# U233 Project Risk Management

**History and Process** 





# Overview

#### History

- Current Baseline
- Process Overview
  - Identification
  - Simulation
  - Management
- Successes & Challenges



# History

#### Current Baseline Risks

- 1 Week Risk Summit held week of August 4<sup>th</sup>, 2008
  - Broad representation from all levels of Isotek, DOE, PTC, and outside consultants
  - Focused on risk and opportunity identification
    - Included risk description, assumptions, and triggers

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- No quantification or analysis
- No restrictions, constraints, or filtering
- HQ provided facilitator

Slide 3

Prescribed format and capture methodology



# History

### Current Baseline Risks

- Risk Summit Results
  - Isotek tasked with:
    - Identifying additional contractor risks
    - Using information to prepare new baseline
    - Completing Risk Register with handling actions
  - PTC tasked with:
    - Working with DOE to identify additional government risks

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- Independent analysis of risk impacts (Cost)
- Results Integrated (Contractor/Government) Risk Register





# History

## Risk Register Items Quantified

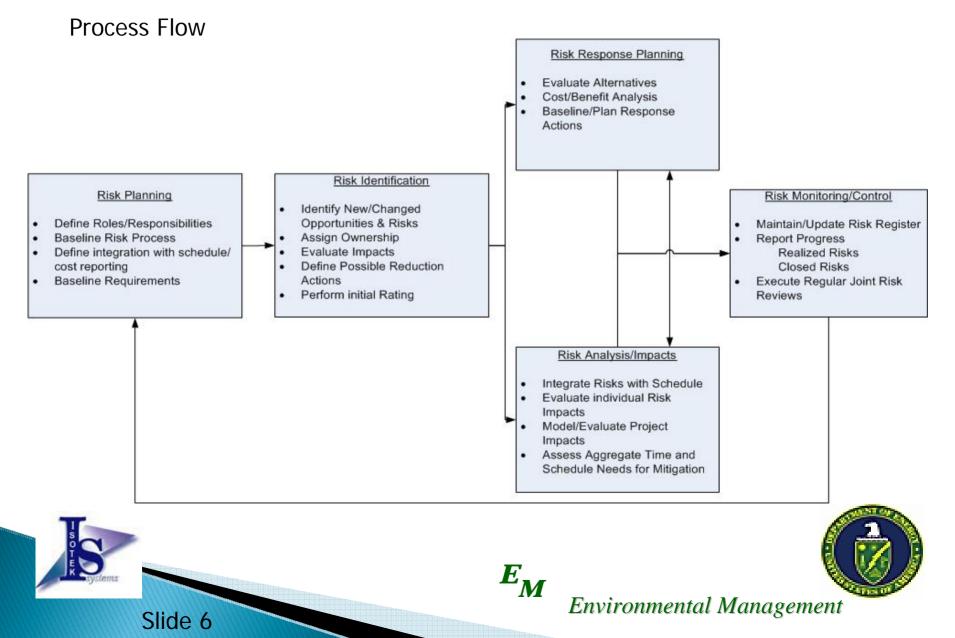
- Probability
- Impact (Cost, Schedule)
- Monte Carlo Model developed from baseline and simulations executed to validate MR (details later)

## Additional Information

- Risk Manager position created within Isotek
- Regular part of management process



## Process



# Process - Risk Planning

## Risk Management Plan

- Roles & Responsibilities clearly identified
- Frequency of updates
- Process description
- Process Improvements
  - Working towards integrating risks into Primavera

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- Use of activity notes, or
- Risk listing

Slide 7

Still evaluating concept



# Process – Risk Identification

#### "Triggers" and Planned Sessions

• Triggers

Slide 8

- Changes to the baseline or overall solution approach
- Discovery of new information affecting solution
  - Typically found while accomplishing work, or discussions in related meetings
- Planned Sessions
  - Regularly held meetings to identify and review upcoming risks based on current work
  - Periodic full review of risk register with team
- Both DOE and contractor participation
- Results report produced after each meeting
- While risk identification is not the main focus of each risk meeting, it is always pursued.

