

Memorandum

DATE: November 23, 2015

WAP Memorandum 014

REPLY TO

ATTN OF: AnnaMaria Garcia, Director



Weatherization and Intergovernmental Program Office

SUBJECT: Multifamily and Rental Draft WPN Request for Comment

TO: Weatherization Assistance Program (WAP) Network

This memo serves as an opportunity for WAP Grantees to review and provide comment on two draft Weatherization Program Notices (WPNs) developed by the Department of Energy (DOE). The attachments include:

- DRAFT -- Weatherization Program Notice 16-XX: Multifamily Weatherization
 - DRAFT -- Multifamily Frequently Asked Questions (FAQs)
- DRAFT -- Weatherization Program Notice 16-XX: Weatherization of Rental Units – Applicable to single family and multifamily dwellings
 - DRAFT -- Weatherization of Rental Units Frequently Asked Questions (FAQs)

These documents are for discussion and comment purposes only and have not yet been released as policy. The attachments are watermarked accordingly. During several previous meetings of stakeholders, most recently during the Federal Perspective session at the NASCSP meeting in September, DOE acknowledged the need to codify the practices and approaches necessary for implementation of multifamily and rental unit weatherization.

Please note, while the new information in these documents has been vetted through various stakeholder groups and DOE has already received considerable feedback as to the feasibility of the implementation, it is important to DOE that the stakeholders have the opportunity to review and provide feedback to ensure the information is as clear as possible before issuing these WPNs as policy. In addition to the transmittance of new material within these WPNs, these two notices will also update information and supersede:

- WPN 10-7 Revised Davis-Bacon Wage Determinations for the Weatherization Assistance Program,
- WPN 11-9 Updated Guidance on Eligible Multifamily Property Listings for Use in the Weatherization Assistance Program, and
- The Renters Handbook for Weatherization Assistance Program Grantees and Subgrantees dated January 27, 1984.

DOE appreciates your attention to these notices and asks the network to provide comments and requests for additional clarification on issues to your respective DOE Project Officer or Holly Raveslout holly.raveslout@ee.doe.gov by December 11, 2015. Upon consideration of the comments received and clarifying issues raised, DOE will issue the updated program notices and FAQs.