

## SUBSIDY ENERGY EMPLOYEES TRANSIT (SEET) Decrease in the Transit Subsidy

Per The American Taxpayer Relief Act of 2012, the maximum amount for the Transit Subsidy is due to decrease from \$245 to \$130 a month. This change is scheduled to take effect on January 1, 2014.

**Outlined below are actions that you must take to purchase your fare for January 2014.**

<b>SmarTrip</b> less than \$130.00 Per Month	<b>No Action Required</b>
<b>SmarTrip</b> greater than \$130.00 Per Month	<p><b>Action Required</b></p> <p><b>SmarTrip Participants</b> The new amount of \$130 will post to your Smart Benefits account the first time you touch your card to a SmarTrip target in January 2014. You must ensure that there is money in your personal account. Metro will deduct fare from your personal account once the Smart Benefits account is depleted.</p>
<b>TRANServe Debit Card</b> less than \$130.00 Per Month	<b>No Action Required</b>
<b>TRANServe Debit Card</b> greater than \$130.00 Per Month	<p><b>Action Required</b></p> <p>All TRANServe Debit Cards will post the new amount (\$130) on Tuesday, December 10, 2013, for your January 2014 subsidy. You will have to make up the remaining balance with your personal funds.</p> <ul style="list-style-type: none"> <li>• <b>Purchasing tickets from a Vendor</b> If you purchase your tickets from a vendor, you must use your TRANServe Debit Card first. You will have to use your personal Debit/Credit Card to pay the remaining balance or pay at a Commuter Store.</li> <li>• <b>Purchasing through Commuter Direct</b> You must contact Commuter Direct to have them change the amount of your contribution ASAP. Commuter Direct will charge the remaining balance to the personal credit/debit card you have on file. You should have received a notice from Commuter Direct about the change.</li> </ul>
<b>Split Benefits</b>	<p>If you are receiving a split in benefits, you must email Lynn Proctor, HQ SEET Program Manager at (<a href="mailto:lynn.proctor@hq.doe.gov">lynn.proctor@hq.doe.gov</a>) to let her know how you want to receive your SEET benefit.</p> <p>Your options are listed below:</p> <ol style="list-style-type: none"> <li>1. Transfer the entire \$130 to SmarTrip card</li> <li>2. Transfer the entire \$130 to your TRANServe Debit Card</li> <li>3. Allot a certain portion of the \$130 to both the SmarTrip and the TRANserve Debit Card</li> </ol>

**Further Questions?** Contact: Lynn Proctor (202)586-9545, HQ SEET Program Manager

December 6, 2013