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# Process – Risk Identification

- Risk are typically captured directly in the Risk Register.
- Partial input is accepted details after meetings
- Forms developed off of Risk Register

F	Risk #	Risk Statement	Last Review	Risk Owner		Risk Assumptions	Trigger Metric	Prob 💌	Conseq	Risk Impact Rating	Handling Strategy	Handling Steps
	T66	Human resource turnover with necessary security credentials impacts project schedule and cost.	8/13/2009	K. Engle	Open	* HR assumptions for turnover rates *	Backup support personnel mobilized for filling position	Low	Marginal	Low	port personnel who me	<ol> <li>Operations list detailing work skil clearance requirements and training 2. Soliciting contractor firms for per- availability and lead times requirem 3. Review staffing personnel with po: qualifications or availability for cro</li> </ol>
	т67	Actual cost escalation is greater than OECM guideline estimates.	8/5/2009	S. Barnes	Open	1. FY09 escalation is 2.1%.	Submittal of Baseline in November	Medium	Marginal	Low		
	T68	Actual cost escalation beginning FY10 is greater than regional estimates.		S. Barnes	Closed - covered in T67	<ol> <li>DOE-OR requests relief from OECM regarding regional rates for certain areas (e.g. materials).</li> </ol>		-Closed-	-Closed-	Closed		
	Т69	Unavailability of qualified nuclear operators delaying the start of operations.	8/13/2009	D. Moore	Open	<ol> <li>Demand remains high for qualified nuclear operations personnel.</li> <li>Commercial nuclear industry has major expansion in 2012.</li> <li>Shortage becomes more severe near startup and continues throughout operations.</li> </ol>	Turnover of staff	Medium	Significant	Moderate	Mitigate	<ol> <li>Staffing plan to include sufficient for projected turnover</li> </ol>
	770	Inexperienced nuclear operators results in an accident or error.	8/13/2009	D. Moore	Open	<ol> <li>Lack of personnel extend work hours for existing staff.</li> <li>More of work force is inexperienced due to turnover.</li> <li>Staff is position-qualified.</li> <li>One accident/incident is assumed</li> </ol>	Accident or error occurs as a result of inexperience	High	Marginal	Moderate	Mitigate	1. Develop rigorous OJT program. 2. Perform independent assessment ( Training and Qualification program processing





# Process - Risk Analysis

- Identified Risks Used in Two Ways
  - Modeling expected cost and schedule
    - Assess feasibility of meeting cost and schedule
    - Tie risk events to a timeframe/baseline
    - Typically done for BCP's or annually
  - Response/Management
    - Recurring attention

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Tracking and recording of progress on eliminating or reducing risks

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Consequence or likelihood of occurrence



# Risk Analysis - Isotek Rating Scales

Qualitative	Criteria	Rating
Very Low	<ul> <li>Is extremely unlikely to occur anytime in the life cycle of the project or its facilities.</li> </ul>	<1% 1
Low	<ul> <li>Is unlikely to occur in the life cycle of the project or its facilities (i.e., there is not much chance the event will happen).</li> </ul>	1% to 14% 2
Moderate	<ul> <li>Will likely occur sometime during the life cycle of the project or its facilities (i.e., there is a moderate chance of the event happening).</li> </ul>	15% to 49% 3
High	Will very likely occur sometime during the life cycle of the project or its facilities (i.e., there is a high chance the event will happen).	50% to 79 % 4
Very High	<ul> <li>Will most likely occur sometime during the life cycle of the project or its facilities (i.e., everything points to the event happening).</li> </ul>	>80%





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# Risk Analysis – Isotek Rating Scales

Qualitative	Cost	Schedule	Rating
Negligible	<ul> <li>Minimal or no consequence. No impact to Project cost.</li> <li>&lt;\$600K</li> </ul>	<ul> <li>Minimal or no consequence. No impact to Project schedule.</li> <li>&lt; 2 Weeks</li> </ul>	1
Marginal	<ul> <li>Small increase in meeting objectives. Marginally increases costs.</li> <li>&gt;600K and &lt; \$2M</li> </ul>	<ul> <li>Small increase in meeting objectives. Marginally impacts schedule.</li> <li>&lt;2 Months</li> </ul>	2
Significant	<ul> <li>Significant degradation in meeting objectives significantly increases cost; fee is at risk.</li> <li>&gt;\$2M and &lt;\$6M</li> </ul>	<ul> <li>Significant degradation in meeting objectives, significantly impacts schedule.</li> <li>&gt;2 months and &lt;6 months</li> </ul>	3
Critical	<ul> <li>Goals and objectives are not achievable. Additional funding may be required; loss of fee and/or fines and penalties imposed.</li> <li>&gt;\$6M and &lt;\$15M</li> </ul>	<ul> <li>Goals and objectives are not achievable. Additional time may need to be allocated. Missed incentivized and/or regulatory milestones.</li> <li>&gt;6 months and &lt;1 year</li> </ul>	4
Crisis	<ul> <li>Project stopped. Funding withdrawal; cure notice, withdrawal of scope, or imminent contract cancellation.</li> <li>&gt;\$15M</li> </ul>	<ul> <li>Project stopped. Withdrawal of scope, cure notice, or imminent contract cancellation.</li> <li>&gt;1 year</li> </ul>	5





