# Industry Interactive Procurement System (IIPS)

**Douglas Baptist, Project Manager**

**Information Management**

**Systems Division**

**US Department of Energy**

# IIPS Functions

- Issue synopses, solicitations and related documents via the Internet

- Receive and Respond to Solicitation Specific Questions

- Receive proposal, bid or application information electronically

- Provide access to proposal information to authorized personnel through a web browser

- Conduct negotiations or obtain clarifications

- Issue award documents

# IIPS Security

- Security Plan in place and approved by DOE's Chief Information Officer

- System security tested by DOE's Computer Incident Advisory Capability team

- Security measures include:
  - Encryption on the IIPS server
  - Use of Secure Sockets Layer (SSL)
  - Application specific security implemented

# IIPS Site Map
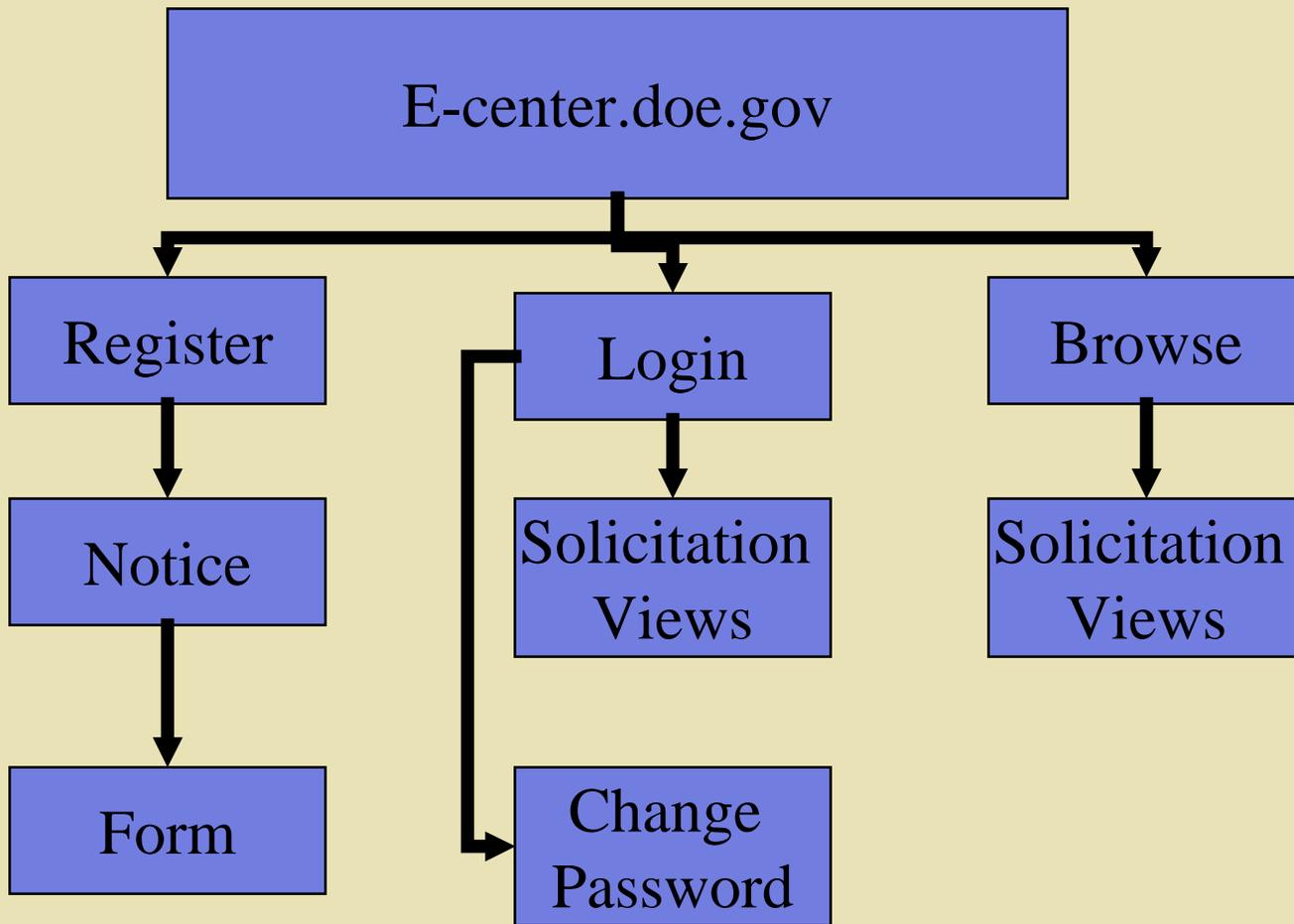
# Grants.Gov Notification Service

- DOE uses Grants.Gov as the location for you to subscribe to receive notifications of financial assistance opportunities when initially posted to IIPS

- Grants.Gov is the single government point-of-entry for discretionary financial assistance opportunities

- Located at http://www.fedgrants.gov

# Federal Grant Opportunities

FedGrants

Grantor | Applicant

This site gives grantors a means to post solicitations for grants. It also gives applicants a single site for obtaining these solicitations.

For support or questions, please contact FedGrants support at support@fedgrants.gov

# FedGrants
## Federal Funding Opportunities

**Search Grants Postings**
**Applicant Notification Service**

| Agency | Offices | Grants Opportunities | | | |
|---|---|---|---|---|---|
| **AID**<br>Agency for International Development | Offices | Posted Dates | Activity Category | CFDA Code | Eligibility |
| **CNCS**<br>Corporation for National & Community Service | Offices | Posted Dates | Activity Category | CFDA Code | Eligibility |
| **DEMO**<br>Demo Agency | Offices | Posted Dates | Activity Category | CFDA Code | Eligibility |
| **DOC**<br>Department of Commerce | Offices | Posted Dates | Activity Category | CFDA Code | Eligibility |
| **DOE**<br>Department of Energy | Offices | Posted Dates | Activity Category | CFDA Code | Eligibility |
