:
Phone: 510-723-6690
Email: jcerefice@chabotcollege.edu

Chatham University

Stastical Application to Business Efficiency

(BUS 610)

This course is designed to expose students to the essential concepts and methodologies of business improvement techniques used to improve the effectiveness and efficiency of business operations, increase profitability, eliminate waste, and reduce costs. Quality management principles including continuous process improvement, Six Sigma, and lean manufacturing/service will be introduced.

Additional information may be found here at the Chatham University's website.

Dates: 08/25- 12/06/2014
Location: PA
Cost: $1,654.00
Contact Information:
Phone: 412-365-2758 or 800-837-1290
Email: knoel@chatham.edu

Cheyney University of Pennsylvania

Organizational Developement (BMG450)

Problems of a manager in a changing organization. The problems of rapid growth, and the needs for development of organizations utilizing organization theory.

Additional information may be found here at the Cheyney University of Pennsylvania's website.

Dates: 8/25- 10/15/2014
Location: PA
Cost: $1,575.00
Contact Information:
Phone: 610-399-2319
Email: ebaldwin@cheyney.edu

Coastal Bend College

Fundamentals of Information Security (ITSY 1300)

An introduction to information security including vocabulary and terminology, ethics, the legal environment, and risk management. Identification of exposures, vulnerabilities and appropriate countermeasures are addressed. The importance of appropriate planning, policies and controls is also discussed. Additional information may be found here at the Coastal Bend College's website.

Dates: 08/28- 12/12/2014
Location: TX
Cost: $489.00
Contact Information:
Phone: 866-722-2838
Email: trevinoc@coastalbend.edu

College of New Rochelle

Program Evaluation (PAD 701)

A survey of the conceptual and methodological issues relevant in evaluating social programs. The course reviews Needs Assessments, Formative/Process Evaluations, and Impact or Summative Evaluations.

Additional information may be found here at the College of New Rochelle's website.

Dates: 09/03- 12/19/2014
Location: NY
Cost: $2,682.00
Contact Information:
Phone: 914-654-5309
Email: mramos@cnr.edu

College of Saint Benedict

Decision Making Methods (GBUS 230)

This course examines the application of qualitative and quantitative research techniques to management decision-making. Students will define research problems, design a research project, collect primary and secondary data, apply statistical tools, and reach conclusions. Computer applications will be employed. Students will use case studies and computer software in the analysis and decision-making process related to case studies from the functional areas in organizations.

Additional information may be found here at the College of Saint Benedict's website.

Dates: 08/25- 12/16/2014
Location: MN
Cost: $2,112.00

Contact Information:
Phone: 320-363-2048
Email: smoskowitz@csbsju.edu

Columbia University

Creating and Executing Breakthrough Strategy

Creating and Executing Breakthrough Strategy offers a set of practical tools to achieve this kind of organizational agility. The program introduces participants to the Strategic Learning Process, a unique 4-step model which has been battle tested and is being applied successfully by many global companies and not-for-profit organizations to create and implement winning strategies repeatedly over time. Strategic Learning is an insight-to-action process. The four linked action steps move in a cycle: 1) Learn about the external environment and their organization's own realities; 2) Focus by making choices about where participants will compete and how participants will win; 3) Align their people and their business system behind their strategy; 4) Execute faster and better than their competitors.

Additional information may be found here at the Columbia University's website.

Dates: 11/09- 11/14/2014
Location: CT
Cost: $9,400.00
Contact Information:
Phone: 800-692-3932
Email: bcraven@gsb.columbia.edu

Columbia University

Developing Leaders Program for Nonprofit Professionals

The intensive Developing Leaders Program prepares managers to support their organizations' overarching goals by exposing them to key management concepts. The program offers formal training in fundamental elements of strategic management, including how to use financial data for strategic decision making, and also covers critical areas in leadership, such as the planning and implementing of organizational change, negotiating effectively, and self-awareness

Additional information may be found here at the Columbia University's website.

Dates: Spring 2015
Location: CT
Cost:
Contact Information:
Phone: 800-692-3932
Email: bcraven@gsb.columbia.edu

Coastal Bend College

Six Sigma: Total Quality Fundamentals

Learn how to effectively apply the fundamentals of total quality. Understand what quality is and learn about the history of the quality movement. Discover the role of customers in quality and determine the major elements of a quality system. Master key concepts such as the cost of nonquality, variation, and total employee involvement (TEI). Increase their value to their company by learning about various motivational models, leadership, and teamwork. Determine how to effectively apply quality standards by creating and implementing internal and external auditing activities. Learn the ins and outs of ISO 9000, ISO 14000, and the Malcolm Baldrige National Quality Award. Additional information may be found here at the Coastal Bend College's website.

Dates: 08/20/2014
(six-week session)
Location: TX
Cost: $95.00
Contact Information:
Phone: 361-354-2331
Email: lgarza@costalbend.edu

Cosumnes River College

Entrepreneurship Opportunity and Business Planning

(BUS 215)

This course provides students with insight and knowledge into developing their entrepreneurial opportunity and creating a business plan for it. Students will research entrepreneurial ideas and determine how to turn an idea into a successful startup enterprise given the current and anticipated demographic, technological and social climates. Students will also be offered an organized, step-by-step approach to preparing a business plan. Once students are able to assess the feasibility of their own business ideas based on their personal strengths, skills, and financial goals, they will develop and produce a comprehensive business plan. Students will analyze the organization and management of a new business and map out how to execute a new business venture. The plan will enable the students to solve problems "on paper" before they become operational or money problems. Students with little entrepreneurial experience or have business idea they would like to pursue will benefit from this course.

Additional information may be found here at the Cosumnes River College's website.

Dates: 08/23- 12/18/2014
Location: CA
Cost: $138.00
Contact Information:
Phone: 916-691-7411
Email: info@crc.losrios.edu

Cottey College

Principles of Entrepreneurship (BUS 335)

Entrepreneurship is a course that fosters the idea of starting, operating, and managing a business. Students will assess one's individual skills and abilities, identify possible business opportunities, conduct feasibility analysis, research profit possibilities, explore market needs, find resources, and learn traits and characteristics of effective entrepreneurs. Students will begin to develop the skills necessary to organize, create, and manage a business.

Additional information may be found here at the Cottey College's website.

Dates: 08/27-12/18/2014
Location: TX
Cost: $600.00
Contact Information:
Phone: 417-667-8181
Email: N/A

CUNY Borough of Manhattan Community College

Managerial Decision Making (BUS220)

This course is designed to develop the students ability to make decisions as a manager. Cases are used to present the student with a variety of management problems. Students participate in oral and written case analysis which requires identification of the problem, proposal of alternative solutions to it, and the choice of one solution based on criteria of profitability and productivity. Students also participate in a management simulation game.

Additional information may be found here at the CUNY Borough of Manhattan Community College's website.

Dates: 8/28- 12/23/2014
Location: NY
Cost: $750.00
Contact Information:
Phone: 212-220-8205
Email: bec@bmcc.cuny.edu

CUNY Borough of Manhattan Community College

Total Quality Fundamentals

Learn how to effectively apply the fundamentals of total quality. Understand what quality is and learn about the history of the quality movement. Discover the role of customers in quality and determine the major elements of a quality system.

Additional information may be found here at the CUNY Borough of Manhattan Community College's website.

Dates: Online Sessions:
08/20/2014; 09/17/2014
10/15/2014
Location: NY
Cost: $99.00
Contact Information:
Phone: 212-346-8423
Email: mmcintyre@bmcc.cuny.edu

DePaul University

Entreneurship Primer

The Entrepreneurship Primer will prepare participants for success in a range of entrepreneurial venture activities. Taught by both DePaul faculty and experienced entrepreneurs, it focuses on the important aspects of business and combines the theoretical foundation of an MBA program with the real-world entrepreneurial skills needed to lead a business venture.

Additional information may be found here at the DePaul University's website.

Dates: 10/08- 02/04/2014
Location: IL
Cost: $2,995.00
Contact Information:
Phone: 312-362-5295
Email: emcdonag@depaul.edu

Dillard University

Strategic Management (BM 460)

An integration of business concepts from various business disciplines in the formulation and implementation of business strategies. Course uses the case study and teamwork approaches in solving specific business problems.

Additional information may be found here at the Dillard University's website.

Dates: 8/25-12/12/2014
Location: LA
Cost: $498.00
Contact Information:
Phone: 504-816-4662
Email: N/A

Elizabeth City State University

Entrepreneurship (BUAD 322)

This course covers how to start a new enterprise and the requirements for its successful operation. Topics include the legal forms of organizations, financing, risks, and operations in small business. Emphasis is on the development, presentation, and use of the business plan.

Additional information may be found here at the Elizabeth City State University's website.

Dates: 8/19/2014-12/13/2014
Location: NC
Cost: $553.58
Contact Information:
Phone: 252-335-3400
Email:

Emory University

Critical Thinking and Decision Making

Course to be offered at a later date. Please check college catalog for information or contact the university.
Additional information may be found here at the Emory University's website.

Dates:
Location: GA
Cost: $1,995.00
Contact Information:
Phone:
Email:

Estrella Mountain Community College

Small Business Management Certificate

The Small Business Series (SBS) curriculum is a combination of six business courses designed to be the foundation of the learning experience. It is designed to assist students and business entrepreneurs develop a personal, comprehensive small business plan. Consists of SBS 200, 202, 203, 204, 214, and 220, which must all be taken concurrently.

Additional information may be found here at the Estrella Mountain Community College's website.

Dates: 8/26- 12/13/2014
Location: AZ
Cost: $756.00
Contact Information:

Phone: 623-935-8000
Email:

Fayetteville State University

Small Business Management (MGT 450)

The process of managing a small business including planning, marketing, production, finance, organization, personnel, and pragmatic issues in real situations.

Additional information may be found here at the Fayetteville State University's website.

Dates: 8/19- 12/12/2014
Location: NC
Cost: $342.85
Contact Information:
Phone: 910-672-1371
Email: mmarshbu@uncfsu.edu

Fayetteville State University

Entrepr Thinking & Creativity (ENTR 300)

This course will promote entrepreneurial thinking and explore a variety of problem solving approaches. Students will experience what it means to fully engage their brains to discover the patterns that produce breakthrough ideas. This course will explore the creative process and help students identify thier own creative problem-solving styles.

Additional information may be found here at the Fayetteville State University's website.

Dates: 8/19-12/12/2015
Location: NC
Cost: $342.85
Contact Information:
Phone: 910-672-1371
Email: dpistrui@uncfsu.edu

Florida A&M University

Strategies for Enterpreneurship Decision Making (GEB 4113)

Strategies to expand existing firms and to develop new ventures in the current and future business environment. An upper level business elective for Accounting and Business Administration majors only.

Additional information may be found here at the Florida A&M University's website.

Dates: 08/25- 12/12/2014

Location: FL
Cost: $455.34
Contact Information:
Phone: 850-599-3000
Email:

Fort Valley State University

Operations and Production Management (MNGT 3303)

Students become acquainted with the production process from a managerial perspective. They learn how to make sound business decisions to ensure effective operations. The nature of product demands, cost structures, company size and market competitions, production planning using PERT and other computer planning systems used in the industry are learned.

Additional information may be found here at the Fort Valley State University's website.

Dates: 08/18- 12/8/2014
Location: FL
Cost: $462.42
Contact Information:
Phone: 478-825-6520
Email:

Fort Valley State University

Small Business Management (MNGT 4353)

Students gain knowledge of the contributions, functions, issues and trends relating to a small business. Emphasis is placed on the start-up and on the management of activities of a small business enterprise. Clear distinctions will be made between the operations and issues pertaining to a small business and a large business enterprise. Students examine different small businesses and meet successful entrepreneurs.

Additional information may be found here at the Fort Valley State University's website.

Dates: 08/18- 12/8/2015
Location: FL
Cost: $462.42
Contact Information:
Phone: 478-825-6520
Email:

Gallaudet University

Quality Management in Public Sector and Non-Profit Organizations (MPA 716)

This course focuses on core principles of quality management in public and non-profit agencies; for example, customer focus, continuous improvement, employee involvement, and process improvement. Students analyze case studies and design a field project to gain first-hand knowledge of how to implement quality management principles. Students will also learn about the Baldrige National Quality Award program.

Additional information may be found here at the Gallaudet University's website.

Dates: 08/25- 12/12/2014
Location: DC
Cost: $2,766.00
Contact Information:
Phone:
Email: graduate.school@gallaudet.edu

Georgia State University

Lean Six Sigma Certification

For organizations to be successful, they need a consistent methodology and common terminology for continuous improvement. The Lean Six Sigma program offered by Georgia State University's J. Mack Robinson College of Business integrates the best of the Lean and Six Sigma methodologies to more effectively solve complex problems with unknown solutions while identifying improvement opportunities. The program also offers introductions to best-in-class methods in business analysis and change management—setting the "gold standard" in Lean Six Sigma training.

Additional information may be found here at the Georgia State University's website.

Dates: Lean Six Sigma Green Belt Certification
September 8-12, 2014, M-F, 8:30 AM to 4:30 PM
Lean Six Sigma Black Belt Certification
December 1-5, 2014; M-F, 8:30 AM to 4:30 PM
Location: GA
Cost: $6,700.00
Contact Information:
Phone: 404.413.7300
Email: execed@gsu.edu

Graduate School

Managing for Results (EXEC 9913L)

Today's federal leaders are expected to plan for and measure performance to demonstrate that the agencies and programs they manage are viable and achieving results. Learn strategies to achieve measurable performance gains in their organization. Explore organizational issues affecting performance measurement, the balanced scorecard, accountability, entrepreneurial approaches to improvement and how to manage stakeholder expectations.

Additional information may be found here at the Graduate School's website.

Dates: 09/15- 09/17/2014
Location: DC
Cost: $1,595.00
Contact Information:
Phone: 888-744-4723
Email: admissions@graduateschool.edu

Grambling State University

Policy Formation, Implementation and Evaluation (PA 512)

Studies qualitative and quantitative techniques for systematic assessment of government activities. Methods of evaluation of program operations and achievement of primary and secondary objectives are introduced. This course also examines the professional approaches in developing and implementing policy choices and options. Additional information may be found here at the Grambling State University's website.

Dates: Ongoing/Per Semester Date
Location: LA
Cost: $3,405.00
Contact Information:
Phone: 318-274-6183
Email: admissions@gram.edu

Harvard University

Driving Government Performance: Leadership Strategies that Produce Results

Driving Government Performance introduces the participants to a variety of proven strategies that have helped a diversity of public executives in a diversity of circumstances produce significant results. This Executive Education program clarifies the leadership principles that undergird these strategies and provides the participants with the opportunity to learn how they can adapt these principles to improve performance in their own organizations.

Additional information may be found here at the Harvard University's website.

Dates: 08/24- 08/29/2014
Location: MA
Cost: $7,200.00
Contact Information:
Phone: 617-496-0484
Email: ee_admissions@hks.harvard.edu

Harvard University

Leadership Decision Making: Optimizing Organizational Performance

Leadership Decision Making: Optimizing Organizational Performance offers important new insights into leadership based on breakthrough scientific discoveries about decision making. The goal of the program is to teach participants the skills they need to become effective "decision architects" — leaders who can design optimal decision making environments within their organizations and improve overall organizational performance.

Additional information may be found here at the Harvard University's website.

Dates: 11/16- 11/21/2014
Location: MA
Cost: $7,200.00
Contact Information:
Phone: 617-496-0484
Email: ee_admissions@hks.harvard.edu

Harvard University

Senior Executive Fellows

The Senior Executive Fellows program provides participants with practical, effective tools that can help participants:
-Identify and analyze the challenges and opportunities facing their organization, and master them politically, as well as technically
-Develop strategic plans of action using communication, negotiation and coalition-building skills
-Manage the tensions between long-term policy goals and short-term political pressures
-Create an organizational environment that is responsive to change, but also true to its purpose and tradition

Additional information may be found here at the Harvard University's website.

Dates: 10/12- 11/07/2014
01/18- 02/13/2015
04/12- 05/08/2015
Location: MA
Cost: $19,800.00

Contact Information:
Phone: 617-496-0484
Email: ee_admissions@hks.harvard.edu

Illinois Institute of Technology

Entrepreneurship for IT Professionals (ITM481)

This course prepares students to become leaders in information technology and to build IT companies. Students design and develop a prototype IT product and prepare a business plan and venture proposal presentation.

Additional information may be found here at the Illinois Institute of Technology's website.

Dates: 08/25- 12/13/2014
TR 3:15 pm - 4:30 pm
Location: IL
Cost: $2,450.00
Contact Information:
Phone: 312-567-5280
Email:

Jarvis Christian College

Business Ethics (BUSI 3306)

This course is designed to help students understand moral issues; develop a framework in which to consider national and international business issues; apply perspective to ethical issues; and study the effect ethical decision-making has on the individual, corporation, and society.

Additional information may be found here at the Jarvis Christian College's website.
Dates: Fall/Spring
Location: TX
Cost: $1,485.00
Contact Information:
Phone: 903-730-4890
Email:

Johnson C Smith University

Business Communication (MGT 336)

This course focuses on the nature and problems associated with individual, interpersonal, and organizational communication in business. A variety of verbal techniques is used, such as presentations, graphics, public speaking, and writing, to foster effective organizational and individual performances.

Additional information may be found here at the Johnson C Smith University's website.

Dates: Fall
Location: NC/Online
Cost: $1,254.00
Contact Information:
Phone: 704-378-1000
Email:

Johnson C Smith University

Total Quality Management (MGT 440)

This course is a study of a cooperative form of doing business that relies on the talent and capabilities of both labor and management to continually improve customer satisfaction, quality, and productivity using teams. The course focuses on the practice of participative management through the use of an integrated system of tools, techniques, and training measures.

Additional information may be found here at the Johnson C Smith University's website.

Dates: Fall
Location: NC/Online
Cost: $1,254.00
Contact Information:
Phone: 704-378-1000
Email:

Langston University - Langston, OK

Business Policy and Strategy (MG 4703)

Integrates previously acquired knowledge about management processes and develops a framework for useful solutions to strategic problems. Discussions on how certain functional areas look at problems differently and how a consensus is obtained. Assigned case studies, illustrate the critical thinking components of strategic management.

Additional information may be found here at the Langston University - Langston, OK's website.

Dates: Fall/Spring
Location: OK
Cost: $340.50
Contact Information:
Phone: 405-466-2231
Email:

Loyola University

Project Management Certificate Program

This program will improve participants' performance by providing industry-standard tools approved by the Project Management Institute (PMI®) to help successfully manage any type of project regardless of scope or industry. Focusing on the proven body of knowledge behind effective project management, the program allows participants to practice these concepts in a project-based team environment. Time built into the program for sharing insights, past experiences, and best practices make the course even more relevant and applicable for all participants.

Additional information may be found here at the Loyola University's website.

Dates: 09/08-09/12/2014
12/8-12/12/2014
03/09-03/13/2015
06/08-06/12/2015
Location: IL
Cost: $3,300.00
Contact Information:
Phone: 312-915-6761
Email:

Metropolitan College of New York

Corporate Social Responsibility (GMT 735 VAL)

Corporate Social Responsibility provides an insightful look into how business adopts a strategic focus for fulfilling the economic, legal, and ethical responsibilities expected by all its stakeholders. Topics include: managing stakeholder relationship; governance; ethical business decisions; technology and sustainability issues. Case studies provide focus on financial, energy, and environmental issues. This course works in tandem with the International Practicum.

Additional information may be found here at the Metropolitan College of New York's website.

Dates: Fall/Spring
Location: NY
Cost: $2,556.00
Contact Information:
Phone: 212-343-234, ext. 2204
Email: tdepoo@mcny.edu

Midway College

Organizational Behavior (BUSM540)

This course continues the study of group and individual behavior and how it influences organizational effectiveness, with emphasis on decision-making and conflict resolution. Students develop strategies for efficient and productive group management, conflict management, and leadership.

Additional information may be found here at the Midway College's website.

Dates: 08/19/2014 (Fall Semester)
Location: KY
Cost: $1,560.00
Contact Information:
Phone: 859-846-4421
Email:

MIT Sloan Business School

Driving Strategic Innovation: Achieving High Performance Throughout the Value Chain

Offered jointly with IMD, this program will combine marketing, product development, technology assessment, value-chain design, project execution, and talent management in an end-to-end roadmap for achieving breakthrough performance. It will demonstrate how to build organizational relationships that facilitate knowledge transfer, both within the firm and across the value chain. Using a dynamic and integrative value-chain framework created at MIT, participants will gain the capability to position their organizations for future growth.

Additional information may be found here at the MIT Sloan Business School's website.

Dates: 09/07- 09/12/2014
03/15- 03/20/2015
09/20- 09/25/2015
Location: MA
Cost: $11,500.00
Contact Information:
Phone: 617-253-7166
Email:

MIT Sloan Business School

Fundamentals of Finance for the Technical Executive

Today's technical executive must be able to use finance to persuade corporate financial officers to fund projects, and use financial tools to address senior management's concerns about risk. Applying basic principles of finance and accounting to day-to-day and longer-term management activities will transform a technical manager's ability to achieve their goals.

Additional information may be found here at the MIT Sloan Business School's website.

Dates: 11/11- 11/12/2014
Location: MA
Cost: $3,300.00
Contact Information:

Phone: 617-253-7166
Email:

MIT Sloan Business School

Understanding and Solving Complex Business Problems

This program will introduce participants to "systems thinking" as a response to the rapid changes in technology, population, and economic activity that are transforming the world, and as a way to deal with the ever increasing complexity of today's business. It offers managers a framework for understanding complex situations and the dynamics those situations produce. Senior managers can use the system dynamics method to design policies that lead their organizations to high performance. The program is intended to give participants the tools and confidence to manage organizations with full understanding and solid strategy.

Additional information may be found here at the MIT Sloan Business School's website.