# **Risk Analysis – Isotek Rating Scales** • Risk Rating Matrix – Sample Data

			Ran	king - Risk I	Matrix		
					Impact		
			Negligible	Marginal	Significant	Critical	Crisis
			1	2	3	4	5
	Very Low 1		Low	Low	Low	Low	Moderate
robability	Low	2	Low	Low	Low	Moderate	Moderate
	Moderate 3		Low	Low	Moderate	Moderate	High
L •	High	4	Low	Moderate	Moderate	High	High
	Very High	5	Low	Moderate	High	High	High

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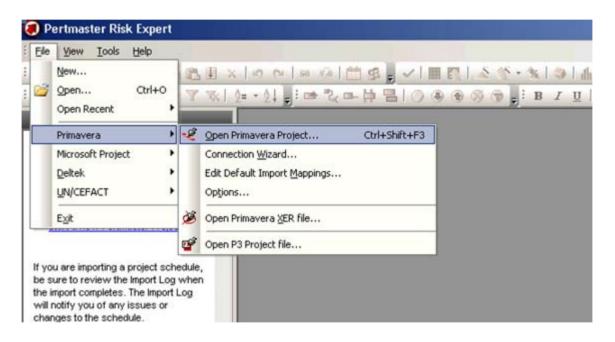




## Risk Analysis - Modeling

### Develop Risk Model

#### Incorporate current baseline information





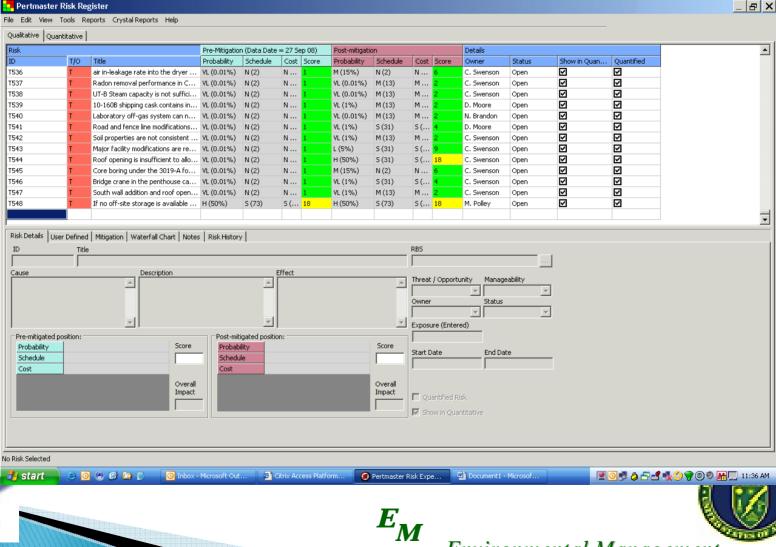
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#### Assign general uncertainty distributions

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## Risk Analysis – Modeling

#### Add event risks from Risk Register

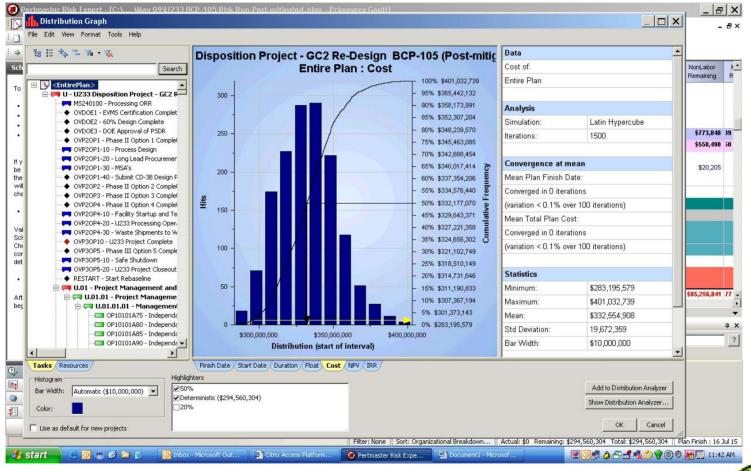


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# ProcessQuantify and tie event risks to activities