| **DOI**<br>Department of Interior | Offices | Posted Dates | Activity Category | CFDA Code | Eligibility |
| **DOJ**<br>Department of Justice | Offices | Posted Dates | Activity Category | CFDA Code | Eligibility |

http://fedgrants.gov/Applicants/AID/eligibility_1.html

Internet

# Federal Grants Notification Service

**Disclaimer:** This service is provided for convenience only and does not serve as a guarantee of notification. Subscribers to this list service are ultimately responsible for reviewing the Federal Grants Opportunities site for all information relevant to desired funding opportunities.

Sign up to receive grants announcements from the Federal Grants Opportunities (FGO). After subscribing you will receive announcements of new grants and modifications of existing grant announcements.

Four options are available:

1.  Register to receive all notices for selected notices based on funding opportunity number.
2.  Register to receive all notices from selected agencies and categories of funding activities.
3.  Register to receive all notices from selected interest and eligibility groups.
4.  Register to receive all grants notices.

Users of this service may add new subscriptions or **unsubscribe** from all subscriptions at any time.

To **remove** 1 or more subscriptions, first **unsubscribe** from all subscriptions, then re-subscribe to the subscriptions you want to keep.

# IIPS Registration

- Required for "industry" to submit proposals, bids, or applications
- Minimal information requested
- Valid for an indefinite period of time and for any solicitation
- Password provided or may be selected by the person registering

**Department of Energy**

# e-Center

**Business Opportunities with Energy**

- About e-Center
- Browse Opportunities
- Register
- Login
- Help
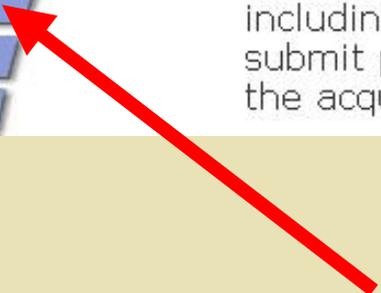
Hello, you are currently visiting the Department of Energy's e-center. The e-center is the Department of Energy's web site for information on doing business with the Department of Energy, including viewing current business opportunities, registering to submit proposals, and obtaining information and guidance on the acquisition and financial assistance award process.

