

State Energy Advisory Board  
 May Teleconference Call Minutes  
 May 19, 2011 3:30 PM – 4:03 PM

**TELECONFERENCE ATTENDEES**

**Designated Federal Officer (DFO):**

- Gil Sperling, STEAB DFO, Senior Management Technical Advisor, EERE, DOE.

<b>STEAB TELECONFERENCE ATTENDANCE</b>		
<b>BOARD MEMBERS</b>	Present	Absent
<b>Susan S. Brown</b> , Deputy Administrator, Wisconsin Division of Energy	✓	
<b>Dan Carol</b> , Strategic Advisor/Organizational Consultant		✓
<b>William Vaughn Clark</b> , Director, Office of Community Development, Oklahoma Department of Commerce		✓
<b>John H. Davies</b> , Director, Division of Renewable Energy and Energy Efficiency, Kentucky Office of Energy Policy		✓
<b>Cris Eugster</b> , Executive Vice President and Chief Sustainability Officer, CPS Energy		✓
<b>David Gipson</b> , Director, Energy Services Division, Georgia Environmental Facilities Authority		✓
<b>Philip Giudice</b> , Commissioner, Massachusetts Department of Energy Resources		✓
<b>Ryan Gooch</b> , Energy Policy Director, Tennessee Economic and Community Development	✓	
<b>Paul Gutierrez</b> , Vice Provost for Outreach Services, Associate Dean and Director, Cooperative Extension Service, College of Agriculture and Home Economics, New Mexico State University		✓
<b>Duane Hauck</b> , Director, Extension Services, North Dakota State University	✓	
<b>Elliott Jacobson</b> , Vice President for Energy Services, Action Energy		✓
<b>Peter Johnston</b> , Project Manager, Clean Energy Technologies, Burns & McDonnell	✓	
<b>Maurice Kaya</b> , Hawaii Renewable Energy Development Venture		✓
<b>Steve Payne</b> , Managing Director, Housing Improvements & Preservation, Department of Commerce	✓	
<b>Larry Shirley</b> , State Energy Office Director, North Carolina Department of Administration	✓	
<b>Roya Stanley</b> , Deputy Director, Iowa Office of Energy Independence	✓	
<b>Janet Streff</b> , Manager, State Energy Office, Minnesota Department of Commerce	✓	
<b>David Terry</b> , Executive Director, ASERTTI	✓	
<b>Steve Vincent</b> , Regional Business Manager, Avista Utilities		✓
<b>Daniel Zaweski</b> , Assistant Vice President - Energy Efficiency and Distributed Generation Program, Long Island Power Authority		✓

**Contractor Support & Other DOE Staff:**

- Emily Lindenberg, SENTECH, Inc.

**Agenda Items:**

1. Task Force Reports and Updates:
  - a. Deployment Task Force Phil Giudice
  - b. DOE/USDA Task Force Duane Hauck
  - c. Weatherization Task Force Elliott Jacobson

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d. SEP Task Force  
e. Lab Task Force

