**DOE/WAI Partnering Team Commitment Statement** 

Our partnering process will facilitate and promote effective contract management and project execution through collaborative work relationships. Together, our focus is on the "how" and not the "what" and "when."

We, the following, as attested by our signatures on this Partnering Agreement, make a personal commitment to the Transuranic Waste Partnering Team and to achievement of the Team's goals and objectives

sensor Chris Thompson John Eschenberg Tom Reed DOE Assistant Manager for DOE Project Controls Analyst

Environmental Management Susan Cange Brenda Hawks Director, Engineering Division

DOE Dep. Assistant Manager for Environmental Management

ENERGY

Tau 2 elle Laura Wilkerson

DOE Portfolio Federal Project Director

II McMillan

DOE TRU Program Manager

NUL Karen Shears

DOE Chief Special Acquisitions

074 ason Dozier

DOE Contract Specialist

an Emch

OOE Facility Representative

Ferre

**DOE** Quality Assurance Engineer

AI Art Haugh

Director, Planning and Baseline Management Division

Colin Colverson DOE Counsel, Environmental Programs

Steve Moore WAI CEO

Robert C. McKay General Manager, TWPC

In

John Grillo Deputy General Manager, TWPC

Fred Heacker Director, Waste Programs, TWPC

Director, Facility Management, TWPC

Tom Kaupas

WAI Chief Financial Office

uce Weible **Contracts** Administration Manager, TWPC

Jerry Erpenbach

Director, Safety, Health and Quality, TWPC

Barry Kanter

Director, Business Operations, TWPC

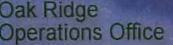
Cathy Alstatt

Director, Regulatory Interface and Integration, TWPC

Don Gagel

Director, Sludge Technology & Readiness, TWPC

April 2011





**U.S. DEPARTMENT OF** 

#### OAK RIDGE OPERATIONS OFFICE (ORO) & WASTREN ADVANTAGE, INC. (WAI) PARTNERING AGREEMENT FOR THE TRANSURANIC WASTE PROCESSING PROGRAM



GENERG

### VISION

The Transuranic (TRU) Waste Partnering Team will be viewed as a virtual High-Performing Organization that is widely recognized for exceeding expectations through innovative technical and management strategies, and whose commitment to its employees, the EM Mission, and the stewardship of the Oak Ridge Site are its highest priorities.

### MISSION

In support of the National TRU Waste Program and the EM *Roadmap for the Journey to Excellence,* the TRU Waste Partnering Team will treat, package, and ship legacy and newly generated TRU waste for disposal—safely, compliantly, and using innovative approaches to meet cost, technical, and schedule baselines in the interest of best value to the taxpayers.

#### STRATEGIC GOALS

- The TRU Waste Partnering Team will ensure the safety and health of our work force and members of the public by establishing the highest standards and rigorous application of Integrated Safety Management practices.
- We will achieve our technical goals of treating, packaging, and shipping CH, RH, and sludge waste on time, within cost baselines, and in full compliance with our regulatory commitments.
- 3. We will be driven by being a good neighbor and public partner who continually works with customers and stakeholders in an open, frank, and constructive manner.
- 4. We will continually seek innovative management and technical approaches to maximize efficiency and effectiveness in achieving the TRU Waste Processing mission by reducing both cycle time and cost.
- 5. We will strive to be the model team in the EM complex by demonstrating, on a daily basis, mutual respect, honest communications, and proactive collaboration.
- 6. We are committed, as a team, to the development of our respective work forces to ensure that we have a culture that rewards excellence and values continuous learning.



# **DOE/WAI Partnering Team Implementation Guidelines**

### 1. Issue Resolution Process

The Partnering Team agrees to resolve any issues that arise out of this Partnering Performance Agreement as follows:

- Normal management processes and systems will be used to resolve issues.
- The functional managers, as identified in the Functional Alignment Chart, are expected to resolve the issue.
- If an issue is unresolved for 10 business days, it is moved to the next level in the respective management chains.
- If corrective actions are needed to resolve an issue, the Partnering Co-Leads will track completion of the corrective actions through full resolution of the issue.

### 2. Logistics

The Partnering Team agrees to track progress against partnering goals and periodically meet to discuss this progress.

- The full Partnering Team, which includes all signatories to the Partnering Agreement, will meet on a quarterly basis. The initial meeting of this group will be held within 90 days of the date the agreement is signed. The Partnering Team can change the frequency of this meeting if they choose, and other meetings of the full team may be required at times to discuss and resolve emergent issues of a significant nature. In preparation for the meetings of the Partnering Team, the Co-Leads will develop and issue a formal agenda.
- The Partnering Team will develop metrics to measure and gauge performance and evaluate the effectiveness of the partnering initiative.
- The Core Integrated Project Team (IPT) will meet monthly to discuss Partnering Agreement progress, issues, and lessons learned. The Partnering Co-Leads will be responsible for developing an agenda for these monthly meetings with input from the other IPT members.

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## **DOE/WAI Partnering Team Implementation Guidelines**

- A Secretary will be appointed to be responsible for meeting minutes and recording and tracking of team commitments and actions from the quarterly meetings. The Secretary may also assist the Co-Leads in the tracking of corrective actions associated with issue resolution.
- Minutes will be issued within 15 working days of the monthly and quarterly meetings.
- The Partnering Co-Leads will have frequent interactions, either by phone or in person, to monitor and discuss status of the Partnering Agreement and take action to address and resolve any concerns that require immediate attention.
- The Co-Leads will brief the DOE-ORO Assistant Manager for Environmental Management (AMEM) and WAI President/CEO on a quarterly basis with respect to Partnering Team status and notable actions/activities.
- Co-Lead and other Partnering Team member changes will require approval of either the DOE-ORO AMEM or WAI President/CEO as applicable.

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# **DOE/WAI Partnering Team Functional Alignment Chart**

FUNCTION	DOE	TWPC (WAI)
Mission/Strategy	John Eschenberg Susan Cange	Steve Moore Bob McKay
Site Management	Laura Wilkerson Bill McMillan	Bob McKay John Grillo
Facility Management	Bill McMillan Dan Emch Jim Moore	Bob McKay Chris Thompson Fred Heacker
Contracts Management	Jason Dozier Markesha McCants Karen Shears	Bruce Weible Barry Kanter John Grillo
Safety & Health	Brenda Hawks	Jerry Erpenbach
Quality	Brenda Hawks Tony Ferre	Jerry Erpenbach Clyde Armstrong
Waste Programs/Interfaces	Bill McMillan Jim Moore	Fred Heacker
Regulatory	Colin Colverson Bill McMillan	Cathy Alstatt Fred Heacker
Finance & Project Controls	Tom Reed Bill McMillan	Tom Kaupas Barry Kanter
Sludge Project	Bill McMillan Jim Moore	Don Gagel

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