Dates: 11/06- 11/07/2014
Location: MA
Cost: $3,300.00
Contact Information:
Phone: 617-253-7166
Email: sloanexeced@mit.edu

Morehouse College

Management Decision Science (BUS328)

A general approach to modeling for decision making. Students are introduced to quantitative models in the management decision-making process. (3 credit hours).

Additional information may be found here at the Morehouse College's website.

Dates: Spring
Location: GA
Cost: $2,964.00
Contact Information:
Phone: 404-215-2619
Email: csmalls@morehouse.edu

Morgan State University

Essentials of Negotiation (BUAD 656)

Negotiations set the base for contracts, successful project design, successful teams and build a frame of mind that build successful careers. This course focuses on enhancing the student's ability to engage in

effective negotiations. Students will consider cases of individuals, intra-organizational, union-management, and business-government.

Additional information may be found here at the Morgan State University's website.

Dates: Fall/Spring
Location: MD
Cost: $1,341.00
Contact Information:
Phone: 443-885-3396
Email: goMBA@morgan.edu

Morgan State University

Seminar in Business & Society (MGMT 871)

Educational readings dealing with interactions between business and its environment, particularly those involving non-economic stakeholders. Includes stakeholder analysis and other approaches to the non-economic tasks of the Chief Executive Officer and other General Managers. (3 credits).

Additional information may be found here at the Morgan State University's website.

Dates: TBD
Location: MD
Cost: $1,341.00
Contact Information:
Phone: 443-885-3396
Email: goMBA@morgan.edu

Morgan State University

Seminar in Human Resource (MGMT 870)

An examination of selected theoretical and empirical literature describing the management of various activities designed to enhance the effectiveness of an organization's work force. (3 credits).

Additional information may be found here at the Morgan State University's website.

Dates: TBD
Location: MD
Cost: $1,341.00
Contact Information:
Phone: 443-885-3396
Email: goMBA@morgan.edu

Morris Brown College

Organizational Communication

This course investigates group behavior and how group functions affect organizational effectiveness. Emphasis is placed on decision-making and conflict resolution. Students develop strategies for efficient and productive group management and determine which tasks are handled by groups or by individual.

Additional information may be found here at the Morris Brown College's website.

Dates: Fall
Location: GA
Cost: $4,250.00
Contact Information:
Phone: 404-739-1078
Email: toledo.riley@morrisbrown.edu

Morris Brown College

Principles of Management and Leadership (OML 306)

Students examine motivational theory and its application to individual and group functioning in work situations. Leadership styles related to particular circumstances are analyzed. Negotiation is studied through reading and class practice with an analysis of the effect on productivity.

Additional information may be found here at the Morris Brown College's website.

Dates: Spring
Location: GA
Cost: $4,250.00
Contact Information:
Phone: 404-739-1078
Email: toledo.riley@morrisbrown.edu

Morris Brown College

Strategic Planning (OML 411)

This course introduces students to various management models and techniques and applies them to selected business cases. It stresses the concepts of strategic planning and strategic management. In-class activities and reading assignments are designed to help students think through the desired results before an activity or related series of events has begun.

Additional information may be found here at the Morris Brown College's website.

Dates: Fall
Location: GA
Cost: $4,250.00
Contact Information:

Phone: 404-739-1078
Email: toledo.riley@morrisbrown.edu

Napa Valley College

Critical Thinking and Composition (ENGL125)

This course develops logical reasoning skills through the analysis and generation of written arguments. It focuses on the relationship of language to logic; the abilities to analyze, criticize, advocate ideas; and to reason inductively and deductively. It includes both analysis and writing of argumentative essays to develop critical and creative thinking, reading, and writing skills. Progress in specifi c writing skills will be developed through instruction in the writing process-
-particularly revision--and instruction in building arguments, avoiding faulty reasoning, and using evidence effectively.

Additional information may be found here at the Napa Valley College's website.

Dates: Fall 2014
Location: CA
Cost: $738.00
Contact Information:
Phone: 707-256-7215
Email: jsanclair@napavalley.edu

Napa Valley College

Principles of Management (BUSI 142)

This course provides an overview of basic management theory and concepts. The primary functions of management are studied in depth. Some areas covered are planning, organizing, coordinating, and controlling.

Additional information may be found here at the Napa Valley College's website.

Dates: Fall 2014
Location: CA
Cost: $738.00
Contact Information:
Phone: 707-256-7215
Email: jsanclair@napavalley.edu

National University

Analysis and Decision Making (LED 610)

This course evaluates the differences between quality research versus wisdom literature, Critique and evaluate research findings and recommendation, Communicate criticisms of scholarly work in a

professional and clear manner, Synthesize data findings and identify resources to supplement decision making, and helps the student to create a framework for decision making that include systems thinking and analysis.

Additional information may be found here at the National University's website.

Dates: TBD
Location: CA
Cost: $1,728.00
Contact Information:
Phone: 800-628-8648
Email: advisor@nu.edu

Norfolk State University

Total Quality Management (MGT 370)

Introduction to quality management in manufacturing and service organizations with emphasis on the evolution of quality movement worldwide, TQM and "Quality First" Paradigms. Students are exposed to quality principles from a global perspective. The case study approach is used to examine quality planning and implementation in all types of organizations, especially those that won the MBNQA.

Additional information may be found here at the Norfolk State University's website.

Dates: Fall 2014
Location: VA
Cost: $885.00
Contact Information:
Phone: 757-823-8396
Email:

Norfolk State University

Organizational Behavior and Theory (MGT 365)

Study of organizational behavior and the various social units-including individuals, groups, and group of groups-that constitute organizations. Exploration of relevant theories of the relations and processes among individuals, in and between groups, and in and between organizations. Through experiential approaches, develops social and analytical skills for leadership and membership in organizations.

Additional information may be found here at the Norfolk State University's website.

Dates: Fall 2014
Location: VA
Cost: $885.00
Contact Information:
Phone: 757-823-8396

Email:

Northwestern University

The Science of Lean Six Sigma Operations

The business process flow paradigm examines an organization as a collection of business flows with a critical link between operational drivers and strategic success. Participants will analyze a set of "laws" representing the core science of lean operation in a collaborative learning environment. These tools provide a firm scientific foundation for the practice of lean six sigma operations to put into action in their organization.

Additional information may be found here at the Northwestern University's website.

Dates: 06/07- 06/09/2015
Location: IL
Cost: $4,000.00
Contact Information:
Phone: 847-467-6018
Email: execed@kellogg.northwestern.edu

Notre Dame de Namur University

Management Planning & Decision Making (BUS2032)

Studies planning and decision-making as rational processes. The course examines the nature and kinds of organizational decisions, behavioral and organizational barriers to effective decisions, and models, tools, and techniques to improve decision-making performance.

Additional information may be found here at the Notre Dame de Namur University's website.

Dates: Fall 2014
Location: CA
Cost: $1,670.00
Contact Information:
Phone: 650-508-3442
Email:

Nova Southeastern University

Leadership for High Performance

This program evaluates high-performing organizations, their characteristics, and the role of leadership in a high-performance environment. During this program, participants will discover the effect of leaders on followers, evaluate the issues facing all groups and teams, participate in exercises to demonstrate intergroup dynamics, and strengthen the engagement quotient. This program is designed for managers, directors, and professionals who are helping to lead their organizations.

Additional information may be found here at the Nova Southeastern University's website.

Dates: While this course is not scheduled at this time, any of the executive education programs offered by the Hudson Center of Entrepreneurship and Executive Education (HCEEE) can be delivered to your organization either in our classroom or at your location.
Location: FL
Cost: $395.00
Contact Information:
Phone: 800-672-7223, ext. 25183
Email:

Oakton Community College

Executive Support Management (CAB 188)

Course explores role of executive support management professional. Content includes managing business and work life of executive, systems that support the executive in meeting business, administrative, social, and professional obligations. Focus is on creating comprehensive executive support system.

Additional information may be found here at the Oakton Community College's website.

Dates: Fall 2014
Location: IL
Cost: $864.00
Contact Information:
Phone: 847-635-1600
Email:

Penn State University

Developing Strategic Supply Chain Leaders

This three-day program benefits senior-level executives charged with design and orchestration of complex supply chain systems. Participants learn practices that enhance supply chain speed, flexibility, and competitive differentiation.

Additional information may be found here at the Penn State University's website.

Dates: 09/09- 09/11/2014
Location: PA
Cost: $3,750.00
Contact Information:
Phone: 800-311-6364
Email: psep@psu.edu

Prairie View A&M University

Executive Leadership (EMGM5113)

This course addresses topics such as leadership skills necessary at the executive level, building a personal leadership brand, managing personal reputation and image, the nature of strategic thinking, how decision-making changes at different leadership levels within an organization, personal and organizational barriers to execution and implementation, and understanding one's style of relating to and leading others.

Additional information may be found here at the Prairie View A&M University's website.

Dates: Fall/Spring
Location: TX
Cost: $3,021.00
Contact Information:
Phone: 936-261-9215
Email: jwdck@pvamu.edu

Regents of the University of New Mexico, Valencia County Branch

Business Ethics: Education and Organizational Best Practices

Managing an ethical organizational culture requires knowing how to develop, manage and lead others in making the right decisions. their own personal ethics are only one part of the equation, managers and educators need to know how to lead others effectively. Our online program will provide participants with an overview of the current state of organizational ethics and effective methods of teaching and communicating business ethics concepts. This course shows real-life examples of ethical dilemmas and methods to measure an organization's ethical culture.

Additional information may be found here at the Regents of the University of New Mexico, Valencia County Branch's website.

Dates: 09/08- 11/17/2014
Location: NM
Cost: $995.00
Contact Information:
Phone: 505-277-2525
Email:

San Joaquin Delta College

Advanced Business Communications (BUS 017B)

This course is designed to provide the student with an understanding of business communication principles and procedures for effective writing of memorandums, electronic messages, letters, reports,

and proposals. Topics include intercultural communication, technology, audience-centered messages, and the business writing process as applied to developing business written communication.

Additional information may be found here at the San Joaquin Delta College's website.

Dates: Fall
Location: CA
Cost: $138.00
Contact Information:
Phone: 209-954-5151
Email:

San Joaquin Delta College

Introduction to Management Information Systems (CS 012)

This course is an introduction to information systems for the business student. Topics include the value and use of information systems technology for business operations, managerial decision making, and strategic advantage. Information system planning, systems analysis and design using applications software, decision support systems, and expert systems are included. Projects focus on the design, development, and use of information system models to improve managerial decision making.

Additional information may be found here at the San Joaquin Delta College's website.

Dates: Fall
Location: CA
Cost: $138.00
Contact Information:
Phone: 209-954-5151
Email:

Seward County Community College / Area Technical School

Business Management (BA2283)

This course is designed to provide a basic understanding of the essential elements of management. The course provides an introduction to organizations and how individuals relate to the basic management functions of planning, organizing, leading and controlling. General subject areas include the background of modern management, the evolution of management theory, functions of the managerial process and applications in operational activities of a business firm.

Additional information may be found here at the Seward County Community College / Area Technical School's website.

Dates: Fall 2014
Location: KS
Cost: $249.00

Contact Information:
Phone: 800-373-9951
Email:

Southern Methodist University

Formulating & Implementing Exceptional Business Strategy

Participants'll learn how to assess resources, processes and values—and how to achieve competitive advantage through targeted innovation in their products and services. Participants will understand the core principles and processes that drive effective planning and gain powerful skills participants can put to work in their own business tomorrow. The course will conclude with a workshop focused on the needs and goals of their organization.

Additional information may be found here at the Southern Methodist University's website.

Dates: 11/05- 11/06/2014
Location: TX
Cost: $2,195.00
Contact Information:
Phone: 214-768-3335
Email:

St. Catherine University

Advanced Analytical Techniques for Decision Making (MBA 6600)

This course provides students with skills needed to gather, analyze, interpret and understand the limitations of the data required to effectively inform business decision making. Additional information may be found here at the St. Catherine University's website.

Dates: 09/03- 10/26/2014
Location: MN
Cost: $2,484.00
Contact Information:
Phone: 651-690-6933 or 800-945-4599. ext. 6993
Email: graduate_study@stkate.edu

St. Catherine University

Leading Organizational Change (ORLD 7500)

This course focuses on leading and facilitating organizational change processes in the context of a highly competitive and evolving global economy. Through action research, systems theory and other models, participants learn about and apply change processes to organizations. Subject areas include the five disciplines of learning organizations, the types of leadership required, the topics of empowerment and employee involvement and various models for change.

Additional information may be found here at the St. Catherine University's website.

Dates: 09/09- 12/09/2014
Location: MN
Cost: $2,484.00
Contact Information:
Phone: 651-690-6933 or 800-945-4599. ext. 6993
Email: graduate_study@stkate.edu

Stephens College

Strategic Management (BUS 510)

This is a skills-oriented, practitioner perspective that reflects current research and strategy. Modern case studies are integrated throughout the course to encourage higher-level analysis and discussion of real-world scenarios. Strategic report writing is used to integrate the analysis and resolution of complex business strategic planning problems. Global issues, internationalism and the global marketplace are intertwined throughout the course.

Additional information may be found here at the Stephens College's website.

Dates: 10/20- 12/12/2014
Location: MO
Cost: $1,164.00
Contact Information:
Phone: 573-876-7207
Email: N/A

Taft College

Introduction of Human Resource Management (MGMT 1500)

This course provides an overview of the functional areas of Human Resource Management (HRM). The course begins by examining environmental factors such as legislation, organizational strategy, labor, and global issues. Next the HR process is examined: recruiting, training, compensation, benefits, performance appraisal, and termination. Throughout the course, students are provided with the opportunity to engage in HR practice and develop HR policy.

Additional information may be found here at the Taft College's website.

Dates: 08/25- 12/09/2014
Location: CA
Cost: $138.00
Contact Information:
Phone: 661-763-7858
Email: cflachamnn@taftcollege.edu

Taft College

Principles of Supervision (MGMT 1505)

This course is designed to provide the students with a certain key of principles and practices of management from the line supervisor level. Principles of employee-management relations and use of systematic approach to problem solving will be discussed. Functions of the supervisor concerning interpretation of organizational policies, introducing new employees to their jobs, transfers, promotions and discharges, safety, training, and human resources.

Additional information may be found here at the Taft College's website.

Dates: 08/25- 12/19/2014
Location: Online
Cost: $138.00
Contact Information:
Phone: 661-763-7858
Email: cflachamnn@taftcollege.edu

The Sage Colleges

Quality Management (MBA 685)

This course offers students a basis for a comprehensive understanding of management practices and concepts aimed at enhancing organizational quality and productivity. Literature in health and management is reviewed and analyzed for quality approaches, quality best practices, quality initiatives, and perspectives from selected organizations. Topics include statistical measurement techniques, system analysis, work design, and root cause analysis.

Additional information may be found here at The Sage Colleges's website.

Dates: 08/28- 12/11/2014
Location: NY
Cost: $2,040.00
Contact Information:
Phone: 518-244-2002
Email: sgsadm@sage.edu

Trinity Washington University

Excellence in Leadership: Theory Practice (ADMN 603)

Excellence in Leadership: Theory and Practice is an introduction to historical and current leadership theories, effective contemporary leadership practices, and how the scholar and the practitioner might inform each other for greater effect. This course will emphasize the student's analysis of themselves as leaders while preparing them to make use of their strengths and opportunities. Topics included in this

course will include transformational leadership, women in leadership, multicultural leadership, classic management theories, and ethical management.

Additional information may be found here at the Trinity Washington University's website.

Dates: 08/19- 10/10/2014
Location: DC
Cost: $2,145.00
Contact Information:
Phone: 202-884-9400
Email: academicaffairs@trinitydc.edu

University of California Berkeley

Leadership for Entrepreneurs (BUSADM X499.7)

Learn to adapt your leadership style to enhance the growth potential of your business as it transitions through its startup, infrastructure development and enterprise-scale phases. Understand how to use transformational pyramids to create differential advantage for employees, customers and investors, and apply this analysis to your business model. This class is taught in a combination lecture and active discussion format and includes interactive exercises, small group work, simple case studies and group problem-solving sessions.

Additional information may be found here at the University of California Berkeley's website.

Dates: TBD
Location: CA
Cost: $750.00
Contact Information:
Phone: 510-642-4231
Email: extension-business@berkeley.edu

University of California Berkeley

Tackling Tough Issues in the Workplace (BUSADM 1049)

Given the pace of work, pressures to perform, and the resulting stress and burn-out common in today's workplace, it's not surprising that productivity suffers, performance declines, teams fall apart and leaders often get the blame. Using tools and strategies explored in this workshop, you learn to tackle and resolve long-standing issues, improve performance, strengthen relationships, and make progress even in seemingly hopeless situations.

Additional information may be found here at the University of California Berkeley's website.

Dates:
Location: CA
Cost: $295.00

Contact Information:
Phone: 510-642-4231
Email: extension-business@berkeley.edu

University of California Riverside Extension

Lean Six Sigma Green Belt (MGT X473.1)

Six Sigma incorporates the latest project and process management skills to help professionals improve performance, reduce costs and streamline processes. This program is ideal for key managers in operations, engineering, information technology and manufacturing. The Green Belt program provides a comprehensive overview of the Six Sigma methodology and prepares individuals to take stock of key projects or processes within their organization. The program focuses on five key elements – Define, Measure, Analyze, Improve and Control (DMAIC).

Additional information may be found here at the University of California Riverside Extension's website.

Dates: 10/09- 12/18/2014
Location: CA
Cost: $895.00
Contact Information:
Phone: 951-827-4105 or 800-442-4990
Email: register@ucx.ucr.edu

University of Massachusetts Boston

Performance Management in Government and Nonprofits

This course explores what performance management means and how government agencies can adopt this management approach. Students will learn how to develop skills to refine the way goals and strategies are articulated so that they can be effectively measured, and to select practical performance measures. Also covered are how to identify target audiences, present data clearly, and to analyze and use data to improve performance. Using theoretical readings, case studies, and exercises, the course provides a conceptual grasp of the underlying dynamics employed when participants manage for results. It also provides a practical understanding of how to apply performance management tools successfully at all levels of government across policy areas.

Additional information may be found here at the University of Massachusetts Boston's website.

Dates: 10/20- 11/30/2014
Location: MA
Cost: $600.00
Contact Information:
Phone: 617-287-6934
Email: betsy.bury@umb.edu

University of Michigan

The Michigan Ross Executive Program

In this advanced management program, we'll explore key executive domains, such as redefining corporate strategy, capitalizing on industry conditions and competitive advantage, and expanding their leadership influence. During the three weeks, begin by looking at macro-level and global issues, and then progress to industry-level issues, their organization-level issues, and finally to their own leadership approach. Advanced learning in global economics, strategy, finance, marketing, operations, talent management, and more will be woven throughout.

Additional information may be found here at the University of Michigan's website.

Dates: 05/03- 05/22/2015
Location: MI
Cost: $31,500.00
Contact Information:
Phone: 734-763-1000
Email: rossexeced@umich.edu

University of Minnesota

Power and Influence: Strategically Managing Business Relationships

Successful leaders and communicators must not only make the right decisions—they must also influence others to support and execute those decisions. Discover the tools to immediately build a power base, leverage their existing skills, and strategically move others in the right direction.

Additional information may be found here at the University of Minnesota's website.

Dates: 11/03-11/12/2014
01/08 – 09/2015
(Mondays and Wednesdays in the evenings)
Location: MN
Cost: $3,200.00
Contact Information:
Phone: 612-624-2545
Email: execed@umn.edu

University of New Mexico (online partner- ed2go)

Business Management and Strategy

This course examines many of the elements of an organization's corporate strategy, the role of the HR function in the strategic planning process, and the key elements in corporate governance. The course focuses on the vital contributions HR professionals often make in the development and organization-wide communication of the mission, vision, values, strategic goals, and objectives.

Additional information may be found here at the University of New Mexico (online partner- ed2go)'s website.

Dates: 12/19/2014
Location: NM
Cost: $129.00
Contact Information:
Phone: 505-277-3975
Email: delong@unm.edu

University of North Carolina at Chapel Hill

Strategic Planning and Business Decision Making

This program has been designed to equip executives with the advanced strategic planning and business decision making skills they need to excel as multifaceted leaders in today's dynamic business world.

Additional information may be found here at the University of North Carolina at Chapel Hill's website.

Dates: 12/09- 12/11/2014
Location: NC
Cost: $3,700.00
Contact Information:
Phone: 919-962-3120
Email: unc_exec@unc.edu

University of North Carolina at Chapel Hill

Talent Management Institute

The Talent Management Institute has been designed to build the skills and capabilities of HR and Talent Management leaders and provide them with the tools necessary to design and execute a flawless talent management strategy so that their impact on the organization is meaningful and significant.

Additional information may be found here at the University of North Carolina at Chapel Hill's website.

Dates: 11/17- 11/20/2014
Location: NC
Cost: $4,900.00
Contact Information:
Phone: 919-962-3120
Email: unc_exec@unc.edu

University of North Carolina at Chapel Hill

Becoming Green: Effective Sustainabilty Strategies

In today's turbulent economic environment, sustainability thinking represents a major way that individuals and companies can position themselves to thrive. Strategic thinking about corporate sustainability and social impacts can lead to short and long term competitive advantage. Many sustainable business practices fall short because they only focus on the environment and fail to recognize all three aspects of sustainability. By taking a whole-systems approach to the attendees' business and its impacts they can help unlock innovation and creativity while focusing on all parts of the triple bottom line: people, planet, and profit.

Additional information may be found here at the University of North Carolina at Chapel Hill's website.

Dates:
Location: NC
Cost: $3,700.00
Contact Information:
Phone: 919-962-3120
Email: unc_exec@unc.edu

University of North Carolina Chapel Hill

Big Data and Business Analytics

Big Data is transforming the business landscape, as companies tap into increasingly broad varieties of structured and unstructured data with greater speed and sophistication. The data revolution has enabled companies to drive innovation, discover valuable new insights, optimize processes, and make better, more informed decisions. This 3-day Big Data and Business Analytics program will help participants sharpen their analytical skills and gain a deeper understanding of the business implications of Big Data.