isk View T						Eta a a a a	
	Title	Quantified	Probability	Impacted Task ID(s)		12 14 - 12 X	
479 T	Availability of specialty piping delays project		· ·	OP20202A1			Search
'480 T	Availability of specialty valves delays project		-	OP20202A1			
481 T	Change in product pipe routing causes change in design			OP20202A1		OPP320217 - Housekeeping - Processing	
482 T	Damage to specialty equipment during transport and installation			OP20202A1		OPP320222 - Housekeeping - Transition Period	
483 T	Leak or plug in product transfer line shuts down operations			OPP30401		🖃 🔲 🗔 🛄 U.07.02.02.03 - Site Services	
484 T	Failure of heat tracing results in crystallization of product		5%	OPP30401		🖃 🔲 🖂 U.07.02.02.03.01 - Utilities	
485 T	Leak of LLLW during transfer		5%	OPP30401		A1645 - 3019 Complex Utilities (Elect, Steam, Water 8	s Air)
'486 T	LLLW tank reaches capacity and shuts down operations		5%	OPP30401		U.07.02.02.03.02 - Site Usage Fee U.07.02.02.03.02 - Site Usage Fee Hold State Usage Fee - Process	ina III
'487 T	Leak in LLLW tank		5%	OPP30401		A1655 - Work Authorization/Site Usage Fee - Process	
'488 T	Weather delays due to heavy rains/inclement weather		5%	OPP30401		U.07.03 - Laboratory Operations	
494 T	New Bldg - Crane accident (fall) impacts ventillation and/or build	li 🗹	15%	WB5521,OP20202A1		OPP340501 - Laboratory Operations	
'502 T	Current baseline does not include tenting the stack during dem	oli 🗹	15%	CS20901E1		🖃 🔲 🎮 U.07.04 - U233 Processing & Disposition	
'504 T	Process upsets require additional nuclear safety and criticality s	a 🔽	5%	OP26702C2		OPP30401 - Processing Operations Summary	
'505 T	Hot cell tooling does not work as designed requiring additional t	e 🔽	15%	OP3040		U.07.04.01 - CEUSP     U.07.04.01 - CEUSP     OP3040101A5 - CEUSP - Processing Summary	
'506 <mark>T</mark>	The CEUSP material contains more PU than indicated by the NF	5 🗹	0.01%	OP3040101A5		OP3040101A5 - CEOSP - Processing Summary     OP340201 - Batches 8 thru 42	
'507 <mark>T</mark>	The CEUSP material and others, contains as-yet unidentified R	c 🗹	0.01%	OP3040101A5		OPP340201A - Batches 43 thru 84	
'509 T	Dose to workers exceeds limits during analytical processes with		0.01%	OPP30401			
'510 T	Dose to workers exceeds limits during sampling within hot cell a			OPP30401		OPP340201C - Batches 127 thru 168	
'511 T	Weather delays, mechanical failures, or road closures causes s			OPP30401			
'512 T	Procurement of new 10-160B casks are delayed causing delay i			OPW1020			
517 T	Radon decay tube becomes disconnected from the filter vent re	_		OPW7080		OPP340201E - Batches 251 thru 294	
518 T	Mechanical failure of cask transport trailer results in loss of use	_	-	OPW7080		OPP340201G - Batches 295 thru 336	
520 T	Chemical process fails to demonstrate WAC compliance resultin	] ⊻	9%	OPP340501	┙	OPP340201H - Batches 337 thru 378	
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# Risk Analysis – ModelingValidate data and run simulation



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## Risk Analysis – Management

- Regular Meetings (mentioned earlier)
  - DOE and Isotek participation
  - Joint identification and problem solving
  - Facilitated with Risk Register projected
  - Topics/focus based on current work or recent developments – varies from meeting to meeting
    - NOT intended to pound through the register every meeting.
- Keep working toward "institutionalizing" the risk process
  - Regular part of daily work

