



OFFICE OF LEARNING AND WORKFORCE DEVELOPMENT (HC-22)

PROFESSIONAL AND TECHNICAL SKILLS PROGRAM CORPORATE TRAINING SCHEDULE

JUNE - SEPTEMBER 2014

New Courses Added !!

<http://www.energy.gov/dvu/professional-skills-and-technical-training>

June 10-11, 2014		Managing Up, Down & Across CHRIS Code: 001818 / Session: 0016	Germantown, MD E-401
June 10, 2014 New		Delegation: Developing others through Shared Work CHRIS Code: 002438 / Session: 0001	Washington, DC GH-043
June 17-19, 2014		FERS Retirement Seminar CHRIS Code: 000038 / Session: 0038	Washington, DC GH-027
June 16-19, 2014		Supervisory Essentials CHRIS Code: 002072 / Session 0039	Washington, DC GH-043
June 20, 2014		Navigating the Federal Hiring Process CHRIS Code: 002298 / Session: 0011	Washington, DC GH-043
July 15-16, 2014		Presentation Skills CHRIS Code: 001750 / Session: 0003	Washington, DC GH-043
July 23, 2014 New		<u>Communication Matters!</u> CHRIS Code: 002356 / Session: 0002	Washington, DC GH-043
July 29-31, 2014		<u>CSRS Retirement Seminar</u> CHRIS Code: 000033 / Session: 0092	Washington, DC GH-043
August 5-7, 2014		<u>Breaking the Code - Understanding Project Management</u> CHRIS Code: 002197 / Session: 0003	Washington, DC 4A-104
August 12-13, 2014		<u>Leading By Coaching: Developing and Enhancing Performance Coaching 24/7</u> CHRIS Code: 002313 / Session: 0005	Washington, DC GH-043
August 18-21, 2014		<u>Supervisory Essentials</u> CHRIS Code: 002072 / Session: 0043	Washington, DC GH-043
August 22, 2014		<u>Navigating the Federal Hiring Process</u> CHRIS Code: 002298 / Session: 0016	Washington, DC GH-043
September 3-4, 2014		<u>Mid-Career Retirement Seminar</u> CHRIS Code: 000116 / Session: 0050	Germantown, MD E-301
September 9, 2014 New		Techniques for Managing The Multi-Generational Mix CHRIS Code: 002446 / Session: 0001	Washington, DC GH-043
September 15-16, 2014 New		Turning the Tables on Conflict CHRIS Code: 002447 / Session: 0001	Washington DC GH-043

REGISTRATION PROCEDURE: Please use CHRIS to request training enrollment in the above courses. The tuition is \$200 per day, per student, per course. Headquarters' participants will be billed directly through their organizations WCF. Field participants must include the tuition in the SF-182. Cancellations must be made two weeks prior to the course start date to avoid being charged. Substitutions may be made at any time prior to the start of the course. For additional information please contact your Training Consultant, or Heather Barth, HC-22 on 202-586-8522.