

STEAB TELECONFERENCE

Thursday, November 21, 2013

3:30 - 4:17 PM Eastern Time

TELECONFERENCE ATTENDEES

Designated Federal Officer (DFO):

- Julie Hughes, Policy Advisor, EERE.

STEAB TELECONFERENCE ATTENDANCE		
BOARD MEMBERS	Present	Absent
Roger Berliner , Council President, Montgomery County Council		X
Susan S. Brown , Deputy Administrator, Wisconsin Division of Energy	X	
Tom Carey , Director, Energy and Rehabilitation Programs, New York State Division of Housing and Community Renewal	X	
William Vaughn Clark , Director, Office of Community Development, Oklahoma Department of Commerce	X	
John H. Davies , Director, Division of Renewable Energy and Energy Efficiency, Kentucky Office of Energy Policy	X	
David Gipson , Director, Energy Services Division, Georgia Environmental Facilities Authority	X	
Philip Giudice , Chief Executive Office, Liquid Metal Battery Corporation	X	
Paul Gutierrez , Vice Provost for Outreach Services, Associate Dean and Director, Cooperative Extension Service, College of Agriculture and Home Economics, New Mexico State University	X	
Duane Hauck , Director, Extension Services, North Dakota State University		X
Robert Jackson , Manager, Michigan Economic Development Office, Michigan Energy Office	X	
Elliott Jacobson , Vice President for Energy Services, Action Energy	X	
Maurice Kaya , Hawaii Renewable Energy Development Venture	X	
Ashlie Lancaster , Director, South Carolina Energy Office		
Lou Moore , Chief, Energy and Pollution Prevention Bureau, Montana		
Frank Murray , President and CEO, New York State Energy Research and Development Authority		X
Steve Payne , Managing Director, Housing Improvements & Preservation, Department of Commerce	X	
David Terry , Executive Director, ASERTTI	X	
Malcolm Woolf , Sr. Vice President, Policy and Government Affairs, Advanced Energy Economy	X	
Daniel Zaweski , Assistant Vice President - Energy Efficiency and Distributed Generation Program, Long Island Power Authority		X

Contractor Support & Other DOE Staff:

- Emily Zuccaro, SRA, International Inc.

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Agenda Items:

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| 1. STEAB's Engagement on the S-1 Level | Frank Murray and Julie Hughes |
| a. Board thoughts on suggested policies to recommend to S-1 via Melanie Kenderdine? | |
| b. How should STEAB present these to Melanie Kenderdine and S-1? | |
| 2. Task Force Updates | Various members |
| 3. Weatherization Live Meeting on December 5 th | Elliott Jacobson |
| 4. December Meeting Agenda Update | Frank Murray |
| 5. Public Comment | Frank Murray |
| 6. Other/New Business | Frank Murray |
| a. March 11 – 12, 2014 meeting in Golden, CO at the Denver Marriott West | |

- Julie Hughes (JH), the DFO of STEAB, opened the call and provided background and context for the first agenda item noting over the last month she has become more familiar with the staff in the Secretary's office, specifically staff within the Office of Energy Policy and Systems Analysis (EPSA). JH noted she has asked Karen Wayland who runs the state and local policy side of the office to come to the December STEAB meeting, and has also asked Alice Madden, Principle Deputy Assistant Secretary for Intergovernmental and External Affairs, to come speak at the meeting as well. JH suggested sending out the White Paper recommendations the STEAB put together after the July live meeting to provide these participants context on the Board's current focus areas.
- Malcolm Woolf (MW) asked if the White Paper had been shared with anyone at the Secretary's level, and JH indicated she is still waiting for final feedback from the STEAB as to whom they would like to share this document with and also waiting to hear if there were additional edits or comments from the Board. MW indicated that the current version is OK to share with Ms. Madden and Ms. Wayland so that they have context of what December's meeting dialogue will cover, and also get their feedback now on if these areas of interest are ones that STEAB should pursue in FY 2014.
- Maurice Kaya (MK) agreed with MW and Phil Giudice (PGD) asked if Dr. Kathleen Hogan or Dr. David Danielson had seen this document. JH replied she has shared the document with both of those individuals and when PGD asked if it made sense to EERE for STEAB to pursue these areas JH noted that while they have no objections to the proposed focus areas, they also want to see concrete recommendations coming from STEAB back to the Office of Energy Efficiency and Renewable Energy (EERE). JH indicated she also spent time meeting with Jason Walsh working to focus conversations on areas for EERE where they would specifically like feedback from the Board. There is some concern the three areas in the White Paper document are too broad, and the suggestion from Mr. Wash was to hone-in on specific areas of each recommendation and then find things that are actionable for the Board.
- PGD agreed with that feedback but still believed the document should be shared with Ms. Madden and Ms. Wayland, and JH replied she would be sure to meet with both speakers and walk them through the document and gather any feedback from them which would then be shared with the Board before the December meeting.

