

Training Topic Group Conference Call June 16, 1999

- ROLL CALL

Aubrey Godwin
Larry Grove
Deena LaRue
Carol O'Claire
Jim Price
Scott Ramsay
Bill Ruting
Randy Small

- STATUS OF TRAINING MODULES

The subcontractor has forwarded to HAMMER one hardcopy and CD-ROM containing Modules 1-4 student workbooks, instructor guides, and viewgraphs for review. Review comments are being incorporated, and corrected CD-ROM will be forwarded to HAMMER tomorrow. Modules 1-4 material will be used during the July TEC/WG breakout sessions where facilitated and self-study training pilots will be conducted. Scott Ramsay, Rich Gale, and Wilbur Smith will be trainers for the facilitated sessions. Bill Ruting will conduct one self-study session, and another person will be identified to conduct the other self-study session as Tom Breckenridge is unavailable to assist. Modules 1-4 copies will be sent to the TEC/WG trainers as soon as possible. The subcontractor has given assurance that the remainder of the training modules will be completed by June 30.

Audrey Adamson, UETC, forwarded a draft State POC module distribution survey for review. Copy of the draft survey is attached to these minutes. It was determined that the term "camera ready" could mean both electronic or hardcopy. Both options will be left on the survey.

An evaluation form has been drafted that will be used for the module training. HAMMER will collect the evaluation forms, analyze, tally, and return results to the originating organization. Aubrey Godwin inquired if a schedule had been developed for making revisions to the training material based on evaluation comments received. This will need to be discussed at the Training Topic Group meeting during TEC/WG.

John Moran has been following up on the OSHA interpretation of the 'entry/rescue' discrepancies with FEMA/DOT/training modules. Bill Ruting cited an OSHA interpretation regarding trainer accessibility during self-study sessions which indicates that "the trainer must be accessible to employees during training". John Moran will also follow up on this issue as it relates to our training.

- UPCOMING SCHEDULED ACTIVITIES

Initial planning activities are continuing for the transportation "Popeye" exercise to be held on October 2, 1999 in Highland, Indiana. The Lake County Local Emergency Planning Committee (LEPC) is taking the lead on the exercise and is finalizing scope statement and objectives. After these are completed, a scenario will be developed. Training will be conducted in August timeframe for the responders participating in this exercise.

TEC/WG meeting will be held in Philadelphia on July 13-15. Bill Ruting has developed a MERRTT brochure describing the training modules that will be used as a handout at TEC/WG. This brochure is posted on the WEB at:<http://sites.netscape.net/Chief1101>. Members were requested to review the brochure and provide comments to Bill.

During TEC/WG, a decision will need to be made as to how Medical Issues Group will be merged with the Training Topic Group. Recently, a 5-year, \$1.2M contract was awarded to Radiation Management Consultants, Inc. of Philadelphia, PA, to conduct training for medical

professionals who work in hospitals or provide emergency care along the WIPP transportation routes. More information will be gathered as to the exact workscope of this training.

- ACTION ITEMS

Identify person to conduct self-study training session at TEC/WG breakout session. - Jim Price

Follow up on OSHA interpretation re trainer accessibility during self-study training session - John Moran

Forward TEC/WG meeting info to members - Deena LaRue - Complete

Inform Audrey that Bill Ruting should contact Communications Topic Group re module marketing support - Jim Price.

ACTION ITEMS FROM DENVER MEETING: (See bold, italicized comments at ends for latest updates.)

