

LETTER FOR ONE TIME FR.GOV NON-REPORTERS

March XX, 2010

Contractor/Recipient
Address

SUBJECT: Compliance with Section 1512 Reporting Requirements of the American Recovery and Reinvestment Act, {award number}

On February 17, 2009, President Obama signed into law the American Recovery and Reinvestment Act of 2009, P.L. 111-5. Section 1512 of the Recovery Act requires your organization to report on the use of Recovery Act funding. The Recovery Accountability and Transparency Board ("Recovery Board") has identified and deployed a nationwide data collection system at the website FederalReporting.gov that serves to collect data required by Section 1512.

Our records show that you did **not** submit your reports as required to comply with Section 1512 of the Recovery Act. Failure to report can result in termination of Federal funding and/or initiation of suspension and debarment proceedings of either the recipient or sub-recipient, or both. We will be meeting with recipients on a case by case basis to determine the immediate action for this failure to report.

Your next opportunity to report will be from April 1, 2010 through April 10, 2010, for work completed from January 1, 2010 through March 31, 2010. The Department of Energy maintains detailed guidance to help you complete your report on our website <http://www.energy.gov/recovery/>.

If you feel you received this memorandum in error, please contact Kevin Majane from the Energy Recovery Operations Group to provide your explanation of why you were not required to report or if you did report, provide us with the Agency Code, Award Number, and DUNS Number you reported. Mr. Majane can be reached on 301.903.4065 or via email at kevin.majane@hq.doe.gov.

Sincerely,

Contracting Officer

