



DATE: FEBRUARY 18, 2008

MEMORANDUM FOR ALL PROGRAM ELEMENTS

FROM: ALICE C. WILLIAMS  
ASSOCIATE ADMINISTRATOR INFRASTRUCTURE AND  
ENVIRONMENT  
CO-CHAIR, CERTIFICATION REVIEW BOARD

PAUL BOSCO  
DIRECTOR, OFFICE OF ENGINEERING AND CONSTRUCTION  
MANAGEMENT  
CO-CHAIR, CERTIFICATION REVIEW BOARD

SUBJECT: Project Management Career Development Course Requirement

On October 5, 2006, the Project Management Career Development Program (PMCDP) Certification Review Board (CRB) communicated a change in the PMCDP curriculum to add the PMCDP course *Integrating Safety into Project Management* to the PMCDP level 1 required core curriculum. Federal project directors (FPDs) were notified that they were to complete this training at the earliest possible opportunity, or demonstrate they have completed equivalent coursework.

The following clarification of this requirement is effective immediately.

- All federal project directors (FPDs) certified prior to January 1, 2008 are required to complete the level 1 *Integrating Safety into Project Management* core course by no later than January 31, 2010 or demonstrate completed equivalent coursework.
- FPDs currently, or by January 31, 2010, holding the Senior Technical Safety Manager certification will be fulfilled for this requirement.

This flash will be available at the following website: [http://www.management.energy.gov/policy/guidance/policy\\_flashes.htm](http://www.management.energy.gov/policy/guidance/policy_flashes.htm).

Questions regarding this should be addressed to Peter O’Konski at (202) 586-4502 or Marylee Baker at (202) 586-8254.