

Training Topic Group Conference Call September 15, 1999

MEETING MINUTES

Participants:

Jim Price	Bill Ruting
Michael Henry	Tom Breckenridge
Carol O'Claire	Tammy Ottmer

Status of Training Modules:

- Table Tops: Very good response, very impressive and should generate interest
- Will be part of the deliverable for Oct. 15. It summarizes what is already in modules
- Included will be: CD ROM with 16 module student guides, instructor guides, view graphs, practical exercise, and table top material, and will include Photos, and film clips
- Ken Keaton will include the Needs Assessment in the Planning Tool CD, and it will not be in the Training CD at this point. No one wants to lose the Needs Assessment and everyone who participated in the conference call was fine with leaving the Needs Assessment in the Planning Tool. The decision for now is to keep it separate from the Training CD

Evaluation distribution:

Oct.15 is the date, ideas/suggestions that were discussed:

- Distribution should be the responsibility of Regional TEPP Coordinators
- After several courses under ones belt, do an evaluation, get feedback from instructors

Discussion on keeping materials updated:

- TEPP coordinators: Cameras? What approach can be taken to insure this will still be carried through as time goes by?
- INSTRUCTOR QUALS: Jim Price recommends that we should not have Instructor Qualifications, and everyone on the conference call agreed and would like to see states be responsible
- OSHA
- Moran feels comfortable that an agreement can and will be reached, as there has never been an accident involving radiation at DOE

Scheduled Activities:

Topic group meeting: Due to time running out, it doesn't look like this will take place. Jim will try for something in late Oct. or early Nov. and feels that the group needs to see Tabletops, etc.

Misc:

NFPA:

Pre-Hospital; Bill at Savannah still gathering information.

RMS:

No interjections, Jim will investigate status.