Additional information may be found here at the University of North Carolina Chapel Hill's website.

Dates: 12/08- 12/10/2014
Location: NC
Cost: $3,700.00
Contact Information:
Phone: 919-962-3120
Email: unc_exec@unc.edu

University of Northern Iowa

Project Management (MGMT 3185)

Development of leadership skills through management of organizational projects from selection to implementation. Includes management of project cost, quality, schedule, scope, risk, and communications.

Additional information may be found here at the University of Northern Iowa's website.

Dates: 08/25- 12/12/2014
Location: IA
Cost: $1,662.00
Contact Information:
Phone: 319-273-2281
Email: admissions@uni.edu

University of Pennsylvania - Wharton

Executive Development Program

Wharton's Executive Development Program (EDP) prepares fast-track leaders to move from mastery of one focused area to success in a broader role. During two intense, transformative weeks, participants will expand their business acumen in key areas as participants benefit from the expertise of global participants from a wide variety of industries, functional areas, cultures, and geographical regions.

Additional information may be found here at the University of Pennsylvania - Wharton's website.

Dates: 09/07- 09/19/2014
11/02- 11/14/2014
Location: PA
Cost: $26,000.00
Contact Information:
Phone: 800-255-3932
Email: execed@wharton.upenn.edu

University of Pennsylvania - Wharton

Making Strategy Work: Leading Effective Execution

Making Strategy Work: Leading Effective Execution gives the participants both a broad view of implementation and a deep understanding of each step in the implementation process, so the participants can make more informed decisions. In this program, the participants will learn how to execute strategies and integrate strategy formulation with implementation.

Additional information may be found here at the University of Pennsylvania - Wharton's website.

Dates: 09/08- 09/12/2014
04/13- 04/17/2015
Location: TX
Cost: $9,700.00
Contact Information:
Phone: 800-255-3932
Email: execed@wharton.upenn.edu

University of Richmond

Advanced Project Management

In this intensive three-day workshop, participants will step beyond the essentials of project management and deal with real problems that result from changes during a project's life cycle. participants will work through the process of bringing an actual project to completion with minimal impact on overall performance, budget and schedule objectives. This is a true, hands-on experience. No lectures. No theory. participants will work with other attendees to address and resolve actual project management obstacles.

Additional information may be found here at the University of Richmond's website.

Dates: 12/08- 12/10/2014
Location: VA
Cost: $1,425.00
Contact Information:
Phone: 804-289-8019
Email: execed@richmond.edu

University of Richmond

Strategic Project Management

Project management takes a special set of tactical and practical management skills tocarry out this kind of responsibility. This workshop will give participants the skills and training participants need in all of the critical phases of managing people and projects successfully. The emphasis is on real-world, practical applications developed through years of hands-on experience in world-class, multinational organizations.

Additional information may be found here at the University of Richmond's website.

Dates: 10/29- 10/01/2014
Location: VA
Cost: $1,425.00
Contact Information:
Phone: 804-289-8019
Email: execed@richmond.edu

University of Southern California- Marshall School of Business

The Leadership Course Online

Learn the leadership techniques that deliver new ideas and quick execution for individuals, teams and entire organizations. This online course shows participants the broad methods for establishing guidelines, utilizing talents, allocating personnel and assigning roles, as well as building trust while establishing accountability.

Additional information may be found here at the University of Southern California- Marshall School of Business's website.

Dates: 10/29-11/19/2014,
05/13- 06/03/2015
Location: CA (online)
Cost: $795.00
Contact Information:
Phone: 213-740-8990
Email: execed@marshall.usc.edu

University of St Joseph's

Management & Leadership Continuous Quality Improvement (CQI) Training Program

In the 21st Century, and its global economy, the skill of continually improving quality is vitally important to an organization's longevity and success. Whether participants are in the service or production business, this course provides a proactive method of effective and efficient Continuous Quality Improvement (CQI). The CQI process takes into account the methodology of Total Quality Management (TQM) and incorporates it into a continuous process that is ever improving and evolving. Measuring customer satisfaction is at the heart of CQI and specific objective and reliable methods of gathering this data are included. The stages of planning, organizing and implementing CQI lead participants step by step toward gaining global market share. Readings will be posted on the LearningManagement system and as such there are no textbooks needed for this course.

Additional information may be found here at the University of St Joseph's's website.

Dates:
Location: online
Cost: $99.00
Contact Information:
Phone: 860-231-5761
Email:

University of Texas

Developing the Project Business Case

Build a sound business case for pursuing a potential opportunity in the face of significant risk and uncertainty.
participants will learn to scale a general stage-gate planning template and set up the appropriate governance and assurance process. We'll also discuss economic drivers and technical and non-technical risks to lead to an Opportunity Roadmap with value considerations and goals linked to corporate strategy.

Additional information may be found here at the University of Texas's website.

Dates: Fall 2014
Location: TX
Cost: $2,560.00
Contact Information:
Phone: 572-471-5893
Email:

University of Texas

Strategic Decision Making

This program introduces decision and risk analysis – the systematic evaluation of decision problems involving uncertainty. Decision and risk analysis breaks decision problems down into more manageable parts and explicitly considers the possible alternatives, available information, and the relevant preferences of the decision makers. We will discuss methods for structuring and modeling decision problems, and apply these methods to a variety of problems that involve risk and uncertainty.

Additional information may be found here at the University of Texas's website.

Dates: 09/23- 09/24/2014
02/03- 02/04/2015
Location: TX
Cost: $2,560.00
Contact Information:
Phone: 512-471-5893
Email:

University of Virginia

Leading Organizational Effectiveness

Through the program Leading Organizational Effectiveness, managers will: 1)Understand the systems thinking necessary to integrate disciplines of performance improvement, customer focus, learning and change. 2)Enhance their capabilities and be prepared to develop and successfully lead a highly effective organization. 3)Return to work with a clear vision and an actionable plan for implementing high-performance and effectiveness structures.

Additional information may be found here at the University of Virginia's website.

Dates: 10/19- 10/24/2014
Location: VA
Cost: $9,100.00
Contact Information:
Phone: 434-924-3000
Email: WinterC@darden.virginia.edu

University of Virginia

Servant Leadership: A Path to High Performance

Servant Leadership is a deeply insightful, personal and intensive course for senior executives on a values-based leadership model leveraged by some of the most successful organizations today. During the one-week program held at the Darden School, participants: 1) Explore, adopt and apply servant leadership principles in the context of their personal situations and workplaces - including learning how to create an environment that spurs excellence. 2) Benefit from group sessions and individual coaching with three of Darden's top-ranked professors, with collective experience in leadership, strategy and ethics. 3) Begin a process of deep, personal change that will transform their teams and ultimately drive greater organizational success.

Additional information may be found here at the University of Virginia's website.

Dates: 11/02- 11/07/2014
Location: VA
Cost: $8,900.00
Contact Information:
Phone: 434-924-3000
Email: WinterC@darden.virginia.edu

University of Virginia

Strategic Decision Making

Make wiser and more profitable decisions — especially those involving high value and uncertainty. By leveraging proven processes, participants learn to frame the decision correctly, break it down into manageable parts and analyze the implications of their options on key stakeholders and competitors.

Additional information may be found here at the University of Virginia's website.

Dates: 11/18- 11/21/2014
04/07- 04/10/2015
Location: VA
Cost: $7,750.00
Contact Information:
Phone: 434-924-3000
Email:

University of Wisconsin - Madison

Project Management: Planning, Scheduling, and Control

This project management course teaches techniques that will help participants plan, implement, and complete projects with desired results on time and within budget. Learn to create clear project missions

and goals, accurately estimate project time and costs, employ project quality management, schedule and allocate time-critical resources, and establish feedback systems for optimal project control.

Additional information may be found here at the University of Wisconsin - Madison's website.

Dates: 08/25- 08/27/2014,
09/22- 09/24/2014,
10/27- 10/29/2014,
11/17- 11/19/2014
Location: WI
Cost: $1,995.00
Contact Information:
Phone: 608-441-7342
Email:

Ventura College

Organization and Management (BUS V31)

This course is designed to acquaint students with concepts of planning, organizing, otivating, communicating, directing, and controlling functions necessary for effective management to accomplish organizational objectives.

Additional information may be found here at the Ventura College's website.

Dates: 08/18- 12/17/2014
Location: CA
Cost: $138.00
Contact Information:
Phone: 805-289-6000
Email:

Washington University St. Louis

Building Competitive Advantage Through Strategy

Competing successfully today within industry requires more than routine planning and forecasting. Sustained success requires that firms obtain positions of competitive advantage. Participants in this seminar will adopt the perspective of a general manager and grapple with questions of how such positions can be obtained. participants will develop tools for understanding their industry and environment, assessing their resources and capabilities, and analyzing their business model. participants will depart with a clearer understanding of how to craft strategy in their business so it delivers competitive advantage.

Additional information may be found here at the Washington University St. Louis's website.

Dates: 11/05- 11/06/2014

Location: MO
Cost: $1,500.00
Contact Information:
Phone: 314-935-9494
Email: execed@wustl.edu

Wiley College

Strategic Management (MANA4344)

This course introduces adult learners to various management planning models and techniques and applies these to business cases. It stresses the concepts of strategic planning and strategic management. It also integrates the knowledge from different functional fields of business. The structure of firms' policy management and operations management.

Additional information may be found here at the Wiley College's website.

Dates:
Location: TX
Cost: $927.00
Contact Information:
Phone: 903-927-3238
Email: dwhite@wileyc.edu

ECQ 4: Business Acumen

This core qualification involves the ability to manage human, financial, and information resources strategically.

Alabama Agricultural and Mechanical University

Strategic Management (MGT 516)

This course will deal with the macro and micro aspects of organizations. It will emphasize the behavior of people within organizations. The impacts of environment on human behavior are also examined. Conditions of organization viability and renewal, as well as structures used in their internal and external elaboration, are also considered.

Additional information may be found here at the Alabama Agricultural and Mechanical University's website.

Dates: TBD
Location: AL
Cost: $1,062.00
Contact Information:
Phone: 256-372-5266
Email: gradschool1@aamu.edu

Albany State University

Economics for Managers (ECON 6106)

This course is an overview of basic economic theory applied to modern business decision-making. It will cover major macroeconomic and microeconomic concepts that are important to managers working within the American economy. The course is designed to develop students' understanding of how to efficiently achieve the goals of the firm and their ability to recognize how economic forces affect the organization.

Additional information may be found here at the Albany State University's website.

Dates: 08/18- 12/04/2014
Location: GA
Cost: $335.00
Contact Information:
Phone: 229-430-4660
Email: admissions@asurams.edu

Albany State University

Organizational Behavior and Effectiveness (MGMT 5110)

This course is designed for students to learn individual and group skills required for effective functioning in an organizational context. The course highlights the leadership and managerial competencies needed to create and maintain organizations that are effective. In doing so, become successful, and earn above average returns on their investments.

Additional information may be found here at the Albany State University's website.

Dates: 08/18- 12/04/2014
Location: GA
Cost: $335.00
Contact Information:
Phone: 229-430-4660
Email: admissions@asurams.edu

Albany State University

Business Policy/Strategy (MGMT 6199)

This course can be taken only after completion of at least 24 hours of MBA courses. The purpose of the course is to give the student an opportunity to develop and appreciate skills and perspectives. Including capabilities needed by higher-level leaders and managers in all types of organizations.

Additional information may be found here at the Albany State University's website.

Dates: Fall/TBD
Location: GA
Cost: $335.00
Contact Information:
Phone: 229-430-4660
Email: admissions@asurams.edu

Alcorn State University

Business Resarch Methods (BA 648)

A study of a variety of research methods applicable to all business disciplines with an emphasis on developing skills in acquiring data and interpreting and utilizing data as information to guide managerial decision making. Emphasis is given to internal and external secondary data resources and appropriate uses of observation, survey, experimental, and quasi-experimental designs to address business issues.

Additional information may be found here at the Alcorn State University's website.

Dates: Fall 2014
Location: MI
Cost: $2,571.00
Contact Information:
Phone: 601-304-4309
Email: ddavis@alcorn.edu

Alcorn State University

Survey of Finance (FI 530)

A survey of basic financial concepts such as the time value of money, asset valuation, risk and return, capital budgeting, capital structure, dividend policy, financial forecasting, hybrid financing, and derivative securities.

Additional information may be found here at the Alcorn State University's website.

Dates: Fall 2014
Location: MI
Cost: $2,571.00
Contact Information:
Phone: 601-304-4309
Email: ddavis@alcorn.edu

Bay Path College

Business Intelligence (CIM 605)

Business Intelligence is a process that helps managers make evidence-based, rational decisions by applying an analytic approach to decision making. Good business decisions should lead to efficient operations, effective utilization of scarce resources, satisfied customers, and increased profits. The

course examines two logical components of management information system: the structured decision system which lends itself to providing actual computer-generated decisions, and decision support systems, in which computer-based systems aid decision makers in confronting problems through direct interaction with data and analytic models. Several of the topics covered in this course include: decision theory, data warehousing and data mining, business analytics (i.e., descriptive and predictive statistics), rational and behavioral economic theories of decision-making

Additional information may be found here at the Bay Path College's website.

Dates: 10/27-12/20/2014
Location: MA
Cost: $2,295.00
Contact Information:
Phone: 800-782-7284 ext. 1332
Email: graduate@baypath.edu

Brookings Institution

Digital Government

This course will discuss issues related to the adoption of digital tools, learn the language of this landscape, and develop insight into the economics of digital government.

Additional information may be found here at the Brookings Institution's website.

Dates: 05/11 - 05/12/2015
Location: DC
Cost: $1,895.00
Contact Information:
Phone: 1-800-925-5730
Email: registrar@brookings.edu

Brookings Institution

Finance for Nonfinancial Managers

Participants will discover how to ensure funds are used consistently with their appropriations, develop a business case for outsourcing, and prioritize projects to maximize limited resources. Gain confidence and competence to maintain the financial health of their organization.

Additional information may be found here at the Brookings Institution's website.

Dates: 10/14- 10/16/2014
Location: DC
Cost: $2,695.00
Contact Information:
Phone: 1-800-925-5730
Email: registrar@brookings.edu

Brookings Institution

Maximizing Human Capital

Learn how to think about human capital from an enterprise perspective and devise a plan that addresses every aspect of the employment life cycle. This course takes participants through best practices of recruitment, retention, development, and reshaping their agency in the face of budget cuts.

Additional information may be found here at the Brookings Institution's website.

Dates: 04/28 - 04/29/2015
Location: DC
Cost: $1,895.00
Contact Information:
Phone: 1-800-925-5730
Email: registrar@brookings.edu

Brookings Institution

Politics and Policymaking

By providing participants with a new way to think about policy formulation, this program will prepare participants to monitor and analyze political trends so participants can better position their organization to anticipate and engage in policy debates.

Additional information may be found here at the Brookings Institution's website.

Dates: 04/14 - 04/15/2015
Location: DC
Cost: $1,895.00
Contact Information:
Phone: 1-800-925-5730
Email: registrar@brookings.edu

California State University - Fullerton

Organizational Behavior (340)

Social and cultural environments of business. Business ethics. Communication, leadership, motivation, perception, personality development, group dynamics and group growth. Human behavior and organizational design and management practice in American and world wide business.

Additional information may be found here at the California State University - Fullerton's website.

Dates: Online
Location: CA
Cost: TBD

Contact Information:
Phone: 657-278-3221
Email: N/A

California State University - San Marcos

Human Resource Management (MGMT 415)

Effective management of employees in the service sector such as recruitment and interviewing, training and development, performance appraisal, compensation and benefits, employee relations, workforce demographics, and employment law.

Additional information may be found here at the California State University - San Marcos's website.

Dates: Fall 2014
Location: CA
Cost: $480.00
Contact Information:
Phone: 760-750-8030
Email: N/A

Central Michigan University

Financial Management and Analysis (MBA 510)

An introduction to basic finance principles and tools including the time value of money, risk and return, capital budgeting and the interpretation of financial statements.

Additional information may be found here at the Central Michigan University's website.
Dates: Fall 2014
Location: MI
Cost: $1,122.00
Contact Information:
Phone: 989-774-4723
Email: kaise1fe@cmich.edu

Central Michigan University

Human Resources Management (MGT 320)

Examines process for providing and maintaining productive human resources in an organization. Includes recruitment, selection, training, performance appraisal, compensation, labor relations, and health and safety. This course is approved for offering in a distance learning format.

Additional information may be found here at the Central Michigan University's website.

Dates: Fall 2015

Location: MI
Cost: $1,122.00
Contact Information:
Phone: 989-774-4000
Email: kaise1fe@cmich.edu

Chabot College

Managerial Accounting

Examines how managers use accounting information in decision-making, planning, directing, operating, and controlling. Emphasis on cost terms and concepts, cost structure, cost behavior, cost-volume-profit analysis, profit planning, budgeting, budgetary controls, cost controls, accounting for manufacturing costs and ethics.

Additional information may be found here at the Chabot College's website:

Dates: Spring/Fall
Location: CA
Cost: $1,156.00
Contact Information:
Phone: 510-723-6965
Email: N/A

Chabot College

Human Resource Management

Introduction to the Management of human resources and an understanding of the impact and accountability to the organization in terms of human resource activities. Global human resource strategies, social and organizational realities, legal implication affecting people at work, union/non-union practices, comparable work, employee compensation, benefits, and employee rights. Additional information may be found here at the Chabot College's website:

Dates:
08/18- 12/19/2014
Location: CA
Cost: $867.00
Contact Information:
Phone: 510-723-6653 or 510-723-6600
Email: jcerefice@chabotcollege.edu

Cheyney University of Pennsylvania

Public Budgeting (XPA 506)

This course introduces students to practical applications of the theories of budgeting within public organizations. Various types of budgeting practices will also be examined.

Additional information may be found here at the Cheyney University of Pennsylvania's website.

Dates: 08/15- 12/12/2014
Location: PA
Cost: $1575
Contact Information:
Phone: 405-466-2231
Email: gardstudies@cheyney.edu

Cheyney University of Pennsylvania

Management Information Systems/Computer Applications (BMG 310)

An overview of current microcomputer office technology and future trends in business. The course provides an understanding of how microcomputers improve office/management productivity through appropriate application. Includes integration of discipline specific software.

Additional information may be found here at the Cheyney University of Pennsylvania's website.

Dates: 08/25- 12/12/2014
Location: PA
Cost: $1575
Contact Information:
Phone: 610-399-2319
Email: ebaldwin@cheyney.edu

City College of New York

Strategic Human Resources: Delivering Business Results

This program is intended for HR professionals who lead or support the development and execution of HR strategy, and will help participants conceptualize and apply the essential components of both an HR strategy and an organizational strategy, and understand how these two components align. Through the use of case studies and class exercises, participants will learn how to leverage and create a wholly aligned human resource strategy and implementation plan for their organization.

Additional information may be found here at the City College of New York's website.

Dates: Multiple Dates Offered.
Location: AZ/ IL/ NY/ VA
Cost: $1570
Contact Information:
Phone: 703-548-3440, option #3 or 800-283-7476, option #3
Email: shrmeducation@shrm.org

City College of New York

HR Metrics and Workforce Analytics

This intensive two-day seminar will teach participants how to properly align human capital analytics with business and HR strategies, and leverage the data participants have to build and deliver workforce and HR metrics that will improve results. A framework and road map demonstrate the value of evidence-based measurement and decision-making.

Additional information may be found here at the City College of New York's website.

Dates: Multiple Dates Offered.
Location: CA/ IL/ VA
Cost: $1570
Contact Information:
Phone: 703-535-6495
Email: OrgTraining@SHRM.org

City College of New York

Performance Management

This program provides participants with insights and tools to design or modify, implement, and administer a performance management system that supports the strategic mission of their organization. Participants will engage in a variety of discussions, exercises, and case studies, which will help them: 1) Evaluate performance management from a systems perspective. 2) Gain insights into the relationships between the various system components. 3) Develop strategies for interlinking components into a system that supports the dynamic mission of their organization, and measure the effectiveness of a performance management system.

Additional information may be found here at the City College of New York's website.

Dates: Multiple Dates Offered.
Location: IL/ VA/ Virtual
Cost: $1070
Contact Information:
Phone: 1-703-535-6496
Email: OrgTraining@SHRM.org

Claflin University

Business Policy and Strategy (BADM 410)

An integrative course that focuses on developing strategic plans, using functional knowledge from finance, accounting, management, economics and marketing.

Additional information may be found here at the Claflin University's website.

Dates: Fall/TBD
Location: SC
Cost: $1620
Contact Information:
Phone: 803-535-5000
Email: admissions@claflin.edu

Clark Atlanta University

Security Analysis and Portfolio Management (CSB 6417)
Development and implementation of evaluative techniques of security analysis and portfolio management utilizing case analysis, lectures and problem solving. Securities analyzed include stocks, bonds, convertibles, asset-backed bonds, options and mutual funds. Examines risk and return characteristics in a portfolio management context. Emphasis on performance measurement, equilibrium pricing and valuation models, anomalies and other strategies. Teaching methods include case analysis and discussion.

Additional information may be found here at the Clark Atlanta University's website.

Dates: 08/20- 12/12/2014
Location: GA
Cost: $2484
Contact Information:
Phone: 404-880-8454
Email: GraduateAdmissions@cau.edu

Clark Atlanta University

Public Budgeting and Finance (PAD 506)

This course includes an overview of the political and legal institutions in the budgetary process. The various contexts of public budgets, including political and economic, are explored. Additionally, students examine the executive and legislative foci on public budgeting. Budgetary analytical processes, operating budgets, capital budgets, and revenue systems are explained to provide students with the ability to plan, develop, and implement budgets in public sector agencies.

Additional information may be found here at the Clark Atlanta University's website.

