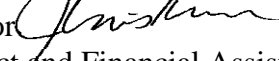




DATE: December 22, 2011

TO: Procurement Directors

FROM: Director 
Contract and Financial Assistance Policy Division
Office of Policy
Office of Procurement and Assistance Management

SUBJECT: Acquisition Career Management Handbook Change – Revised Contracting Officer’s Representative Certification (COR)

SUMMARY: A recent review of the January 2009 issue of the Department of Energy (DOE) Acquisition Career Management Program (ACMP) Handbook identified many areas that require an update. Although the ACMP Handbook revisions are underway, the Office of Management and Budget (OMB), Office of Federal Procurement Policy (OFPP) issued OFPP Memorandum, “Revisions to the Federal Acquisition Certification for Contracting Officer’s Representatives (FAC-COR),” dated September 6, 2011. This OFPP Memorandum requires that agencies implement the revised FAC-COR certifications effective January 1, 2012.

Until the revised ACMP Handbook is published, delete all portions of Chapter 4 of the current handbook that pertain to COR certification and replace with the information contained in the Attachment.

This Flash will be available online at the following website:
<http://energy.gov/management/office-management/operational-management/procurement-and-acquisition/policy-flashes>.

Questions concerning this policy flash should be directed to Tom McAllister, COR Program Manager, Strategic Programs Division, Office of Procurement and Assistance Management at (202) 287-1787 or at Tom.McAllister@hq.doe.gov.

Attachment