

DATE: December 15, 2009

TO: Procurement Directors

- **FROM:** Office of Procurement and Assistance Policy, MA-61 Office of Procurement and Assistance Management
- SUBJECT: Acquisition Guide, Chapter 42.15, Contractor Performance Information

SUMMARY: The subject Acquisition Guide Chapter has been updated to tailor the chapter for Department of Energy (DOE) use of the Contractor Performance Assessment Reporting System (CPARS). The updated Guide Chapter includes internal procedures for evaluating and reporting contractor performance information pursuant to the recently amended FAR subpart 42.15 and the OFPP memorandum of July 29, 2009, entitled "Improving the Use of Contractor Performance Information" include evaluation factors, rating scales, and appropriate management controls.

Please also refer to DOE Policy Flash 2008-64, entitled Past Performance Data, dated September 11, 2008, which directed the Department to use CPARS for fiscal year 2009 to prepare and submit contractor evaluation reports.

This flash and its attachment will be available online at the following website: <u>http://www.management.energy.gov/policy_guidance/policy_flashes.htm</u>.

Questions concerning this policy flash should be directed to Barbara Binney at (202) 287-1340 or barbara.binney@hq.doe.gov.

John R. Bashista Acting Director Office of Procurement and Assistance Policy

Attachment