Dates: 08/20- 12/12/2014
Location: GA
Cost: $2484
Contact Information:
Phone: 404-880-6650
Email: GraduateAdmissions@cau.edu

Clark Atlanta University

Managerial Communications (CSB 5709)

Designed to increase knowledge of verbal, nonverbal and written communications that take place in an organization; grammar applications; effective letter writing; memoranda construction; preparation of executive summaries and proposals; individual and group oral presentations; and related office cases and exercises are emphasized.

Additional information may be found here at the Clark Atlanta University's website.

Dates: 08/20- 12/12/2014
Location: GA
Cost: $2160
Contact Information:
Phone: 404-880-8454
Email: GraduateAdmissions@cau.edu

Clovis Community College

Employment Strategies (BOFT115)

Designed to prepare students for employment and promotion in today's job market. Course content will include human relation skills, goal setting, job applications, resumes, cover letters, interviewing, and follow-up. This course should help students become more effective in their work and personal life through their knowledge of skills in human relations. A major theme of this course is to show how success at work and success in one's personal life are related and how one affects the other.

Additional information may be found here at the Clovis Community College's website.

Dates: 08/18-12/05/2014
Location: NM
Cost: $117.00
Contact Information:
Phone: 575-769-2811
Email: N/A

Coastal Bend College

Government and Not-for-Profit Accounting (ACNT 2330)

This course provides the basic concepts and techniques of fund accounting,financial reporting for governmental and not-for-profit entities.

Additional information may be found here at the Coastal Bend College's website.

Dates: 08/28- 12/12/2014
Location: TX

Cost: $489.00
Contact Information:
Phone: 866-722-2838
Email: trevinoc@coastalbend.edu

College of Menominee Nation

Human Resources Management (BUS341)

Upon completion of this course the learn will have increase knowledge, skills and abilities in human resource management. Focus areas include strategic planning, recruiting, training, developing, and retaining employees, and labor relations.

Additional information may be found here at the College of Menominee Nation's website.

Dates: 08/29- 12/13/2014
Location: WI
Cost: $750.00
Contact Information:
Phone: 920-965-0070 Green Bay/Oneida Campus or 715-799-5600 Keshena Campus
Email: admissions@menominee.edu

College of New Rochelle

Finance and Economic Policy (PAD 608)

This course offers an introduction to public and non-profit budgeting and financial policy. An emphasis is placed on sources of revenue, budget decision-making process, and the ways that budgets reflect and support economic policies.

Additional information may be found here at the College of New Rochelle's website.

Dates: 09/03- 12/19/2014
Location: NY
Cost: $2,682.00
Contact Information:
Phone: 914-654-5309
Email: mramos@cnr.edu

Colorado University

Short Courses in Financial Management

This program provides the participants the concepts of financial management, capital budgeting techniques to generate the valuable making-decisions on both the projects and potential investment plans.

Additional information may be found here at the Colorado University's website
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Dates: TBD
Location: CO
Cost: TBD
Contact Information:
Phone: 970-491-1885
Email: felicia.zamora@business.colostate.edu

Cosumnes River College

Implementing Network Security and Counter Measures (CISS 320)

Virtual Private Networks (VPN) provide a significant cost savings by allowing remote users and multiple sites to securely communicate across a public network. A thorough understanding of the many standards and technologies available is essential for a successful VPN implementation. In this course, students will gain the knowledge required to evaluate, implement and manage secure remote-access technologies. In addition, with the growing reliance on e-commerce, network-based services and the Internet, organizations are faced with an ever-increasing responsibility to protect their systems from attack. Internet Detection Systems (IDS) are the latest and most powerful tools for identifying and responding to network- and host-based intrusions.

Additional information may be found here at the Cosumnes River College's website.

Dates: 08/23 - 12/18/2014
Location: CA
Cost: $ 138.00
Contact Information:
Phone: 916-691-7411
Email: info@crc.losrios.edu

CUNY Borough of Manhattan Community College

Understanding Human Resource Functions

This course is designed to help people without experience in human resources to understand this very vital link in the organizational chain. It will prepare both managers and business owners to handle basic human resource functions in a way that will ensure the best possible result. In particular, attention is given to the hiring process, including ways to locate quality employees in a competitive labor market. Employee rights and the legal side of the human resource field are also covered.

Additional information may be found here at the CUNY Borough of Manhattan Community College's website.

Dates: Online
Session dates: 08/20/2014; 09/17/2014; 10/15/2014
Location: NY

Cost: $ 99.00
Contact Information:
Phone: 212-346-8423
Email: mmcintyre@bmcc.cuny.edu

Cypress College

Managerial Accounting (ACCT102C)

This course teaches managers to use accounting information in decision making, planning, directing operations and controlling budgets.

Additional information may be found here at the Cypress College's website.

Dates: 08/25- 12/13 /2014
Location: CA
Cost: $ 184.00
Contact Information:
Phone: 714-484-7000
Email: N/A

Cypress College

Human Resource management (MGT268C)

This course provides theories and practices relating to personal administration, labor-management relations, employee selection, training, performance appraisal, discharge, hours of work and methods of payment, handling of personnel problems, benefit programs, affirmative action, and equal employment.

Additional information may be found here at the Cypress College's website.

Dates: 08/25- 12/13/2014
Location: CA
Cost: $ 138.00
Contact Information:
Phone: 714-848-7000
Email: N/A

Cypress College

CCNA Security (CIS258)

CNA Security equips students with the knowledge and skills needed to prepare for entry level security specialist careers. Topics covered include: implementing AAA on network devices, implementing Cisco IOS firewall and IPS feature sets, implementing site-to-site IPSec VPNs, and administering effective security policies.

Additional information may be found here at the Cypress College's website.

Dates: 08/25-12/13/2014
Location: CA
Cost: $ 138.00
Contact Information:
Phone: 714-848-7000
Email: N/A

De Anza College

Human Relations in the Workplace (BUSD56)

Human relations behavior in organizations emphasizing personal and interpersonal relationships. Examination of motivation, communication skills, leadership skills, emotional and physical wellness, diversity, and ethical behavior for promoting effectiveness on the job.

Additional information may be found here at the De Anza College's website.

Dates: TBD
Location: CA
Cost: $ 155.00
Contact Information:
Phone: 408-864-5424
Email: N/A

DePaul University

Financial and Accounting for Non-Financial Professionals

This introductory course provides participants with an overview of accounting methods, standards and terminology, and teaches participants how to use financial information in everyday business transactions.

Additional information may be found here at the DePaul University's website.

Dates: 10/20- 11/10/2014
Location: IL
Cost: $ 650.00
Contact Information:
Phone: 312-362-5321
Email: mhudson2@depaul.edu

Dillard University

Management Information Systems (BM318)

Advanced concepts and techniques in computer applications. Emphasis on using advanced applications and hands-on experience in programming spreadsheets (Excel), database management (Access), and graphical presentation (PowerPoint) software. This course assumes that the student is familiar with the fundamentals of Microsoft Office software package.

Additional information may be found here at the Dillard University's website.

Dates: 8/25-12/12/2014
Location: LA
Cost: $ 498.00
Contact Information:
Phone: 504-816-4662
Email: N/A

Edward Waters College

Human Resource Management (MAN 312)

This course investigates communication and relationships in creating a productive work environment. Effectiveness in personal and social relationships is also covered through readings and exercises concerning non-verbal communication, constructive feedback, dealing with anger and resolving conflict. Students develop a model for effective communication.

Additional information may be found here at the Edward Waters College's website.

Dates: 08/18- 12/4/2014
Location: FL
Cost: $ 1415.64
Contact Information:
Phone: 404-679-4501
Email: N/A

Elizabeth City State University

MIS Project Management (BMIS 489)

Prepares project managers to interact with parent organization to develop Business Information Systems. Student project teams work on Information Systems projects with off-campus business organizations to complete actual IS projects. Each student and team would be required to use the WEB, the ECSU Network and the entire available suite of Microsoft business software with emphasis on the MS-Project software application.

Additional information may be found here at the Elizabeth City State University's website.

Dates: 08/19-12/13/2014
Location: NC
Cost: $ 553.58

Contact Information:
Phone: 252-335-3400
Email: N/A

Elizabeth City State University

Human Resources Management (MGT321)

Introduces student to fundamental theory and practices relating to the interviewing, hiring, training, scheduling, placing, supervising, compensating, evaluating, promoting, and dismissing of personnel.

Additional information may be found here at the Elizabeth City State University's website.

Dates: 08/19- 12/13/2014
Location: NC
Cost: $ 553.58
Contact Information:
Phone: 252-$335.00-3400
Email: N/A

Emory University

Finance for Non-Financial Managers

This two-day course helps participants learn basic financial principles and apply them in a real-world context. The first day is devoted to understanding financial statements and analysis; the second day focuses on the links between strategy and finance. This experiential program relies upon the use of Microsoft Excel; participants are assumed to have a working knowledge of this software.

Additional information may be found here at the Emory University's website.

Dates: 08/19- 08/20/2014
Location: GA
Cost: $ 1,995.00
Contact Information:
Phone: 404-727-2200
Email: ExecutiveEducation@emory.edu

Fayetteville State University

Social Media & Digital Economics (MIS 440)

Information technology is a very dynamic field that changes very quickly. The new concepts introduced in this area will be presented in this seminar course.

Additional information may be found here at the Fayetteville State University's website.
Dates: 08/19- 12/12/2014

Location: NC
Cost: $ 342.85
Contact Information:
Phone: 910-672-1371
Email: rking6@uncfsu.edu

Fisk University

Business Finance (FIN32)

This course reviews the economic foundations of finance, including the time value of money and applications to annuities and the valuation of fixed-income and equity securities. Students are introduced to short-term and long-term techniques of financial management. The course concludes by examining financing policy, capital budgeting techniques, and issues in international financial management.

Additional information may be found here at the Fisk University's website.

Dates: 8/19- 12/2/2015
Location: TN
Cost: $ 2,403.00
Contact Information:
Phone: 615-329-8500
Email: acambron@fisk.edu

Fisk University

Human Resources Management (MGT320)

This course identifies the role and importance of effective human resource utilization in the attainment of individual and organizational goals. Topics include recruitment and selection, training and development, motivation, wage and salary administration, and maintenance activities such as health and safety programs.

Additional information may be found here at the Fisk University's website.

Dates: 08/19- 12/2/2016
Location: TN
Cost: $ 3,204.00
Contact Information:
Phone: 615-329-8500
Email: N/A

Florida A&M University

Personnel Management (MAN 4301)

Procedures organizations use to implement basic personnel policies, recruitment selection, job analysis, counseling, training, promotion, transfer, wage plans, and employee benefits programs.

Additional information may be found here at the Florida A&M University's website.

Dates: 08/25- 12/12/2015
Location: FL
Cost: $ 455.34
Contact Information:
Phone: 850-599-3000
Email: N/A

Florida Memorial University

Human Resources Management (HRM 350)

Introduction to the management of effectively utilizing human resources in organizations. Emphasis is on employment law, recruitment, selection, training, performance appraisal, compensation, and labor relations.

Additional information may be found here at the Florida Memorial University's website.

Dates: 08/18- 12/6/2015
Location: FL
Cost: $ 1,548.00
Contact Information:
Phone: 305-626-3600
Email: N/A

Fort Valley State University

Human Resource Management (MNGT 3203)

Students explore the major functions of human resource management (HRM) including planning, recruitment, selection, orientation, training and development, compensation, evaluation, collective bargaining and the protection of employee rights. Students study state and federal laws impacting HRM.

Additional information may be found here at the Fort Valley State University's website.
Dates: 08/18- 12/08/2015
Location: FL
Cost: $ 462.42
Contact Information:
Phone: 478-825-6520
Email: N/A

Gallaudet University

Budgeting in Public Sector and Non-Profit Organizations (MPA 713)

This course examines the philosophical, political, and practical issues that surround the allocation of funds to publicly supported and not-for-profit agencies, institutions, and other entities. The course of study involves exploration of the structure of government in the United States at the federal, state, and local levels, along with various theories and strategies for raising and distributing public funds, especially within the educational sector. Case studies of public and private educational institutions provide capstones for student achievement.

Additional information may be found here at the Gallaudet University's website.

Dates: 08/25- 12/12/2015
Location: DC
Cost: $ 2,766.00
Contact Information:
Phone: 202-651-5000
Email: graduate.school@gallaudet.edu

Georgetown University

Brand Advantage: Standout Marketing in a Saturated Market

This program will cover what works – and what does not – in marketing, including: creating and maintaining customer loyalty, competitor analysis, segmentation, the importance of "branding" and "positioning," the price/value equation, and more. It is designed for all professionals involved anywhere along the value chain of goods and services offered by their organizations – from corporate strategy to product development, production, finance, project management and beyond. Participants will leave with a better understanding of their markets and the ability to develop a winning position that delivers value to their customers and organizations.

Additional information may be found here at the Georgetown University's website.

Dates: TBD
Location: DC
Cost: $ 4,250.00
Contact Information:
Phone: 202-687-4065
Email: msbexeced@georgetown.edu

Georgia State University

Certificate Program in Finance and Accounting

The ability to understand the financial implications of business decisions is essential for both individual and organizational success. This program gives a comprehensive overview of the financial and accounting concepts that every manager and executive needs to know in order to make better business decisions and advance their career. Attend this fast-paced and highly-interactive program and

participants will dramatically improve their financial knowledge and skills. participants will learn how to apply financial concepts to enhance strategies while at the same time enhancing their value to the organization.

Additional information may be found here at the Georgia State University's website.

Dates: 10/21- 10/24/2014, Tuesday-Friday, 8:30 AM to 4:30 PM
Location: GA
Cost: $ 3,450.00
Contact Information:
Phone: 404-413-7300
Email: kjohnstone@gsu.edu

Graduate School

Budget Justification and Presentation

Build a strong foundation in the principles of effective budget justification and presentation, focusing on analysis of budget submissions and preparation of narrative descriptions. Become prepared to use results-based budgeting to justify a program, consistent with the requirements of the Government Performance and Results Act (GPRA). Learn many effective presentation tips that help participants stay focused and will result in a positive experience.

Additional information may be found here at the Graduate School's website.

Dates: 08/18- 08/20/2014; 09/17- 09/19/2014
Location: DC
Cost: $ 895.00
Contact Information:
Phone: 202-314-330 or 888-744-4723
Email: admissions@graduateschool.edu

Illinois Institute of Technology

Project Management for IT Professionals (ITM471)

Basic principles of project management are taught with a particular focus on project planning for information technology hardware, software and networking project implementation. Management of application development and major Web development projects will also be addressed.

Additional information may be found here at the Illinois Institute of Technology's website.
Dates: 08/25- 12/13/2014 (TR 11:25 am - 12:40 pm)
Location: IL
Cost: $ 2,450.00
Contact Information:
Phone: 312-567-5280
Email: N/A

La Sierra University

Management Strategy (MGMT691)

Management Strategies (MGMT 691) focuses on the general area of strategic management, manufacturing strategy, and administrative policy. Special attention is given to the extent that this area impacts other functional areas of business such as accounting, finance, information systems, marketing, personnel, and production/operations management.

Additional information may be found here at the La Sierra University's website.

Dates: Fall/Spring
Location: CA
Cost: $ 3,020.00
Contact Information:
Phone: 1-800-874-5587
Email: N/A

Merritt College

Human Resources Management (BUS56)

Impact and accountability to the organization in human resource activities, global human resources strategies, social and organizational realities, legal implications affecting people at work, union/ non-union practices, comparable work, employee compensation and benefits, and employee rights.

Additional information may be found here at the Merritt College's website.

Dates: Degree Program/Classes ongoing
Location: CA
Cost: $ 120.00
Contact Information:
Phone: 1-510- 436-2400
Email: N/A

Metropolitan College of New York

Managerial Finance (MBA 735 SKI)

Overview of the effective management of financial resources. Topics include: analyzing fiscal data; budgeting; the construction of cash flow projections; financial statement analysis; taxation issues; internal and external reporting requirements; internal controls; the hiring and supervising of accounting staff and personnel; borrowing; basic risk and return concepts; security pricing and analysis; capital budgeting; the cost of capital; strategic planning and investment decisions.

Additional information may be found here at the Metropolitan College of New York's website.

Dates: Fall/Spring
Location: NY
Cost: $ 2,556.00
Contact Information:
Phone: 212-343-234, ext. 2204
Email: tdepoo@mcny.edu

Michigan State University

Finance for the Non-Financial Manager

This one-day program is designed to provide participants with hands-on experience in how to use and interpret financial data. Through the use of lectures and exercises the participants will be introduced to and gain an understanding of standard techniques of practical financial management. These techniques are then used in a case setting to identify issues and factors to help improve decision-making.

Additional information may be found here at the Michigan State University's website.

Dates: 9/18/2014
Location: MI
Cost: $ 995.00
Contact Information:
Phone: 517-353-8711 x71005 or 800-356-5705
Email: stmarie@broad.msu.edu

Mills College

Masters in Business Administration

The Lorry I. Lokey Graduate School of Business educates ethical and socially responsible organizational leaders. Graduates from this program have the strategic perspective, business knowledge, and management skills to deliver strong financial performance while making a positive impact on society and the environment.

Additional information may be found here at the Mills College's website.

Dates: Fall Semester
Location: CA
Cost: $ 29,850.00
Contact Information:
Phone: 510-430-3173
Email: mb@mills.edu

MIT Sloan Business School

Strategic Cost Analysis for Managers

This program is about how to analyze projects from a cost-accounting perspective. It will offer a unique opportunity for program and project managers to learn cost accounting-based project management practices and strategies for making smart project choices which justify outcomes and create value. Program material is drawn from our popular and highly-rated MBA courses on financial and managerial accounting and shows how managers can leverage cost analysis to better influence the outcomes of product development and project management.

Additional information may be found here at the MIT Sloan Business School's website.

Dates: 11/18-11/19/2014
Location: MA
Cost: $ 3,300.00
Contact Information:
Phone: 617-253-7166
Email: N/A

MIT Sloan Business School

Systematic Innovation of Products, Processes and Services

This five-day program blends the perspectives of marketing, design, and engineering into a systematic approach to delivering innovation, presenting methods that can be put into immediate practice for their own development projects.

Additional information may be found here at the MIT Sloan Business School's website.

Dates: 11/03-11/07/2014; 11/16 -11/20/2015
Location: MA
Cost: $ 8,300.00
Contact Information:
Phone: 617-253-7166
Email: N/A

MIT Sloan Business School

Understanding Global markets: Macroeconomics for Executives (Extended)

This program will introduce participants to some of the most important concepts in macroeconomics and international economics today. The material will be offered in four sections that form a comprehensive economist's viewpoint: the role that central banks play in the global economy; the forces that drive financial sectors and financial crises; how and why countries trade, and why trade is a source of conflict; and lastly, the considerations that should be part of all international business decisions.

Additional information may be found here at the MIT Sloan Business School's website.

Dates: 10/27- 10/29/2014

Location: MA
Cost: $ 3,900.00
Contact Information:
Phone: 617-253-7166
Email: N/A

Morgan State University

Strategic Management (BUAD 699)

Cases and simulations will highlight issues and problems designed to utilize financial, technology, behavioral and marketing knowledge. The focus is giving the student cases and projects that build a general manager's perspective on developing and implementing strategies that focus resources for marketplace success.

Additional information may be found here at the Morgan State University's website.

Dates: Fall/Spring
Location: MD
Cost: $ 1,341.00
Contact Information:
Phone: 443-885-3396
Email: goMBA@morgan.edu

Morgan State University

Accounting for Decision Making (ACCT 600)

This course deals with the three primary functions of business managers: planning, and control. The course focuses on cost management methods and practices, financial and management reports, and operational control in a global business environment. Total quality management, benchmarking, continuous improvement, activity-based management, reengineering, the theory of constraints, mass customization, target costing, life-cycle costing and the balance scorecard are covered.

Additional information may be found here at the Morgan State University's website.

Dates: Fall/Spring
Location: MD
Cost: $ 1,341.00
Contact Information:
Phone: 443-885-3396
Email: goMBA@morgan.edu

Morris Brown College

Managerial Accounting and Finance (OML 357)

This course includes an overview of financial tools available to the manager in decision-making, such as a study of income statements, balance sheets, cash flow budgets, changes in financial position, and ratio analysis. Emphasis is on understanding accounting and financial documents rather than upon their preparation.

Additional information may be found here at the Morris Brown College's website.
Dates: Fall
Location: GA
Cost: $ 4,250.00
Contact Information:
Phone: 404-739-1078
Email: toledo.riley@morrisbrown.edu

Mt. San Antonio College

Business Organization and Management (BUSM 61)

Functions of management, management concepts, planning, organizing, staffing and controlling. Theories of management, lines of authority, functions of departments, and the importance of policies, procedures, and controls.

Additional information may be found here at the Mt. San Antonio College's website.

Dates: TBD
Location: CA
Cost: $ 786.00
Contact Information:
Phone: 909-274-7500
Email: N/A

Napa Valley College

Fundamantals of Finance (BUSI 242)

A study of the basic elements of financial management with emphasis on financial planning, budgeting, and working capital management plus other areas of practical interest to small business owners and/or middle managers.

Additional information may be found here at the Napa Valley College's website.

Dates: Fall 2014
Location: CA
Cost: $ 738.00
Contact Information:
Phone: 707-256-7215 or 707-256-7200
Email: jsanclair@napavalley.edu

New York University

Finance and Accounting for Non-Finance Executives

This program prepares executives with a general understanding of accounting and financial principles as they relate to organizations' operations and decision-making processes. It also prepares financial analysts and investors with a general understanding of the valuation content and limitations of financial statement information.

Additional information may be found here at the New York University's website.

Dates: 10/14- 10/16/2014
Location: NY
Cost: $ 5,100.00
Contact Information:
Phone: 212-998-0789
Email: ExecEd@stern.nyu.edu

Norco College

Introduction to Organizational Development (BUS-70)

This is a study of organization-wide, planned efforts to increase organizational effectiveness using planned interventions by managers. Multiple intervention techniques, such as diagnostic activities, team building, process consulting, coaching and goal setting are covered.