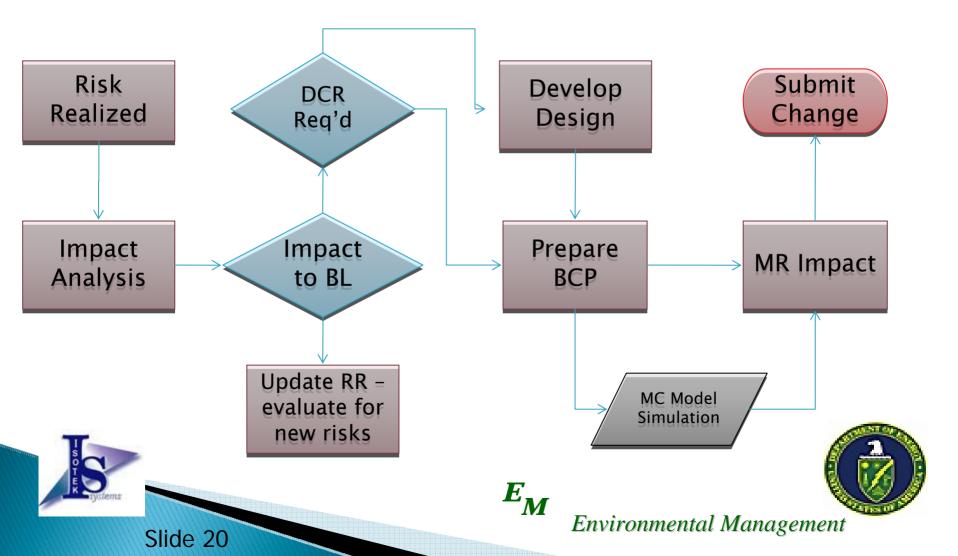
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 Reinforced/Full support demonstrated by Isotek and DOE management

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Risk Analysis – ManagementRealized Risks and Closed risk process.



# Federal Risk Management

- Applies to programmatic risks and risk events outside the control of the contractor.
- Processes parallel Isotek's
  - Integrated when possible for "full project view"
- Risk Planning
  - Federal Risk Management Plan



# Federal Risk Identification and Analysis

### Risk Identification

- Risk Summit
- Quarterly Reviews and ongoing as risks emerge

## Risk Analysis

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- Documented on Risk Assessment Form, summarized in Risk Register
- Risk Rating scales and Risk Matrix consistent with ORO-EM risk program
- Federal risk details into integrated project risk register and modeling

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## Federal Risk Analysis – DOE Risk Matrix

#### CONSEQUENCE

		Negligible (<0.2% TPC)	Marginal (0.2-1% TPC)	Significant (1-3% TPC)	Critical (3-10% TPC)	Crisis (>10% TPC)
	Imminent (>90%)	Moderate	Moderate	High	High	High
LITY	<b>Very Likely</b> (75-90%)	Low	Moderate	Moderate	High	High
<b>3ABI</b>	<b>Likely</b> (25-75%)	Low	Low	Moderate	Moderate	High
PROBABILITY	<b>Unlikely</b> (10-25%)	Low	Low	Low	Moderate	High
	Very Unlikely (<10%)	Low	Low	Low	Low	Moderate

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# Federal Risk Management

- Quarterly review of federal risks
  - Revise analysis as needed
  - Close risks and identify emerging risks to add
- First realized risks have just recently occurred
  - Impacts submitted, working through processes for baseline and contract change control for use of Funded Contingency



### Identification

- Successes
  - Many risks identified
  - Regular process
  - Managers are "in-tune" with risk identification
- Challenges

Slide 25

- Risk vs. baseline requirement
- Drawing the line between real risk, and daily/expected behaviors

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 Risk exists everywhere in everything - too few vs. too many - see next chart....





Risk identification "too many/too few" A trip to the grocery store

- Unsafe driving could result in accident/delay
- Lack of preparation could result in 2<sup>nd</sup> trip
- Inaccurate estimate could result in failure to attain necessary supplies

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- Unsafe driving could result in accident/delay
- Unsafe driving could result in ticket/delay
- Unsafe driving could result in pedestrian casualty causing delay
- Inattention in parking lot could result in pedestrian accident
- Inability to locate car keys could cause delay
- Lack of vehicle maintenance could prevent use of car resulting in delay
- Mechanical failure of vehicle could result in delay
- Lack of preparation could result in 2<sup>nd</sup> trip
- Inaccurate estimate could result in
- failure to attain necessary supplies Incomplete requirements (list) could result in additional trips
- No Wallet start over....

#### Or This?



#### Modeling/Simulation

- Successes
  - "Fairly" well integrated with baseline
  - Risks are tied to specific activities in the schedule
  - Results of risk runs (simulations) consistent
- Challenges
  - Risks that shift the paradigm (criticality) modeling those for cost/schedule impact questionable
  - Accuracy of estimates lot's of information needed, very little available (both in assessing probability and consequence)
  - Uncertainty vs. Risk we don't know what we don't know....

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Keep trying to reduce the unknowns – ongoing effort



#### Management

- Successes
  - Risks are being closed regularly
  - Culture is being instilled
- Challenges

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How much is enough - can go on and on...

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Integrating



## **Current Status**

- 568 Risks/Opportunities Identified
- 346 Open
  - 1 High
  - 62 Moderate
  - 283 Low

 Note: there are project ending risks with low probability. These are not modeled, but are continually managed.