Click on the Register button

File   Edit   View   Favorites   Tools   Help

Back    Search   Favorites   Media

Address  http://e-center.doe.gov/

**Department Of Energy**

# e-Center

**Business and Financial Assistance Opportunities with Energy**
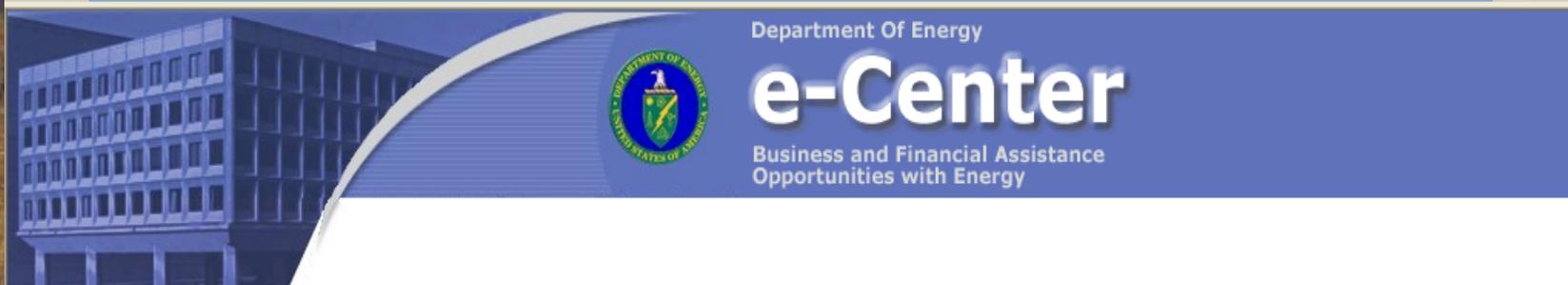
About e-Center

**Check this box to register for IIPS**

Help

Special Notices

Breaking News

Information

Other Business Opps.

Professionals Homepage

**Clicking Here Takes You to the Next Window**

You may register for either the **Simplified Acquisitions** system (click here for a definition of Simplified Acquisitions) or for the **Industry Interactive Procurement System (IIPS)**. IIPS is employed for acquisitions greater than the Simplified Acquisitions threshold and for financial assistance opportunities.

Please select one or more of the appropriate checkboxes below.

☐ **Check this box for Simplified Acquisitions**
☑ **Check this box for IIPS**

Note: Beyond this point you will be using a secure connection to the server.

○ **Proceed to Form** ○

Done                                                                    Internet

## Notice of Disclaimer

As a condition to register or to the Department of Energy's E-Center, you on behalf of your company agree to the terms and conditions of this Notice of Disclaimer (this "Notice"). This Notice sets forth the General Terms and Conditions regarding the use of the E-Center and the two systems which the E-Center provides access to. By clicking on the accept button below, you acknowledge that you are aware of and accept the parameters within which the US department of Energy (DOE) will be conducting electronic business via the E-Center.

- Once you register with IIPS, you may join a solicitation specific mailing list; however, DOE makes no guarantee of electronic mail notification. Therefore, best practice would include frequent visits to the E-Center web site.
- As stated above DOE's preferred method of accomplishing an "electronic" signature is by completing and submitting the requested information via the E-center using your unique user name and password. However, for solicitations posted on the IIPS system, at the discretion of the Contracting Officer, electronic
signatures may be accomplished by another means including: by completing, signing, and transmitting the requests information via email or facsimile or by manually signing the requested documents and submitting the signed original via US mail.
- Note that due to the volume of transmissions, DOE is not able to follow up if we get 'Out-of-Office' messages from your email accounts.