Additional information may be found here at the Norco College's website.

Dates: Fall
Location: CA
Cost: $ 138.00
Contact Information:
Phone: 951-372-7000
Email: N/A

Norfolk State University

Business Database Management (MIS 390)

Introduction to the design and development of database systems. Exploration of the database environment; relational aspects of the database theory; structured query language features of SQL server.

Additional information may be found here at the Norfolk State University's website.

Dates: Spring 2015
Location: VA

Cost: $ 885.00
Contact Information:
Phone: 757-823-8396
Email: N/A

Northwestern University

Finance for Executives

Senior Kellogg faculty members have created this immersive program in finance expressly for executive decision makers in nonfinance functions. In a highly collaborative and supportive learning environment, participants will develop a comprehensive view of shareholder value creation and the key role executives like participants play in the process.

Additional information may be found here at the Northwestern University's website.

Dates: 10/12- 10/17/2014; 05/10 - 05/15/2015; 10/18 - 10/23/2015
Location: IL
Cost: $ 9,900.00
Contact Information:
Phone: 847-467-6018
Email: execed@kellogg.northwestern.edu

Penn State University

Finance for the Non-Financial Manager

Acquire a complete "toolbox" of accounting and financial knowledge for making decisions that affect the performance of their unit and contribute to the overall profitability of the organization.

Additional information may be found here at the Penn State University's website.

Dates: 12/08- 12/12/2014; 05/04 - 05/08/2015
Location: PA
Cost: $ 5,750.00
Contact Information:
Phone: 800-311-6364
Email: psep@psu.edu

Regents of the University of New Mexico,Valencia County Branch

Human Resource Management

For those not seeking certification, the SHRM Learning System course provides a comprehensive and accelerated option for professional development. Participants gain a generalist point of view, refresh key ideas and concepts, strengthen their understanding of core competencies and increase productivity. Long after completing the course, the Learning System material will serve as a valuable day-to-day resource manual, providing answers to a wide range of HR challenges.

Additional information may be found here at the Regents of the University of New Mexico, Valencia County Branch's website.

Dates: 09/04- 11/20/2014
Location: NM
Cost: $ 1,195.00
Contact Information:
Phone: 505-277-2525
Email: N/A

Regis University

Master of Science in Organization Leadership & Management

The Master of Science in Organization Leadership degree (MSOL) is an intensive, integrated learning experience that provides preparation for effective leadership in a rapidly changing, global marketplace. Both on-campus and online organizational leadership courses are offered.

Additional information may be found here at the Regis University's website.

Dates: Fall/Online
Location: CO
Cost: $ 21,225.00
Contact Information:
Phone: 1-800-944-7667
Email: N/A

Rollins College

Crummer Management Program- Mini MBA

This program is perfect for experienced managers, high potential managers, and anyone needing to make business decisions but lacking a formal business background. It is also an excellent introduction to graduate education for anyone considering a masters in business administration.

Additional information may be found here at the Rollins College's website.

Dates: 08/19- 12/18/2014
Location: FL
Cost: $335.00
Contact Information:
Phone: 407-628-6328
Email: execed@rollins.edu

Rosemont College Online

Master of Business Administration

Rosemont's Master of Business Administration is a flexible, pragmatic, and ethics-driven program with a global perspective that prepares students for work in a business environment that constantly evolves and expands. Rosemont's MBA program equips students with a competitive edge by ensuring their education and skills are current to innovative business practices.

Additional information may be found here at the Rosemont College Online's website.

Dates: TBD
Location: PA
Cost: $ 21,945.00
Contact Information:
Phone: 610-527-0200
Email: bpinnelli@rosemont.edu

Rutgers University

Building Your Business Case

It's not enough to have a great idea, the participants have to effectively make the business case to senior executives in order to get the resources that the participants need to support your programs or projects. This 2-day session provides hands-on experience to help the participants become more successful at securing the internal budget and support they need.

Additional information may be found here at the Rutgers University's website.

Dates: TBD
Location: NJ
Cost: $ 1,850.00
Contact Information:
Phone: 856-225-6685
Email: execed@camden.rutgers.edu

San Diego City College

Business Organization and Management (BUSE 201)

This course introduces students to human behavior as it relates to business. Topics include leadership, communication, status, decision making, motivation, and personnel problems. This course is intended for students majoring in business and others interested in a business setting such as managers, supervisors, and work team members.

Additional information may be found here at the San Diego City College's website.

Dates: Fall
Location: CA

Cost: $ 138.00
Contact Information:
Phone: 619-388-3400
Email: N/A

San Diego City College

Human Relations in Business (BUSE 150)

This course introduces students to human behavior as it relates to business. Topics include leadership, communication, status, decision making, motivation, and personnel problems. This course is intended for students majoring in business and others interested in a business setting such as managers, supervisors, and work team members.

Additional information may be found here at the San Diego City College's website.

Dates: Fall/Spring
Location: CA
Cost: $ 138.00
Contact Information:
Phone: 619-388-3400
Email: N/A

San Jose State University

Executive Support and Expert Systems (BUS4 118B)

Investigation of ESS/ES theory and application. Design, development and evaluation of real-world ESS/ES prototype systems in Excel/Visual Basic/etc.

Additional information may be found here at the San Jose State University's website.

Dates: Fall
Location: CA
Cost: $ 1,116.00
Contact Information:
Phone: 408-924-1000
Email: N/A

Savannah State University

Information Resource Management (PADM6850)

Course introduces students to the role of computers in developing and managing information necessary for decision-making in public organizations. It considers the role of the new technology in collecting, analyzing, and disseminating information with special attention given to the relationship between these

technologies and effective government service, public participation, and organizational accountability. Also considers implications of computer technology, such as privacy control and security.

Additional information may be found here at the Savannah State University's website.

Dates: Fall/Spring
Location: GA
Cost: $ 560.25
Contact Information:
Phone: 912-358-3221
Email: N/A

Skillsoft: eLearning and Performance Support Solutions

Skillsoft: eLearning and Performance Support Solutions

Please visit SkillSoft's online offerings. Additional information may be found here at the Skillsoft: eLearning and Performance Support Solutions's website.

Dates: TBD
Location: Online
Cost: TBD
Contact Information:
Phone: 866-757-3177
Email: LeadershipTraining@Skillsoft.com

Southern Methodist University

Strategic Financial Skills in Oil and Gas Industry

Hundreds of executives have chosen our Strategic Financial Skills program for its concentrated coverage of financial management techniques uniquely tailored to the complexities of their industry. This comprehensive weeklong program uses a hands-on approach to help participants understand and master the energy sector's financial essentials. Instructors are senior teachers with significant experience in executive development, business, consulting and energy industry financial management. Participants will share ideas and discuss industry issues with participants from around the world in small discussion groups and lively classroom sessions. Participants will meet mid-level to senior-level professionals from many segments of the energy industry and a variety of functional areas within their companies. In a series of information-packed class sessions, participants will learn the essentials of the business side of the energy industry. By the end of the week, participants will have a working knowledge of the key areas of financial management.

Additional information may be found here at the Southern Methodist University's website.
Dates: 09/22- 09/26/2014
Location: TX
Cost: $ 6,250.00
Contact Information:

Phone: 214-768-3335 or 214-768-7676
Email: N/A

Southern Methodist University

The Essentials of Accounting and Finance for Non-Financial Managers

This three-day program will help participants understand how to read, interpret and analyze financial statements. Participants will also learn forecasting and financial planning approaches to help participants with the budgeting process and get the basics of net present value and capital budgeting techniques to apply when evaluating projects. Participants will also gain an understanding of various types of costs and how to allocate them to truly understand the financial performance of a business unit. Ultimately, participants will learn to use financial information to make better strategic business decisions.

Additional information may be found here at the Southern Methodist University's website.

Dates: 10/07- 10/09/2014
Location: TX
Cost: $ 2,895.00
Contact Information:
Phone: 214-768-3335 or 214-768-7676
Email: N/A

Stanford University

Finance and Accounting fro the Nonfinancial Executive

Income statement, balance sheet, cash flow, ratio, variable, EVA, LIFO, FIFO—for many executives, the terms of accounting and finance seem like a foreign language. What do these terms mean and how do they relate to their role in their organization? How do their decisions affect their organization's profitability? Most important, how can participants utilize these concepts to become a greater asset to their company?

Additional information may be found here at the Stanford University's website.

Dates: 11/16- 11/21/2014
Location: CA
Cost: $ 10,500.00
Contact Information:
Phone: 650-72-3341
Email: executive_education@gsb.stanford.edu

Stanford University

Managing Talent for Strategic Advantage

In a business environment where the only constant is change, all firms face a profound challenge: How do participants leverage their human capital to gain competitive advantage? This program examines the strategic impact of human resources and delivers dynamic frameworks that enable their organization to adapt quickly to changing conditions and to seize new opportunities as they emerge.

Additional information may be found here at the Stanford University's website.

Dates: 08/24- 08/29/2014
Location: CA
Cost: $ 10,500.00
Contact Information:
Phone: 650-72-3341
Email: executive_education@gsb.stanford.edu

Stephens College

Strategic Human Resource (BUS 540G)

Modern human resource management is a process of acquisition, development, utilization, and maintenance of people and positions to achieve strategic organizational goals and objectives. The focus is on implementing long term programs that add value, or which effectively manage risks to the organization. Strategic human resource management offers a framework for general managers to implement best HR practices in their organizations.

Additional information may be found here at the Stephens College's website.

Dates: 10/20- 12/12/2014
Location: MO
Cost: $ 1,164.00
Contact Information:
Phone: -573-876-7207
Email: N/A

Stephens College

Strategic Fiscal Management (BUS 515G)

This course is designed to provide students with an understanding of financial issues that face business concerns. It is also designed to provide students with an opportunity to use financial techniques to address issues in financial statement analysis, working capital management, capital budgeting, long-term financing and capital structure.

Additional information may be found here at the Stephens College's website.

Dates: 10/20- 12/12/2014
Location: MO
Cost: $ 1,164.00

Contact Information:
Phone: 573-876-7207
Email: N/A

Tennessee State University

Human Resource Management (PRST 5040)

This course emphasizes the development of skills for dealing with selected aspects of human resource management. It aims to enhance the students' ability to apply theoretical concepts and alternative approaches for dealing with common issues concerning the human side of the enterprise. The course is geared to serve the needs of line and staff administrators in supervisory positions. Thus it strives to train students and facilitate the development of better understanding of human resources issues as they relate to other managerial functions, organizational behavior, and the ability of managers and the organization to achieve prescribed goals.

Additional information may be found here at the Tennessee State University's website.

Dates: 08/25- 12/10/2015
Location: Online
Cost: $ 1,191.00
Contact Information:
Phone: 615-963-5101 or 888-463-6878
Email: jeanne.holland@tbr.edu

Trinity Washington University

Effective Human Resource Strategies (BADM 682)

The Effective Human Resources Strategies course students, acting as members of the organization's strategic planning team, will use quantitative, financial, accounting, marketing, and technology data to forecast, plan, implement, and evaluate Human Resources policies, practices, and strategies based in best practices as defined by SHRM, in compliance with organizational policy, regulations, and inclusive of the cross cultural and international differences and perspectives of the organizations stakeholders. Students will analyze and assess the human capital needs and resources of the organization and will formulate Human Resources objectives, policies, and practices to meet the strategic organizational goals, manage change initiatives, and to grow and sustain human capital resources.

Additional information may be found here at the Trinity Washington University's website.
Dates: 08/19- 10/10/2014
Location: DC
Cost: $ 2,145.00
Contact Information:
Phone: 202-884-9400
Email: academicaffairs@trinitydc.edu

University of Arksansas at Pine Bluff

Human Resources Management (MGMT 3318)

Covers methods of effective personnel management, types of management situations; a discussion of personnel problems and relations peculiar to each.

Additional information may be found here at the University of Arksansas at Pine Bluff's website.

Dates: Spring/Fall
Location: AK
Cost: $ 444.00
Contact Information:
Phone: 870-575-8316
Email: N/A

University of Chicago

Financial Analysis for Non Financial Managers

This five-day program will enhance their ability to understand financial reports, better communicate with financial officers in their organization, evaluate their unit's financial performance, and make sound financial decisions. The purpose of this course is to help participants interpret data from financial reports, including balance sheets, income statements, budgets, and divisional performance reports to make better business decisions based upon this information. The program will teach the analysis of historical performance of financial reports and forecasting financial performance. After attending this program, participants will be better able to communicate the financial goals and performances of their department within their organization as well as to outside sources.

Additional information may be found here at the University of Chicago's website.

Dates: **Session 1**: 08/11- 08/15/2014
Session 2: 12/08- 12/12/2014
Location: IL
Cost: $ 9,100.00
Contact Information:
Phone: 312-464-8732
Email: Mark.Lewis@ChicagoBooth.edu

University of Guam

Government Accounting (BA401)

This course covers state and local accounting, non-profit accounting, accounting for grant monies, and federal accounting. Government accounting is different from commercial accounting, as this course will provide the student with a working knowledge of all echelons of governmental accounting within the United States.

Additional information may be found here at the University of Guam's website.

Dates: Fall 2014
Location: Guam
Cost: $ 774.00
Contact Information:
Phone: 671-735-2990
Email: N/A

University of Guam

Public Personnel Administration (PA403)

This course covers the development and management of human resources; history of the Civil Service career system; training practices; human relations in supervision; philosophy and organization of public personnel administration.

Additional information may be found here at the University of Guam's website.

Dates: Fall 2014
Location: Guam
Cost: $ 774.00
Contact Information:
Phone: 671-735-2201
Email: N/A

University of Michigan

Advanced Human Resource Executive Program

Participants will learn to maximize HR's contribution to the management team, optimize for global competitiveness, and create effective HR analytics to prove HR's worth. In addition, participants'll learn the latest research and thinking on talent management, communication, managing culture across global organizations, facilitating change, performance management, organization design, HR competence, upgrading HR professionals, and defining the organization's leadership brand.

Additional information may be found here at the University of Michigan's website.

Dates: 10/27- 11/07/2014; 03/16 - 03/27/2015
Location: MI
Cost: $ 24,500.00
Contact Information:
Phone: 734-763-1000
Email: rossexeced@umich.edu

University of Minnesota

Finance for Non-Financial Managers

Learn critical financial fundamentals and be able to more confidently communicate with financial practitioners, understand how to analyze and evaluate financial decisions, and contribute more to the creation of shareholder value.

Additional information may be found here at the University of Minnesota's website.

Dates: Sep 16-18, 2014 (days); Nov 4-20 (T&Thu evenings)
Location: MN
Cost: $ 3,200.00
Contact Information:
Phone: 612-624-2545
Email: execed@umn.edu

University of Missouri

The Financial Basics: What Every Manager Should Know

Leaders are held to a high level of financial accountability and transparency. This session explores the importance of strong financial management and governance.

Additional information may be found here at the University of Missouri's website.

Dates: TBD
Location: MO
Cost: $ 185.00
Contact Information:
Phone: 573-882-2860
Email: mti@missouri.edu

University of Nevada Reno

Strategies for Understanding Financial Statements (CSM 105)

Supervisors make financial decisions critical to the success of their organizations every day. Familiarize theirself with the language of finance and accounting and basic financial reporting statements, and learn to improve their bottom line while gaining the tools for using financial information to support their proposals.

Additional information may be found here at the University of Nevada Reno's website.

Dates: 12/2/2014
Location: NV
Cost: $ 195.00
Contact Information:
Phone: 702-895-3394

Email: N/A

University of Nevada, Las Vegas

Executive MBA Program

The Executive MBA program is designed for experienced professionals who want to compete for top management positions by acquiring an integrated understanding of business and the strategic perspective necessary to lead. Classes begin in June each year and are generally every other Friday and Saturday. Taught by accomplished faculty, small cohorts of students complete a rigorous and relevant curriculum in just 18 months by immersing themselves in a highly interactive experience that culminates with an international seminar where students witness global business first-hand. At $42,000 (which includes course materials, breakfast and lunch on class days, parking permit fees, graduation fees and the international seminar) the program is an exceptionally good value. Financial aid is available for qualified individuals.

Additional information may be found here at the University of Nevada, Las Vegas's website.

Dates: June 2015 (begins every year) Every other Friday and Saturday for 18 months
Location: NV
Cost: $ 42,000.00
Contact Information:
Phone: 702-895-2628
Email: nikkole.mccartin@unlv.edu

University of North Carolina at Chapel Hill

Financial Analysis for Non-Financial Managers

During this three-day financial education program, participants will quickly learn the managerial and financial accounting skills and concepts needed to define and measure their company's financial performance. Equipped with this financial knowledge, participants will be able to make more informed, effective decisions within the organization.

Additional information may be found here at the University of North Carolina at Chapel Hill's website.

Dates: 09/17- 09/19/2014
Location: NC
Cost: $ 3,700.00
Contact Information:
Phone: 919-962-3120
Email: unc_exec@unc.edu

University of Pennsylvania - Wharton

Advancing Business Acumen

Advancing Business Acumen will introduce participants to essential business concepts of marketing, operations, accounting, finance, strategy, negotiations and leadership, and provide the skills, vocabulary and confidence participants need to succeed.

Additional information may be found here at the University of Pennsylvania - Wharton's website.

Dates: 11/09/2014-11/14/2014 Jun 7-12, 2015
Location: PA
Cost: $ 10,250.00
Contact Information:
Phone: 1-800-255-3932
Email: execed@wharton.upenn.edu

University of Pennsylvania - Wharton

Finance and Accounting for the Non-Financial Manager

Through the Finance and Accounting program, participants will gain a practical understanding of how to use financial data to inform and impact the decision-making process. And, participants'll learn how to translate that information and apply it to their business quickly and efficiently.

Additional information may be found here at the University of Pennsylvania - Wharton's website.

Dates: 10/06/2014-10/10/2014: Jan 26-30, 2015
Location: PA
Cost: $ 9,700.00
Contact Information:
Phone: 1-800-255-3932
Email: execed@wharton.upenn.edu

University of Pittsburgh

Master Certificate Track Project Management

Project management skills are essential for individual and organizational productivity excellence in today's increasingly demanding global economy and are a key differentiator for gaining a competitive advantage. Successful implementation of project management methodologies, processes, and practices significantly improves the chances of completing projects to the satisfaction of key stakeholders by staying within the constraints of time, cost, and scope.

Additional information may be found here at the University of Pittsburgh's website.

Dates: 09/10- 09/11/2014 (courses run throughout the fall, courses can be taken individually- see link to University)
Location: PA
Cost: $ 5,970.00
Contact Information:

Phone: 412-648-1600
Email: executiveed@katz.pitt.edu

University of Richmond

Mini MBA

Through case studies, lectures, problem-solving exercises and interactive class sessions, participants will obtain the knowledge participants need to sharpen their business acumen, develop their leadership skills, and enhance their career potential. The information participants obtain in this program is instantly relevant, allowing participants to take what participants've learned and make it an integral part of their day-to-day management and decision-making processes.

Additional information may be found here at the University of Richmond's website.

Dates: 09/15- 12/15/2014
Location: VA
Cost: $ 3,575.00
Contact Information:
Phone: 804-289-8019
Email: execed@richmond.edu

University of Richmond

Project Budget and Cost Management

An organization's bottom-line is the primary indicator of successful cost control. Too many project managers think of cost simply in terms of sound control systems. Cost management is more than control. Cost is a factor in all phases of a project, and well-grounded project management skills directly relate to cost management success. participants will learn sound techniques in managing, as well as controlling, cost. The end result is a cadre of useful tools for making cost one of the success factors for the total project.

Additional information may be found here at the University of Richmond's website.

Dates: 11/13-11/14/2014
Location: VA
Cost: $ 995.00
Contact Information:
Phone: 804-289-8019
Email: execed@richmond.edu

University of the Pacific- Eberhardt School of Business

Financial Management for Non-Financial Managers

In this course you will define key finance terms such as assests, liabilities, capital, depreciation, how to use balance sheet to examine assests and liabilities, analyze the income statement to assess revenues and expenses, how to use profit-planning tools, break-even analysis, financial forecasting. You will also come to understand cash flow, where cash comes from and how it's applied.

Additional information may be found here at the University of the Pacific- Eberhardt School of Business's website.

Dates: 10/01/2014; 10/08/2014
Location: CA
Cost: $ 295.00
Contact Information:
Phone: 209-946-2956
Email: adominguez1@pacific.edu

University of the Pacific- Eberhardt School of Business

The Art of Negotiation

In this course you will learn to control range and negotiations, preparing for the negotiation, identify and avoid common negotiating errors, shortcuts to better negotiate outcomes.

Additional information may be found here at the University of the Pacific- Eberhardt School of Business's website.

Dates: 11/12 -11/19/2014
Location: CA
Cost: $ 295.00
Contact Information:
Phone: 209-946-2956
Email: adominguez1@pacific.edu

University of Utah

Lean Six Sigma Green Belt

Green Belt Training will focus on the five-phase DMAIC (Define, Measure, Analyze, Improve and Control) model. Simulation experiences are used in combination with lecture, small group breakout sessions and hands-on practice. Green Belt Certification is received upon successfully completing one process improvement project identified and approved by a manager or executive from their company. Instructors will provide consultation on projects.

Additional information may be found here at the University of Utah's website.

Dates: **Mod 1**: 08/18 - 08/20/2014; **Mod 1**: 10/20 - 10/22/2014
Mod 2: 09/08 - 08/10/2014; **Mod 2**: 11/10 - 10/12/2014
Location: UT

Cost: $ 3,800.00
Contact Information:
Phone: 801-581-5577
Email: execed@business.utah.edu

University of Virginia

Financial Management for Non-Financial Managers

This program provides non-financial managers with an understanding of essential financial terminology, concepts and applications. Participants learn to see their organization through a financial lens as they receive insight and personal feedback from world-class finance and accounting professors with nearly 75 years of collective teaching experience.

