

DATE:

May 21, 2010

TO:

Procurement Directors

FROM:

Office of Procurement and Assistance Policy, MA-61 Office of Procurement and Assistance Management

SUBJECT:

Update of Acquisition Guide Chapter 7.1, Acquisition Planning

SUMMARY: A new section has been added to the Background segment of Acquisition Guide Chapter 7.1, Acquisition Planning, to emphasize the importance of collaboratively establishing acquisition lead time schedules reflecting firm commitments. A marginal line has been added to note the new material at pages 5 through 7.

This Flash and its attachment will be available online at the following website: http://management.energy.gov/policy_guidance/policy_flashes.htm.

Questions concerning this policy flash should be directed to Michael Righi at 202-287-1337 or Michael Righi@hq.doe.gov.

for

Melissa D. Rider

Director

Office of Procurement and Assistance Policy

Attachment