

STEAB TELECONFERENCE

Thursday, November 15th, 2012

3:30 – 4:12 PM Eastern Time

TELECONFERENCE ATTENDEES

Designated Federal Officer (DFO):

- Gil Sperling, STEAB DFO, Senior Management Technical Advisor, EERE, DOE.

STEAB TELECONFERENCE ATTENDANCE		
BOARD MEMBERS	Present	Absent
Susan S. Brown , Deputy Administrator, Wisconsin Division of Energy	X	
Tom Carey , Director, Energy and Rehabilitation Programs, New York State Division of Housing and Community Renewal	X	
Dan Carol , Strategic Advisor/Organizational Consultant		X
William Vaughn Clark , Director, Office of Community Development, Oklahoma Department of Commerce		X
John H. Davies , Director, Division of Renewable Energy and Energy Efficiency, Kentucky Office of Energy Policy	X	
David Gipson , Director, Energy Services Division, Georgia Environmental Facilities Authority		X
Philip Giudice , Chief Executive Office, Liquid Metal Batter Corporation	X	
Paul Gutierrez , Vice Provost for Outreach Services, Associate Dean and Director, Cooperative Extension Service, College of Agriculture and Home Economics, New Mexico State University		X
Duane Hauck , Director, Extension Services, North Dakota State University		X
Robert Jackson , Manager, Michigan Economic Development Office, Michigan Energy Office	X	
Elliott Jacobson , Vice President for Energy Services, Action Energy	X	
Peter Johnston , Project Manager, Clean Energy Technologies, Burns & McDonnell	X	
Maurice Kaya , Hawaii Renewable Energy Development Venture	X	
Ashlie Lancaster , Director, South Carolina Energy Office	X	
Lou Moore , Chief, Energy and Pollution Prevention Bureau, Montana	X	
Frank Murray , President and CEO, New York State Energy Research and Development Authority	X	
Steve Payne , Managing Director, Housing Improvements & Preservation, Department of Commerce	X	
Janet Streff , Manager, State Energy Office, Minnesota Department of Commerce	X	
David Terry , Executive Director, ASERTTI		X
Daniel Zaweski , Assistant Vice President - Energy Efficiency and Distributed Generation Program, Long Island Power Authority		X

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Public Attendees

- Kate Marks, NASEO
- Mark Wills, ASHRAE

Contractor Support & Other DOE Staff:

- Emily Zuccaro, SRA, International Inc.

Agenda Items:

1. Task Force Review and Updates:
 - a. Strategic Plan Task Force
Paul Gutierrez and
Maurice Kaya
 - b. Deployment Task Force
Phil Giudice
 - c. DOE/USDA Task Force
Duane Hauck
 - d. Weatherization Task Force
Elliott Jacobson
 - e. SEP Task Force
Lou Moore
 - f. Lab Task Force
Peter Johnston
 - i) Debate and Voting on Resolution 13-01
 2. State Energy Planning Round-Up
Kate Marks
 - a. Review of Presentation from October Meeting
 - b. Review of Questions/Concerns/Comments
 3. Strategic Planning Sub-Committee Update
(Members: Maurice Kaya, Vaughn Clark, Frank Murray, Steve Payne)
 4. Public Comments
Gil Sperling
 5. Other/New Business
Gil Sperling
 - a. Upcoming Important Dates for STEAB
- Gil Sperling (GS) opened the meeting and started by asking the group for the Task Force updates. He asked Maurice Kaya (MK) to discuss the update for the Strategic Planning Task Force.
 - MK told the group that at the October Board meeting the Board voted to create a Strategic Planning Sub-Committee made up of 4 STEAB members and 4 EERE staff. STEAB members are Vaughn Clark, Frank Murray, Maurice Kaya, and Steve Payne. MK noted GS will be working with EERE to determine the 4 EERE representatives. A call of this sub-committee and Task Force was held on Wednesday, November 14th and on that call the group discussed the 4 major focus areas to work on over the next year or so because those are areas where this group can have a significant impact. These areas are advanced manufacturing, revision of utility policy, innovative financing and clean transportation/vehicle electrification.
 - Janet Streff (JS) then asked if there were questions or comments. Elliott Jacobson (EJ) asked if on the utility issue, if the regulation of gas and bringing efficiency to low-income homes would be considered part of the revision of utility policy. GS responded that this is a good idea and would be helpful to tie in low-income homes into the utility reform.

