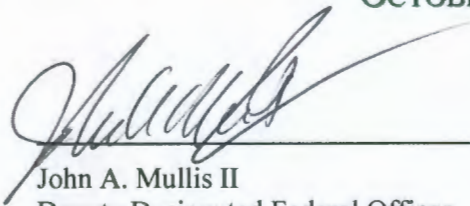


OAK RIDGE SITE SPECIFIC ADVISORY BOARD



FY 2017 WORK PLAN

OCTOBER 1, 2016 – SEPTEMBER 30, 2017



John A. Mullis II
Deputy Designated Federal Officer
Oak Ridge Site Specific Advisory Board
Department of Energy
Oak Ridge Office of Environmental Management



Belinda Price, Chair
Oak Ridge Site Specific Advisory Board

10/11/2016
Date

10/12/2016.
Date

INTRODUCTION

The Oak Ridge Site Specific Advisory Board (ORSSAB) is a federally appointed citizens' panel that provides advice and recommendations to the U.S. Department of Energy (DOE) Oak Ridge Office of Environmental Management (OREM). The group was formed in 1995 and is chartered under the Environmental Management (EM) SSAB Federal Advisory Committee Act Charter. The Board's Mission statement is as follows:

The mission of the Oak Ridge Site Specific Advisory Board is to provide informed advice and recommendations concerning site specific issues related to the Department of Energy's Environmental Management (EM) Program at the Oak Ridge Reservation. In order to provide unbiased evaluation and recommendations on the cleanup efforts related to the Oak Ridge site, the Board seeks opportunities for input through collaborative dialogue with the communities surrounding the Oak Ridge Reservation, governmental regulators, and other stakeholders.

The Board is composed of up to 22 members, chosen to reflect the diversity of gender, race, occupation, views, and interests of persons living near the DOE Oak Ridge Reservation. Members are appointed by DOE and serve on a voluntary basis, without compensation. The Board currently consists of members from five counties: Anderson, Blount, Knox, Loudon, and Roane. Non-voting representatives to the Board include personnel from DOE OREM, the U.S. Environmental Protection Agency (EPA) Region 4, and the Tennessee Department of Environment and Conservation (TDEC). These representatives advise the Board on their agency's policies and views. Two non-voting student representatives also serve on the Board to represent the viewpoints and concerns of area youth. The student representatives for Fiscal Year (FY) 2017 are from Oak Ridge High School and Hardin Valley Academy. The Board strives for consensus in reaching decisions and conducts business under its Bylaws and Operating Instructions, which incorporate the principles of *Robert's Rules of Order*.

FY 2017 ORGANIZATION

Each year the Board holds a planning meeting to determine how best to address its mission and what its committee structure should be. A summary of the 2016 meeting is available on the ORSSAB website at <http://energy.gov/orem/downloads/orssab-annual-planning-meeting-august-2016>. The FY 2017 organizational structure is shown in Figure 1. As allowed by ORSSAB Bylaws, other committees may be formed as needed during the year to address specific issues.



Figure 1. FY 2017 organizational structure

The ORSSAB work plan guides activities during the year. Suggestions for work plan topics were provided by DOE OREM, EPA, TDEC, and ORSSAB members prior to the Board’s annual meeting. Work plan topics were selected from the suggestions provided at the annual meeting. Topics were then incorporated into the ORSSAB Work Plan/Schedule. This work plan, which is a “living document,” is updated as needed as the Board year progresses.

FY 2017 ORSSAB Work Plan/Schedule

Key: Executive meeting Monthly meeting Site tour EM/Stewardship meeting

| Date | Event | Topic | Presenter | Issue Group | Location |
|---------------------|-----------------|---|-------------------------|----------------------------------|----------|
| OCTOBER 2016 | | | | | |
| Wed., 10/5 | Executive | General business | | | DOEIC |
| Wed., 10/12 | Monthly meeting | State of the Oak Ridge EM Program | Jay Mullis | Hemelright Trujillo Wilson | DOEIC |
| | Site tour | <i>(no site tour)</i> | | | |
| Wed., 10/26 | EM/Stewardship | State of the Oak Ridge EM Program detailed discussion | McMillan/ Cain/Henry | | DOEIC |

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|-----------------|-----------------|--|--------------------|--|-------|
| NOVEMBER | | | | | |
| Wed., 11/2 | Executive | General business | | | DOEIC |
| Wed., 11/9 | Monthly meeting | Excess Contaminated Facilities | McMillan/ Henry | Beatty Ford Gonzalez Thomas Wilson | DOEIC |
| TBD | Site tour | On-site tour/Q&A | McMillan/ Henry | | |
| Wed., 11/30 | EM/Stewardship | Excess Contaminated Facilities detailed discussion | McMillan/ Henry | | DOEIC |

