



## POLICY FLASH 2016-08

**DATE:** December 29, 2015

**TO:** Procurement Directors  
Heads of Contracting Activities



**FROM:** Acting Chief  
Contract and Financial Assistance Policy Division  
Office of Policy  
Office of Acquisition Management

**SUBJECT:** Archival of Policy Flashes and attachments

**SUMMARY:** This office is reviewing all its energy.gov websites to ensure current guidance is easily accessible and previous guidance is archived for future reference. To that end, all Policy Flashes and attachments from FY2001 - FY2014 have been archived to the Headquarters' MA-60 O: / drive.

In order to allow you to search for archived flashes and attachments, an excel spreadsheet containing Policy Flashes and attachments by fiscal year will be located on the right side of the Policy Flash page. Once you have identified the Policy Flash and/or attachment you are looking for, please send its name/number to [DOE\\_OAPMPolicy@Hq.Doe.Gov](mailto:DOE_OAPMPolicy@Hq.Doe.Gov). We will send you a copy usually within one work-day of receipt of your request.

This Flash will be available online at the following website:  
<http://energy.gov/management/listings/policy-flashes>

Questions concerning this policy flash should be directed to Mike Dombrowski at (202) 287-1828 or [michael.dombrowski@hq.doe.gov](mailto:michael.dombrowski@hq.doe.gov).