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- Phil Giudice (PGD) did not have an update on the Deployment Task Force, and GS thought that most of the activities of that group are now really tied up and involved with the Strategic Planning Task Force and new sub-committee. GS asked if the thought the group should disband the Deployment Task Force, and everyone agreed to end the work of that group.
- John Davies (JD) provided the update for the USDA/DOE Task Force. He noted that on October 24th the MOU between DOE and USDA was signed and the SEEP Working Group is working on trying to make sure this signing is publicized. JD promised to send out any publicity on this MOU to the full STEAB.
- EJ gave the Weatherization Task Force update. He reminded the group of the Weatherization 2015+ effort that is underway at DOE to bring the Program into the future. The main challenges seem to be budgetary and the Task Force is working to talk to Dr. Danielson about all the concerns surrounding Weatherization to ensure the program does not “fall off a cliff.” The Task Force has a letter into Dr. Danielson and hopes to meet with him in person on December 5th.
- Lou Moore (LM) updated the STEAB on the activities of the SEP Task Force. The group had a call on November 14th and discussed how SEP funds are allocated both via formula and non-formula and also through technical assistance. The Task Force is currently focusing on understanding how states are utilizing their SEP dollars and making the program a success. They have requested answers to a variety of questions from Anna Garcia. GS indicated he would reach back out to Anna Garcia about getting answers to those questions. LM continued by saying that SEP needs to be brought in and discussed in the Strategic Planning process that STEAB is now a part of. Out of the 4 areas mentioned by the Strategic Planning group, SEP fits into all of those areas in various ways and the Task Force wants to make sure that DOE works with states to make sure these areas are also a priority for states if that is the direction EERE is moving in. LM said that the Task Force would also be inviting individuals to the March 2013 meeting in Washington, DC to discuss SEP.
- Robert Jackson (RJ) added to LM’s comments that the Task Force also discussed metrics for the Strategic Plan Task Force and sub-committee and how they will accomplish the 4 focus areas previously discussed, and asked how states will interact with this group of 4 STEAB members and the 4 EERE representatives. He suggested that the Board discuss this in March when they meet in person.
- Peter Johnston (PJ) updated the group on the Lab Task Force. He asked if everyone had had an opportunity to review the draft resolution. PJ noted he has received comments via email but asked if there were additional edits. David Gipson (DG) suggested that in the cover letter to DOE when this resolution is sent, if adopted, the STEAB should note how this resolution actually speaks to some of the areas the Strategic Planning Task Force and Sub-Committee will be working on.
- RJ followed-up on that comment by saying a last minute edit from DG indicated that an emphasis be placed on partnerships between DOE and states. GS indicated the resolution should be edited slightly to specifically indicate the Board feels DOE should adopt these strategies and utilize them moving forward.
- JS asked for a motion to adopt the changes from DG and GS into the draft and adopt the resolution with those edits. PJ motioned and RJ seconded. The motion to add the edits was adopted unanimously by the STEAB after a roll-call vote.
- PG and RJ volunteered to write the transmittal letter to DOE and noted it would be sent to DOE after the Thanksgiving holiday.
- JD asked a few questions of the Board about the full FY 2013 budget. He noted that this budget details the funding by program and provides details on work being done by the labs.

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Perhaps this could be a good tool to utilize when looking at what funding at National Labs are going to.

- Kate Marks from NASEO was on the line and she reviewed with the STEAB a quick re-cap of the State Energy Planning Process which was presented at the October STEAB meeting on Long Island. She noted NASEO has looked at State Energy Plans for 39 states and looked at the goals of each of those plans to see where states are focused on future energy needs. NASEO is specifically looking for trends and correlations and trying to see the connections between the state plans and DOE energy policy. The purpose of this is to make advancements to the benefit of the state in the energy policy arena. Ms. Marks continued by saying NASEO is working to develop a set of guidelines states can use when writing their energy plans, but also review what policy actions they have taken in the past and where they should go in the future. A draft of these guidelines should be completed by December 2012 and will be shared with DOE. The goal is to present the final report at the NASEO meeting in February of 2013.
- JS asked if there were comments about what Ms. Marks shared. Seeing as there were none, she asked if there was any additional business.
- GS noted for the Board that at DOE everyone in EERE is excited about liaising with STEAB on the 4 Strategic Planning focus areas. He reiterated EERE is committed to working on improving the partnership with states to achieve these goals. Right now EERE is working on how the Strategic Planning Sub-Committee will actually operate and who at EERE will sit on that Sub-Committee. Right now GS believes the participants will be Mike Carr, Dr. Hogan, Steve Chalk, and Dr. Danielson. GS said he is working on trying to get a meeting of this group also scheduled for December 5th and will follow-up with the Strategic Planning group as soon as he has more details.
- The meeting then turned to the portion for public comments. JS asked if any members of the public would like to make comments or ask questions. None of the public indicated they wanted to comment, so JS then closed that portion of the meeting.
- GS concluded the call by noting the STEAB membership package was currently working through the DOE system and hopefully the package will be finalized soon and he will be able to tell everyone about the new and reappointed members.
- JS asked if there was any additional business to discuss. Seeing as there was none, she thanked the Board for participating in the November call.

Minutes were scribed by Emily Zuccaro, contractor support for the STEAB.