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- Elliott Jacobson (EJ) asked if the STEAB should officially move forward on these White Paper recommendations and how to turn them into more concrete action items, and John Davies (JD) asked how the paper was transmitted to Dr. Danielson. The response was that it was presented and discussed with him and Dr. Hogan in person during a meeting between both of them and JH. JD and Tom Carey (TC) asked for JH to pass along a copy of the current White Paper recommendations that were shared with EERE and MW indicated the latest version was from early October 2013.
- JH promised she would pass along the latest version and ask for any additional comments and suggestions so the final document could then be transmitted to the STEAB for everyone's records and review.
- JH then asked for STEAB Task Force updates and EJ went first updating the group on the activities of the Weatherization Task Force. He noted the group has a stakeholder meeting scheduled for December 5, 2013 to follow-up on the issues and action items from the July 2013 meeting. Additionally, the Task Force sent to Secretary Moniz a letter back in August 2013 which addressed FY 2014 funding issues for the Weatherization Program and had just received a response from Dr. Danielson. Steve Payne (SP) added that an effort by many stakeholders invested in the program is underway to plan a Weatherization event at the White House on December 9th. Vaughn Clark (VC) asked JH that while the Board is in Washington, DC for the live meeting could she bring in speakers and senior staff from DOE and EERE to meet with the STEAB and the Board can take time showcasing the goals and successes of Weatherization. EJ followed-on that comment asking JH if she could look at bringing someone from the Office of Management and Budget (OMB) to the meeting as well. JH answered by saying she would follow-up with both VC and EJ offline about bringing these types of individuals to the meeting.
- Robert Jackson (RJ) then updated the STEAB on the events of the Lab Task Force. There was a recent Task Force call on which there was limited discussion centered on the possibility of a need to bring together the Advanced Manufacturing Office (AMO) at EERE and the Clean Energy Manufacturing Initiative (CEMI) staff to the STEAB December meeting to figure out how to integrate these programs with the National Lab network either to aid with Technical Assistance or to aid with deployment.
- JD updated the group on the activities of the USDA/DOE Task Force by saying the larger State Energy Extension Partnership (SEEP) Working Group needs assistance with leadership now that he and Duane Hauck are retiring. He asked for current STEAB members to step-up and join that Task Force and larger Working Group to keep the ball rolling.
- MK commented that the National Lab Task Force would like to be involved with the planning and agenda development for the March 2014 National Renewable Energy Lab (NREL) meeting and JH told MK she would contact him offline about assistance.
- JH then moved onto the fourth agenda item and reminded the STEAB she had sent around a draft version of the December meeting agenda for review and comments. She indicated the structure of this meeting would be different than in years past when speakers came and talked at the Board and provided slides, instead of actually engaging in dialogue with them. She has asked all participants coming to the meeting to speak for about 15 minutes and then use the remaining time to engage with the Board. She has asked that during that first 15 minutes the speakers give STEAB members specific ideas and suggestions for where they could use STEAB's help or feedback. Dr. Danielson is confirmed for Tuesday, December 3rd, and she and Frank Murray have asked Dr. Danielson to highlight his priorities for FY 2014 and the future so that STEAB knows where it can provide the most assistance and feedback. JH then walked through the draft version of the agenda highlighting specific confirmed speakers and topics for discussion. She asked members to please provide her feedback as well as additional suggestions. She also asked if the STEAB felt it would be helpful to have a session discussing the status of the EERE Strategic Plan with Jason Walsh or if that would not be helpful. Additionally, she indicated the STEAB had to participate in ethics training by DOE's General Counsel. Finally, the last

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topic of the December meeting would be a follow-up and wrap-up with next steps led by Dr. Hogan and Mr. Walsh. JH's hope is by the end of the December meeting STEAB has an outline of key action items it would like to take over the next year and those can be discussed with Dr. Hogan and Mr. Walsh and their feedback can be incorporated into the Board's final plan of action for FY 2014.

- TC indicated the agenda looked very good and PGD agreed as well. MK and Paul Gutierrez were happy to see how much discussion the STEAB will be having with high-level DOE staff. JD noted that he would like to see time built in for the Task Forces to meet in person and discuss their goals, and VC also noted there was currently very little time for general STEAB discussion so JH may want to add member discussion into the agenda so STEAB can react as a Board to what it learns during the meeting.
- JD also asked if the 111(d) rule from EPA would be a topic covered at the December meeting and JH asked if that discussion could fit under the topics already on the agenda. JD noted STEAB could play a role by recommending that EERE help EPA write the rule but MW reminded the group of the sensitivity of an EERE FACA stepping on the toes of EPA, but perhaps this discussion could be part of the broader State Energy Planning discussion.
- David Terry (DT) differed in opinion noting that if STEAB wants to send a message about this rule then it is a point of discussion with Dr. Danielson and Dr. Hogan during their time with STEAB so as to reinforce to them that states are concerned about what this rule means and that it should be a priority for EERE to get involved in discussions with EPA.
- JH noted she would give some thought to including the 111(d) rule as its own topic, but noted that EERE is waiting for EPA to finish their activities before weighing-in, but certainly understand the urgency of trying to make sure state concerns and state issues are heard by EERE and EPA before it is too late to make changes.
- MW replied that states are being asked to take action steps now to prepare for what is coming and if DOE and EERE wait to get involved then they are missing a chance to provide meaningful input and suggestions. JD agreed saying energy reliability is also a big issue there as well.
- JH then turned the call to the time for Public Comment. She asked if there were members of the public on the phone who wished to make comments or ask questions. Seeing as there were none, and she had not been contacted by the public about making comments, she then moved on to the final agenda item.
- JH asked if there was new or old Board business to discuss. The dates for the March 2014 meeting were announced and seeing as there was no additional business, JH thanked the members of the STEAB for attending the call and then adjourned the meeting at 4:17 pm.

Teleconference minutes were scribed by STEAB contractor support, Emily Zuccaro