

TASK PLAN/SCHEDULE

I. TRAINING REQUIREMENTS

- A. Identify basic DOE site access requirements [*Leads: NTC/SMWIA/HS-10*]
What are the common general training requirements necessary to work at DOE sites.

Jul 09 – Oct 09

1. Collect data from existing resources; research successful models, determine application to DOE
2. Compare NTC site visit results
3. Develop general requirements findings proposal and a matrix of recommended coursework

Dec 09

4. Identify process for setting/communicating/enforcing
 - Engage support of PSOs/Contractors (EFCOG vehicle)/Field Elements/Unions

Participants: To be determined/provided

- B. Define Site/Hazard/Work Specific requirements [*Lead: HS-10*]

1. Matrix of training elements required by 29 CFR 1910;1926 [**Completed**]
2. Clarify 851 applicability and potential gaps from NTC review [**Jan 2010**]
3. Site profile availability and content restructuring [**Jun 2010**]

II. TRAINING ASSESSMENTS [*Leads: NTC/NIEHS*]

Feb - Dec 09

- A. Identify training gaps/needs assessment to include focus on 851 requirements

1. Identify pilot sites [**Completed**]
2. Collect and utilize data from existing sources [**Feb – Aug 09**]
3. Conduct site visits [**Jul 09; Dec 09**]

Participants: To be determined/provided

Sep 09 – Apr 2010

- B. Data analysis on training impact of health and safety [*Lead: HS-30*]

1. Provide Union representatives appropriate access to CAIRS and ORPS/Confidentiality Agreements [partially completed]
2. Assess ORPS data where training is identified as a causal factor; analyze correlation of positive safety outcome with level of training. (**Jul 09**)
3. Refine training priorities/assign priority needs. (**Ongoing**)

Participants: M. Ardaiz; NTC, HAMMER, NIEHS, Unions

III. 851 IMPLEMENTATION ANALYSIS [HS-10/HS-30]

- A. Establish DOE 851 Champion [Completed – *Leads: HS-10/HS-30 teamed approach*]
- B. Draft Collaborative Health & Safety Focus Group (CHSFG) Charter [Completed]
 - 1. Identify CHSFG Participants/Lead [June 11]
 - 2. First agenda item: HAMMER Modeled Training – Initial focus
 - a. Identify model pilot sites for testing application of HAMMER model beyond Hanford.

Participants: HS-10, HS-30, NTC, Unions, HAMMER, NIEHS, EFCOG

- C. Engage HSS oversight and enforcement vehicles to enhance awareness and implementation [*Lead: HS-40/60*]
 - 1. Post ES&H inspection schedule [June 09]
 - 2. Engage worker during oversight/enforcement visits [Per schedule]
 - 3. Provide access to protocols; ensure protocols have proper emphasis (worker rights, adequate training, etc.)
 - 4. Review/modify inspection protocol guidance and CRADs to enhance awareness

Participants: HS-10; engage worker during visits

- D. Provide HSS review methodology for 851 [*Lead: HS-10 – Ardaiz*]
 - 1. Worker wellness/reliability: Review occupational health services, outcome reporting, etc.

IV. ENGAGE STAKEHOLDERS [*Lead: HS-1*]

- A. Engage EFCOG participation in collaborative Focus Group efforts [Feb – June 09]
- B. Engage PSOs/USs/FOMs in health and safety improvement activities [Ongoing]

V. STRATEGIC INITIATIVES – AGING WORKFORCE [*Lead: HS-10 – Ardaiz*] **Mar 09 – Sep 2010**

- A. Continue dialogue with IAFF in follow-on to Mar 09 meeting
 - 1. Engage HSS, Union and Site elements in efforts to identify workforce and workplace reliability priorities
 - Coordinate, integrate, interface with appropriate elements (IAFF, Sites – medical providers, HSS staff/managers, Security (channel knowledge - related protective force issues/concerns)
 - Data collection and analysis – actively identify outcomes, utilize information to inform site medical directors/occupational medical community; identify affected sites; presumptive issues
 - Reinvigorate wellness/fitness initiatives

Participants: Ardaiz to engage appropriate HSS staff in follow-on activities