Morris, Alexander

From: FOIA-Central@hq.doe.gov
Sent: Friday, April 17, 2009 6:24 PM
To: FOIA-Central
Subject: DOE Headquarters FOIA Request

APR 21 2009
04

COMMERCIAL SENSITIVE REVIEW & REPRODUCTION

Name: Daniel Corbett

Organization: WageWorks Inc

Address:

Three Bethesda Metro Center
Suite 700
Bethesda, MD 20814

Phone: 301-260-1000

FAX: 301-260-9000

Email: dan.corbett@wageworks.com

Record Description:

Pursuant to the Freedom of Information Act (FOIA), I hereby request the following information relating to the Federal Transit Benefit program for the Department of Energy (DOE). This Federal Transit Benefit program is required by Executive Order 13150:

- A copy of the current Memorandum of Understanding Customer Agreement or similar document between DOE and the U.S. Department of Transportation relating to transit benefit administration services and E.O. 13150.
- A copy of the two most recent invoices submitted by the U.S. DOT to DOE for services under this agreement, including any detailed reports that provide detail for the invoice items.
- An example of the form that DOE requires employee's participating in the Federal Transit Benefit program to submit to receive transit benefits under the EO 13150. If this submission is done electronically by an employee, a screenshot of the forms that are filled in electronically by employee's wishing to receive this benefit.
- A copy of the agency's instructions or pamphlets informing employee's about the Federal benefit program.

Preferred Form or Format: Electronic

Type of Requester (if provided):

Affiliated with a private corporation and seeking information for the use in the company's business.

Fees and Fee Waivers:

I agree to pay up to a specified amount for fees. Enter amount $ 200

Waiver or Reduction of Fees Factors (if provided):

Expedited Processing:

Specific Justification for Expedited Processing:

FOIA-2009-000283

Joan