



POLICY FLASH 2010- 57

DATE: June 1, 2010

TO: Procurement Directors

FROM: Office of Procurement and Assistance Policy, MA-61
Office of Procurement and Assistance Management

SUBJECT: Supplemental Audit Services

SUMMARY: The Office of Procurement and Assistance Management (OPAM) awarded a contract for supplemental audit services on May 12, 2010. The purpose of this contract is to perform audit services in support of both financial assistance and contractual instrument awards department-wide. Although the focus of this contract is for auditing ARRA work, other non-ARRA auditing services may also be ordered.

The contract is with KPMG LLP and is an Indefinite-Delivery-Indefinite-Quantity type and was awarded on a Time-and-Materials basis. The contract runs through May 11, 2015 and has a ceiling price of approximately \$50 million. It is anticipated that under the contract KPMG will provide the full range of audit services that are normally available to the Department from the Defense Contract Audit Agency (DCAA). The contractual audit services are designed to supplement DCAA services and not to replace DCAA.

Work ordered under the contract will be placed by work orders. Pursuant to the Ordering Procedures clause work may be ordered by the Contracting Officer's Representative (COR) or by an approved Ordering Official that is designated in the contract. The following procedures will be utilized:

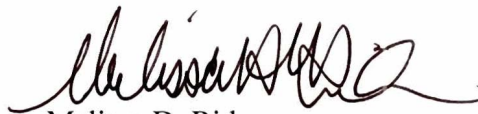
1. The initiator of an audit request will complete a Work Order form (available from the COR), accompanying the Work Order form will be a Statement of Work (SOW). The SOW will include specific deliverables and required delivery dates. The Work Order form and SOW will be provided to KPMG by the DOE COR (or approved Ordering Official).
2. KPMG will provide a Work Order Plan to the DOE COR within five days of receipt of a Work Order.
3. After the terms of the work order (price, schedule, etc.) are negotiated by the COR (or Ordering Official), the initiator of the request will need to provide a requisition (through STRIPES) providing funding for the Work Order. Each Work Order will have a Not-To-Exceed ceiling price.

4. The COR/Ordering Official will issue the Work Order.

NOTE: The Work Order will need to designate a federal DOE Technical Monitor who will be responsible for accepting deliverables under the Work Order and assisting the COR in administering/negotiating the Work Order.

This flash and its attachment will be available at the following website
http://management.energy.gov/policy_guidance/policy_flashes.htm.

Questions concerning this policy flash should be directed to the Contracting Officer's Representative for the contract, Steven C. Jones of MA-621, who may be reached at 202-287-1474 or at steven.jones@hq.doe.gov.

A handwritten signature in black ink, appearing to read 'Melissa D. Rider', with a stylized flourish at the end.

Melissa D. Rider
Director
Office of Procurement and
Assistance Policy