	EQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)				JOB NUMBER N/-434-97-		
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408				DATE RECEIVED 5-1-97			
	ROM (Agency or establishment) Department of Energy			NOTIFICATION TO AGENCY			
	MAJOR SUBDIVISION Pittsburgh Naval Reactors Office			In accordance with the previous provisions of 4 U.S.C. 3303a the disposition request, includin amendments, is approved except for items this			
3. MII	MINOR SUBDIVISION				may be marked "disposition not approved" o "withdrawn" in column 10.		
•	ME OF PERSON WITH WHOM TO C L. Mannion	ONFER	5. TELEPHONE 412–476–7266	DATE 8-22-97	ARCHIVIST OFT STATES	HE UNITED _	
GAC	D Manual for Guidance of Federal Agen	<u></u>	attached; or		has been requested	1.	
DATE BY 19-	signature of agency representative			TITLE Leader, Records Management Team			
7. ITEM		er transfer to the second	<u> 18 (18 14 15 18 18 18 18 18 18 18 18 18 18 18 18 18 </u>		9. GRS OR	10. ACTION	
NO.	8. DESCRIPTION OF I	TEM AND PROP	OSED DISPOSITION		SUPERSEDED JOB CITATION	TAKEN (NARA USE ONLY)	
	8. DESCRIPTION OF F	TEM AND PROP	OSED DISPOSITION		SUPERSEDED	TAKEN (NARA	
NO.			OSED DISPOSITION		SUPERSEDED	TAKEN (NARA	
NO.	Core Contract Records		OSED DISPOSITION		SUPERSEDED	TAKEN (NARA	
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- (1) Unit PNR Contracts and Security Division
- (2) <u>Description</u> Contracts for procurement of reactor cores, modifications of contracts, technical requirements, technical correspondence, general correspondence directly related to the core contracts, decision-making and letters of approval. The records are filed according to assigned Core Contract identification numbers. The entire process from procurement to core disposal can be 40-50 years. The records must be accessed while the core is still in existence. The majority of the files are classified.
- (3) <u>Retention Period</u> Destroy when no longer needed or 50 years after closeout of the reactor core contract, whichever comes first.
- (3) DISPOSITION: CUT Off File at Contract close OUT. Retire to FRC. Destroy 50 years often Date of Contract close out.