David Gipson  
Roya Stanley

2. Update on Upcoming STEAB Meetings:  
a. June 7 – 9, 2011, in Washington, DC  
b. November 8 – 10, 2011, Hawaii

Janet Streff

3. Public Comments

Janet Streff

4. Other Business

- Janet Streff (JS) opened the May Teleconference call by thanking the STEAB for attending the call. She moved directly into asking about the Task Force updates and asked about the Deployment Task Force, but seeing as there were no Task Force members on the call, she asked Duane Hauck (DH) to update the group on the USDA/DOE Task Force.
- DH reminded the group that the Task Force successfully brought together USDA, NIFA and DOE staff together in a working group session on April 18, 2011. This Working Group was named the State Energy Extension Partnership (SEEP) Working Group. The group determined the best course of action was writing a concept paper which would then be shared with senior staff and management of both agencies. The Co-Chairs of the Working Group were identified as Mark Bailey of DOE and Caroline Crocol of NIFA. The next step is to meet in person on June 6, 2011 to review the current draft of the concept paper and finalize the draft by July 1, 2011 for submission to USDA and DOE for consideration.
- JS thanks DH for the update and asked the Weatherization Task Force for an update. Steve Payne (SP) provided the update for the Weatherization Task Force. He noted the group hosted a series of calls over the last few months and the focus of the calls had been about the funding for the Weatherization Program (WAP) and where the program itself is going when DOE funding is announced. The Task Force is focusing on this issue at the June meeting as has identified several parties which will be coming to the June meeting for participation in break-out sessions and brain-storming. The goal now is to gain a better understanding of the funding issues for the Program, and try to work with DOE to make sure funding for WAP is not bundled into other funding strings or contingencies. SP's hope at the June meeting is for a frank discussion with DOE staff and to collaborate on how to move the Program forward. The ultimate goal is to create a successful funding future for WAP but also to bring back to the table the options of Weatherization Plus and Healthy Homes.
- JS provided the update for the SEP Task Force. She reminded the STEAB there would be a webinar on May 25, 2011 which the Task Force was invited to attend by Marty Schweitzer from Oak Ridge National Lab. The Task Force has been working closely with Mr. Schweitzer and the SEP Evaluation Team, and Peter Johnston (PJ) thought this would be an informative webinar and hopes many of the STEAB can attend. He also noted how the Evaluation Team is convening a group to discuss how those conducting the actual evaluation can interact with managers and other SEP staff moving forward.
- Roya Stanley (RS) gave the update for the Lab Task Force and began by thanking all members of the Task Force for helping draft letters to Lab Directors asking for deployment and commercialization information. The letters went out about a month ago and there have been responses coming in from NREL, LBNL and Ames. Also, she noted that Ms. Casey Porto will be with the Board in June at the June meeting so the Task Force is looking forward to her presentation and meeting with her in the Wednesday afternoon break-out sessions. JS responded that she was happy to hear the Task Force was getting quick and positive responses from the lab and felt gratified that the STEAB was able to receive the information so quickly.
- JS then asked the contractor support to provide information on the upcoming meetings in June and November 2011. The June STEAB meeting is from June 7 – 9, 2011 at the Capital Hilton in Washington, DC. All the STEAB Travel Authorizations were approved and tickets will be issued the week of May 23<sup>rd</sup>. There are still two speakers who have yet to confirm their availability, but the draft agenda is ready and was promised to be sent out at the conclusion of the STEAB call.

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- The November STEAB meeting dates will be changing to either the first week in November or the week after Thanksgiving due to availability in Hawaii. The group will be getting an email in the next day or so with additional information about what types of EE and RE tours are available on the islands and the STEAB will be asked to vote on the new dates and location of the November meeting. The choices are the Big Island of Hawaii or Oahu. JS asked the Board to stay tuned for additional information and to please respond quickly to the poll so that contractor support can start making the fall meeting plans.
- RS interjected that she just received an email from David Terry (DT) and DOE announced the funding for SEP and WAP. SEP is funded at \$50 million and WAP at \$174.3 million total. She noted what great news this is and Susan Brown (SB), SP and JS all concurred that they also just received the same information. JS reiterated how thankful she was the STEAB pulled together so quickly over the last month or two to draft the letter to Secretary Chu about the importance of the WAP Program and how she knows that letter, and those sent by other groups, made an impact in the amount of funding both SEP and WAP received.
- JS then moved on to the public comments portion of the meeting. Seeing as there were no members of the public currently on the call, she asked if any requests from the public to speak during the call had been received, but seeing as neither GS nor the contractor had received any requests, JS closed the public comment portion of the meeting.
- JS asked the STEAB if there was any new or old business to discuss. Seeing as there was none, she thanked the group for participating and ended the call at 4:03 PM on Thursday, May 19, 2011.

*The State Energy Advisory Board April teleconference call concluded at 4:03 p.m. EST.  
Minutes were scribed by Emily Lindenberg (SRA, International).*