

TECHNICAL ASSISTANCE PROGRAM: REQUEST FOR ASSISTANCE

The Department of Energy's (DOE) Technical Assistance Program (TAP) provides state, local, and tribal officials with resources to advance successful, high impact, long-lasting clean energy policies, programs and projects. Prior to submitting a request for assistance, we strongly encourage you to review available resources on the [Solution Center](#) and contact your [Regional Coordinator](#), who can help you navigate resources and connect you with peers that have pursued similar efforts.

For more in-depth assistance, TAP will accept applications that fall into the following priority areas: 1) strategic energy planning, 2) energy program and policy design and implementation, 3) financing programs/projects, 4) energy data management & evaluation, measurement, and verification, and 5) energy efficiency and renewable energy technologies. Applications will be reviewed and evaluated to determine the level of effort TAP will be able to provide based on: near-term and long-term impacts, replicability for other jurisdictions, and demonstrated need for federal technical assistance due to lack of other available resources.

Please complete your application [online](#), or submit this form to TechnicalAssistanceProgram@ee.doe.gov. Applications will be reviewed on an ongoing basis.

REQUESTOR INFORMATION

1. Name of Requestor: _____

Title and Agency/Organization: _____

Phone: _____ Email: _____

2. Alternative Request Point of Contact (Name, Phone, Email):

3. If you've identified a champion/sponsor who supports your effort and has committed to providing momentum and/or staff resources, please provide name and role: _____

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REQUEST DETAILS

4. Briefly describe your request for assistance, including desired deliverable(s) (e.g., conference call with an expert, online training, or written analysis):

5. TAP has determined priority categories for assistance. Please select a category that your request falls into:

- ☐ Strategic Energy Planning
- ☐ Energy Program and Policy Design and Implementation
- ☐ Financing Programs/Projects
- ☐ Energy Data Management & Evaluation, Measurement, and Verification
- ☐ Energy Efficiency and Renewable Energy Technologies
- ☐ Other _____

6. Indicate the policy/program/project barrier(s) you seek to overcome with your request, and how the technical assistance you are requesting will help you to overcome these barriers:

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7. Describe estimated near-term metrics and long-term potential impacts from this policy/program/project. Examples of near-term metrics include: X% reduction in energy consumption, \$X in energy cost savings, or X new jobs created and X jobs retained. Examples of long-term impacts include: policy change will open ESPC market in the state, project will be first-of-its-kind in the community and demonstrate value of adopting clean energy technologies:

8. Describe efforts you've undertaken to address the barriers you've identified previous to requesting assistance from TAP. Include other local, regional, or federal assistance you've sought or received on this topic, and describe assistance provided:

REQUESTOR COMMITMENT

Please indicate your understanding of the commitment we need from you to provide effective assistance. The requestor will:

1. Answer subject matter expert questions or requests for additional information in a timely manner:

Yes ☐ No ☐ If no, explain _____

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2. Provide written feedback for up to six simple questions on your policy, program, or project, after the technical assistance request has been completed:

Yes ☐ No ☐ If no, explain _____

3. Being available to other states or local communities to share your experience and lessons learned via one webcast or conference call:

Yes ☐ No ☐ If no, explain _____