

**DOERS Records Schedule Cross Index  
to DOE Administrative Records Disposition Schedules**

DOERS Item Number	Description of Records	DOE Administrative or Programmatic Schedule Number / Item	NARA Case Number
<b>DOERS 1, Medical, Health and Safety Records</b>			
DOERS 1, Item 1a	Safety Management Records	DOE Admin18, Item 11.1a,	NC-326-75-2
DOERS 1, item 1 (b, c, d, & e)	Safety Management Records	DOE Admin 18, item 11.1 (c, d, e & f)	II NNA-1023(2) II NNA-310(6) II NNA-1023(3) II NNA-409(25)
DOERS 1, Item 2	Fire Unit Records	DOE Admin18 ,Item 11.4 (a thru g)	NC-430-76-2(3) II NNA-1858(1B) II NNA-2939 II NNA-1858(1C) II NNA-1858(E) II NNA-1858(1F)
DOERS 1, Item 3	Medical or Health Research Project Case Files	R & D Programmatic Schedule	N1-434-96-9 (3B)
DOERS 1, Item 4	Records Concerning Personnel Exposure to Hazardous Concentrations of Toxic Chemicals and Other Materials	DOE Admin 1 ,Item 21.2	NCI-430-76-9(5)
DOERS 1, Item 5	Radiation Contamination Control Program Records	DOE Admin 1 ,Item 21.3	NCI-430-76-9(4)
DOERS 1, Item 6	Individual Employee Health Hazard Case File	DOE Admin 1, Item 21.4	NCI-430-76-9(4)
DOERS 1, Item 7a ((1) & (2))	Radiation Detection Instrument Calibration	DOE Admin 1, Items 21.3. g(1) & 21.3.g(2)	NCI-430-76-9(1)
DOERS 1, Item 7b	Radiation Detection Charts	DOE Admin 1, Item 21.3.g(2)	N1-434-98.4 (21.3.e)
DOERS 1, Item 8	Environmental Contamination Measurement Records	Environmental Programmatic Schedule	NI-434-98-28
DOERS 1, Item 9 (a thru f)	Radioactive Waste Disposal or Unplanned Deposition Records	DOE Admin 18, Items 11.1. g(1) thru 11.1.g(6)	NCI-430-76-9 (6)
DOERS 1, Item 10 (a thru r)	Biological Laboratory Records	DOE Admin 17, Items 12 (a thru r)	NCI-430-76-4(1) NC1-430-76-4(g) II NNA-1595 [(h)thru (r)]
DOERS 1, Item 11	Personal Injury Files	DOE Admin 1, Item 31	N1-434-98-4(31)
DOERS 1, Item 12 (a thru n)	Synoptic Meteorology Records	DOE Admin 17, Items 13 (a thru n)	II NNA-2144 (for all)
<b>DOERS 2, Industrial Facility Records</b>			
DOERS 2, Item 1	Management of Production Records	DOE Admin 17, Item 14	II-NNA-1837
DOERS 2, Item 2	Work Permit (Work Orders) Records	DOE Admin 17, Item 15	II NNA-2257

DOERS Item Number	Description of Records	DOE Administrative or Programmatic Schedule Number / Item	NARA Case Number
DOERS 2, Item 3	Progress Reports	DOE Admin 17, Item 16	II-NNA-1941
DOERS 2, Item 4	Product Management Records	DOE Admin 17, Item 17	II-NNA-1941
DOERS 2, Item 5	Industrial Methods Records	DOE Admin 17, Item 18	II-NNA-2257
DOERS 2, Item 6	Production Equipment Inventory Control Records	DOE Admin 17, Item 19	II-NNA-310
DOERS 2, Item 7	Equipment Maintenance Records	DOE Admin 17, Item 20	II-NNA-1554
DOERS 2, Item 8	Reactor Operations Records	DOE Admin 17, Item 21	II-NNA-3002
DOERS 2, Item 9	Materials Processing Records	DOE Admin 17, Item 22	II NNA-2256
DOERS 2, Item 10	Barrier Records	DOE Admin 17, Item 23	II-NNA-1554
DOERS 2, Item 11	Special Research and Reactor Materials Allocations	DOE Admin 17, Item 24	II-NNA-1735
<b>DOERS 3, Nuclear Weapons Records</b>			
DOERS 3, All Items	Nuclear Weapons Records	Nuclear Weapons Records Programmatic Schedule	N1-434-96-5
<b>DOERS 4, Facility Records</b>			
DOERS 4 ,Item 1.a	Facility Inventory Records	DOE Admin 17, Item 25	II NNA-2067 (1)
DOERS 4 ,Item 2	Facility Maintenance Records	DOE Admin17, Item 26	NC-430-76-2 NN 167-124
DOERS 4, item 3	Power and Utility Plant Operational Source Records	DOE Admin 17, item 27	NN 167-124
<b>DOERS 5, Special Material Accountability Records</b>			
DOERS 5, Item 1	Request for Materials	DOE Admin 18, Item 49	II NNA-1735 (2)
DOERS 5, Item 2	Materials Allotment Files (Source & Special Nuclear Materials)	DOE Admin 18, Item 50 b	II NNA-1735 (1b)
DOERS 5, Item 3	Materials Allotment Files (Special Research and Reactor Materials)	DOE Admin 18, Item 51	II NNA-1735 (3a), (3b) & (3c)
DOERS 5, Item 4	Accountability Reports	DOE Admin 18, Item 52	NN 167-78(1A)
DOERS 5, Item 5	Reports of Apparent Loss	DOE Admin 18, Item 53	NC 430-76-3 (5A) & (5B)
DOERS 5, Item 6	Reports of Shipper/Receiver Measurement Differences	DOE Admin 18, Item 54 a &b	II NNA-1735 (7A) & (7B)
DOERS 5, Item 7	SS Transfer Journals	DOE Admin 18, Item 55	II NNA-1735 (4)
DOERS 5, Item 8	SS Material Transfer Files	DOE Admin 18, Item 56	NN 165-90
DOERS 5, Item 9	SS Material Shipping Form Files	DOE Admin 18, Item 57a & 57b	II NN-3225

