

Facility Representative 1999 Annual Meeting

The Department of Energy will host the Facility Representative Annual Meeting on June 21-25, 1999 at the Alexis Park Hotel in Las Vegas, Nevada. The meeting will give Facility Representatives and line management the opportunity to share lessons learned, and to discuss upcoming program improvements. There is no cost for the meeting, however, rooms reserved at the government rate are limited so if you are planning on attending, please make reservations as soon as possible. The hotel phone number is 1-800-453-8000. For more information, please contact Joe Hassenfeldt, Facility Representative Program Manager, FM-10, at 202-586-1643.

1999 FACILITY REPRESENTATIVE CONFERENCE June 21 – 25, 1999 DRAFT AGENDA

Monday June 21

12:30 - 1:00 Introduction – Joe Hassenfeldt, FR Program Manager, FM-10

1:00 - 3:00 John Wilcynski

- Vision for FR Program
- Q & A
- FR of the Year

3:00 - 3:15 Break

3:15 - 4:00 Update on ISM Initiatives – Dick Crowe, SMIT

Tuesday June 22

8:00 - 8:30 Incentives – Joe Hassenfeldt

8:30 - 9:00 NV Succession Planning Program @ DOE/NV – Guest Speaker

9:00 - 9:30 Incentives Options, Carl Pilj, OR Bruce Murray, MA

9:30 – 11:30 Breakout Sessions

- Incentives
- Recognition
- Management Awareness
- Staffing
- Financial

11:30 – 12:30 Lunch

12:30 - 1:00 FR Training – Joe Hassenfeldt/Scott Traeger

1:00 - 2:00 Training Presentation – Richard Holman, INEEL

2:00 - 4:00 Breakout Session – discuss training philosophy and standards

Wednesday June 23

8:00 - 9:00 OR SIG Bob Seal, ID

9:00 - 11:30 ORPS – Eugenia Boyle, EH-33

- ORPS and the Facility Representative
- Status/Update of ORPS Program
- GUI Search Function

11:30 – 12:30 Lunch

12:30 - 1:30 Performance Indicators – Joe Hassenfeldt

1:30 - 3:00 Authorization Basis, Jay Deloach, DNFSB

3:00 - 3:15 Break

3:15 - 4:00 Update on DNFSB Recommendation 98-1 Joe Hassenfeldt

Thursday June 24

- 8:00 - 9:00 Matrix Tool for Performing Integrated Performance Based Evaluations of Work Activities, Michele Bruns, KAO
- 9:00 – 10:00 Surveillance Reporting Program, Arnie Preece, ID
- 10:00 – 11:30 Breakout Session – Standardization of Reporting and Resolution of Findings
- 11:30 – 12:30 Lunch
- 12:30 - 1:00 FR Requalification – Guest Speaker
- 1:00 - 3:00 Breakout Session – Requalification
- 3:00 - 4:00 Breakout Session – Recruiting

Friday June 25

Tour Nevada Test Site

- Device Assembly Facility (DAF)
 - Sedan Crater, Frenchman Flat
- Tour should last from approximately 7:00 a.m. to 12:30 p. m.

Please check back often for further updates on this meeting.