**I Accept**     **I Decline**

**Read the Notice and
click on "I Accept"
to proceed**

Fields marked with a ⬤ are required fields

**General Company Information**

**Company Name:** ⬤ [                    ]

**Business Unit:** [                    ]

**DUNS Code:** ⬤ [        ]

**DUNS + 4:** [      ]

**Street / PO Address:** ⬤ [                    ]

**Street / PO Address:** [                    ]

**City, State, Zip:** ⬤ [                ] , [    ▼] , [        ]

**Number of employees:** ⬤ [                ]
(including affiliates, for four preceding calendar quarters. Req'd for small business):

**Be sure to complete all required fields, which are marked with an orange ball:** ⬤

File   Edit   View   Favorites   Tools   Help

Back    Search   Favorites   Media

Address http://e-center.doe.gov/   Go

**Department Of Energy**

# e-Center

**Business and Financial Assistance Opportunities with Energy**

About e-Center

Browse Opportunities

Register

Login

**Be sure to record your password – IIPS is a secure system!**

Other Business Opps.

Professionals Homepage

FIRSTGOV
Your First Click to the U.S. Government

## Contact Information

First Name:

Middle Initial:

Last Name:

E-mail Address:

Phone Number:

Password:

PLEASE RECORD YOUR PASSWORD. It will be encrypted as soon as you submit this request.

Please be sure to follow the password guidelines described to the right of the page -->

| Password Help |
|---|
| **Password Quality Guidance** |
| **Test your Password Strength** |
| *(try different variations)* |
| **Rules of Behavior** |

**Click on "Submit Registration" to proceed**

Submit Registration

Internet

# Login Process

- Go to the E-Center home page
  - http://e-center.doe.gov
- Click on Login button
- Click on the Industry Interactive Procurement System radio button
- A dialog box appears
  - Enter your user name & password, click "OK"
- The "View Opportunities By" page appears

**Enter Network Password**

Please type your user name and password.

Site:           e-center.doe.gov

Realm          /iips

User Name      [                    ]

Password       [                    ]

☐ Save this password in your password list

[ OK ]          [ Cancel ]

**IIPS**

**U.S. Deptartment of Energy**
**Industry Interactive Procurement System**
Version 3.0

## View Opportunities As Sorted By:

○ **Number**
○ **Contracting Activity**
○ **Date Posted**
○ **CFDA Code**
○ **Type of Action**
○ **Award Archive**
○ **Special Notices**

○ **Current Status**
○ **Program Office**
○ **Title**
○ **Classification Code**
○ **Contracting Officer**

○ **Breaking News**

○ **View Questions**

Click here for IIPS User's Guides

Need Help/Support?
Industry Interactive Procurement System Support
Help Desk Hours are
Mon-Fri, 8:00 am - 8:00 pm Eastern Time (except Federal Holidays)
800-683-0751

# Creating a Financial Assistance Application

- Log in through the DOE-Center page
- Choose a "View Opportunities . . ." option
- Navigate to the appropriate solicitation and click on the main solicitation document
- Click on the "Create Application" link
- Complete the form
- Click on the "Continue" button
- Click on the "Attach Application" link

# Creating an Application (continued)

- Complete the form by attaching the file(s)
- Click on the "Submit" button
- An acknowledgement is received
- Follow the appropriate link on the acknowledgement page
  - Attach additional files, or
  - Verify submission

