

FTCP FY09 OPSPLAN GOAL 1 Summary

Allen Tate, SSO

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Winnie Lehman, NNSA SC

Pat Worthington, HSS

August 25, 2009

FTCP FY09 OPSPLAN

GOAL 1 Summary

- **Establish Record Keeping Requirements**
- **Champion: Jim Todd and Allen Tate, SSO**

Develop Records Management Process to include:

- Records Definition (consistent with DOE O 414.1C)
- Records Retention
- Records Transportability

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GOAL 1 Summary

- **Develop Functional Area Qualification Standard (FAQS)**
- **Champion: Ali Ghovanlou, HSS**
- Define standard level of expectations (training, exams, reference guides)
- Perform consistency review of all FAQS based on accepted expectations

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GOAL 1 Summary

- **Integrate Safety and Security**
- **Champion: Winnie Lehman, NNSA SC and Pat Worthington, HSS**
 - Develop plan to integrate safety and security into technical qualifications program
 - Evaluate and recommend inclusion of additional security elements to General Technical Base
 - Develop and implement Safeguards and Security FAQs

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GOAL 1 Summary

- **Document and Maintain Processes**
- **Champion: Ali Ghovanlou, HSS**
- Define and document Technical Qualification Program in ISO format
- Maintain Process Descriptions on FTCP web site

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