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|-----------------|-----------------|-------------------------------------|--|--|--|
| DECEMBER | | | | | |
| Wed., 12/7 | Executive | <i>(No meeting)</i> | | | |
| Wed., 12/14 | Monthly meeting | <i>(No meeting)</i> | | | |
| | Site tour | <i>(no site tour)</i> | | | |
| Wed., 12/28 | EM/Stewardship | <i>(No meeting—due to holidays)</i> | | | |

| Date | Event | Topic | Presenter | Issue Group | Location |
|---------------------|-----------------|---|-----------|--|----------|
| JANUARY 2017 | | | | | |
| Wed., 1/4 | Executive | General business | | | DOEIC |
| Wed., 1/11 | Monthly meeting | Ongoing Groundwater Efforts | Mayton | Beatty Deaderick Price Trujillo | DOEIC |
| TBD | Site tour | On-site tour/Q&A | Mayton | | |
| Wed., 1/25 | EM/Stewardship | Ongoing Groundwater Efforts detailed discussion | Mayton | | DOEIC |

| FEBRUARY | | | | | |
|-----------------|-----------------|---|-------|---|-------|
| Wed., 2/1 | Executive | General business | | | DOEIC |
| Wed., 2/8 | Monthly meeting | Waste Disposal Capacity | Henry | Bales Gonzalez Holden Paulus Thomas Trujillo | DOEIC |
| TBD | Site tour | On-site tour/Q&A | Henry | | |
| Wed., 2/22 | EM/Stewardship | Waste Disposal Capacity detailed discussion | Henry | | |

| MARCH | | | | | |
|--------------|-----------------|---|---------------------|---|-------|
| Wed., 3/1 | Executive | General business | | | DOEIC |
| Wed., 3/8 | Monthly meeting | FY19 Budget Formulation and Prioritization of Projects/Baseline | Stokes/ Thompson | Hemelright Paulus Price Trujillo Wilson | DOEIC |
| | Site tour | <i>(no site tour)</i> | | | |
| Wed., 3/22 | EM/Stewardship | FY19 Budget Formulation and Prioritization of Projects/Baseline detailed discussion | Stokes/ Thompson | | DOEIC |

| Date | Event | Topic | Presenter | Issue Group | Location |
|--------------|---------------------------|---|-----------|-------------|----------|
| APRIL | | | | | |
| Wed., 4/5 | Executive | General business | | | DOEIC |
| Wed., 4/12 | Monthly meeting | (No ORSSAB monthly meeting due to Community Budget Workshop) | | | DOEIC |
| | Site tour | <i>(No site tour)</i> | | | |
| TBD | Community Budget Workshop | | | | TBD |
| Wed., 4/26 | EM/Stewardship | Continued discussion of FY 2019 budget formulation-recommendation if needed | | | DOEIC |

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|------------|-----------------|--|----------------------|------------------------------|-------|
| MAY | | | | | |
| Wed., 5/3 | Executive | General business | | | DOEIC |
| Wed., 5/10 | Monthly meeting | Key Material Disposition Activities | McMillan/ DeMonia | Beatty Holden Swindler | DOEIC |
| TBD | Site tour | On-site tour/ Q&A | McMillan/ DeMonia | | |
| Wed., 5/24 | EM/Stewardship | Key Material Disposition Activities detailed discussion. | McMillan/ DeMonia | | DOEIC |

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|-------------|-----------------|-------------------------|----|----------------------|-------|
| JUNE | | | | | |
| Wed., 6/7 | Executive | Annual meeting planning | | | DOEIC |
| Wed., 6/14 | Monthly meeting | FACA Presentation | HQ | <i>None required</i> | DOEIC |
| | Site tour | <i>(No site tour)</i> | | | |
| Wed., 6/28 | EM/Stewardship | | | | DOEIC |

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|-------------|----------------------------|--|--|--|-------|
| JULY | | | | | |
| Wed., 7/5 | Executive | <i>(No meeting)</i> | | | DOEIC |
| | New member training & tour | | | | |
| Wed., 7/12 | Monthly meeting | (No ORSSAB monthly meeting due to new member training) | | | |
| | Site tour | <i>(No site tour)</i> | | | |
| Wed., 7/26 | EM/Stewardship | <i>(No meeting)</i> | | | DOEIC |

| Date | Event | Topic | Presenter | Issue Group | Location |
|---------------|-----------------|---|-----------|-------------|----------|
| AUGUST | | | | | |
| Wed., 8/2 | Executive | Annual meeting planning | | | DOEIC |
| Sat., 8/_ | Annual meeting | FY 2017 review and planning for FY 2018 | | | |
| Wed., 8/9 | Monthly meeting | (No ORSSAB monthly meeting due to Annual meeting) | | | |
| | Site tour | <i>(No site tour)</i> | | | |
| Wed., 8/23 | EM/Stewardship | <i>(No meeting)</i> | | | |

| SEPTEMBER | | | | | |
|------------------|-----------------|--|------------|-----------|-------|
| Wed., 9/6 | Executive | General business | | | DOEIC |
| Wed., 9/13 | Monthly meeting | Vision 2020-Planning for the Future of ETTP including Reuse, Historic Preservation and Stewardship | Cooke/Cain | Deaderick | |
| | Site tour | <i>(No site tour)</i> | | | |
| Wed., 9/27 | EM/Stewardship | Vision 2020-Planning for the Future of ETTP including Reuse, Historic Preservation and Stewardship detailed discussion | Cooke/Cain | | DOEIC |