Ella/DOE	Funding for training. Is DOE going to fund? State? Or who?	(Kelly Kelkenberg response to Bill Ruting's email attached at end of minutes.)
HAMMER	Instructor Qualification. 'Suggested' trainer prerequisites.	(Will discuss at TEC/WG.)
Ella/Kelly	Medical Issues. Patient handling / patient care.	(Arrange conference call with Dr. Goans—include Tammy and DP contact.)
John Moran	OSHA interpretation of Awareness Level. (Draft strawman letter for July TEC to OSHA if not resolved prior.)	(Is being addressed.)
Ella/Audrey	Develop white paper.	(Tom has info from original TTG meeting.)
Audrey	Survey through regional groups to obtain State POC for module distribution	(In draft form.)
HAMMER	Schedule for training pilots (5).	(Is being addressed.)
HAMMER	CD / camera-ready copies of training packages - 50	(Is being addressed.)
Bill Ruting	One pager focused on fire, law, EMS, DPW -- showing 'virtues' of this training.	(Will use brochure.)
HAMMER	Training plan for Mods 1-4 for July TEC – materials for 175 – evaluation sheets.	(Is being addressed.)
Ella	Invite FEMA / DOT / OSHA reps for July TEC TTG meeting.	
Bill Ruting	Rad Guidebook briefing – 1 pager.	(Draft is completed.)
Ella / HAMMER	Overheads for presentation at TEC TTG briefing.	(TEC handouts to be 1 pager that Bill is doing for overview presentation; block descriptions to be handed out during breakout sessions)
Audrey	Marketing background to Communications Topic Group.	(Bill Ruting to make contact.)

- SUMMARY

Next conference call is scheduled for Wednesday, August 18, 1999 at 8:00 a.m. PDST. There will not be a July conference call due to the TEC/WG meeting in Philadelphia.

- ATTACHMENT (see first action item from Denver mtg) - Kelly Kelkenberg email to Chief Bill Ruting

August 13, 1999

James
HAMMER

Price

Jim;

Per the discussion on the conference call of June 16, I am forwarding the e-mail correspondence which I initiated and received on the issue of funding. As you will note, my letter was addressed to Jim Cruickshank and others. Kelvin Kelkenberg was kind enough to reply to my letter, and I have provided a copy of his reply, below. I think this would be of interest to the Training Topic Group. Unless you have strong feelings to the contrary, please include it as an attachment to this month's conference call minutes.

Bill

From: William Ruting [<mailto:chief.ruting@cwixmail.com>]
Sent: Thursday, May 27, 1999 3:18 PM
To: Cruickshank, Jim
Cc: Deena LaRue; Gordon Veerman; Jim Price; Tom Clawson; Kelkenberg, Kelvin
Subject: Follow Up on Gordon's Comments

My original letter:

Jim;

Not to "pile on", but to add my own comments to those of Gordon Veerman re: funding. I fear that unless this training is fully funded, local agencies and states will quickly see this as another "unfunded mandate", and there will be significant resistance. It is important to view this program in its full context - it is more than just training. The one hazardous material which is least understood, and most feared, is radiation. Through this training we have the opportunity to provide information which may help to alleviate much of the lack of knowledge. We only have to understand what happened with the napalm shipments to see what can easily happen with RAM. Even with local fire chiefs saying the napalm wasn't a big deal, the public perception and media hype made it one. It is easy to see how this could happen again - and this time with material the local fire chief isn't familiar with, and certainly isn't going to protect from the hype. I can assure anyone that if this training is not provided, and an incident occurs, the chief(s) will point directly to DOE and ask their state government to stop all shipments. If DOE does not adopt a proactive approach to providing training for any and all who need - or even think they need - this training, we will spend fare on "damage control".

I hope you understand that I fully support what has been developed and the original plan for distribution. I would hate to see the hard work done by so many be lost in the nightmare of the scenario above.

Bill Ruting

Chief, La Grange (IL) F. D.
Training Topic Group

Reply from K. K.:

Chief,

Rest assured that we are working to find ways to get funding for distribution. I have a total budget for emergency management that is less than what is required to print and distribute this material as outlined in the Denver meeting. What I am doing is looking into other alternatives to get the job done at less cost to the taxpayer. We have not been successful in getting additional funding for next year, we were in fact lucky not to take a cut. In addition to this program, I am also responsible for five fixed facility emergency management programs at DOE sites so my scarce resources have to be spent very wisely. I appreciate yours and Gordons concerns and I am working to fix the situation.

Kelvin J. Kelkenberg

Director, Office of Transportation and Emergency Management
Tele: 301-903-1969 FAX: 903-7613