

FTCP 2009 Operational Plan Closeout Summary

		Brief Summary	Objective Complete (Yes or No)	Carried Over to 2010 Operational Plan Goal #
Goal 1 Champion: Jim Todd, SSO	Improve Processes			
Objectives	Establish Record Keeping Requirements Champions: Jim Todd and Allen Tate, SSO	Resulted in Issue Paper, FTCP-09-003	Yes	No
	Develop Functional Area Qualification Standard (FAQS) Champion: Ali Ghovanlou, HSS	Performed a consistency review of all FAQS based on accepted expectations and revised the template.	Yes	No
	Integrate Safety and Security Champions: Winnie Lehman, NNSA SC and Pat Worthington, HSS	Evaluated and recommended inclusion of additional security elements to General Technical Base. Developed and implemented the Safeguards and Security FAQS.	No	Goal #3
	Document and Maintain Processes Champion: Ali Ghovanlou, HSS	Defined and documented the Technical Qualification Program in an ISO format. The Process Description is posted on the FTCP web site.	Yes	No
	Goal 2 Champions: Larry Kelly, ORO & Dave Chaney, NNSA SC	Preserve and Enhance Technical Capability		
Objectives	Identify Resource and Organizational Structure Needs to Improve Qualification Consistency and Transportability Champion: Allen Tate, SSO	Questionnaire was completed (Action remains to consolidate any needed FTCP-wide organizational resource considerations).	Yes	No
	Establish an Effective Mid-Level Recruitment Program	NNSA, EM and Corporate DOE Intern Programs Reviewed for FTCP. Mid-Level Recruitment Programs White Paper Posted on FTCP Website.	Yes	No

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	Champions: Sean Clayton and Karen Lerma, HC-HQ	OPM Administrative Flexibilities Guide Distributed to FTCP. New Draft DOE Handbook on Recruitment and Retention Incentives; DOE Mentoring Program; and White Paper posted on FTCP Website.		
	Investigate Establishing a DOE TQP-Like Program Champions: Larry Kelly, ORO and Bob Stallman, RL	Developed a TQP-Like Pro-Con Paper and posted examples of TQP-Like Programs on FTCP Website.	Yes	No
Goal 3 Champion: Carol Sohn, Office of Science and Mike Mikolanis, SRS	Develop Competencies			
Objectives	Define and Implement a Process to Become DOE-Recognized Experts Champion: Dave Chaney, NNSA SC	Several actions were completed during FY2009 to fulfill this objective including: development of attributes, responsibilities and qualification methods for current DOE/NNSA experts, evaluation of external industry groups relative to recognized experts, development of definition of DOE/NNSA recognized expert and white paper on DOE/NNSA recognized expert. (All posted on FTCP web site).	Yes	No
	Define and Implement Process for Continuous Learning Champions: Bill Schleyer, NNSA SC and Adolph Garcia, ID	Several actions were completed during FY2009 to fulfill this objective including: obtaining copy of ANSI/ACET 1-2007, obtaining continuous training requirements/ programs from external organizations, identification of processes/tools/mean/methods of effective implementation and development of draft portability definition.	No	Goal #1 and #4 (portions)
	Define and Implement Requalification Process Champion: Mike Mikolanis, SRS	Several actions were completed during FY2009 to fulfill this objective including: development of white paper that was issued.	Yes	No
	Focus Training Support on the Needs of Technical Qualification Program	Several actions were completed during FY2009 to fulfill this objective including: identifying the purpose of a course competency matrix, identifying available	No	Goal #1

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	Champion: Mark Alsdorf, NNSA SC	technical courses, obtained course descriptions, syllabuses, lesson plans, etc. for SME evaluation, identification of DOE FAQs SMEs to initially evaluate course materials, and identification of database platform.		
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