

STEAB TELECONFERENCE

Thursday, July 19th, 2012
3:30 – 4:13 PM Eastern Time

TELECONFERENCE ATTENDEES

Designated Federal Officer (DFO):

- Gil Sperling, STEAB DFO, Senior Management Technical Advisor, EERE, DOE.

STEAB TELECONFERENCE ATTENDANCE		
BOARD MEMBERS	Present	Absent
Susan S. Brown , Deputy Administrator, Wisconsin Division of Energy	X	
Tom Carey , Director, Energy and Rehabilitation Programs, New York State Division of Housing and Community Renewal	X	
Dan Carol , Strategic Advisor/Organizational Consultant	X	
William Vaughn Clark , Director, Office of Community Development, Oklahoma Department of Commerce	X	
John H. Davies , Director, Division of Renewable Energy and Energy Efficiency, Kentucky Office of Energy Policy	X	
David Gipson , Director, Energy Services Division, Georgia Environmental Facilities Authority		X
Philip Giudice , Chief Executive Office, Liquid Metal Batter Corporation		X
Paul Gutierrez , Vice Provost for Outreach Services, Associate Dean and Director, Cooperative Extension Service, College of Agriculture and Home Economics, New Mexico State University		X
Duane Hauck , Director, Extension Services, North Dakota State University	X	
Robert Jackson , Manager, Michigan Economic Development Office, Michigan Energy Office	X	
Elliott Jacobson , Vice President for Energy Services, Action Energy	X	
Peter Johnston , Project Manager, Clean Energy Technologies, Burns & McDonnell		X
Maurice Kaya , Hawaii Renewable Energy Development Venture	X	
Ashlie Lancaster , Director, South Carolina Energy Office	X	
Lou Moore , Chief, Energy and Pollution Prevention Bureau, Montana		X
Frank Murray , President and CEO, New York State Energy Research and Development Authority		X
Steve Payne , Managing Director, Housing Improvements & Preservation, Department of Commerce		X
Janet Streff , Manager, State Energy Office, Minnesota Department of Commerce		X
David Terry , Executive Director, ASERTTI		X
Daniel Zaweski , Assistant Vice President - Energy Efficiency and Distributed Generation Program, Long Island Power Authority	X	

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Public Attendees

- Mark Wills, Manager, State and Local Government Affairs, ASHRAE

Contractor Support & Other DOE Staff:

- Emily Lindenberg, SRA, International Inc.

Agenda Items:

1. Follow-up from June STEAB Meeting John Davies
 - a. Letter to EERE re: partnerships
 - b. Transmission of Resolution 12-02

 2. Task Force Review and Updates:
 - a. Deployment Task Force Phil Giudice
 - b. DOE/USDA Task Force Duane Hauck
 - c. Weatherization Task Force Elliott Jacobson
 - d. SEP Task Force David Gipson
 - e. Lab Task Force Peter Johnston
 - f. Strategic Plan Task Force Paul Gutierrez

 3. SEE Action Sub-Committee John Davies
 - a. Sub-Committee Membership
 - b. Sub-Committee Next Steps

 4. Public Comments John Davies

 5. Other/New Business John Davies
- John Davies (JD) opened the meeting and thanked everyone for attending. He kicked-off the call asking for Task Force updates beginning with the Deployment Task Force.
 - Dan Carol (DC) spoke for the Deployment Task Force noting the group is thinking about deployment issues and remains interested in trying to look forward towards recommendations and maintain momentum gained since the briefing of the Deployment White Paper. The Task Force is thinking about going back to the original White Paper and refreshing it and adding more value to the document and EERE by re-writing it based on updates and accomplishments completed since the paper was written. JD asked if this Task Force wants to involve itself with the Strategic Planning Task Force. JD mentioned a letter thanking Dr. Danielson for coming to the June meeting went out last week, so Dr. Danielson knows STEAB is interested in helping with the EERE Strategic Plan and perhaps Deployment could assist with the recommendations and strategy.
 - Elliott Jacobson (EJ) from the Weatherization Task Force provides the next update. After the June STEAB meeting, the Task Forces has met a few times via phone and made headway about where the Program is now and has written a letter to Dr. Danielson inviting him to a Weatherization job site where Dr. Danielson can look around and talk to the contractors and the recipient families. There is a draft letter going around within the Task Force right now for edits, but that letter will be edited and sent to the full STEAB for final comments. The letter speaks about how Weatherization currently does not have the profile it should within DOE if it is going to succeed, and the letter recommends more funding at the level of \$250 million a year.