Additional information may be found here at the University of Virginia's website.

Dates: 10/12/ 2014 - 10/17/2014 03/22 - 03/27/2014
Location: VA
Cost: $ 8,900.00
Contact Information:
Phone: 434-924-3000
Email: N/A

University of Washington

Finance and Accounting for Non-Financial Executives

This three-day seminar introduces essential financial management techniques for effective decision-making and provides a solid understanding of corporate finance. It equips professionals with a comprehensive working knowledge of financial principles and a strong foundation in financial management analysis. participants will learn to interpret crucial financial data in ways that will enable participants to improve their personal effectiveness and make a more productive corporate contribution. This program will give participants the opportunity to meet with peers, share experiences and expand their business knowledge.

Additional information may be found here at the University of Washington's website.

Dates: 11/17- 11/19/2014
Location: WA
Cost: $ 3,300.00
Contact Information:
Phone: 206-543-8560
Email: execed@uw.edu

University of Wisconsin - Madison

Business Acumen and Strategy for Managers

This skill is often referred to as "business acumen," which is described as an intuitive understanding of how companies make money and a realization that a compelling vision can be effectively translated into an actionable strategy. We have all met people who have this ability, and we understand that this skill will carry these people much further than specialized expertise alone. This course will "jump start" their business acumen, help participants develop compelling business strategies and a communications plan.

Additional information may be found here at the University of Wisconsin - Madison's website.

Dates: 10/27- 10/29/2014; 01/12 - 01/14/2015; 04/27 - 04/29/2015
Location: WI
Cost: $ 1,995.00
Contact Information:
Phone: 608-441-7320
Email: N/A

Vanderbilt University

Finance & Accounting for Non-Financial Managers

While giving participants a foundation in the basics of accounting and finance, this program also shows participants how to uncover profit potential hidden in the financial numbers and guide capital to its most productive use.

Additional information may be found here at the Vanderbilt University's website.

Dates: 10/13- 10/15/2014
Location: TN
Cost: $ 2,970.00
Contact Information:
Phone: 615-322-2513
Email: execed@owen.vanderbilt.edu

Washington University St. Louis

Finance for Non-Financial Managers

Please check university catalog or call directly for updated information on this program.

Additional information may be found here at the Washington University St. Louis's website.

Dates: 10/14- 10/16/2014
Location: MO
Cost: $ 2,695.00
Contact Information:
Phone: (202) 994-1000

Email: N/A

Washington University St. Louis

Financial Skills for Non-financial Managers (Certificate Programs)

Leadership demands more than strategic vision; it also requires the "soft" skills to guide their stakeholders and develop their management teams effectively. The Leadership for High Performance program helps participants build these skills, with topics focused on relationship management, interpersonal leadership and influence, collaboration, and change management.

Additional information may be found here at the Washington University St. Louis's website.

Dates: TBD
Location: MO
Cost: $ 6,000.00
Contact Information:
Phone: 314-935-9494
Email: N/A

Whittier College

Management and Organizational Behavior

The systematic study of individual, group, and organizational behaviors and processes. The analyses of these levels of organizational functioning are aimed at enhancing personal and group effectiveness. Topics include the structure of organizations, the values and culture of organizations, motivation, leadership, power, cooperation, decision-making, and organizational change.

Additional information may be found here at the Whittier College's website.

Dates: 12/08- 12/12/2014
Location: CA
Cost: TBD
Contact Information:
Phone: 562-907-4207
Email: N/A

Wiley College

Operations Management for Managers (MANA4300)

This course introduces learners to the various aspects of management of business operations and the cross functional relationships in organizations as part of corporate decision-making process.

Additional information may be found here at the Wiley College's website.

Dates: TBD
Location: TX
Cost: $ 927.00
Contact Information:
Phone: 903-927-3238
Email: dwhite@wileyc.edu

Xavier University

Project Management Certificate Program

This highly interactive program develops the essential skills and real-world practices required for project managers to be successful, delivering projects on time, on budget according to specifications.

Additional information may be found here at the Xavier University's website.

Dates: 09/17- 09/18- 8:30 - 4:00
10/21- 10/22- 8:30 - 4:00
11/18-11/19- 8:30 - 4:00
Location: OH
Cost: $ 2,500.00
Contact Information:
Phone: 513-745-3396 or 800-982-2673
Email: N/A

ECQ 5: Building Coalitions

This core qualification involves the ability to build coalitions internally and with other Federal agencies, State and local governments, nonprofit and private sector organizations, foreign governments, or international organizations to achieve common goals.

Barber-Scotia College

Contract and Purchasing Negotiation Techniques (BUS 320)

Theory, strategies, techniques and tactics for negotiating contracts, as well as principles and practices of negotiations for corporate or institutional procurements. Utilizes role-playing techniques and methodologies. The course will further provide students with the knowledge and skills to successfully negotiate the best value for the government as they apply these skills in a wide range of mock negotiation exercises.

Additional information may be found here at the Barber-Scotia College's website.

Dates: Spring
Location: NC
Cost: $975.00
Contact Information:
Phone: 704-789-2900
Email: bboyd@b-sc.edu

Barber-Scotia College

Law for the Entrepreneur and Manager (BUS 300)

A broad-gauged introduction to business law and the major law-sensitive issues arising in the building and financing of new ventures and the management of mature companies. Organizing a new company; venture capital; contracts; liability; employment; intellectual property; public offerings and running a public company; antitrust; regulatory compliance and business crime; international business; buying and selling a business; bankruptcy and reorganization; and business disputes are examined and evaluated.

Additional information may be found here at the Barber-Scotia College's website.

Dates: Fall
Location: NC
Cost: $975.00
Contact Information:
Phone: 704-789-2900
Email: bboyd@b-sc.edu

Bellevue College

Collaborative Leadership

Find out how to influence others to achieve goals and make a positive difference. Develop key competencies that successful leaders use to build and maintain credibility, collaborate effectively, and guide people to a better future. Simply managing people well enough to get the work done is no longer enough. Today's businesses are looking for managers who are also leaders — those who can work on the strategic level, provide vision, create change, and build an environment where people can thrive and do their best. Based on the award-winning book "The Leadership Challenge" by James Kouzes and Barry Posner, this course can help participants develop the leadership skills to "make extraordinary things happen."

Additional information may be found here at the Bellevue College's website.

Dates: 7/9 - 8/13/2014
Location: WA
Cost: $449.00
Contact Information:
Phone: 425-564-2263
Email: N/A

BRODY Professional Development

Influencing Without Authority

This BRODY program helps participants develop a greater awareness and mastery of how to influence others, using a strategic planning approach. They'll enhance their learning through practice, exercises, various tools, and group discussions.

Additional information may be found here at the BRODY Professional Development's website.

Dates: TBD
Location: PA
Cost: $4,950.00
Contact Information:
Phone: (215) 886-1688
Email: N/A

BRODY Professional Development

Winning Negotiations: Strategies for Success

Participants who complete this program will be better able to: manage the competitive and collaborative aspects of negotiations with confidence and ease, recognize the strengths of their unique negotiating style, and apply them to create a win-win, use the negotiating styles of their most demanding clients and vendors to establish mutually beneficial agreements, understand the power of identifying interests, instead of positions, practice behaviors and principles to improve their negotiating skills and learn and apply a structural and behavioral model for collaborative negotiations.

Additional information may be found here at the BRODY Professional Development's website.

Dates: TBD
Location: PA
Cost: $5,000.00-$6,000.00
Contact Information:
Phone: (215) 886-1688
Email: N/A

Brookings Institution

Building Networks and Partnerships

In this essential class for the 21st-century leader, participants will learn how to build networks and lead across the enterprise. Participants will learn enterprise leadership methods for finding, framing, and formulating cross-boundary challenges, and emerge with a greater understanding of how to create enterprise-wide solutions that provide great value for the public.

Additional information may be found here at the Brookings Institution's website.

Dates: 10/20 - 10/21/2014
Location: DC
Cost: $1,895.00
Contact Information:
Phone: 1-800-925-5730
Email: registrar@brookings.edu

Brookings Institution

Leading Through Influence

Participants will develop key skills of informal leadership: navigating politics, understanding power, and exercising influence. In addition, participants will learn ways to read and think through politically charged situations to resolve them.

Additional information may be found here at the Brookings Institution's website.

Dates: 09/16 - 09/17/2014
Location: DC
Cost: $1,895.00
Contact Information:
Phone: 1-800-925-5730
Email: registrar@brookings.edu

Cabrillo Community College

Public Speaking (COMM1)

This course emphasizes managing speech anxiety, organizing and outlining ideas, informing an audience, presenting arguments, and learning persuasive strategies.

Additional information may be found here at the Cabrillo Community College's website.

Dates: Summer/Fall 2014
Location: CA
Cost: $236.00
Contact Information:
Phone: 831-479-6100
Email: N/A

Cedar Crest College

Power, Influence & Negotiation (BUA 328)

An examination of how influence, power and organizational politics are related to effective negotiation and development of leadership style. Experiential exercises facilitate learned application of strategy.

This course is intended for those who want to challenge themselves to explore their potential to stimulate innovation and creativity in others.

Additional information may be found here at the Cedar Crest College's website.

Dates: 12/19/2014
Location: PA
Cost: $3,390.00
Contact Information:
Phone: 610- 437-4471 (ext. 4453)
Email: ibalog@cedarcrest.edu

Chabot College

Business Law (10)

This course is designed within a legal setting in which business operates, with emphasis on legal reasoning and resolution, contracts, torts, intellectual property, agency and employment law, partnerships and corporations.

Additional information may be found here at the Chabot College's website.

Dates: 08/18 - 12/19/2014
Location: CA
Cost: $1,156.00
Contact Information:
Phone: 510-723-6634 or 510-723-6600
Email: mthomas@chabotcollege.edu

Claflin University

Business Policy and Strategy (BADM 410)

A study of the application of economic concepts and techniques to decision making in business. Includes demand forecasting, firm structure, cost analysis, capital budgeting and operations research techniques.

Additional information may be found here at the Claflin University's website.
Dates: Fall/TBD
Location: SC
Cost: $1,620.00
Contact Information:
Phone: 803- 535-5000
Email: admissions@claflin.edu

Clark Atlanta University

Comparative Politics (PSC 315)

Students are introduced to the subfield of comparative politics and the use of key analytic concepts to generalize about political systems, the way they function, and the uniformities and variations in political systems.

Additional information may be found here at the Clark Atlanta University's website.

Dates: 08/20 - 12/12/2014
Location: GA
Cost: $2,460.00
Contact Information:
Phone: 404-880-8718
Email: polisci@cau.edu

Columbia University

Persuassion: Influencing Without Authority

Persuasion: Influencing Without Authority covers the range of interpersonal and intergroup persuasion challenges, from one-on-one negotiations to driving change in an organization's culture. The focus is on practical skills and immediate application to participants' real-world challenges.

Additional information may be found here at the Columbia University's website.

Dates: Sessions: 10/21 - 10/23/2014; 12/09 - 12/11/2014
Location: NY
Cost: $5,850.00
Contact Information:
Phone: 800-692-3932
Email: bcraven@gsb.columbia.edu

Concordia College, Selma

Business Communication (BUS320)

In this course, students gain an understanding of the purposes and processes of communication in business and how to create communication tools that meet the needs of business audiences. Students will have the opportunities to evaluate and improve their oral communication through a number of exercises including videotaping.

Additional information may be found here at the Concordia College, Selma's website.

Dates: TBD
Location: AL
Cost: $1,245.00
Contact Information:

Phone: 334-874-5700
Email: shstewart@ccal.edu

Coppin State University

Supervision of Instructon (EDUC 655)

This course emphasizes principles of supervisory management. Critical supervisory skills are stressed including: planning, delegating, communicating, budgeting and evaluating. Case studies demonstrating a variety of decision-making strategies are incorporated.

Additional information may be found here at the Coppin State University's website.

Dates: 08/25 - 12/10/2014
Location: MD
Cost: $525.00
Contact Information:
Phone: 410-951-3082
Email: education@coppin.edu

DePaul University

Negotiation Strategies and Skills Certificate Program

In this program, participants will learn the theory and practice of effective negotiations, which can lead to positive outcomes and preserve relationships. participants will learn important skills that will make participants an effective negotiator, including how to distinguish between needs and interests and how to communicate and deal with difficult people.

Additional information may be found here at the DePaul University's website.

Dates: 09/15 - 10/06/2014
Location: IL
Cost: $765.00
Contact Information:
Phone: 312-362-5913
Email: jmurray9@depaul.edu

Eastern New Mexico University

International Management (MGT 439)

This course will assess the political, economic, legal, technical, ethical and cultural environment across borders. Analyze the role of culture in international management, communication and negotiations. Provide lessons on the effectiveness of different international strategies, organizational structures and control systems. Explore principles of international human resources management.

Additional information may be found here at the Eastern New Mexico University's website.

Dates: 08/19/2014-12/12/2014
Location: NM
Cost: $623.85
Contact Information:
Phone: 575-562-1011
Email: Michael.Lacy@enmu.edu

Florida A&M University

Organizational Theory and Analysis (MAN 4240)

The study of organizations from a social science perspective at the macro and micro levels. Involves interdisciplinary problem solving, strategy exercises, experiential exercises and other applied models.

Additional information may be found here at the Florida A&M University's website.

Dates: 08/25 - 12/12/2015
Location: FL
Cost: $455.34
Contact Information:
Phone: 850-599-3000
Email: N/A

Florida Memorial University

Personal Selling (MAR 362)

Learning to develop and apply essential professional selling skills to effectively market their self and the organization participants represent. Basic concepts, processes, and techniques for selling, including customer analysis, prospecting, developing rapport, handling objections, customer service, and other related areas.

Additional information may be found here at the Florida Memorial University's website.

Dates: 08/18 - 12/6/2015
Location: FL
Cost: $1,548.00
Contact Information:
Phone: 305-626-3600
Email: N/A

Gallaudet University

Introduction to Public Administration (MPA 710)

This course is a basic introduction to public administration for professionals working in public sector and non-profit agencies. Topics include the role of bureaucracy in the political process, theories of public organizations, bureaucratic discretion and accountability, policy implementation, and the changing nature of public administration. This course is designed to use lectures, student presentations, group discussion, and field assignments. The ultimate goal of the course is to help students develop a solid understanding of public administration theory and practice.

Additional information may be found here at the Gallaudet University's website.

Dates: 08/25 - 12/12/2015
Location: DC
Cost: $2,766.00
Contact Information:
Phone:
Email: graduate.school@gallaudet.edu

Georgia Gwinnett College

Global Leadership (LEAD4100)

This course examines the traits, skills and behaviors needed to be an effective leader in a global context. Leadership, theory, organizational building, social change and interdisciplinary approaches to complex global issues will be the main components of this course.

Additional information may be found here at the Georgia Gwinnett College's website:

Dates: As offered
Location: GA
Cost: $345.00
Contact Information:
Phone: 678-407-5700
Email: N/A

Glendale Community College

Negotiation Skills

This course is designed for professionals focusing on communication and behavioral styless, definitions and descriptions of negotiations and rules and ethics of negotiations.

Additional information may be found here at the Glendale Community College's website.

Dates: Ongoing/Per Semester Date: TBD
Location: CA
Cost: $576.00
Contact Information:
Phone: 818-957-0024
Email: Info@pdcgcc.com

Graduate School

Negotiating Techniques

Learn to create win-win situations and improve work relationships with colleagues, employees, customers, and others. Focus on issues of negotiation, including using multiple strategies, applying the no-fault formula, interest-based methods, and empathy in the negotiation process.

Additional information may be found here at the Graduate School's website.

Dates: 09/25 - 09/26/2014
Location: DC
Cost: $695.00
Contact Information:
Phone: 202-314-330 or 888-744-4723
Email: admissions@graduateschool.edu

Grambling State University

Principles of Public Administration (PA 500)

Examines theories of public administration. It surveys the character and scope of public administration in the U.S. at the national, state, and local levels.

Additional information may be found here at the Grambling State University's website.

Dates: Ongoing/Per Semester Date: TBD
Location: LA
Cost: $773.55
Contact Information:
Phone: 318-274-6183
Email: admissions@gram.edu

Grambling State University

Ethics and Leadership in Public Administration (PA 560)

Studies the historical, philosophical and emerging approaches to leadership in public administration and the philosophical foundations of ethical behavior in the public sector. It will examine ethical dilemmas in public policy decision-making at both the individual and organizational level and the relationship between ethics and various conceptions of leadership roles, models, and styles.

Additional information may be found here at the Grambling State University's website.

Dates: Ongoing/Per Semester Date: TBD
Location: LA
Cost: $3,405.00

Contact Information:
Phone: 318-274-6183
Email: admissions@gram.edu

Harvard University

Creating Collaborative Solutions: Innovations in Governance

Creating Collaborative Solutions program explores new methods of working across traditional jurisdictions and sectors to identify, understand, and address emerging social problems.

Additional information may be found here at the Harvard University's website.

Dates: 10/19 - 10/24/2014
Location: MA
Cost: $7,200.00
Contact Information:
Phone: 1-617-496-0484
Email: ee_admissions@hks.harvard.edu

Harvard University

Mastering Negotiation: Building Agreements Across Boundaries

Mastering Negotiation: Building Sustainable Agreements goes beyond other negotiation workshops in acknowledging and addressing the challenges of negotiating across cultures, organizations and sectors. Mastery of one's own sector is no longer sufficient. In a world of intensely multifaceted economic, political and social problems, sustainable solutions necessitate achieving consensus among an unprecedented variety of stakeholders. Therefore, the program examines the effects of both social and organizational culture on negotiation, while at the same time helping participants develop the adaptive skills they need to translate their effectiveness to other settings.

Additional information may be found here at the Harvard University's website.

Dates: 04/06- 04/11/2015
Location: MA
Cost: $7,200.00
Contact Information:
Phone: 1-617-496-0484
Email: ee_admissions@hks.harvard.edu

Howard Universitiy

Advanced Corporate Finance (GFIN-501)

Advanced study of internal business financial policies and decisions with an emphasis on sources and forms of long-term financing, financial structure and cost of capital, dividend policy, and other advanced topics of mergers and acquisitions, basic options, and foreign exchange exposure management.

Additional information may be found here at the Howard University's website.

Dates: Fall 2014
Location: DC
Cost: $2,750.00
Contact Information:
Phone: 202-806-1500
Email: N/A

Kentucky State University

Business Communication (BUA 204)

Application of communication theory in business writings and oral presentations.

Additional information may be found here at the Kentucky State University's website.

Dates: Fall/Spring
Location: KY
Cost: $625.00
Contact Information:
Phone: 502-597-7023
Email: N/A

Metropolitan College of New York

Organizational Behavior, Development, and Transformation (GMT 725 SYS)

Conceptual and experiential approaches to the study of corporate culture, organizational structure, and human behavior in organizational contexts. Students study techniques for designing and developing a highly productive, effective and socially responsive work place. Topics include: work motivation; learning theory; conflict resolution; leadership; managerial styles; job design; performance evaluation and feedback; group dynamics; and issues of organizational power and politics. A broad spectrum of actual management case studies will be used to demonstrate effective approaches and strategies for dealing with organizational problems and opportunities.

Additional information may be found here at the Metropolitan College of New York's website.

Dates: Fall/Spring
Location: NY
Cost: $2,556.00
Contact Information:
Phone: 212-343-234, ext. 2204

Email: tdepoo@mcny.edu

Michigan State University

Power, Influence and Negotiation

This highly interactive two-day program is designed to improve their understanding and ability to master the skill of negotiation and enhance the competitive position of their organization by drawing on the latest research in negotiation, influence and decision-making. participants will gain expertise in diagnosing negotiation situations, knowing what strategies to apply in that given situation, maximizing power position, creating opportunities for joint gains, and developing trade-offs that lead to mutually beneficial agreements. The feedback and discussion sessions following each case will reinforce our newly acquired skills.

Additional information may be found here at the Michigan State University's website.

Dates: 09/17 - 09/18/2014
Location: MI
Cost: $1,995.00
Contact Information:
Phone: 517-353-8711 x71005 or 800-356-5705
Email: stmarie@broad.msu.edu

MIT Sloan Business School

Negotiation for Executives

Negotiation is a daily practice within business organizations. We negotiate all the time--with clients and partners, vendors and suppliers, supervisors and colleagues, employees and recruits. Successful negotiation requires self-awareness, preparation, and practice. This program addresses all three requirements by providing extensive personalized feedback, tips for efficient pre-negotiation planning, and plenty of opportunities to practice and hone their negotiation skills.

Additional information may be found here at the MIT Sloan Business School's website:

Dates: 10/28 - 10/29/2014
Location: MA
Cost: $3,300.00
Contact Information:
Phone: 617-253-7166
Email: sloanexeced@mit.edu

Mount Mary College

Post-Baccalaureate Certificate in Business/Professional Communication

The certificate program allows participants to take specific courses in business/professional communication, which allows for a convenient and efficient method to earn a certificate degree. All upper-level courses are offered in an accelerated format during the evening.

Additional information may be found here at the Mount Mary College's website:

Dates: TBD
Location: WI
Cost: $12,668.00
Contact Information:
Phone: 414-258-4810
Email: surgesr@mtamary.edu

Norco College

Management Communication (BUS-22)

Examines the dynamics of organizational communication including a cross cultural emphasis. Practical experience is attained in verbal, non-verbal and interpersonal communication. Includes business report writing, letter writing and resume writing.

Additional information may be found here at the Norco College's website.

Dates: Spring
Location: CA
Cost: $138.00
Contact Information:
Phone: 951-372-7000
Email: N/A

Northwestern University

Creating and Managing Strategic Alliances

In this highly collaborative program, participants will learn how to create and manage different forms of strategic alliances, such as joint ventures, licensing agreements, buyer-supplier partnerships and consortia. Participants will also develop a better sense of the related costs and benefits, examine the specific conditions under which alliances are preferred to other growth strategies and leave with practical tools that can be applied immediately.