# IIPS Financial Assistance Form

## Opportunity Information

**Funding Opportunity Number:** DE-HQ02-91ZA98765

**Funding Opportunity Title:** another multiple FG XML test

## Agency Information

**Agency Name:** U.S. Department of Energy

**Agency Grant Officer Name:** Jason Dodds

**Agency Grant Officer Phone:** 240-498-9611

**Agency Grant Officer E-mail:** jason.dodds@lnc.doe.gov

**Agency Grant Specialist Name:** Jason Dodds

**Agency Grant Specialist Phone:** 240-498-9611

**Agency Grant Specialist E-mail:** jason.dodds@lnc.doe.gov

**Instrument Type:** Grant, Cooperative Agreement, Other

**Category of Funding Activity:** AG - Agriculture, CP - Consumer Protection, EN - Energy, FN - Food and Nutrition

**CFDA Number:** 81.036

**CFDA Title:** Inventions and Innovation

### Navigation buttons

- Go to DOE E-Center
- Go to Main View

**Actions You May Take**

- Create Application
- Join Mailing List
- Submit Question
- Vendor Testing Area

**Go to DOE E-Center**

**Go to Main View**

### Application Cover Page

**Opportunity Number:** DE-HQ02-91ZA98765

**Opportunity Title:** another multiple FG XML test

**Application Post Date:** 05/08/2003 10:26:23 AM EDT

**Application Subject:** ⬤ Grant Application

**Contractor Company Name:** ⬤ Baptist Innovative Computing

**Street Address1:** ⬤ 123 Hard Drive

**Street Address2:** 

**City:** ⬤ Washington

**State:** ⬤ DC

**Zip:** ⬤ 20585

**Contractor Contact Name:** Doug Baptiste

**Contact Phone:** ⬤ 202-586-0813
(Enter in format xxx-xxx-xxxx)

**Contact E-Mail Address:** ⬤ dbaptist@comcast.net

**Continue**

## IIPS  Application Cover Page

**Submission Tracking Number: ZA98765-17908**

Go to DOE E-Center

Go to Main View

Actions You May Take

Vendor Testing Area

### Application Cover Page

| | |
|---|---|
| **Opportunity Number:** | DE-HQ02-91ZA98765 |
| **Opportunity Title:** | another multiple FG XML test |
| **Application Post Date:** | 05/08/2003 10:26:23 AM EDT |
| **Application Subject:** | Grant Application |
| **Contractor Company Name:** | Baptist Innovative Computing |
| **Street Address1:** | 123 Hard Drive |
| **Street Address2:** | |
| **City:** | Washington |
| **State:** | DC |
| **Zip:** | 20585 |
| **Contractor Contact Name:** | Doug Baptiste |
| **Contact Phone:** | 202-586-0813 |
| **Contact E-Mail Address:** | dbaptist@comcast.net |
| **Proposal Attachment Links:** | **Attach Application** |

File   Edit   View   Favorites   Tools   Help

# IIPS    Financial Assistance Application

**Submission Tracking Number: ZA98765-17908-14222-12643**

Fields marked with ⬤ are required

## Financial Assistance Application

**Bid/Solicitation Number:**   DE-HQ02-91ZA98765

**Title:**   another multiple FG XML test

**Attachment Post Date:**   05/08/2003 10:29:34 AM EDT

**Subject:**   Grant Application

**Company Name:**   Baptist Innovative Computing

**Street Address 1:**   123 Hard Drive

**Street Address 2:**

**City:**   Washington

**State:**   DC

**Zip:**   20585

**Contractor Contact Name:**   Doug Baptiste

**Contact Phone Number:**   202-586-0813

**Contact E-mail:**   dbaptist@comcast.net

## File Attachments

Application/Pre-Application    [                    ]  Browse...
Certifications and Assurances  [                    ]  Browse...

# Solicitation Specific Mailing List

- Click on the "Join Mailing List" button at the left on the specific Solicitation Form page

- Complete the form and click on the "Submit" button

- Notices will be provided when the specific synopsis/solicitation is revised in the future

- No guarantee is provided regarding receipt of notices

**IIPS** **Solicitation Form**

**Opportunity Information**

**Solicitation Number:** DE-AA01-02AA00000

**Title:** SAMPLE SOLICITATION - Acquisition

**Description:**

THIS IS A SAMPLE SOLICITATION. The purpose of this solicitation is to provide re users (potential offerors/vendors/applicants) with the opportunity to practice uploading/downloading documents in the Industry Interactive Procurement System prior to submitting actual proposal documents. Please be aware that not all fields Sample Solicitation are fully functional; however, users will be able to experience pitial process for working with documents in IIPS over the Internet.

You must be a registered user in order to submit proposals/applications in respon the Sample Solicitation. Complete instructions for accomplishing these actions are detailed in the online Users Guide (see the URL link below).