DOERS Item Number	Description of Records	DOE Administrative or Programmatic Schedule Number / Item	NARA Case Number
<b>DOERS 6, Equipment Control, Maintenance and Operation Records</b>			
DOERS 6, Item 1	Equipment History Files	DOE Admin 17, Item 28	II NNA-716A(3) II NNA-845
DOERS 6, Item 2	Equipment Utilization Report Files	DOE Admin17, Item 29	II NNA-716
<b>DOERS 7, Legal Records</b>			
DOERS 7, Item 1	Invention Dockets	DOE Admin14, Item 44	NN 169-84(1b)
DOERS 7, Item 2	US Patent Application Case Files	DOE Admin14, Item 45	NN 169-84(2b)
DOERS 7, Item 3	Patent Contracts	DOE Admin 14, Item 46	NN 169-84(3c)
DOERS 7, Item 4	Patent Licensing Records	DOE Admin 14, Item 47	NN 169-84(4)
DOERS 7, Item 5	Employee Patent Agreement Forms	DOE Admin 14, Item 48	NN 169-84(5)
DOERS 7, Item 6	Docket Files (Patents)	DOE Admin14, Item 49	NN 169-84(6a)&(6b)
DOERS 7, Item 7	Patent Infringement Files	DOE Admin 14, Item 50	NN 169-84(7a)&(7b)
DOERS 7, Item 8	Reports or Patent Applications Disclosing Inventions/Discoveries useful in the Production or Use Special Nuclear Material or Atomic Energy and/or Related Correspondence	DOE Admin14, Item 51	NN 169-84(8)  NCI-434-83-3(1b)&(1c)
DOERS 7, Item 9	Litigation Files	DOE Admin 14, Item 52	NCI-430-78-1 (1a), (1b), (1c), (1d) & (1e)
DOERS 7, Item 10	Invention Disclosure Logs and Ledgers	DOE Admin 14, Item 53	NN 169-84(10)
DOERS 7, Item 11	True Copy Certifications	DOE Admin 14, Item 54	NN 169-85(1)
DOERS 7, Item 12	Congressional Hearing Coordination Case Files	DOE Admin 14, Item 55	NCI 434-83-2
<b>DOERS 8, Procurement, Grant and Supply Records</b>			
DOERS 8, Item 1	Unique Procurement Files	DOE Admin 5, Item 7	NCI-430-77-3
DOERS 8, Item 2 (a & b)	Priorities and Allocation Records	DOE Admin 5, Item 6 (a & b)	II NNA-340
<b>DOERS 9, Property Disposal Records</b>			
DOERS 9, Item 1	Surplus Property Precedential Case Files	DOE Admin 4, Item 3c	NC-430-76-5
DOERS 9, Item 2	Property Disposal Case Files	DOE Admin 4, Item 3d	NCI-430-77-8
DOERS 9, Item 3	Excess Real Property Reports	DOE Admin 4, Item 2	GRS 4 (2)
DOERS 9, Item 4	Nuclear Materials-Related, Revenue Producing Contracts	DOE Admin 4, Item 6	NC-326-75-1 (1)

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DOERS 9, Item 5	Transfer of Nuclear Materials for Research	DOE Admin 4, Item 7	NC-326-75-1 (2)
DOERS 9, Item 6	Nuclear Materials Leasing Records	DOE Admin 4, Item 8	NC-326-75-1 (3)
<b>DOERS 10, Budget Preparation, Presentation and Apportionment Records</b>			
DOERS 10, Item 1	Budget Policy Files	DOE Admin 5, Item 1.a	GRS 5 (1)
DOERS 10, Item 2	Budget Estimates and Justification Files	DOE Admin 5, Items 4.1.a & 4.1.b	N1-434-98-8 (4.1.a & 4.1.b)
DOERS 10, Item 3	Budget Correspondence Files	DOE Admin 5, Item 1.b	GRS 5 (1)
DOERS 10, Item 4	Budget Background Records	DOE Admin 5, Item 2	GRS 5 (2)
<b>DOERS 11, Accountable Officers Accounts Records</b>			
DOERS 11, Item 1	Audit Files	DOE Admin 6, Item 2.1	NN 166-124
DOERS 11, Item 2	Pension Plan Case Files	DOE Admin 3, Item 3.1	NN 173-232
DOERS 11, Item 3	Casualty Insurance Plan Case Files	DOE Admin 3 ,Item 3.2	NN 173-232
<b>DOERS 12, Travel and Transportation Records</b>			
DOERS 12, Item 1	Hazardous Material Records	DOE Admin 18, Item 47	NCI-430-76-7
<b>DOERS 13, Communications Records</b>			
DOERS 13, Item 1	COMSEC Records	DOE Admin 18, Item 42	NN 167-141
<b>DOERS 14, Design and Construction Drawings and Related Records</b>			
DOERS 14, Item 1	Project Planning and Design Files	DOE Admin 17, Item 30	NCI-434-78-2
DOERS 14, Item 2	Project Construction Files	DOE Admin 17, Item 31	NCI-434-78-2
DOERS 14, Item 3	(Reserved)	cancel item	N/A
DOERS 14, Item 4	(Reserved)	cancel item	N/A
DOERS 14, Item 5	Finding Aids	DOE Admin 17, Item 31e	NCI-434-78-2
DOERS 14, Item 6	Quality Assurance Records	DOE Admin 17, Item 32	NCI-434-78-2