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- Peter Johnston (PJ) provided the update for the Lab Task Force. He noted that the group will be scheduling a meeting with Brookhaven National Lab to talk about the October 2012 agenda items and tour locations for the next live STEAB meeting.
- Gil Sperling (GS) follows-up this comment and tells the Board that the existing gulf between commercialization and deployment at the labs is something the Lab Task Force needs to undertake as a goal. The big question is how does STEAB help DOE create a culture which has market changes taking place at the Labs, as well as within the Program areas. This is a big area we take a look at. It's a good chance to work closely with Dr. Danielson and EERE as this is a topic of interest to Dr. Danielson and provides a great opportunity for the Board to work with the EERE Front Office and bring the Labs into the discussion and debate.
- Maurice Kaya (MK) replied he is happy to hear that Dr. Danielson wants to get into this issue. From the beginning of the Lab Task Force, it's been something the group has looked at. A quick way to approach this is for the Lab Task Force to re-initiate the reach out to Lab Directors and ask for a status report on what Labs are currently undertaking with regards to commercialization and deployment efforts. MK indicated for the Board that since this information was difficult to get the first time, perhaps Dr. Danielson has to be the crafter of that letter to Lab Directors, and the STEAB can provide the analysis and follow-up once information is received.
- David Gipson (DG) provided an update on the State Energy Program (SEP) Task Force activities via email to be read during the call. The email states that the SEP Task Force is participating in calls between DOE and NASEO to discuss the expectations and metrics for the SEP Evaluation. There are more calls to be scheduled and DG will be participating on the KEMA/ORNL call about the evaluation on July 20, 2012. He will provide a further update on the next teleconference call.
- Duane Hauck (DH) gave the update for the USDA/DOE Task Force. He began by telling the STEAB the State Energy Extension Partnership (SEEP) Working Group had a call earlier in the day. The current MOU has yet to be signed by both agencies. After another thorough review by USDA, the agency decided that they wanted the Rural Development Mission Area involved in this initiative as well. The MOU will be re-written to include the Rural Development Mission Area as well as the Rural Energy and Economics Mission Area that NIFA falls under. DOE and USDA will be meeting later in August to discuss and finally sign the revised broader MOU. Once that MOU is signed, DH and the rest of the Task Force will provide updates to the offices of Senator's Conrad and Bingaman who were very supportive of this program when it was brought to their attention earlier in FY 11.
- The final update comes from the Strategic Plan Task Force, and GS provides those updates. He has spoken to Dr. Danielson about the letter which the Board sent immediately following the June STEAB meeting. The letter proposed a small group of STEAB members and a small group of EERE staff engage together to target key national initiatives. This is a new suggestion and direction for EERE because it directly brings the states and EERE together to the table for discussion. GS talked with Peter Gage about this, and will be meeting with Mike Carr, the new EERE PDAS, as well as Jason Walsh about this later in July and early August. EERE now recognizes that STEAB wants to be actively involved with EERE and the relationship with the states has to be more engaged and broader which is something only STEAB can really facilitate. GS asked the group how they feel it is best for STEAB to make sure all the states are represented, especially those states not on STEAB. He asked the Board for general suggestions.
- Ashlie Lancaster (AL) noted that though the letter talks about key individuals from STEAB and EERE convening. Wouldn't it be better if the whole STEAB was involved? GS replied that a group of that size would be too cumbersome and STEAB needs to figure out how best

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to make this work by utilizing a small group of Board representatives that will speak on behalf of all states and programs. GS asked the STEAB to think about this set-up and determine what the correct way is to set-up a small group like this and what are the key target areas to initially focus on.

- EJ commented that this is exactly what STEAB used to do; provide input to EERE. He suggested that one person from STEAB be used to speak on behalf of the whole Board and all states. He noted that choosing 2 but no more than three would be helpful from STEAB because you could choose individuals from different states and different representations who can then speak for SEP, WAP, EECBG and all states. GS agreed and noted this should be a continued discussion topic on the next STEAB call.
- JD then turned the meeting to the portion where the Board discusses other business. GS told the STEAB that Resolution 12-02 to establish the SEE Action Sub-Committee went to EERE and he and Johanna Zetterberg are currently working to establish this Sub-Committee made out of the existing STEAB members who currently also serve on the greater SEE Action Network. Currently he and Ms. Zetterberg are determining the best way for the Sub-Committee to interact with the greater Network. More details on that will follow in August.
- JD then asks for a quick review of the dates for the next upcoming STEAB meeting; the first of FY 13. The STEAB will be meeting at Brookhaven National Lab in New York, the week of October 8th. A Federal Register Notice will be going out in early August.
- JD gave a brief update to the STEAB about the fact that Dr. Leo Christodolou of EERE's AMO Program has left DOE. Currently Dr. Kathleen Hogan has stepped in to assist with this in the interim.
- JD then turned the meeting to the portion of public comment. Mark Wills of ASHRAE was on the line, but did not want to provide any comments other than thanking the Board for allowing him to listen in.
- JD then asked the Board if there was any other business or outstanding items to cover. Seeing as there were none, he thanked the Board for their participation and closed the July teleconference.

Minutes were scribed by Emily Lindenberg, contractor support for the STEAB.