Additional information may be found here at the Northwestern University's website.

Dates: 09/23 - 09/26/2014; 03/17 - 03/20/2015; 09/29 - 10/02/2015
Location: IL
Cost: $6,300.00
Contact Information:
Phone: 847-467-6018

Email: execed@kellogg.northwestern.edu

Northwestern University

Negotiation Strategies for Managers

Participants will identify their negotiating strengths and the areas to improve. Participants will learn one-on-one and team-on-team negotiation skills, apply them in simulations and receive individualized feedback on their performance. Participants will also master the essentials of deal making within and between organizations, dispute resolution and negotiating in a global environment.

Additional information may be found here at the Northwestern University's website.

Dates: 09/29 -10/02/2014; 12/01-12/04/2014; 05/11-05/14/2015; 09/21-09/24/2015; 12/07-12/10
Location: IL
Cost: $6,300.00
Contact Information:
Phone: 847-467-6018
Email: execed@kellogg.northwestern.edu

Philander Smith College

Business Communication (BADM 333)

This course is a practical study of the construction, form, and uses of the different types of business letters and reports used in businesses and industry. It involves communication situations common to business, report, and resume writing. Oral reporting, interviewing, nonverbal communication, and small group theory.

Additional information may be found here at the Philander Smith College's website.

Dates: Fall
Location: AR
Cost: $1,485.00
Contact Information:
Phone: 501-370-5234
Email: bjames@philander.edu

Seton Hall University

Strategic Communication and Leadership Certificate

Two online graduate certificates in Strategic Communication and Leadership are offered through the College of Arts and Sciences. Each program focuses on the critical areas of strategic communication, leadership, vision, organizational culture, change management, team building and teamwork, and diversity and globalization. The certificate programs provide the knowledge; skills and abilities that

modern professionals need to succeed and grow their organizations. Each certificate is earned by successfully completing two required online courses (12 credits).

Additional information may be found here at the Seton Hall University's website.

Dates: TBD
Location: Online
Cost: TBD
Contact Information:
Phone: 973-761-9698
Email: N/A

Skillsoft: eLearning and Performance Support Solutions

OPM-ECQ Building Coalitions/Communication

Please visit SkillSoft's online offerings. Additional information may be found here at the Skillsoft: eLearning and Performance Support Solutions's website.

Dates: Classes offered in Spring and Summer
Location: Online
Cost: TBD
Contact Information:
Phone: 617-521-3840
Email: N/A

Southern Methodist University

Professional Development: Master Negotiation I

This powerful two-day course will train participants to take advantage of the gain-gain approach, today's most respected method of negotiation. The tools and strategies participants learn will prepare them for success in principled and profitable negotiation with peers, clients, customers and adversaries. The course's interactive design provides individualized attention to help diagnose their current approaches and strengthen or replace them with proven, powerful skills. Participants will understand how to avoid common errors and negotiate rationally, effectively and learn how to separate fact from fiction and reality from perception. And because knowledge is power—participants will learn how to obtain, provide and withhold crucial information that can determine the outcome. The insights gained will enable participants to be soft on people but tough on issues. Carefully crafted negotiation simulations provide a fascinating, hands-on opportunity to test and refine their skills.

Additional information may be found here at the Southern Methodist University's website.

Dates: 10/21 - 10/22/2014
Location: TX
Cost: $2,195.00
Contact Information:

Phone: 214-768-3335 or 214-768-7676
Email: N/A

St. Catherine University

Leadership and the Art of Persuasion (COMM 4600)

This course studies the practice of leadership communication from within the framework of persuasive, effective, ethical and enduring leadership. By studying the communication practices of female leaders in the cultural, political, business and intellectual sectors of society and by focusing on the unique challenges faced by these leaders as women in particular, this course provides practical examples of different forms of effective leadership particularly well-suited to the St. Kate's student.

Additional information may be found here at the St. Catherine University's website.

Dates: 09/03 - 12/08/2014
Location: MN
Cost: $33,360.00
Contact Information:
Phone: 651-690-8850
Email: academicadvising@stkate.edu

Stanford University

Influence and Negotiation Strategies Program

Today's most successful business leaders rely upon influence and negotiation skills at every turn—whether to close a major business deal, recruit a key team member, or obtain scarce resources in a highly interdependent environment. This program teaches participants effective influence tactics and negotiation strategies for every business situation and helps participants to analyze the ethical issues that arise as participants negotiate to achieve their objectives.

Additional information may be found here at the Stanford University's website.

Dates: 10/09 - 10/24/2014
Location: CA
Cost: $11,000.00
Contact Information:
Phone: 650-72-3341
Email: executive_education@gsb.stanford.edu

Taft College

Strengthen Your Inner Coach

An examination of selected contemporary political problems is presented in this course. Subjects vary from term to term but might include such topics as the politics of energy, the politics of leadership, the politics of foreign affairs, etc.

Additional information may be found here at the Taft College's website.

Dates: 08/25 - 12/09/2014
Location: CA
Cost: $138.00
Contact Information:
Phone: 661-763-7748
Email: sbrown@taftcollege.edu

Trinity Washington University

Public Administration (ADMN 621)

Develops a comprehensive understanding of the federal governmental bureaucracy including constitutional and administrative law perspectives, focusing on the essential legislative principles governing federal program origination and management, including the role of social entrepreneurs; studies the broad panorama of the federal bureaucracy, in detail from agency to agency, including an understanding of the particular political and social mechanisms involved in the roles the various governmental agencies play in the field of program design, development, origination and financing.

Additional information may be found here at the Trinity Washington University's website.

Dates: 08/19 - 10/10/2014
Location: DC
Cost: $2,145.00
Contact Information:
Phone: 202-884-9400
Email: academicaffairs@trinitydc.edu

University of California Berkeley

Best Practices in Negotiation (BUS ADM 1003)

Everyone negotiates, but some are much better at this vital skill than others and, consequently, are more likely to reach ambitious goals and receive more recognition and rewards. In this seminar, learn the best techniques for striking better bargains, making lasting agreements and sustaining positive relationships while also learning how to recognize and address the tactics of counterparts. Equally important, you learn to become a savvier negotiator in scenarios such as buying, selling and financing cars, housing and other big-ticket items.

Additional information may be found here at the University of California Berkeley's website.

Dates: 11/14/2014

Location: CA
Cost: $325.00
Contact Information:
Phone: 510-642-4231
Email: extension-business@berkeley.edu

University of California Berkeley

Women and Negotiation

Get a self-assessment of your negotiating style in this interactive seminar. Study real-life examples to help you refine your techniques. Using a simple three-phase strategy and instructor-directed practice sessions, you learn tools and techniques to increase the likelihood of getting what you want and deserve in all types of negotiating.

Additional information may be found here at the University of California Berkeley's website.

Dates: 08/12/2014
Location: CA
Cost: $325.00
Contact Information:
Phone: 510-642-9167
Email: executive@berkeley.edu

University of California Los Angeles

Persuasive Communication

This session explores the psychological fundamentals of persuasive communication and how to apply those principles to maximize their persuasiveness in an assortment of different contexts and with a variety of different target audiences.

Additional information may be found here at the University of California Los Angeles's website.

Dates: TBD
Location: CA
Cost: $750.00
Contact Information:
Phone: 310-825-2001
Email: execed@anderson.edu

University of Chicago

Negotiation and Decision Making Strategies

The purpose of this course is to help general and functional managers develop consistently effective strategies and systematic approaches to negotiations and decision making that will dramatically improve

their personal effectiveness and the productivity of their organizations. The course provides sufficient familiarity with negotiating and decision making styles that will help managers identify their unique strengths and weaknesses, thus enabling participants to interpret and comfortably use the latest advances in the field of negotiation in their daily decisions.

Additional information may be found here at the University of Chicago's website.

Dates: 10/20 - 10/24/2014
Location: IL
Cost: $9,100.00
Contact Information:
Phone: 312-464-8732
Email: Pat.LaMalfa@ChicagoBooth.edu

University of La Verne

Human Resource Management (MGT522)

Studies theory and practice of human resources management. Includes functions, responsibilities, and activities of a human resources manager. May be taken for letter grade only.

Additional information may be found here at the University of La Verne's website.

Dates: Fall 2014
Location: CA
Cost: $1,980.00
Contact Information:
Phone: 909-593-3511
Email: N/A

University of Maryland

Certificate in Innovation Management

The Innovation Management Program is designed for entrepreneurs, small-business owners, and executives responsible for innovation and corporate venturing to provide the tools and frameworks needed to succeed in an increasingly competitive landscape.

Additional information may be found here at the University of Maryland's website.
Dates:
Location: MD
Cost: $2,950.00
Contact Information:
Phone: 301-314-1450
Email: jvgreen@umd.edu

University of North Carolina Chapel Hill

Negotiation Skills for Effective Managers

During this two-day seminar, participants will learn to successfully use effective negotiation techniques in any situation. This negotiation skills program will allow participants to enhance their current strengths while practicing their negotiation skills.

Additional information may be found here at the University of North Carolina Chapel Hill's website.

Dates: 09/15 - 09/16/2014
Location: NC
Cost: $2,700.00
Contact Information:
Phone: 919-962-3120
Email: unc_exec@unc.edu

University of Pennsylvania - Wharton

Global Strategic Leadership

participants will learn how to create a clear global business strategy for their organization, develop business growth strategies to align with that vision, and execute those international strategies to achieve their desired goals. Our program also provides participants the guidance to transform their current international business strategy and vision into a compelling story that inspires their organization to deliver powerful, measurable results.

Additional information may be found here at the University of Pennsylvania - Wharton's website.

Dates: 12/02/2014-12/04/2014 Jun 2-4, 2015
Location: PA
Cost: $7,500.00
Contact Information:
Phone: 215-898-4560
Email: execed@wharton.upenn.edu

University of South Carolina

Strengthen Your Inner Coach

This program offers a solid foundation in strategic thinking and strategic analysis. It examines how to employ the tools and techniques of strategic analysis. The program prepares participants to think and analyze strategically. It enhances their ability to set strategic objectives, and think on a broader scale.

Additional information may be found here at the University of South Carolina's website.

Dates: 11/20 - 11/21/2014; 04/23- 04/24/2015
Location: SC
Cost: $2,560.00

Contact Information:
Phone: 512-471-5893
Email: N/A

University of Washington

Strategic Communications

This Executive Education seminar will help participants become a more effective communicator and decision-maker, learning proven techniques for building and maintaining relationships, applying appropriate power and influence, structuring agreements, and developing buy-in. Strategic Communications and Negotiations examines core decision-making challenges and provides strategies and techniques to effectively engage their colleagues, staff, partners, customers, and clients in collaborative decision-making and negotiations.

Additional information may be found here at the University of Washington's website:

Dates: 10/28 - 10/29/2014
Location: WA
Cost: $1,650.00
Contact Information:
Phone: 206-543-8560
Email: execed@uw.edu

University of Wisconsin, Madison

How to Influence Without Direct Authority

In this course, participants learn how to expand their power and positive influence beyond their formal authority in order to get the job done. Examine characteristics and skills of influential people to understand the sources of informal power. Discover how to analyze situations requiring influence and find out how to build effective relationships upward, downward and laterally. Learn influencing strategies, trust-building skills and tools of team-building and oral and written persuasion.

Additional information may be found here at the University of Wisconsin, Madison's website.

Dates: 08/04 - 08/06/2014; 09/08 - 09/10/2014; 10/06 - 10/08/2014; 11/03 - 110/5/2014; 12/08 - 12/10/2014
Location: WI
Cost: $1,995.00
Contact Information:
Phone: 608-441-7320
Email: N/A

Fundamental Competencies

Competencies are the personal and professional attributes that are critical to successful performance in the SES. The fundamental competencies are the attributes that serve as the foundation for each of the Executive Core Qualifications. Experience and training that strengthen and demonstrate the competencies will enhance a candidate's overall qualifications for the SES.

Alabama State University

Strengthen Your Inner Coach

Intro to Public Relations covers Studies, theory, Principles, Practices and fundamentals of Public Relations.

Additional information may be found here at the Alabama State University's website:

Dates: Fall
Location: AL
Cost: $ 263
Contact Information:
Phone: 334-229-4186
Email: mlpettway@alasu.edu

Albany State University

Be a STAR Researcher

This course is an overview of basic economic theory applied to modern business decision-making. It will cover major macroeconomic and microeconomic concepts that are important to managers working within the American economy. The course is designed to develop students' understanding of how to efficiently achieve the goals of the firm and their ability to recognize how economic forces affect the organization.

Additional information may be found here at the Albany State University's website:

Dates: April 9,16,23,30 (Thursdays) 5:45pm - 7:15pm
Location: GA
Cost: $ 35
Contact Information:
Phone: 229-430-4661
Email: admissions@asurams.edu

Albany State University

Business Communication

This course is designed for students to learn individual and group skills required for effective functioning in an organizational context. The course highlights the leadership and managerial competencies needed

to create and maintain organizations that are effective. In doing so, become successful, and earn above average returns on their investments.

Additional information may be found here at the Albany State University's website.

Dates: Online
Location: GA
Cost: $ 99
Contact Information:
Phone: 229-430-4661
Email: admissions@asurams.edu

Bishop State Community College

Technical Report Writing (ENG 130)

This course provides instruction in the production of technical and/or scientific reports. Emphasis is placed on research, objectivity, organization, composition, documentation, and presentation of the report. Students will demonstrate the ability to produce a written technical or scientific report by following the prescribed process and format.

Additional information may be found here at the Bishop State Community College's website:

Dates: Ongoing/Per Semester
Location: GA
Cost: $ 426
Contact Information:
Phone: 304-327-4000
Email: N/A

Bowie State University

Oral Communication (COMM101)

This course is designed to give theory and practice in the basic oral skills necessary for effective communication. It is intended that this course will correlate with the other courses offered in communication skills in order to increase the student's articulation

Additional information may be found here at the Bowie State University's website:

Dates: Spring/Fall
Location: MD
Cost: $ 639
Contact Information:
Phone: 301-860-43451
Email: N/A

Bowie State University

Public Speaking (COMM103)

This course is a study of the basic principles and types of speeches, with practice in composition and delivery of speeches.
Additional information may be found here at the Bowie State University's website

Dates: spring/Fall
Location: MD
Cost: $ 639
Contact Information:
Phone: 301-860-43451
Email: N/A

Brookings Institution

Interpersonal Savvy for Leaders

This course helps participants develop the agility to gauge their impact on others, be attentive to emotional cues, and cultivate empathy. participants will learn new thinking and behaviors that will help participants build valuable skills and create a culture rich in feedback.

Additional information may be found here at the Brookings Institution's website.

Dates: 04/29- 04/30/2015
Location: DC
Cost: $ 1895
Contact Information:
Phone: 1-800-925-5730
Email: registrar@brookings.edu

Cañada College

Human Relations in Business (BUS 101)

An overview of the basic behavioral science principles applied to the workplace. Human relations skills are developed through a combination of theoretical knowledge and group exercises. Topics include self-knowledge, perception, self-image, self-management, interpersonal communications, motivation, conflict resolution, and leadership.

Additional information may be found here at the Cañda College's website.

Dates: 08/21-12/18/2014
Location: CA
Cost: $ 138
Contact Information:

Phone: 650-306-3201
Email: canbusiness@smccd.edu

Chabot College

Business Communications (BUS14)

Covered in this course are the theory and application of written and oral communications in a professional business environment.

Additional information may be found here at the Chabot College's website.

Dates: 08/18/2014-12/19/2014
Location: CA
Cost: $ 867
Contact Information:
Phone: 510-723-6634, 510-723-6600
Email: mthomas@chabotcollege.edu

Chatham University

Business Ethics and Corporate Responsibility (BUS580)

This course provides an intellectual framework in which to consider the ways society organizations affect an individual's and corporation's ethical decision making. Students apply ethical decision tools to the numerous moral challenges confronting them in their professional careers. The global context of ethical decision making is examined.

Additional information may be found here at the Chatham University's website.

Dates: 08/25- 12/06/2014
Location: PA
Cost: $ 2481
Contact Information:
Phone: 412-365-2758 or 800-837-1290
Email: knoel@chatham.edu

Coastline Community College

Philosophy (C113)

A comprehensive look at major ethical and moral issues of today.

Additional information may be found here at the Coastline Community College's website.

Dates: 08/24/2014-12/14/2014
Location: CA

Cost: $ 138
Contact Information:
Phone: 714-546-7600
Email: N/A

College of Menominee Nation

Organizational Dynamics (BUS226)

The purpose of this course is to provide a foundation in organization culture and leadership. The course covers basic theories and practices of improving organizational and individual effectiveness, and leadership development. Ethics in organizational decision making is an underlying theme for the course.

Additional information may be found here at the College of Menominee Nation's website.

Dates: 10/14- 12/13/2014
Location: WI
Cost: $ 750
Contact Information:
Phone: 920-965-0070 Green Bay/Oneida Campus; 715-799-5600 Keshena Campus
Email: admissions@menominee.edu

College of Menominee Nation

Strengthen Your Inner Coach

In this course students will learn the assumptions and values that underlie the free market and the link between the economic model and contemporary global issues such as environment, corporate social responsibility, poverty, war, democratic governance, and sustainable management. Students will research and evaluate real life constructive ideas and projects that have been developed to contribute to a more sustainable global economy.

Additional information may be found here at the College of Menominee Nation's website.

Dates: 08/28/2018 - 12/13/2014
Location: WI
Cost: $ 750
Contact Information:
Phone: 920-965-0070 Green Bay/Oneida Campus; 715-799-5600 Keshena Campus
Email: admissions@menominee.edu

College of Saint Benedict

Social Philosophy (PHIL 125)

An introduction to philosophical questioning through a study of the human in society. Questions that might be treated: the meaning of society; individual and society; society and law; economy and society;

work as social phenomenon; society and freedom; world of culture and society; violence and nonviolence; philosophy of power; philosophy of conflict in community; political philosophy.

Additional information may be found here at the College of Saint Benedict's website.

Dates: 08/25- 12/16/2014
Location: MN
Cost: $ 2112
Contact Information:
Phone: 320-363-3030
Email: AcademicAdvising@csbsju.edu

College of Saint Elizabeth

Managerial Leadership (BUS679)

This course is designed to provide students with an overview of techniques used by successful managers. Emphasis is placed on critical soft skills. Topics include leadership, motivation, coaching, delegating, strategic thinking, time management, negotiating, presentations, and stress management.

Additional information may be found here at the College of Saint Elizabeth's website.

Dates: 08/23- 10/11/2014
Location: NJ
Cost: $ 3192
Contact Information:
Phone: 973-290-4113
Email: jsilver@cse.edu

College of Saint Elizabeth

Organizational Behavior (BUS634)

Individual and group processes are the central components of the study of behavior in organizations. The focus of this course is on the managerial application of behavioral science theory to issues such as job satisfaction, organizational commitment, motivation, teamwork, communication, cooperation, decision-making and power.

Additional information may be found here at the College of Saint Elizabeth's website:

Dates: 10/21- 12/13/2014
Location: NJ
Cost: $ 3192
Contact Information:
Phone: 973-290-4113
Email: jsilver@cse.edu

College of Saint Mary

Leadership Theory and Application (MOL605)

The purpose of this course is to increase graduate effectiveness as a leader through the analysis and application of essential leadership theories. This course examines the process of leadership, delineating the leader's behavior within that process. Historical to current leadership theories, leadership principles and theoretical concepts are addressed. Focus is on "real world" and present day application and the implications to organizations and to leaders. This course also examines the differences between management and leadership and why those differences are important to the health of organizations. Finally, this course facilitates self-reflection, self-assessment, and personal application of selected aspects of leadership.

Additional information may be found here at the College of Saint Mary's website.

Dates: 08/16- 10/06/2014
Location: NE
Cost: $ 1125
Contact Information:
Phone: 402-399-2410
Email: mmaryott@csm.edu

Costal Bend College

Individual Excellence

Develop career-enhancing skills in a single course that covers twelve popular one-day seminar topics, including goal setting, time management, and personal organization. participants will learn how to improve their creative abilities, gain confidence with financial matters, and how to minimize conflict in their life. Develop a fulfilling career plan and improve relationships with co-workers, friends, and family.

Additional information may be found here at the Costal Bend College's website.

Dates: 08/20/2014 and 09/17/2014
Location: TX
Cost: $ 95
Contact Information:
Phone: 361-354-2331
Email: lgarza@costalbend.edu

CUNY Borugh of Manhattan Community College

Introduction to Crystal Report

Discover the secret techniques pros use to produce handsome reports that clearly convey almost any type of information to any type of audience. This class will help participants unleash the hidden power

of Crystal Reports to present database or accounting information in a way that unmistakably communicates the points participants want to make.

Additional information may be found here at the CUNY Borough of Manhattan Community College's website.

Dates: Online
08/20/2014
Location: NY
Cost: $ 99
Contact Information:
Phone: 212-346-8423
Email: mmcintyre@bmcc.cuny.edu

Delaware State University

Critical Thinking (PHIL 101)

The course is designed to develop and refine students' ability to think more clearly and more logically.

Additional information may be found here at the Delaware State University's website:

Dates: 08/25- 12/12/2014
Location: DE
Cost: $ 816
Contact Information:
Phone: General Information
Daytime: 302-857-6060; Evening: 302-857-6290
Email: tsmith@desu.edu

Edward Waters College

Fundamentals of Speech (SPC200)

Training in pronunciation, articulation and delivery, development of content, audience analysis, and the art of persuasion.

Additional information may be found here at the Edward Waters College's website.

Dates: 8/18- 12/4/2014
Location: FL
Cost: $ 1415.64
Contact Information:
Phone: 904-470-8251
Email:

El Camino College

Business Management (BUS20)

This course is a study of a basic business management concepts and theories in a global, competitive environment. Emphasis is on an operational analysis of the manager's role in multinational business organizations. Also emphasized are the principles of Total Quality Management and the traditional management functions of planning, organizing, staffing, leading, and controlling.

