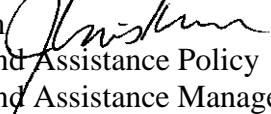




## **POLICY FLASH 2011-21**

DATE: November 19, 2010

TO: Procurement Directors

FROM: Director, Policy Division   
Office of Procurement and Assistance Policy  
Office of Procurement and Assistance Management

SUBJECT: RFP Section L Technical Proposal Preparation Instruction and Section M Evaluation Criteria Templates

SUMMARY: On March 29, 2010, and April 1, 2010, fourteen draft RFP Section L Technical Proposal Preparation Instruction and Section M Evaluation Criteria templates (Past Performance, Transition, Organization Structure and Approach, Key Personnel (written proposal and oral presentation), Key Personnel (written proposal), Relevant Experience, and Environment Safety and Health) were distributed for Procurement Director (PD) and Head of Contracting Activity (HCA) review and comment. All comments received were considered and changes were made as appropriate. The final version of the fourteen aforementioned RFP Section L and M templates are available in STRIPES as part of the series of DOE-L-1024 or DOE-M-1005 clauses.

This Flash will be available online within a day, at the following website:  
[http://www.management.energy.gov/policy\\_guidance/policy\\_flashes.htm](http://www.management.energy.gov/policy_guidance/policy_flashes.htm).

Questions concerning the templates identified in this policy flash should be directed to Jeff Burgan at (865) 241-2513 or [jeffrey.burgan@hq.doe.gov](mailto:jeffrey.burgan@hq.doe.gov). Questions concerning utilization of the templates in STRIPES should be directed to Doug Baptist at (202) 287-1658 or [douglas.baptist@hq.doe.gov](mailto:douglas.baptist@hq.doe.gov).