



**POLICY FLASH 2015-09**

**DATE:** December 12, 2014

**TO:** Procurement Directors and Contracting Officers



**FROM:** Director,  
Contract and Financial Assistance Policy Division  
Office of Policy  
Office of Procurement and Assistance Management

**SUBJECT:** Acquisition Guide Chapter 71.1 Revision

**SUMMARY:** This Policy provides the updated Acquisition Guide Chapter 71.1 Headquarters Business Clearance Review Process (Dec 2014). Update revises several areas of the review and approval process and Contracting Officer and Head of Contracting Activity, responsibilities.

Contracting Officers are requested to review changes to process requirements and documents to be submitted for actions that require Business Clearance Review.

This flash may be viewed at <http://energy.gov/management/office-management/operational-management/procurement-and-acquisition/policy-flashes>

Questions should be directed to Ron Cone at (202) 287-1336 or [ronald.cone@hq.doe.gov](mailto:ronald.cone@hq.doe.gov).

Attachment