

**DATE:** April 09, 2012

**TO:** Procurement Directors

**FROM:** Director

Contract and Financial Assistance Policy Division

Office of Policy

Office of Procurement and Assistance Management

**SUBJECT:** Acquisition Guide Chapter 17.1 – Interagency Acquisitions, Interagency

Transactions, and Interagency Agreements

**SUMMARY:** Acquisition Guide Chapter 17.1 – Interagency Acquisitions, Interagency transactions, and Interagency Agreements is revised to incorporate (1) Federal Acquisition Circular (FAC) changes to Federal Acquisition Regulation (FAR) Part 17.5 – Interagency Acquisitions, Office of Federal Procurement Policy (OFPP) guidance for business case analysis for certain multi-agency and agency-specific contracts, (2) Acquisition Letter 2011-03, and (3) update the current guide chapter 17.1. Acquisition Letter (AL) 2011-03 is hereby rescinded.

A summary of the revisions are as follows, the chapter:

- Consolidates AL 2011-03 and the guide chapter 17.1 into one source document.
- Provides an overview of interagency acquisitions, interagency transactions and interagency agreements.
- Incorporates agency guidance for FAR Part 17.5 through FAC 2005-57.
- Incorporates agency guidance for business case analysis from OFPP memorandum on this subject.
- Describes the funds out process when DOE is the Requesting Agency.
- Describes the funds in process when DOE is the Servicing Agency.
- Updates the templates for Part A and Part B for funds out interagency agreements to tailor agreement for either an interagency acquisition assisted acquisition or an interagency transaction. The funds out templates are scheduled to be pushed into production the night of April 12, 2012. STRIPES will send out a notice.

This flash may be viewed at <a href="http://energy.gov/management/office-management/operational-management/procurement-and-acquisition/policy-flashes">http://energy.gov/management/office-management/operational-management/procurement-and-acquisition/policy-flashes</a>. When the updated STRIPES User Guide becomes available, the STRIPES Training Team will send a notice to the user community.

Questions concerning this policy flash should be directed to Barbara Binney of the Contract and Financial Assistance Policy Division, Office of Policy, Office of Procurement and Assistance Management at (202) 287-1340 or <a href="mailto:barbara.binney@hq.doe.gov">barbara.binney@hq.doe.gov</a>.

Attachments