

**U.S. DEPARTMENT OF ENERGY**  
**FEDERAL ASSISTANCE PROGRAM/PROJECT STATUS REPORT**

**OMB Burden Disclosure Statement**

Public reporting burden for this collection of information is estimated to average 47.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Office of Information Resources Management Policy, Plans, and Oversight, Records Management Division, HR-422 - GTN, Paperwork Reduction Project (1910-0400), U.S. Department of Energy, 1000 Independence Avenue, S.W., Washington, DC 20585; and to the Office of Management and Budget (OMB), Paperwork Reduction Project (1910-0400), Washington, DC 20503.

1. Program/Project Identification No.	2. Program/Project Title	3. Reporting Period _____ through _____
4. Name and Address		5. Program/Project Start Date
		6. Completion Date
7. Approach Changes  <input type="checkbox"/> None		
8. Performance Variances, Accomplishments, or Problems  <input type="checkbox"/> None		
9. Open Items  <input type="checkbox"/> None		
10. Status Assessment and Forecast  <input type="checkbox"/> No Deviation from Plan is Expected		
11. Description of Attachments  <input type="checkbox"/> None		
12. Signature of Recipient and Date	13. Signature of U.S. Department of Energy (DOE) Reviewing Representative and Date	

No further monies or other benefits may be paid out under this program unless this report is completed and filed as required by existing law and regulations (DOE Organizational Act: PL. 95-91: 42 USC 7254 and Federal Grant and Cooperative Agreement Act of 1977: PL. 95-224: 41 USC 508)

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### PURPOSE

A concise narrative describing the current status of the effort. The report allows Federal assistance recipients to communicate developments, achievements, changes and problems to the U.S. Department of Energy (DOE).

### INSTRUCTIONS

- Item 1 - Enter the Federal grant or agreement identification number for the current year as it appears in the official award.
- Item 2 - Enter the program/project official title as it appears in the award and, if applicable, the project identification number.
- Item 3 - Enter the start and completion dates for the current reporting period.
- Item 4 - Enter the name and address of the recipient office responsible for managing the project.
- Item 5 - Enter the official start date of the original agreement.
- Item 6 - Enter the official completion date as of the latest modification.
- Item 7 - Provide a description of any changes from the work plan, including technical changes, the explanation as to why these changes occurred, and what the impact on performance will be. If there were no changes during the reporting period, check the box for "none."
- Item 8 - Include a discussion of accomplishments, problems and/or variances, their causes and the effects on the effort. If no performance variances, accomplishments, nor problems occurred during the reporting period, check "none."
- Item 9 - Discuss any unresolved issues or items that require action by DOE or recipient. If there are no unresolved issues which require action or coordination, check "none."
- Item 10 - Present analysis of program/project status, proposed solutions to problems, and future expectations regarding the project. If no deviations from the plan are forecast, enter a check in the box provided.
- Item 11 - Provide a short list of program/project related attachments. If no attachments accompany the report, check "none."
- Item 12 - The recipient should sign and date the report so that, if questions arise, they can be directed to the appropriate individual.
- Item 13 - The DOE reviewing representative, usually the DOE program manager responsible for monitoring the program, signs and dates the form to indicate it has been reviewed and appears reasonable.