Additional information may be found here at the El Camino College's website.

Dates: 8/23-12/12/2014, 8/28- 12/11/2014, 8/26 - 12/11/2014, 8/18 - 12/12/2014, 8/26 - 12/09/2014
Location: CA
Cost: $ 138
Contact Information:
Phone: 310-532-3670
Email: ireyes@elcamino.edu

El Camino College

Oral Business Communication (BUS 29)

In this course, students will learn the principles of effective speaking in business situations. Interviews, conferences, briefings, and group discussions will be covered. Techniques of research, preparation, presentation, and evaluation are emphasized.

Additional information may be found here at the El Camino College's website.

Dates: 8/26/2014-12/11/2014, 8/25 - 12/08/2014
Location: CA
Cost: $ 138
Contact Information:
Phone: 310-532-3670
Email: ireyes@elcamino.edu

El Camino College

Human Relations in Business (BUS22)

In this course, students will study human relation theories and relations that will promote effective work ethics.

Additional information may be found here at the El Camino College's website.

Dates: 08/25-12/10/2014; 08/26 -12/11/2014; 8/27- 12/12/2014
Location: CA
Cost: $ 138
Contact Information:
Phone: 310-532-3670

Email: ireyes@elcamino.edu

Estrella Mountain Community College

Interpersonal Communication (COM110)

This course introduces theory and practice of communication skills which affect day-to-day interactions with other persons. Topics may include using verbal and nonverbal symbols, interactive listening, resolving interpersonal conflict, developing and maintaining personal and professional relationships.

Additional information may be found here at the Estrella Mountain Community College's website.

Dates: 8/25- 12/19/2014, 8/26 - 12/19
Location: AZ
Cost: $ 252
Contact Information:
Phone: 623-935-8000
Email: N/A

Estrella Mountain Community College

Public Speaking (COM225)

Designed to enhance the student's ability to present public speeches confidently and competently. Also designed to improve information literacy and critical thinking skills.

Additional information may be found here at the Estrella Mountain Community College's website.

Dates: 08/25/2014-12/19/2014, 10/20-12/12/2014, 8/26-9/26/2014, 11/04-12/11/2014
Location: AZ
Cost: $ 252
Contact Information:
Phone: 623-935-8000
Email: N/A

Florida Memorial University

Ethics and Value of Leadership (BUS503)

This course will utilize lecture, readings, cases, exercises and self-assessments to present leadership approaches. This course requires putting understanding into practice, through engagement with and reflection upon literary texts and leadership exercises.

Additional information may be found here at the Florida Memorial University's website.
Dates: 08/15- 10/4/2014
Location: FL
Cost: $ 2049.39

Contact Information:
Phone: 305-626-3600
Email: N/A

Gallaudet University

Ethics in Management (MPA860)

A classical seminar offered every other spring semester during even-numbered years by a team of three to four instructors. The nine-evening, once-a-week seminar covers the gamut of ethical concerns dealt with by line and staff administrators. Instead of traditional papers and examinations, the seminar requires class participation.

Additional information may be found here at the Gallaudet University's website.

Dates: 08/25- 12/12/2014
Location: DC
Cost: $ 2766
Contact Information:
Phone: 202-651-5647
Email: graduate.school@gallaudet.edu

Harvard University

Art and Practice of Leadership Development

In today's world, public, private, and nonprofit organizations all want to develop leaders who are stronger, more capable, and more effective in the difficult work they do. That's why they invest in leadership development for their top professionals, sending them to leadership seminars and hiring consultants to work with them extensively. But times and issues are more challenging than ever, and leaders in organizations find themselves looking for innovative solutions and more frequently being challenged for the decisions they make and the steps that they take. The leadership development practitioners working with them, then, have to be more prepared than ever to work with senior-level executives who face complex problems and operate in high-pressure environments.

Additional information may be found here at the Harvard University's website.

Dates: 05/08- 05/15/2015
Location: MA
Cost: $ 8200
Contact Information:
Phone: Phone: +1 617-496-0484
Email: ee_admissions@hks.harvard.edu

Highline Community College

Certificate in Leadership Development

Find out what it takes to become an effective leader. Discover their style of leadership. Discuss task completion, building relationships with their subordinates, becoming socially perceptive to changes in the workplace, utilizing their emotions in a positive and effective manner, and addressing challenging goals. Take courses individually or take all three for certificate.

Additional information may be found here at the Highline Community College's website:

Dates: Specific to individual courses. See dates below.
Developing Your Leadership Skills
10/06 - 10/31/2014
Developing Your Professional Career
08/05 - 08/29/2014
11/03- 11/28/2014
Leadership Principles
07/07 - 08/01
09/02 - 09/26
Location: Online
Cost: $ 435
Contact Information:
Phone: 715-503-4592
Email: N/A

Holy Names University

Ethics at Work (PHIL156)

The course will consider the moral quandaries people face in business and professional life, explore the contacts and conflicts between personal value systems and "standard practice," and analyze ethical theory as a basis for developing skill in moral discernment in concrete cases.

Additional information may be found here at the Holy Names University's website.

Dates: TBD
Location: CA
Cost: $ 1878
Contact Information:
Phone: 1-240-567-7552
Email:

Imperial Valley College

Communication Studies Degree

Communication Studies is a broad-based discipline concerned with the exchange of messages in interpersonal and mediated situations and with the impact of such exchanges on society. Courses focus on understanding the communication process and developing skills to communicate effectively.

Additional information may be found here at the Imperial Valley College's website.

Dates: Fall/Spring
Location: CA
Cost: $ 2780
Contact Information:
Phone: 760-352-8320
Email: N/A

Kentucky State University

Interpersonal Communications (SPE103)

This course is designed to develop the art of communications in a business setting. Course will include hostile environments and ethical behavior.

Additional information may be found here at the Kentucky State University's website.

Dates: Fall/Spring
Location: KY
Cost: $ 925
Contact Information:
Phone: 1-502-597-7023
Email: N/A

LeMoyne-Owen College

Ethics (APCP228)

This course is an introduction to basic types of ethical theories and applications to decision making. It identifies moral issues involved in business management and examines the interaction between organizations and the larger social/political system in which it operates. It acquaints the student with the social responsibilities of business decision making.

Additional information may be found here at the LeMoyne-Owen College's website.

Dates: Fall/Spring 2014
Location: TN
Cost: $ 436
Contact Information:
Phone: 901-435-1500
Email: june_chinn-jointer@loc.edu

Loyola Marymount University

Leadership

Leadership skills can help participants gain the respect and admiration of others, while also allowing participants to enjoy success in their career and more control over their destiny. Contrary to popular belief, leadership skills can be learned and developed. Even if participants don't hold a leadership position, this course will teach participants how to use the principles of great leaders to achieve success in almost every aspect of their daily life.

Additional information may be found here at the Loyola Marymount University's website.

Dates: 06/18/2014, 07/16/2014, 08/20/2014 and 09/17/2014
Location: CA
Cost: $ 130
Contact Information:
Phone: 1-310-338-2700
Email: N/A

Middlesex Community College

Management and Leadership Certificate for New Managers

Are participants new to the role of manager? This program will give new managers the skills needed to shift from an individual contributor to a well-respected manager and achieve team success. With role play and case studies, participants will discover how to adjust use their unique skills and management style for this new challenge.

Additional information may be found here at the Middlesex Community College's website.

Dates: 10/02- 11/06/2014 (from 6:00 - 8:30 pm)
Location: MA
Cost: $ 294
Contact Information:
Phone: 1-978-656-3267
Email: N/A

Morehouse College

Foundations of Leadership (LS101)

This course is designed as a beginning point for the examination of the issues and concepts involved in the study of leadership by focusing on the nature and character of the leadership itself. The readings and class discussions address basic questions such as the following: What is leadership and what are the traditional concepts associated with the discipline? How does context affect the practice of leadership? How do persons become effective leaders and/or effective followers? What is the moral purpose of leadership? What are the historical references for our contemporary leadership theories and ideas?

Additional information may be found here at the Morehouse College's website.

Dates: Fall 2014
Location: GA
Cost: $ 2964
Contact Information:
Phone: 404-215-2619
Email: csmalls@morehouse.edu

Morehouse College

Leadership and Professional Development (BUS321)

This course focuses on personal leadership, personal management and interpersonal leadership. Learning objectives are accomplished via group discussions, presentations, videos, case studies and guest lectures.
Additional information may be found here at the Morehouse College's website.

Dates: Fall 2014
Location: GA
Cost: $ 2964
Contact Information:
Phone: 404-215-2619
Email: csmalls@morehouse.edu

Morehouse College

Professional Communication (ENG351)

Practicum to prepare students in all disciplines to communicate orally for professional survival and success in all settings.

Additional information may be found here at the Morehouse College's website.

Dates: Spring
Location: GA
Cost: $ 2964
Contact Information:
Phone: 404-215-2619
Email: csmalls@morehouse.edu

Mt. San Antonio College

Oral Communications in Business (BUSO26)

Oral communication used in business situations such as training sessions, presentations, professional discussions, and telephone interactions.

Additional information may be found here at the Mt. San Antonio College's website.

Dates: Fall 2014
Location: CA
Cost: $ 786
Contact Information:
Phone: 1-909-594-5611
Email:

New Mexico State University

Effective Communications Skills (CCDE105N)

Instruction and practice in basic communication, to include written and oral presentations. Develops thinking, writing, speaking, reading, and listening skills

Additional information may be found here at the New Mexico State University's website.

Dates: Spring
Location: NM
Cost: $ 297
Contact Information:
Phone: 1-505-287-6678
Email:

New Mexico State University

Public Speaking (COM253G)

Principles of effective public speaking, with emphasis on preparing and delivering well-organized, logical, and persuasive arguments adapted to different audiences.

Additional information may be found here at the New Mexico State University's website.

Dates: Fall 2014
Location: NM
Cost: $ 222.75
Contact Information:
Phone: 1-505-287-6678
Email: N/A

Notre Dame de Namur University

Women in Management (BUS2040)

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Studies contemporary issues and problems facing women in roles as organizational leaders and managers. The course uses recent research and cases to explore personal and organizational barriers and success factors. Appropriate for both women and men.

Additional information may be found here at the Notre Dame de Namur University's website.

Dates: Fall 2014
Location: CA
Cost: $ 1670
Contact Information:
Phone: 1-650-508-3442
Email: N/A

Notre Dame of Maryland University

Managing in Complex Environments (BUS501)

Presented through competing viewpoints of management, managers, and managerial criticism, learners examine and reimagine traditional management functions of planning, organizing, leading, as well as the paradoxes these ideas present when applied to the complex environments faced by today's organizations. Resources and assignments facilitate both the comprehension and application of management theories to contemporary situations as students develop strong scholarship habits that form the basis of the program.

Additional information may be found here at the Notre Dame of Maryland University's website.

Dates: Spring/Fall
Location: MD
Cost: $ 1440
Contact Information:
Phone: 1-410-435-0100
Email: N/A

Office of Personnel Management

Executive Communication Skills: Leading the Process of Change

Successful Federal executives rely heavily on effective communication with colleagues and team members as they work to fulfill their agencies' strategic vision. This interactive course offers theories and practice for essential interactions when leading during periods of change.

Additional information may be found here at the Office of Personnel Management's website.

Dates: 07/28- 08/01/2014
Location: WV

Cost: $ 4680
Contact Information:
Phone: 202-606-1800
Email: Terry.Stotts2@opm.gov

Orange Coast College

Professional Communication (BUS/MGMT A239)

Designed to teach students effective communication processes with and about oneself. Emphasis is on developing a greater self-awareness and self-esteem by studying cognitive science, whole brain learning, language and symbolic processing, perception, and nonverbal communication skills.

Additional information may be found here at the Orange Coast College's website.

Dates: Fall 2014
Location: CA
Cost: $ 138
Contact Information:
Phone: 714-432-5796
Email: N/A

Rutgers University

Would You Want To Work for You? The Forumla for Great Management

In this 2-day program, the attendees will draw heavily on learning new methods to energize both themseleves and others to go the extra mile. Address critical competencies such as, hiring, retaining, and developing a high-performing workforce by applying the latest behavioral research to everyday situations in order to achieve targeted results.

Additional information may be found here at the Rutgers University's website.

Dates: TBD
Location: NJ
Cost: $ 1850
Contact Information:
Phone: 856-225-6685
Email: execed@camden.rutgers.edu

Sage Colleges

Leadership and Ethics (MBA 656)

Historical and contemporary leadership theories and concepts with an emphasis on the ethical dimensions of leadership are studied. Competencies and influences of leaders and followers are presented with a focus on personal leadership and character assessments.

Additional information may be found here at the Sage Colleges website:

Dates: 09/13- 12/06/2014
Location: NY
Cost: $ 2040
Contact Information:
Phone: 518-244-2001
Email: sgsadm@sage.edu

Southern University at Shreveport

Business Communication (MGMT 260)

This course will emphasize the development of writing and presentation skills to produce effective business communications. Skill development in planning and conducting business presentations on an individual and/or group basis including communication and media skills will also be addressed. Topic discussion includes leadership effective participation, and group behavior. Student will use current software (power point presentation, graphics, spreadsheets, and word-processing) to develop business presentations.

Additional information may be found here at the Southern University at Shreveport's website.

Dates: Fall/Spring
Location: LA
Cost: $ 892
Contact Information:
Phone: 318-670-6000
Email: N/A

Tennessee State University

Behavior Organizations (MGMT 6020)

This course focuses on personal and interpersonal effectiveness within organizational environments. Emphasis is on development of individual skills in self-awareness, self-management, and relating to other individuals within small-group and organizational contexts. Students will assess their individual style of relating to others. The course is highly experiential, and is built around a variety of self-assessment instruments, experiential learning exercises, and small group activities. Covers such topics as sensory modalities, social perception, goal formulation, self-directed learning, interpersonal communication and influence, and the changing work contract.

Additional information may be found here at the Tennessee State University's website.

Dates: 08/25- 12/12/2014
Location: TN
Cost: $ 1191

Contact Information:
Phone: 615-963-7371
Email: gradschool@tnstate.edu

Texas College

Principles of Management (MGMT2301)

Introduces students to the principles of human and organizational behavior. Topics covered include management and leadership theories, management functions, organizational structure, human resources, management information systems, product ion and the control function, organizational communication, business ethics and social responsibilities, and other related subjects.

Additional information may be found here at the Texas College's website.

Dates: Spring 2014
Location: TX
Cost: $ 1025
Contact Information:
Phone: 903-593-8311
Email: N/A

University of Arksansas at Pine Bluff

Oral Communication (MCOM2390)

Develops the ability to speak easily and fluently before groups. Emphasizes various arts of speech, including public speaking, oral interpretation, and group discussion. Special emphasis placed on pronunciation, articulation, and vocabulary development.

Additional information may be found here at the University of Arksansas at Pine Bluff's website.

Dates: Spring/Fall
Location: AK
Cost: $ 444
Contact Information:
Phone: 870-575-8316
Email: N/A

University of California Berkeley

Emotional Intelligence and Improvisation: Building Your Leadership Toolkit (BUS ADM 1017)

Learn to cultivate a high EQ to better understand and develop self-awareness, self-management, social awareness and relationship management. Improvisational training and spontaneous thinking help develop skills for intuitive and creative action "in the moment." Led by experienced improv performers

with organizational experience, this workshop combines the art of improvisation with emotional intelligence and business management skills to enhance their leadership toolkit.

Additional information may be found here at the University of California Berkeley's website:

Dates: 10/20/2014
Location: CA
Cost: $ 295
Contact Information:
Phone: 510-642-4231
Email: extension-business@berkeley.edu

University of Hawaii Manoa

The Art of Leadership Certificate

This program is based on curriculum developed by corporate training leader AchieveGlobal (formerly Zenger Miller, Kaset International, and Learning International). Taught by local instructors, the curriculum has served the needs of many Fortune 500 companies, as well as local corporate clients Bank of Hawaii, First Hawaiian Bank, First Insurance, Hawaiian Electric Company, HMSA, Kaiser, and Outrigger Hotels, to name a few. The program consists of ten hands-on seminars. Upon completion of coursework, including demonstration of competency through in-class activities, and submission of a short application, students earn the Art of Leadership Certificate. (Individuals may also attend selected seminars to meet specific objectives.)

Additional information may be found here at the University of Hawaii Manoa's website.

Dates: 09/05- 09/19/2014, 10/03/2014, 10/17/2014 and 10/31/2014
Location: HI
Cost: $ 1150
Contact Information:
Phone: 808-956-2037
Email: pfeeney@hawaii.edu

University of Minnesota

Authentic Leadership Development

The success of a company depends on the ability of its executives to lead with courage. Learn to function as a leader in a more purpose filled way, and be prepared to offer authentic leadership to the company and the community.

Additional information may be found here at the University of Minnesota's website.

Dates: 10/27- 10/29/2014
Location: MN
Cost: $ 3500

Contact Information:
Phone: 612-624-2545
Email: execed@umn.edu

University of Minnesota

Creating Winning Strategies

Get an integrated, flexible framework for strategy development that focuses on what the various approaches to strategy have in common: decision making. Examine the concepts and tools for taking appropriate risks while producing enhanced shareholder results.

Additional information may be found here at the University of Minnesota's website.

Dates: 10/07- 10/09/2014
Location: MN
Cost: $ 2900
Contact Information:
Phone: 612-624-2545
Email: execed@umn.edu

University of Minnesota

Critical Thinking and Communication

How often have participants struggled to get to the core of an issue or to clearly organize their thinking on a question? If participants are like most executives, it's happened more often than participants'd like. Our critical thinking program will demonstrate tools that are proven to be effective in organizing both problem-solving efforts and business communications. Additional information may be found here at the University of Minnesota's website.

Dates: 11/03/2014
11/05/2014
Location: MN
Cost: $ 1500
Contact Information:
Phone: 612-624-2545
Email: execed@umn.edu

University of New Mexico (online partner- ed2go)

Project Plan Definition

Use Microsoft Project as their Project Management Information System (PMIS). Learn how to outline and build a specific project plan step-by-step, incorporating complex relationships between tasks and resources. Design a Work Breakdown Structure to ensure completion of the project, set realistic schedules, make accurate estimates, and manage the expectations of customers.

Additional information may be found here at the University of New Mexico (online partner- ed2go)'s website.

Dates: 8/29/2014
Location: NM
Cost: $ 289
Contact Information:
Phone: 505-277-3975
Email: delong@unm.edu

University of New Mexico- Taos

Ethics in Organizations (MGMT158)

Introduction to ethical issues in business, government, and nonprofit organizations and how to deal with those issues. Emphasis on ethical reasoning and cases of ethical and unethical behavior in management and the professions.

Additional information may be found here at the University of New Mexico- Taos's website.

Dates: Fall
Location: NM
Cost: $ 705.75
Contact Information:
Phone: 575-737-6200
Email: askalobo@unm.edu

University of New Mexico-Taos

Public Speaking

This course covers all aspects of public speaking including; analysis, preparation, and presentation of speeches. A performance enhancer course.

Additional information may be found here at the University of New Mexico-Taos's website.
Dates: Fall
Location: NM
Cost: $ 705.75
Contact Information:
Phone: 575-737-6200
Email: askalobo@unm.edu

University of St Joseph's

Comprehensive Leadership Training

There is such a dearth of good leaders everywhere that they are the best paid people in any organization. It is a well known fact that effective leaders make effective teams and organizations. Such leaders not only put their teams on a higher trajectory but also increase the pace of their own careers. This course intends to sharpen the leadership skills of managers and would be managers.

Additional information may be found here at the University of St Joseph's's website:

Dates: Online
Location: online
Cost: $ 79
Contact Information:
Phone: 860-231-5761
Email: N/A

University of St Joseph's

Leadership Best Practices

Developing their leadership style takes time. Let this fascinating course accelerate the process. From Stephen Covey and Jim Collins to Barry Posner and John Maxwell, it surveys the traits, competencies and best practices of legendary leadership thought leaders. And it distills them into a practical road map to success in their own leadership role, career and organization.

Additional information may be found here at the University of St Joseph's's website.

Dates: Online
Location: online
Cost: $ 99
Contact Information:
Phone: 860-231-5761
Email: N/A

University of St Joseph's

Success Strategies Training Program for Management & Leadership

In the 21st Century, and its global economy, the skill of successful managers and leaders is vitally important to an organization`s longevity and success. Whether participants are in the service or production business, this course provides a proactive method of effective and efficient success coaching for managers and leaders. In this process, the success of organizational managers and leaders is designed to be incorporated in all organizational levels.

Additional information may be found here at the University of St Joseph's's website:

Dates: Online
Location: online
Cost: $ 99

Contact Information:
Phone: 860-231-5761
Email: N/A

Waubonsee Community College

Communication in the Workplace (COM121)

This course develops effective communication skills for a variety of business situations and professional settings. Areas of emphasis include oral presentations for the business person, communicating in a multi-cultural work setting, verbal and nonverbal communication principles, interviewing, persuasion, group communication and participation, communication with customers, creating positive communication climates, and conflict resolution.

Additional information may be found here at the Waubonsee Community College's website.

Dates: Fall 2014, (Tues and Thur, 5:00 - 6:15pm)
Location: IL
Cost: $ 0
Contact Information:
Phone: 630-466-7900
Email: N/A

Xavier University

Communicating for Maximum Impact

This course enables you to create productive day to day interactions with your group or team, so everyone is aligned, prepared and able to achieve their maximum potential …and your desired outcome.

Additional information may be found here at the Xavier University's website:

Dates: 10/28/2014
Location: OH
Cost: $ 595
Contact Information:
Phone: 513-745-3396 or 800-982-2673
Email: N/A

Leadership Development Catalog

Compiled by the Office of Learning and Workforce Development

United States Department of Energy

If you have suggestions for additional university or private industry programs to add to this list,

please forward to:

David Rosenmarkle at david.rosenmarkle@hq.doe.gov