Go to DOE
E-Center

Go to Main
View

Actions You May Take

Create
Proposal

Join Mailing
List

Submit
Question

Vendor Testing
Area

**Click on
"Join Mailing List"**

**Note: The government makes no guarantee of e-mail notification. Best practice would be frequent visits to this site.**

Solicitation Number: DE-AA01-02AA00000

Fields marked with ⬤ are required.

| Company Information | |
|---|---|
| Company Name: ⬤ | |
| Business Unit: | |
| Street / P.O. Address: ⬤ | |
| Street / P.O. Address: | |
| City: ⬤ | |
| State: ⬤ | ▾ |
| Zip Code: ⬤ | |

| Point of Contact Information | |
|---|---|
| First Name: ⬤ | |
| Middle Initial: | |
| Last Name: ⬤ | |
| Phone Number: ⬤ | |
| | (Phone number in format xxx-xxx-xxxx) |
| E-mail: ⬤ | |

By submitting this form you will be notified via E-Mail each time documents related to this solicitation are posted or modified.

Submit

**Fill out the form and click on the "Submit" button to join the Mailing List for this Solicitation**

**IIPS**  **Action Processed**

Thank you Ted. Notification of all new and modified documents regarding solicitation number DE-AA01-02AA00000 will be delivered to you at tkurkowski@commspeed.net. You may now close this box.

# Questions & Answers

- Anyone may submit and view questions
- Link to Q&As found on the main Solicitation Form page
- Submitter advised via email when a response is provided
- Access to answers provided to all parties simultaneously

**IIPS** **Solicitation Form**

**Opportunity Information**

**Solicitation Number:** DE-AA01-02AA00000

**Title:** SAMPLE SOLICITATION - Acquisition

**Description:**

THIS IS A SAMPLE SOLICITATION. The purpose of this solicitation is to provide re users (potential offerors/vendors/applicants) with the opportunity to practice uploading/downloading documents in the Industry Interactive Procurement Syster prior to submitting actual proposal documents. Please be aware that not all fields Sample Solicitation are fully functional; however, users will be able to experience initial process for working with documents in IIPS over the Internet.

You must be a registered user in order to submit proposals/applications in respon the Sample Solicitation. Complete instructions for accomplishing these actions are detailed in the online Users Guide (see the URL link below).

Go to DOE E-Center

Go to Main View

Actions You May Take

Create Proposal

Join Mailing List

Submit Question

Vendor Testing Area

**Click on "Submit Question"**

**Click on "Answered Questions"**

**Click on an Answer**

# IIPS Question Form

## Solicitation and Question Information

**Solicitation Number:** DE-AF04-02AL68084

**Section:**

**Attachment Letter or #:**

**Number of Provision/Clause:**

## Visibility

**Visibility:** Public

**Question post date:** 05/23/2002 12:14 PM EDT

## Question

**Question:** "Does the DOE Carlsbad Field Office have any Tooling jobs in Southern California, New Mexico or in the Southwest?"

## Answer

**Answer:** The Carlsbad Field Office does not currently have any tooling bids and/or solicitations for work in Southern California, New Mexico or in the Southwest.

**IIPS**      **IIPS Question Form**

Fields marked with ⬤ are required
**Solicitation and Question Information**

Solicitation Number:   DE-AA01-02AA00000

Section: ⬤ General ▾

Attachment Letter or #:

Number of
Provision/Clause:

Please Read

**Question**

Question: ⬤

**Assignees**

Contracting Officer:   Test COUser
IIPS_helpdesk@e-center.doe.gov

Contract Specialist:   Test Csuser
IIPS_helpdesk@e-center.doe.gov

**Contact Information**

Name:   Ted Kurkowski_Vendor
Company Name:   IIPS Test Inc.
E-mail:   tkurkowski@earthlink.net
Telephone:   928-282-1126

⬤ **Submit** ⬤

**To submit a question, fill out the Question field**

**Then click on the Submit button**

# Receiving Government "Items for Negotiation"

- Used to communicate clarifications, negotiations or other requests for information

- Offerors/applicants receive an e-mail notification

- Log in to IIPS and navigate to the specific solicitation

- Click on the "Folder" icon to open the list of documents under that solicitation

- View the Government Response document

- Create your response by clicking on the "Create Contractor Response" icon

Click on a folder 📁 to view a list of subfolders or documents, depending on your access rights.

