

Listed below are the questions submitted by vendors attending the August 16, 2012 iManage Industry Day. All questions were submitted on 3 x 5 index cards and answered at the end of the Industry Day session. All questions and the answers will be posted to FedBizOpps and FedConnect by August 31, 2012.

1. Where is the bright red line between current iManage2.0 contract and this new contract effort? Key distinction of what is a new effort versus and existing effort?

The iManage 2.0 and the O&M contract are comprised of contractors working closely together with Federal staff to achieve consensus on resolutions as an integrated team. Cyber security is a separate contract and is not included within the O&M contract. However, support to the C&A for each system is part of the O&M contract. Typical iManage 2.0 efforts would involve new program initiatives such as iBudget or overall program governance. Day to day operations, risk and compliance, and upgrades are considered O&M. However, at the discretion of the Federal Government, we could leverage other contract vehicles for additional support if necessary.

2. What role does the O&M contractor team play in the Business Process Improvement activities going forward? e.g.;

- **Participant?**
- **Subject Matter Expert?**
- **Software Development?**
- **Make recommendations?**
- **Lead or follow?**
- **Follow or Lead?**

Business Process Improvements are core to each individual Project. But we should approach it keeping the entire iManage Program in mind. Lead versus Follow: We should all be leaders and look for opportunities to improve. We should strive to all be consultants not contractors. We are expecting everyone to provide insight on how to manage and improve processes throughout the iManage Projects. Everyone should be focused on various opportunities to improve internal team processes as well as the application user's processes by being leaders and consultants.

3. Explain interface/overlap with other contracts.

This question is similar to question number 1. To expand further, a prime example is the good relationship between the Office of the Chief Information Officer (OCIO) and the Office of Corporate Information Systems (OCIS). OCIO provides the infrastructure

support where OCIS provides the application support for all iManage projects. Many of our contractors have daily interaction with the OCIO support contractors, and are responsible for coordinating with the OCIO, but the actual infrastructure support work is completed by the OCIO support contractors.

4. Is a documentation library of current systems available?

Yes. They can be located as attachments in FedBizOpps and FedConnect.

5. Future design changes – Who is responsibility – which contract?

We all should work together to achieve the common goals within the iManage Program. We should leverage ideas and insights from all existing O&M Teams. However, overall design changes with systems already in operation are the responsibility of the O&M contractor.

6. Does DOE have funding approved for the Oracle R12 Upgrade?

Yes and No. Funding has been budgeted, but it may not be at the levels required by the Federal STARS Project Manager. STARS is currently in the process of creating a detailed project plan for R12 and based on the requirements we will see if the funding already acquired is sufficient for the upgrade. Funding has been increased for upgrades within the Fiscal Year 2014 budget. So we have some additional funds and we hope that the buckets are sufficient.

7. Is the Oracle R12 Upgrade part of this iManage O&M support contract?

Whether or not it is part of the new or old support contract depends on where OCIS is within the lifecycle of this upgrade. But yes, it is part of the O&M contract.

8. Scope of the contract and ceiling – can it support more support for program offices?

The scope and ceiling of the contract will be sufficient to address both iManage's immediate needs as well as our anticipated upcoming needs, which will include the ability to provide additional support to program offices on a case by case basis.

9. Has any program office signed up to provide a "standard" data dump to IDW?

No. Not at the present time. We are not at that stage yet.

10. Will there be enough time after the acquisition type is defined to "Team" properly?

This is a major acquisition for the Department, and sufficient time will be provided to ensure vendors will be able to adequately prepare for and bid on this solicitation.

11. Are there SLA's for the O&M contract? If so, please give examples.

Not at this time. We do have various SLAs with Working Capital fund and various Program Offices. We will be reviewing these SLAs for potential inclusion at the contract level.

12. Who are the incumbent contractors for the systems being included under this contract?

Appsential is the incumbent contractor.

13. Are there any companies that have an organization conflict of interest under this procurement? i.e. Program Management Office contractors or the OCIO's prime contractor.

We are still early on in the process working on our acquisition strategy, however at this point in time we do not have any companies that have a conflict of interest identified that would prohibit them from bidding on this solicitation.

14. How do I schedule a one on one conference at this time?

We will not be scheduling anymore one on one conferences at this time. The deadline was Friday August 10, 2012.

15. What is the timeframe for the acquisition strategy to be determined?

At this time, we are in the market research stage of the acquisition process and I can't answer this question.

16. What is the size (revenue) of the requirement?

At this time, we are in the market research stage of the acquisition process and I can't answer this question.

17. Where do we submit a capability statement?

imanager.om.procurement@hq.doe.gov

18. Who are the incumbents for the requirement?

Appsential, LLC.



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19. Are you only requesting capability statements from potential prime contractors?

Yes, only prime contractors at this time.

20. DOE used a contractor teaming arrangement (CTA) in a previous iManage Procurement, are you considering a CTA for this procurement?

At this time, we are in the market research stage of the acquisition process and I can't answer this question.

21. Will you publish a list of attendees to facilitate teaming discussions?

Yes, the list will be posted to:

DOE website <https://cms.doe.gov/management/office-management/operational-management/procurement-and-acquisition/major-contract>

FedConnect www.fedconnect.net

FedBizOpps www.fbo.gov

22. Are you seeking one vendor for this procurement or multiple vendors?

One vendor

23. Will this be one procurement or multiple?

One procurement

24. What is the scope of the award? 8a? Small Business Set Aside? Alliant GWAC? Large Business?

At this time, we are in the market research stage of the acquisition process and I can't answer this question.



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25. What is your small business size standard? Do you anticipate this procurement being a small business set aside?

At this time, we are in the market research stage of the acquisition process and I can't answer this question.

26. Will this procurement be a GWAC? If so, which one?

At this time, we are in the market research stage of the acquisition process and I can't answer this question.