

**HSS Focus Group
Strategic Initiatives Work Group
Co-Lead Telecom
November 13, 2012
DRAFT Discussion Overview**

Purpose: This HSS Focus Group Work Group telecom was held with the Work Group Co-Leads to discuss change elements and strategic direction to support accelerated efforts to advancing progress, productivity and performance within each of the Work Groups. Although current roles within all of the Work Groups and Focus Group efforts remain the same, the addition of centralized leadership and oversight by representatives (2) of the Departmental Representative to the Defense Nuclear Facilities Safety Board are established.

1. Leadership Transition

- Co-Leads will continue to provide technical functions
- Functions of the Focus Group Program will remain the same. [Lily/Stephanie]
- HSS Interface Leads:
 - Dale Govan – Interface for 851 and Training Work Groups; Dan Sigg – Interface for Strategic Initiatives and Workforce Retention Work Group
 - Work Group Lead Function will be similar to their current functions in the Office of the Departmental Representative to the Defense Nuclear Facilities Safety Board
 - Central point of contact for the Work Group; consistency in leadership and interface
 - Provides strategic perspectives/contextual understanding at Departmental level
 - Manages issues/problems
 - Coordination, interface
 - Advance Work Group performance/progress

2. Examples of identified Strategic Initiatives Work Group improvement/re-direction needs

- Behavior Based Safety (BBS)
 - USW expressed staunch opposition to any application of behavior based safety in worker health and safety programs
- DOE Voluntary Protection Program [VPP] implementation
 - Look at efficacy of implementation; identify disconnects

- Under-Reporting
 - Look at the current programs, how is safety behavior incentivized
 - Look at the dynamics, incentives, the broader aspects of safety culture
 - Operating Experience Documents/Program – where/how can we improve on these
 - Safety Culture - look at current research and efforts [e.g., OSHA]

- Improved Focus
 - Information/Resource Sharing/Engagement earlier
 - Accident Investigation information resources/training
 - DOE Safety Culture Initiative Activities
 - Integration of Efforts - among the work groups and the stakeholders
 - Identify Products and work toward

3. Action Items

- **HSS Interface Lead Action: Roadmap Development**
 - Interface Leads will develop a “menu” of concepts, strategic aspects, tasks and products; identify relational elements and tasks [what can we accomplish]
 - conceptually – what can we agree on
 - strategically – what is going to impact the group
 - what task do we need to undertake
 - what products are we looking for

- **Work Group Co-Lead Action: Develop “products” portion**
 - Co-Leads will identify and submit the “product” section of “menu”
 - what products do you see coming out of the Work Group
 - what products have you worked on
 - where are the issues that have been or might be problematic [qualify the issues as strategic or conceptual]

4. ACTION Deliverable Dates/Next Steps:

- **Work Group Co-Leads to provide “products” to HSS Interface Leads [Tuesday, Nov. 20]**
- **HSS Interface Leads to incorporate products into the menu of concepts, strategic initiatives and tasks. [To Mari-Jo Tuesday, Nov 27]**
- **HS-1 Review/Approve Final Roadmap [To Glenn Friday, Nov 30]**
- **Final Product - Roadmap distributed to Co-Leads for Work Group to set priorities and clear, realistic goals and define explicit action steps, intended outcomes and value. [To Co-Leads Monday, Dec 3]**