← → ❓ ➕ ➖

**Solicitation**                                                                                   **Status**

📂 DE-AA01-02AA00000                                                                    Solicitation Issued

   📂 Proposal - IIPS Test Inc. - Test - Sample Solicitation, AA00000-11281; 05/07/2003

      Offer Doc - AA00000-11281-19591-14552

      Tech Doc - AA00000-11281-19170-11211

      Government Response; Cost Proposal; 05/07/2003

   📁 Proposal - IIPS Test Inc. - Test 2, AA00000-17590; 05/07/2003

**Click on the Folder icon to open the list
of documents in a solicitation**

Click on a folder 📁 to view a list of subfolders or documents, depending on your access rights.

← → ? + −

**Solicitation**                                                                                   **Status**

📁 DE-AA01-02AA00000                                                                    Solicitation Issued

📁 Proposal - IIPS Test Inc. - Test - Sample Solicitation, AA00000-11281; 05/07/2003

   Offer Doc - AA00000-11281-19591-14552

   Tech Doc - AA00000-11281-19170-11211

   Government Response; Cost Proposal; 05/07/2003

📁 Proposal - IIPS Test Inc. - Test 2, AA00000-17590; 05/07/2003

**Click on the Government Response to open that document**

**IIPS**     **Government Response**

| Government Response | |
| --- | --- |

**Response Type:** Item for Negotiation

| Government Item for Negotiation | |
| --- | --- |

**Solicitation Number:** DE-AA01-02AA00000

**Title:** SAMPLE SOLICITATION - Acquisition

**Gov Clarification Creation Date:** 05/07/2003 04:20:18 PM EDT

**Proposal Company Name:** IIPS Test Inc.

**Subject:** Cost Proposal

**Narrative:** The labor categories are not clear in your cost proposal.

**Contractor Response Due Date:** 05/20/2003
(in format mm/dd/yyyy)

**Contractor Response Due Time:** 04:00 PM - Eastern Time
(in format hh:mm)

Sidebar buttons:
- Go to DOE E-Center
- Go to Main View
- Actions You May Take
- Create Contr. Response

**Click on the "Create Contractor Response" button to respond to the Item for Negotiation**

Click on a folder 🗁 to view a list of subfolders or documents, depending on your access rights.

← → ❓ ➕ ➖

**Solicitation**                                                                                            **Status**

🗁 DE-AA01-02AA00000                                                                                Solicitation Issued

🗁 Proposal - IIPS Test Inc. - Test - Sample Solicitation, AA00000-11281; 05/07/2003

    Offer Doc - AA00000-11281-19591-14552

    Tech Doc - AA00000-11281-19170-11211

  🗁 Government Response; Cost Proposal; 05/07/2003

    Contractor Response; Revised Cost Proposal; 05/07/2003

🗀 Proposal - IIPS Test Inc. - Test 2, AA000-17590; 05/07/2003
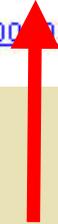
**Your Response will then appear in the list of documents**

# Significant Events Schedule

- October 2001 - IIPS deployed throughout DOE's major field offices

- February 2003 - Version 3.0 released

- October 2003 - Implementing use of the Central Contractor Registration (CCR)

- October 2003 - Transition to Grants.gov began

- October 2004 – Began receiving applications via Grants.gov

# Resources for Additional Info

- E-Center Home Page (http://e-center.doe.gov)
  - User guide & contact information found under the "Help" button
  - IIPS Help Desk
    - 800.683.0751
- FedBizOpps
  - Email: fbo.support@gsa.gov
  - Phone: 877-472-3779 (Toll Free)
- Grants.Gov
  - Email: support@fedgrants.gov