

FY12 FTCP OPSPLAN Goal 1 (Status on 9/18/12)

Enhance Qualification Process

Champion: Dave Chaney, NNSA NA-SH-2

Objective 1: Qualifying Officials Expectations/Training Information Sharing (NOT COMPLETED)

Champion: Ted Pietrok, PNSO

Accomplishments:

- Develop clearinghouse of various approaches used to train and qualify Qualifying Officials (QOs).
 - **Completed**
- Collect QO approaches from FTCP Agents and training representatives.
 - **Completed**
- Develop framework for organizing approaches.
 - **Completed**
- Set-up electronic clearinghouse on FTCP website.
 - **Completed**
- Analyze QO approaches to identify standardized approach, if appropriate.
 - Due Date: September 30, 2012. **In-Progress**
 - Determine if there are a standard set of elements common to all QO approaches. **Complete**
 - Develop a standardized framework for QO training and qualification. Prepared standardized approach in draft Issue Paper FTCP-12-002 for FTCP Agents' discussion and FTCP Chair decision during/after September FTCP Face-To-Face Meeting

Objective 2: Exam Bank Institutionalization (COMPLETED)

Champions: Patrick Romero, NA-MB and Mark Alsdorf, HSS/NTC

Accomplishments:

- Moved from a software installation to a web based application.
- SSO and ORO performed beta test on exam bank
- Compiled feedback from beta test
- Sent out E-mail with URL and Test Generator User's Guide to DOE/NNSA testing connectivity to exam bank.
- Worked with local and site IT to allow access to exam bank
- All NNSA and the identified DOE sites can access the exam generators.
 - Date: May 2, 2012
- A revised Test Generator User's Guide is now available

This objective is completed.

Objective 3: JTA Analysis (NOT COMPLETED)

Champion: Barry Weaver, DOE-HC

Accomplishments

- All JTAs (of 33) completed except:
 - Transportation and Traffic Management: SSO/Roy Lybarger
 - S&S GTB: NA-70/Ted Wyka;
 - Waste Management: EM-10/Todd Lapointe Coordinating
 - Radiation Protection: SRS/David Sanders
 - Industrial Hygiene: NA-SH/Dan Field
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Objective 4: Expert-Level Discussion (COMPLETED)

Champion: Patrick Romero, NA-MB

Accomplishments

- Revisited FTCP Issue Paper, FTCP-10-004, Clarify Qualification Process Date: February 29, 2012
 - Re-evaluate the definition of expert level in functional area qualification standards.
 - Focused the use of the term “expert” in the TQP
 - Recommended leaving the Working Level, Familiarity Level of Knowledge in competency statements
 - Developed Issue Paper FTCP-12-001 presenting options to the Panel: April 10, 2012, later approved by the FTCP Chair.
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Objective 5: Supplemental/Individual Competencies (NOT COMPLETED)

Champion: Earl Hughes, DOE HSS

Accomplishments

Promulgation of less-than-complete FAQs competencies, using existing FTCP FAQs processes such as the Human Factors Engineering task group competencies document as a template.

- Posting on the FTCP website after achieving FTCP Agent concurrence allows individual/supplemental competencies to be used by sites and HQs entities in site/office specific qualification standards and considered in new FAQs’ and Update FAQs’.
- Prepared draft Issue Paper FTCP-12-003 for approval by the FTCP Chair.