

STEAB TELECONFERENCE

Thursday, May 15th, 2014
3:30 - 4:00 PM Eastern Time

TELECONFERENCE ATTENDEES

Designated Federal Officer (DFO):

- Julie Hughes, DFO, Sr. Advisor, EERE, DOE.

| STEAB TELECONFERENCE ATTENDANCE | | |
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| BOARD MEMBERS | Present | Absent |
| Jeff Ackermann , Director, Colorado Energy Office | x | |
| Roger Berliner , Council President, Montgomery County Council | | x |
| Tom Carey , Director, Energy and Rehabilitation Programs, New York State Division of Housing and Community Renewal | x | |
| William Vaughn Clark , Director, Office of Community Development, Oklahoma Department of Commerce | x | |
| David Gipson , Director, Energy Services Division, Georgia Environmental Facilities Authority | x | |
| Philip Giudice , Chief Executive Officer, Ambri | | x |
| Marion Gold , Commissioner of Energy, Rhode Island Office of Energy Resources | x | |
| Paul Gutierrez , Vice Provost for Outreach Services, Associate Dean and Director, Cooperative Extension Service, College of Agriculture and Home Economics, New Mexico State University | x | |
| Robert Jackson , Deputy Director, Michigan Economic Development Corporation, Michigan Energy Office | x | |
| Elliott Jacobson , Vice President for Energy Services, Action Energy | x | |
| Maurice Kaya , Hawaii Renewable Energy Development Venture | x | |
| Ashlie Lancaster , Director, South Carolina Energy Office | | x |
| Katrina Metzler , Section Supervisor, Weatherization Office of Community Assistance, Ohio Development Services Agency | x | |
| Lou Moore , Chief, Energy and Pollution Prevention Bureau, Montana | x | |
| Frank Murray , former President and CEO, New York State Energy Research and Development Authority | x | |
| Steve Payne , Managing Director, Housing Improvements & Preservation, Department of Commerce | x | |
| William "Dub" Taylor , Director, Texas State Energy Conservation Office | | x |
| David Terry , Executive Director, ASERTTI | | x |
| Malcolm Woolf , Sr. Vice President, Policy and Government Affairs, Advanced Energy Economy | x | |
| Daniel Zaweski , Assistant Vice President - Energy Efficiency and Distributed Generation Program, Public Service Electric and Gas Company, Long Island. | | x |

Contractor Support & Other DOE Staff:

- Bryan Pai, SRA, International Inc.

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AGENDA

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| STEAB Task Force Updates: | Julie Hughes and Frank Murray |
| - Task Force Action Items and Deliverables | |
| Status/Review of “Lab Voucher Program” Letter | Julie Hughes |
| Public Comment | Frank Murray |
| Other/New Business | Frank Murray |
| - August 2014 Meeting Details | |

- Julie Hughes (JH), Designated Federal Officer (DFO) of the STEAB, opened the meeting by reviewing the call agenda and Frank Murray (FM), Chair of STEAB, asked the Chair of each Task Force for an update on recent activities. He indicated the Lab Voucher Letter to Dr. David Danielson would be discussed at the end of the call during general Board discussion and called on the Quadrennial Energy Review (QER) Task Force for the first update.
- Malcolm Woolf (MW) discussed the activities of the QER Task Force noting a four page letter of recommendations and responses was created by the group after participating in an April Task Force call. The letter outlined three key recommendations the Office of Energy Policy and Systems Analysis (EPSA) should implement. One recommendation to ensure QER is “actionable,” indicates EPSA should develop a QER Implementation Action Plan that identifies the agency responsible for follow-up and a process for transparency and accountability. Another recommendation is that EPSA should address state-level gaps in capacity and knowledge. The final recommendation is to actively involve state and local perspectives in QER sessions.
- JH noted her hope that this document could be submitted soon to the Department of Energy (DOE) and the EPSA staff. She indicated the letter would be circulated for additional comments and suggestions to the Board and be out by late May or early June.
- Elliott Jacobson (EJ) updated the STEAB on activities underway by the Weatherization Task Force. EJ stated the Task Force recognized the roll-out issues within the Weatherization program with the American Recovery and Reinvestment Act (ARRA) and could play a role by helping DOE with rolling-out the new program standards and certifications.
- JH suggested the Weatherization Task Force make a list of recommendations for Deputy Assistant Secretary for Energy Efficiency, Dr. Kathleen Hogan. This list would be shared with her and DOE staff and could kick-start conversations on these topics between the Task Force and staff within the Weatherization program.
- EJ requested a Task Force call be scheduled for the week of May 19th to consolidate the ideas and recommendations of the Weatherization Task Force.
- Robert Jackson (RJ) discussed activities related to the US Energy Productivity and Economic Competitiveness Task Force. He noted the Lab Voucher Program recommendation letter had been circulated to the full Board for their review and comments. This was a document prepared by the Task

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Force after holding a couple conference calls and working via email as a group to solidify ideas and suggestions.

- Maurice Kaya (MK) indicated he saw some minor edits needing attention, and Phil Giudice (PG) replied he had made some additional comments as well after reviewing the final circulated documents.
- RJ then summarized the Lab Voucher Program recommendations for the STEAB as there were members who had not yet reviewed the draft. RJ commented that any pilot program should cover at least 80 different companies or entities. All testing, validation and prototyping services are really the focus as many of those activities could be conducted at the labs or could be done in conjunction with lab expertise. The focus is really on the role the State Energy Office (SEO) would play in a program such as this since states play more of a role as an economic catalyst for new clean energy technologies than the DOE does. Additionally, it is suggested the pilot program be rolled out in about 10 states, maybe those with close ties to labs. Finally, RJ indicated the group had discussed various levels of funding, both to each awardee and overall as a starting point for the pilot program and encouraged the Board to review and provide comments back as soon as possible to the Task Force.
- Lou Moore (LM) thanked RJ for the summary and commented the work “pilot” should be used heavily in the letter to convey to DOE the hope that a second round of awards could be possible in the future.
- RJ then asked the STEAB to think about two questions as they read through the letter. First, should STEAB explicitly put in a dollar amount into the document regarding pilot program funding, or would that be too limiting. Secondly, he asked about the correct duration of a pilot program and would 12 months be enough time.
- FM suggested putting in a comment about a minimal amount of funding, and AL proposed an 18 month pilot instead of a 12 month pilot program. Ashlie Lancaster (AL) continued by saying it is important to include information about monitoring and reporting as well as measuring success of a pilot program will aid DOE make a decision about a future for this program.
- FM thanked RJ, MK and AL for their hard work and efforts to pull together the document currently being circulated to the Board.
- FM then turned to the Public Comment portion of the call. He asked if there were any members of the public on the phone or any members of the public who wished to make comments. Seeing as there were no public comments FM moved on to provide details on the dates and location of the August STEAB meeting. Details of the meeting are being sent out to the Board for booking hotel rooms and information on booking flights will be forthcoming from the Board’s contractor support.
- JH and FM asked the members of STEAB if there was any additional or new business to discuss. Seeing as there was none, FM and JH thanked STEAB for their participation in the May teleconference and noted the date for the June call is June 19, 2014.

Teleconference minutes were scribed by STEAB contractor support, Bryan Pai